

File No. 251186

Committee Item No. 10

Board Item No. 8

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date January 7, 2026

Board of Supervisors Meeting Date January 13, 2026

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| | | <ul style="list-style-type: none">• Grant Budget• All Years Budget• Budget Justification |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Donor List</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Donor Disclosure Form 3/14/2016</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>DPH Presentation 1/7/2026</u> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Presidential Action Memo – Temp Member – 1/5/2026</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u> </u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u> </u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u> </u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u> </u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u> </u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u> </u> |

Completed by: Brent Jalipa Date December 31, 2025

Completed by: Brent Jalipa Date January 8, 2026

1 [Accept and Expend Grant - San Francisco General Hospital Foundation - ZPCQI Round 3:
2 Optimizing Epic to Drive True North and Developing our people: The ZSFG Way -
3 \$6,755,486.26]

4 **Resolution authorizing the Department of Public Health to accept and expend a grant in**
5 **the amount of \$6,755,486.26 from the San Francisco General Hospital Foundation for**
6 **participation in a program, entitled “ZPCQI Round 3: Optimizing Epic to Drive True**
7 **North and Developing our people: The ZSFG Way,” for the period of January 1, 2026,**
8 **through June 30, 2029; approving the Notice of Award agreement pursuant to Charter,**
9 **Section 9.118(a); and to authorize the Director of Health to enter into amendments or**
10 **modifications to the Grant Agreement that do not materially increase the obligations or**
11 **liabilities to the City and are necessary to effectuate the purposes of the Grant**
12 **Agreement or this Resolution.**

13
14 WHEREAS, The San Francisco General Hospital Foundation (SFGHF) has agreed to
15 fund the Department of Public Health (DPH) in the amount of \$6,755,486.26 for participation
16 in a program, entitled “Zuckerberg Patient Care and Quality Improvement Fund (ZPCQI)
17 Round 3: Optimizing Epic to Drive True North and Developing our people: The Zuckerberg
18 San Francisco General Hospital and Trauma Center (ZSFG) Way,” for the period of
19 January 1, 2026, through June 30, 2029; and

20 WHEREAS, The Kaizen Promotion Office (KPO) catalyzes continuous improvement at
21 ZSFG, advancing organizational strategy and performance improvement; and

22 WHEREAS, With a focus on strategic alignment, hands-on operational support,
23 improvement of science education and professional development (including a robust mid-
24 career fellowship), and analytics integration, the KPO has driven measurable gains in quality,
25 safety, care experience, and financial stewardship; and

1 WHEREAS, Frontline physician and nurse leaders are uniquely positioned to identify
2 inefficiencies and lead transformation efforts at the frontlines of care, but may lack formal
3 training and mentorship in improving science or structured opportunities to lead cross-
4 functional initiatives; and

5 WHEREAS, The KPO educational offerings and Fellowship addresses this gap by
6 equipping frontline staff and developing leaders with Lean tools and experiential learning to
7 drive high-impact projects directly aligned with the hospital's strategic priorities; and

8 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

9 WHEREAS, A request for approval is being sought because DPH received the
10 memorandum on September 19, 2025, for a project start date of January 1, 2026; and

11 WHEREAS, Charter, Section 9.118(a) requires Board of Supervisors' approval by
12 Resolution of any contract, which when entered into has anticipated revenue of \$1,000,000 or
13 more; and

14 WHEREAS, The Department proposes to maximize use of available grant funds on
15 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

16 RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in
17 the grant budget; and, be it

18 FURTHER RESOLVED, That DPH is hereby authorized to accept and expend a grant
19 in the amount of \$6,755,486.26 from the SFGHF; and, be it

20 FURTHER RESOLVED, That DPH is hereby authorized to accept and expend the
21 grant funds pursuant to Administrative Code, Section 10.170-1; and, be it

22 FURTHER RESOLVED, That under Charter, Section 9.118(a), the Board of
23 Supervisors approves the Notice of Award agreement for these funds; and, be it

24 FURTHER RESOLVED, That the Board of Supervisors authorizes the Director of
25 Health to make any modifications to the Grant Agreement prior to its final execution by all

