

**From:** [Benassini, Rebecca \(PRT\)](#)  
**To:** [Jalipa, Brent \(BOS\)](#); [Kavanagh, Don \(PRT\)](#)  
**Subject:** RE: Board File No. 230009 - Real Property Lease - Retroactive - Autodesk, Inc. - Pier 9, Suite 116, and Bays 1-3 - Monthly Rent \$124,508  
**Date:** Monday, February 6, 2023 3:14:24 PM

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Thank you very much for the note, Brent.

Action by the BOS would authorize Port to execute a lease retroactive by 6 days, for February 1, 2023. This is beneficial as it means the tenant is responsible for paying the higher lease rate as of February 1.

Best, Rebecca

**Rebecca Benassini (she/her)**

Deputy Director, Real Estate & Development  
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**IN OFFICE MONDAYS, TUESDAYS, WEDNESDAYS AND REMOTE THURSDAYS AND FRIDAYS.**

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**From:** Jalipa, Brent (BOS) <[brent.jalipa@sfgov.org](mailto:brent.jalipa@sfgov.org)>  
**Sent:** Friday, February 3, 2023 5:11 PM  
**To:** Benassini, Rebecca (PRT) <[rebecca.benassini@sfport.com](mailto:rebecca.benassini@sfport.com)>; Kavanagh, Don (PRT) <[don.kavanagh@sfport.com](mailto:don.kavanagh@sfport.com)>  
**Subject:** Board File No. 230009 - Real Property Lease - Retroactive - Autodesk, Inc. - Pier 9, Suite 116, and Bays 1-3 - Monthly Rent \$124,508

Good afternoon,

The following item was heard at the Budget & Finance Committee on February 1, 2023, and forwarded to the full Board for February 7, 2023:

- **File No. 230009** - Real Property Lease - Retroactive - Autodesk, Inc. - Pier 9, Suite 116, and Bays 1-3 - Monthly Rent \$124,508

This legislation authorizes “retroactive” approval. Due to the full Board’s concerns regarding “retroactive” approvals, please make sure you - or a department representative - will be in attendance to answer any questions or concerns when the full Board considers these matters.

If you would like to include additional written explanation regarding the “retroactive” approval, please forward to me and I will disseminate to the Members and include in the legislative file.

Thank you for your continued collaboration on the legislative process.

Regards,

**Brent Jalipa**

***Assistant Clerk***

Board of Supervisors - Clerk's Office

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**(VIRTUAL APPOINTMENTS)** To schedule a “virtual” meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

*Due to the current COVID-19 health emergency and the Shelter in Place Order, the Office of the Clerk of the Board is working remotely while providing complete access to the legislative process and our services.*