



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

May 20, 2019

Mohammed Nuru
Director of Public Works
City Hall, Room 348
San Francisco, CA 94102-4645

Attn: Julia Dawson, Deputy Director for Financial Management and Administration

RE: Contracting for Security at 1680 Mission Street and 30 Van Ness Avenue – FY 2019-20

The cost information and supplemental data provided by your office on the proposed contract for security services at 1680 Mission Street have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Years 2019-20 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Risa Sandler at 415-554-5254 if you have any questions regarding this determination.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Rosenfield", written over a large, light-colored oval shape.

Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations

Public Works - Infrastructure Design & Construction

Security Guard Services - 1680 Mission & 5th Floor of 30 Van Ness
 COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES (1) (2)
 FISCAL YEAR 2020-21

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost		
			Low	High	Low	High	
Security Guard	8202	3.0	\$ 1,901	\$ 2,310	\$ 149,405	\$ 181,536	
Security Guard - As Needed	8202	0.1	1,901	2,310	\$ 4,980	\$ 6,051	
Holiday Pay (if applicable)	n/a	n/a					
Night / Shift Differential (if applicable)	n/a	n/a					
Overtime Pay (if applicable)	n/a	n/a					
Other Pay (if applicable)	n/a	n/a					
Total FTE			3.1				
					Total Salary Costs-->	\$ 154,385	\$ 187,587
					Total of Other Compensation-->	\$ -	\$ -

FRINGE BENEFITS

Job Class	\$ Amount
Benefits per FTE--Job Class #:	8,202 34240
Benefits per FTE--Job Class #:	8,202 34240
Total Fringe Benefits	
	Low High
	\$ 96,183.45 \$ 106,144.00

ADDITIONAL CITY COSTS

Uniforms	\$ 1,500	\$ 1,500
Total Capital & Operating	\$ 1,500	\$ 1,500

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	\$ 252,068.56	\$ 295,231.10
LESS: ESTIMATED TOTAL CONTRACT COST	\$ 180,610.73	\$ 199,587.49
ESTIMATED SAVINGS	\$ 71,458	\$ 95,644
% of Savings to City Cost	28%	32%

Comments/Assumptions:

1. FY 1996 would be/was the first year these services are/were contracted out at the 1680 Mission location, and FY 1999 would be/was the first year these services are/were contracted out at the 30 Van Ness location.
2. Salary levels reflect proposed salary rates effective July 1, 2018. Costs are represented as annual 12 month costs.
3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and long-term
4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.