1 parties, that the Director of Health determines, in consultation with the City Attorney, are
2 consistent with this Resolution, in the best interest of the City, do not materially increase the
3 obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of
4 the Grant Agreement and are in compliance with all applicable laws, including City's Charter;
5 and, be it

6 FURTHER RESOLVED, That the Director of Health is authorized to enter into the
7 Agreement on behalf of the City; and, be it

8 FURTHER RESOLVED, That within thirty (30) days of the Grant Agreement being fully
9 executed by all parties, the Director of Health shall provide a copy to the Clerk of the Board of
10 Supervisors for inclusion in the official file; this requirement and obligation resides with the
11 Department, and is for purposes of having a complete file only, and in no manner affects the
12 validity of approved Grant Agreement.

1 Recommended: Approved: /s/ _____
2 Mayor
3 /s/ _____
4 Daniel Tsai Approved: /s/ _____
5 Director of Health Controller
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

File Number: 251186
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **ZPCQI Round 3: Optimizing Epic to Drive True North and Developing our people: The ZSFG Way**
2. Department: **Department of Public Health
Zuckerberg San Francisco General**
3. Contact Person: **Chris Ross (DPH Sponsor)** Telephone: **(628) 206-3467**
4. Grant Approval Status (check one):
☒ Approved by funding agency ☐ Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$6,755,486.26**
- 6a. Matching Funds Required: **\$0**
b. Source(s) of matching funds (if applicable): **N.A.**
- 7a. Grant Source Agency: **San Francisco General Hospital Foundation**
b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary:

The grant plan for this project is managed by the Kaizen Promotion Office. The Kaizen Promotion Office (KPO) catalyzes continuous improvement at ZSFG, advancing organizational strategy and performance improvement. With a focus on strategic alignment, hands-on operational support, improvement of science education and professional development (including a robust mid-career fellowship), and analytics integration, the KPO has driven measurable gains in quality, safety, care experience, and financial stewardship. Priscilla Chan and Mark Zuckerberg Patient Care and Quality Improvement Fund (ZPCQI) funding has supported physician leadership within the KPO and the fellowship program—both essential to these outcomes.

Housed within the KPO, the PROSPECT lab applies data science and machine learning to extract actionable insights from clinical data, addressing challenges like prolonged length-of-stay and readmissions. Originally a fellow-led project, PROSPECT now exemplifies how the KPO nurtures innovation and operational impact, aligning closely with ZPCQI goals.

Frontline physician and nurse leaders are uniquely positioned to identify inefficiencies and lead transformation efforts at the frontlines of care. However, many lack formal training and mentorship in improving science or structured opportunities to lead cross-functional initiatives. The KPO educational offerings and Fellowship addresses this gap by equipping frontline staff and developing leaders with Lean tools and experiential learning to drive high-impact projects directly aligned with the hospital's strategic priorities.

Simultaneously, our health system generates vast amounts of unstructured clinical documentation that is rich in insights but difficult to harness at scale. PROSPECT Lab aims to solve such challenges by developing and deploying predictive analytic platforms in alignment with key areas identified in ZSFG's strategic plan.

The grant plan for ZPCQI Round 3 will maintain and accelerate impact in each of these areas—leveraging physician leadership to drive strategic efforts, developing the next generation of clinician leaders while enabling scalable, AI-driven insights into patient care. KPO physician leaders set the direction for PROSPECT Lab, and each KPO Fellow project will be supported by the Lab, ensuring a feedback loop between strategic efforts, technology, and frontline improvement. (“Grant Plan”)

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **January 1, 2026**

End-Date: **June 30, 2029**

10a. Amount budgeted for contractual services: **\$ \$5,380,798**

b. Will contractual services be put out to bid? **No**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time.**

11a. Does the budget include indirect costs? ☐ Yes ☒ No

b1. If yes, how much? **N.A.**

b2. How was the amount calculated? **N.A.**

c1. If no, why are indirect costs not included?

