

November 7, 2024

Ms. Angela Calvillo  
Clerk of the Board  
Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Subject: Approval of the Airport Specialty Retail Minimum Annual Guarantee Rent Reduction Program

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for the Board of Supervisors' approval of the proposed Resolution, which approves the Specialty Retail Minimum Annual Guarantee Rent Reduction Program for 17 leases at San Francisco International Airport.

The following is a list of accompanying documents:

- Board of Supervisors Resolution;
- Approved Airport Commission Resolution No. 24-0222;
- Memorandum accompanying Airport Commission Resolution No. 24-0222; and,
- SFEC-126(f)4 (Board of Supervisors) for all amendments

The following person may be contacted regarding this matter:

Cheryl Nashir  
Director  
Revenue Development and Management  
(650) 821.4500  
[cheryl.nashir@flysfo.com](mailto:cheryl.nashir@flysfo.com)

Very truly yours,

*Kantrice Ogletree /s/*

Kantrice Ogletree  
Director, Commission Affairs

Enclosures

cc: Cheryl Nashir, Revenue Development and Management  
Cathy Widener, External Affairs