☐ Not allowed by granting agency

☒ To maximize use of grant funds on direct services

☐ Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs**

12. Any other significant grant requirements or comments:

The grant does not require an ASO amendment, does not create net new positions, and partially reimburses the department for four existing positions:

No.	Class	Job Title	FTE	Start Date	End Date
1	1408	Principal Clerk	3.00	1/1/2026	12/31/2028
2	2322	Nurse Manager	.90	1/1/2026	12/31/2028
3	2322	Nurse Manager	.90	1/1/2026	12/31/2028
4	2322	Nurse Manager	.90	1/1/2026	12/31/2028

We respectfully request for approval to accept and expend these funds from January 1, 2026. The Department received the memorandum on October 22, 2025.

The grantor is a Private entity.

Fund: 21132

Dept: 251667

Authority: 10001

Project Description: HG ZPCQI R3 Optmz EPIC

Project: 10043091

Activity: 0001/0002 True North/Devp People

Contract: CTR00005216

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

<input checked="" type="checkbox"/> Existing Site(s)	<input type="checkbox"/> Existing Structure(s)	<input type="checkbox"/> Existing Program(s) or Service(s)
<input type="checkbox"/> Rehabilitated Site(s)	<input type="checkbox"/> Rehabilitated Structure(s)	<input type="checkbox"/> New Program(s) or Service(s)
<input type="checkbox"/> New Site(s)	<input type="checkbox"/> New Structure(s)	

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 11/13/2025 | 12:50 PM PST

DocuSigned by:
Toni Rucker
A84202F7331F44B...
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Daniel Tsai
(Name)

Director of Health
(Title)

Date Reviewed: 11/13/2025 | 5:53 PM PST

Signed by:
Jenny Louie for Daniel Tsai
40CFE25DB9B4484...
(Signature Required)



Memorandum of Understanding re:

Support Disbursement of

Grant/Gift Donation Form

This Memorandum of Understanding (MOU) between San Francisco General Hospital Foundation (Foundation) and the City and County of San Francisco, acting by and through its Department of Public Health, for Zuckerberg San Francisco General Hospital (City), is made and entered into as of _____.

A. PURPOSE AND SCOPE

The purpose of this MOU is to identify the roles and responsibilities of each party as they relate to the disbursement of funds for expenses incurred in carrying out the purpose of the program:

B. ZSFG PROGRAM

The funds for _____
were received by the Foundation as part of the donations provided by the _____.

C. MOU TERM

The term of this MOU Agreement is the period within which the project responsibilities of this agreement shall be performed. The expected timeframe of the activities below commences on _____ and ends _____ years later on _____. Any extension of this duration requires a formal modification of this MOU executed and approved in the same manner as the original ("Term").

D. GRANT PLAN AND NOT-TO-EXCEED GRANT AMOUNT, INCLUDING RESTRICTIONS, IF ANY

1. Grant Plan:



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

2. Not-to-Exceed Grant Amount: Total grant expenses are not to exceed (“Grant Amount”), and will be disbursed as detailed in the Not-to-Exceed Grant Amount and Eligible Expenses table, below.

3. Restricted Funds:

4. Unrestricted Funds:



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

Not-to-Exceed Grant Amount and Eligible Expenses

Optimizing Epic to Drive True North: PROSPECT 1/1/2026-12/31/2028

<i>Eligible Expenses</i>	<i>Total Budget Request</i>
<i>Personnel</i>	
<i>Total Personnel</i>	
<i>Non-Personnel</i>	
<i>Total Non-Personnel</i>	
<i>Other Costs</i>	
<i>Total Other Costs</i>	
<i>Not-to-Exceed Grant Amount</i>	



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

Not-to-Exceed Grant Amount and Eligible Expenses

Developing our people: The ZSFG Way 1/1/2026-12/31/2028

<i>Eligible Expenses</i>	<i>Total Budget Request</i>
<i>Personnel</i>	
<i>Total Personnel</i>	
<i>Non-Personnel</i>	
<i>Total Non-Personnel</i>	
<i>Other Costs</i>	
<i>Total Other Costs</i>	
<i>Not-to-Exceed Grant Amount</i>	



ZSFG shall comply with the Foundation Disbursement Request Policies and Procedures (Exhibit A), namely, provide adequate payroll records documenting the personnel expenses and final purchased invoices/receipts. Any exceptions to the disbursement request procedures, including requests for advance payments, must be requested in advance and agreed upon in writing by the Foundation.

E. MODIFICATION AND TERMINATION

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT this MOU may be terminated with or without cause by either party upon 30 days prior written notice to the other party. Such notification shall state the effective date of termination or cancellation and include any final performance and/or payment invoicing instructions/requirements.

Any and all amendments to this MOU must be made in writing and must be executed and approved in the same manner as the original before becoming effective.

Either party may terminate this MOU immediately on written notice if the other party has committed a material breach of this MOU and has not cured the breach within thirty (30) days after receiving written notice of the breach by the non-breaching party, or the parties cannot reach an agreement to amend this MOU.

If the Program covered under this agreement does not have sufficient funds for the program, this Agreement shall be of no further force and effect. In that event, the Foundation will have no liability to pay any funds whatsoever to ZSFG and ZSFG shall not be obligated to perform any element of the Grant Plan for which it is not reimbursed.

F. CONTACT INFORMATION

All notices hereunder shall be in writing, personally delivered, sent by certified mail, return receipt requested, addressed to the other party as follows:

Gerry Chow
Chief Financial Officer
San Francisco General
Hospital Foundation
2789 25th Street,
Suite 2028
San Francisco, CA 94110

[SIGNATURES ON FOLLOWING PAGE]



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

RECOMMENDED:

San Francisco Department of Public Health

By: _____
Susan Ehrlich, CEO
Zuckerberg San Francisco General Hospital

AGREED:

San Francisco General Hospital Foundation

San Francisco Department of Public Health

By: _____
Kim Meredith
Chief Executive Officer

By: _____
) u
Director of Health

APPROVED AS TO FORM:

David Chiu
City Attorney

By: _____
Henry Lifton
Deputy City Attorney

Exhibits:

Exhibit A: Disbursement Request Policy and Procedure

Exhibit B: Donor Disclosure Form

Exhibit C: Donor Donation Reconciliation Table

Exhibit D: ???



EXHIBIT A

Disbursement Request Policy and Procedure

For each disbursement requested, a disbursement request form must be completed and authorized by the individual named on the Establishment of Restricted Funds document. Valid documents, such as vendor invoices, receipts, * payroll reports etc., verifying the expense, must be submitted along with the disbursement request form.

The cost categories allowed for use in identifying expenses are as follows:

	Acct #		Acct #
Salaries & benefits**	7500	Installation/Maintenance	7531
Consultants	7510	Permits/Fees/Inspection	7532
Graphic Design	7511	Bank Service Charges	7533
Translation Services	7512	Meals/Refreshment	7540
Supplies	7520	Rent	7550
Incentives	7521	Transportation & Lodging	7560
Stipend	7522	Conference & Training Fee	7570
Printing	7523	Training	7571
Software	7524	Patient Assistance	7580
Equipment/Remodeling	7530		

***Reimbursements:** the receipt must show the following information: name of the person who paid it, item purchased, amount and date of purchase. Estimates are not accepted.

****Salaries and benefits:** the report provided as part of the disbursement request must clearly list the name of the individual, the period or periods covered. The compensation and benefit amounts must be also listed separately.

*The Foundation recommends submitting authorized disbursement requests within 30 days of date of expenditure. All expenses must be submitted on or before July 15th in order to close the June 30 fiscal year. **Expenses that do not fall within the open fiscal year will not be reimbursed.***

The disbursement form can be submitted several ways:

1. Email to accounting@sfgfhf.org
2. Interoffice mail
3. Dropped off at Foundation office location
4. Mailed to PO Box 410836, SF CA 94141.

Once the completed form is received, the disbursement check will be issued within 5 to 10 business days.

**Exhibit B: Donor Disclosure Form**

SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

Thank you for your support of the San Francisco General Hospital Foundation. In order to comply San Francisco's voter-approved Sunshine Ordinance (listed below), which was crafted to ensure transparency when donations are made that benefit City institutions like Zuckerberg San Francisco General Hospital, San Francisco General Hospital Foundation is obligated by the City of San Francisco to request that you please complete and confirm the following information:

Contributor & Contribution Information:

Name: <u>Priscilla Chan, MD and Mark Zuckerberg</u>	Date: <u>3/14/2016</u>
Address: <u>c/o Silicon Valley Community Foundation</u>	Phone: _____
<u>2440 West El Camino, Suite 300</u>	Money, Goods, Services (description):
<u>Mountain View, CA 94040</u>	<u>Gift Money to establish Patient Care</u>
Contribution Amount/Estimated Value: \$: <u>28,000,000.00</u>	<u>and Quality Improvement Fund (ZPCQI)</u>
_____	_____
_____	_____

The above address is a: ☒ Business _____ Residence _____

Financial Interest:

Please check the appropriate box(es) that describe your financial interest with the City.

<input type="checkbox"/> No Financial Interest	
<input type="checkbox"/> Contract with the City	(Please describe): _____
<input type="checkbox"/> Grant from the City	(Please describe): _____
<input type="checkbox"/> Lease of Space to or from the City	(Please describe): _____
<input type="checkbox"/> City License, Permit, or Entitlement for Use	(Please describe): _____
<input checked="" type="checkbox"/> Other Financial Interest	(Please describe): <u>Naming Recognition</u>
<input type="checkbox"/> Pending Financial Interest	(Please describe): _____

Additional details (optional): Refer to Gift Agreement with the SFGH Foundation dated February 6, 2025.

San Francisco Administrative Code Chapter 67 section 67.29-6 (Sources of Outside Funding) provides:

No official or employee or agent of the City shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

No donor disclosure on file. This gift was prior to the City MOU requirement in 2022.

Signature _____

Date _____

Please return this form at your earliest convenience to bferreira@sfgfh.org or mail to San Francisco General Hospital Foundation, Attn: Gift Compliance, PO Box 410836, San Francisco, CA 94141-0836. Please contact bferreira@sfgfh.org should you have any questions. Thank you once again for your generous support.

Exhibit C: Donor Donation Reconciliation Table

Project:	Donor	Dates	SFGHF Fund #	Total Donation Pledge	Total Donation Received	Round 1 and Round 2	Foundation Fee	Amount this MOU per AAO	Donation Remaining w/ SFGHF	Not Yet Received In Cash
Zuckerberg Patient Care QI Fund	Priscilla Chan, MD and Mark Zuckerberg c/o Silicon Valley Community Foundation	3/14/2016	279-001	\$28,000,000.00	\$28,000,000.00	\$19,306,708.67	\$ -		\$ 8,693,291.33	\$ -
Optimizing Epic to Drive True North (Prospect)			0792-020							
(allocated from ZPCQI- Patient Care and Quality Improvement Fund 279-001)							\$ -	\$ 2,294,046.75	\$ 6,399,244.58	\$ -
Developing our people: The ZSFG Way			0792-019				\$ -	\$ 4,461,439.51	\$ 1,837,805.07	\$ -
Total										
						Matches AAO amount	\$ 6,755,486.26			
Additional Gift Detail			Other MOU amount	Notes on Funds Remaining with SFGHF						
			\$100,000	BOOST grant approved through AAO FY26.						
BOOST/ZPCQI MOU				Donation total remaining with SFGHF does not include interest earned. Any interest earned will be used for the ZPCQI program,						
			\$ 100,000.00							
Reporting Requirement: Semi-Annually	Progress updates March	September								



File 251186: Grant Accept & Expend

San Francisco General Hospital Foundation - ZPCQI Round 3: Optimizing Epic to Drive True North and Developing our people: The ZSFG Way

BOS Budget & Finance Committee

January 7, 2025

Angelica Journagin, Chief Administrative Officer, ZSFG

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH

Overview of Grant



San Francisco General Hospital Foundation - ZPCQI Round 3: Optimizing Epic to Drive True North and Developing our people: The ZSFG Way:

- **Total Amount:** \$6,755,486.26
- **Timeline:** January 1, 2026 – June 30, 2029
- **Grantor:** San Francisco General Hospital Foundation (SFGHF)
- **Grant Summary:**
 - The grant will support two programs within the Zuckerberg Patient Care and Quality Improvement (ZPCQI) Program, Round 3:
 - Optimizing Epic to Drive True North (PROPSECT)
 - Developing our people: The ZSFG Way
 - The Kaizen Promotion Office (KPO) will manage program implementation
 - Training will equip frontline staff with Lean tools and experiential learning to drive high-impact projects aligned with the hospital's strategic priorities



Conclusion

DPH respectfully requests approval of this item. Thank you!



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

Not-to-Exceed Grant Amount and Eligible Expenses

Optimizing Epic to Drive True North: PROSPECT 1/1/2026-12/31/2028

<i>Eligible Expenses</i>	<i>Total Budget Request</i>
<i>Personnel</i>	
<i>Total Personnel</i>	
<i>Non-Personnel</i>	
Medical Services through UCSF Affiliation	
Agreement (UC Personnel: Co-Founder/Director, Advisor, Lead Data Scientist in AI, Bioinformatics Programmer, Advanced Computational and Data Science Research Specialist and Data Analyst)	
	\$1,904,046.75
<i>Total Non-Personnel</i>	\$1,904,046.75
<i>Other Costs</i>	
UCSF Non-Payroll Expenses (UC AA) GPU Computing Time	\$360,000
UCSF Non-Payroll Expenses (UC AA) Data Extraction	\$30,000
<i>Total Other Costs</i>	\$390,000
<i>Not-to-Exceed Grant Amount</i>	\$2,294,046.75



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

Not-to-Exceed Grant Amount and Eligible Expenses

Developing our people: The ZSFG Way 1/1/2026-12/31/2028

<i>Eligible Expenses</i>	<i>Total Budget Request</i>
<i>Personnel</i>	
Principle Clerk	\$490,279
KPO Fellow (RN Manager x3)	\$794,408.89
<i>Total Personnel</i>	<i>\$1,284,687.89</i>
<i>Non-Personnel</i>	
Medical Services through UCSF Affiliation Agreement (Personnel cost for Chief of Performance Excellence, KPO Medical Director, KPO Medical Director, Associate, MD KPO Fellows x3)	\$2,746,351.62
Materials and Supplies	\$15,000
Travel/Training/Conferences	\$75,000
Memberships	\$170,400
Consultants	\$95,000
<i>Total Non-Personnel</i>	<i>\$3,101,751.62</i>
<i>Other Costs</i>	
UCSF travel (UC AA)	\$75,000
<i>Total Other Costs</i>	<i>\$75,000</i>
<i>Not-to-Exceed Grant Amount</i>	<i>\$4,461,439.51</i>

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH
Zuckerberg San Francisco General Hospital
ZPCQI Round 3: Optimizing Epic to Drive True North
January 1, 2026 - June 30, 2029

		Year 1	Year 2	Year 3	Total
		Project: 10043091			Amount
		1/1/26 - 12/31/26	1/1/27 - 12/31/27	1/1/28 - 12/31/28	
	Personnel -	422,300	244,007	251,327	-
	Fringe benefits	168,920	97,603	100,531	-
	Travel	25,000	25,000	25,000	-
	Supplies	5,000	5,000	5,000	-
	Contractual	1,683,539	1,806,834	1,890,425	-
	Indirect Costs				-
Total		2,304,759	2,178,444	2,272,283	6,755,486

San Francisco Department of Public Health (SFPDH)
Zuckerberg San Francisco General Hospital
ZPCQI Round 3: Optimizing Epic to Drive True North
BUDGET JUSTIFICATION

January 1, 2026 to December 31, 2026

A. PERSONNEL

1	1.00	1408 – Principal Clerk	
Annual Salary	\$113,300	x 1 FTE for 12 months =	\$113,300
2	0.50	2322 Nurse Manager	
Annual Salary	\$206,000	x 0.5 FTE for 12 months =	\$103,000
3	0.50	2322 Nurse Manager	
Annual Salary	\$206,000	x 0.5 FTE for 12 months =	\$103,000
4	0.50	2322 Nurse Manager	
Annual Salary	\$206,000	x 0.5 FTE for 12 months =	\$103,000

B. MANDATORY FRINGE

2 Mandatory Fringe Benefits = @ 40.00% = \$168,920

Total Salaries	\$422,300
Total Fringe	\$168,920

TOTAL PERSONNEL: \$591,220

C. TRAVEL \$25,000

D. EQUIPMENT

E. SUPPLIES \$5,000

F. CONTRACTUAL \$1,683,539

G. OTHER

TOTAL DIRECT COSTS \$2,304,759

H. INDIRECT COSTS \$0

TOTAL BUDGET: \$2,304,759

San Francisco Department of Public Health (SFPDH)
Zuckerberg San Francisco General Hospital
ZPCQI Round 3: Optimizing Epic to Drive True North
BUDGET JUSTIFICATION

January 1, 2027 to December 31, 2027

A. PERSONNEL

1	1.00	1408 – Principal Clerk	
Annual Salary	\$116,699	x 1 FTE for 12 months =	\$116,699
2	0.20	2322 Nurse Manager	
Annual Salary	\$212,180	x 0.2 FTE for 12 months =	\$42,436
3	0.20	2322 Nurse Manager	
Annual Salary	\$212,180	x 0.2 FTE for 12 months =	\$42,436
4	0.20	2322 Nurse Manager	
Annual Salary	\$212,180	x 0.2 FTE for 12 months =	\$42,436

B. MANDATORY FRINGE

2 Mandatory Fringe Benefits = @ 40.00% = \$97,603

Total Salaries	\$244,007
Total Fringe	\$97,603

TOTAL PERSONNEL: \$341,610

C. TRAVEL \$25,000

D. EQUIPMENT

E. SUPPLIES \$5,000

F. CONTRACTUAL \$1,806,834

G. OTHER

TOTAL DIRECT COSTS \$2,178,444

H. INDIRECT COSTS 0.000% \$0

TOTAL BUDGET: \$2,178,444

San Francisco Department of Public Health (SFPDH)
Zuckerberg San Francisco General Hospital
ZPCQI Round 3: Optimizing Epic to Drive True North
BUDGET JUSTIFICATION

January 1, 2028 to December 31, 2028

A. PERSONNEL

1	1.00	1408 – Principal Clerk	
Annual Salary	\$120,200	x 1 FTE for 12 months =	\$120,200
2	0.20	2322 Nurse Manager	
Annual Salary	\$218,545	x 0.2 FTE for 12 months =	\$43,709
3	0.20	2322 Nurse Manager	
Annual Salary	\$218,545	x 0.2 FTE for 12 months =	\$43,709
4	0.20	2322 Nurse Manager	
Annual Salary	\$218,545	x 0.2 FTE for 12 months =	\$43,709

B. MANDATORY FRINGE

2 Mandatory Fringe Benefits = @ 40.00% = \$100,531

Total Salaries	\$251,327
Total Fringe	\$100,531

TOTAL PERSONNEL: \$351,858

C. TRAVEL \$25,000

D. EQUIPMENT

E. SUPPLIES \$5,000

F. CONTRACTUAL \$1,890,425

G. OTHER

TOTAL DIRECT COSTS \$2,272,284

H. INDIRECT COSTS 0.000% \$0

TOTAL BUDGET: \$2,272,284

Project:	Donor	Dates	SFGHF Fund #	Total Donation Pledge	Total Donation Received	Round 1 and Round 2	Foundation Fee	Amount this MOU per AAO	Donation Remaining w/ SFGHF	Not Yet Received In Cash
Zuckerberg Patient Care QI Fund	Priscilla Chan, MD and Mark Zuckerberg c/o Silicon Valley Community Foundation	3/14/2016	279-001	\$28,000,000.00	\$28,000,000.00	\$19,306,708.67	\$-		\$8,693,291.33	\$-
Optimizing Epic to Drive True North (Prospect)			0792-020							
(allocated from ZPCQI- Patient Care and Quality Improvement Fund 279-001)							\$-	\$2,294,046.75	\$6,399,244.58	\$-
Developing our people: The ZSFG Way			0792-019				\$-	\$4,461,439.51	\$1,837,805.07	\$-
(allocated from ZPCQI- Patient Care and Quality Improvement Fund 279-001)										
Total							Matches AAO amount	\$6,755,486.26		
Additional Gift Detail			Other MOU amount	Notes on Funds Remaining with SFGHF BOOST grant approved through AAO FY26. \$100,000 Donation total remaining with SFGHF does not include interest earned. Any interest earned will be used for the ZPCQI program, approved in additional rounds.						
BOOST/ZPCQI MOU			\$100,000							
			\$100,000.00							
Reporting Requirement: Semi-Annually	Progress updates March	September								



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

Thank you for your support of the San Francisco General Hospital Foundation. In order to comply San Francisco's voter-approved Sunshine Ordinance (listed below), which was crafted to ensure transparency when donations are made that benefit City institutions like Zuckerberg San Francisco General Hospital, San Francisco General Hospital Foundation is obligated by the City of San Francisco to request that you please complete and confirm the following information:

Contributor & Contribution Information:

Name: Priscilla Chan, MD and Mark Zuckerberg Date: 3/14/2016
Address: c/o Silicon Valley Community Foundation Phone: _____
2440 West El Camino, Suite 300
Mountain View, CA 94040
Contribution Amount/Estimated Value: \$: 28,000,000.00 Money, Goods, Services (description):
Gift Money to establish Patient Care
and Quality Improvement Fund (ZPCQI)

The above address is a: ☒ Business _____ Residence

Financial Interest:

Please check the appropriate box(es) that describe your financial interest with the City.

☐ No Financial Interest
☐ Contract with the City (Please describe): _____
☐ Grant from the City (Please describe): _____
☐ Lease of Space to or from the City (Please describe): _____
☐ City License, Permit, or Entitlement for Use (Please describe): _____
☒ Other Financial Interest (Please describe): Naming Recognition
☐ Pending Financial Interest (Please describe): _____

Additional details (optional): Refer to Gift Agreement with the SFGH Foundation dated February 6, 2025.

San Francisco Administrative Code Chapter 67 section 67.29-6 (Sources of Outside Funding) provides:

No official or employee or agent of the City shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

No donor disclosure on file. This gift was prior to the City MOU requirement in 2022.

Signature

Date

Please return this form at your earliest convenience to bferreira@sfgfh.org or mail to San Francisco General Hospital Foundation, Attn: Gift Compliance, PO Box 410836, San Francisco, CA 94141-0836. Please contact bferreira@sfgfh.org should you have any questions. Thank you once again for your generous support.

President, District 8
BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689
Tel. No. 554-6968
Fax No. 554-5163
TDD/TTY No. 544-5227

RAFAEL MANDELMAN

PRESIDENTIAL ACTION

Date:

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,

Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No.

(Primary Sponsor)

Title.

Transferring (Board Rule No 3.3)

File No.

(Primary Sponsor)

Title.

From:

Committee

To:

Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor:

Replacing Supervisor:

For:

Meeting

(Date)

(Committee)

Start Time:

End Time:

Temporary Assignment:

Partial

Full Meeting



Rafael Mandelman, President
Board of Supervisors

City and County of San Francisco

Department of Public Health



Daniel L. Lurie
Mayor

Daniel Tsai
Director of Health

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Daniel Tsai
Director of Health

DATE: 11/13/2025

SUBJECT: Grant Accept and Expend

GRANT TITLE: ZPCQI Round 3: Optimizing Epic to Drive True North and
Developing our people: The ZSFG Way - \$6,755,486.26

Attached please find the original and 1 copy of each of the following:

- ☒ Proposed grant resolution, original signed by Department
- ☒ Grant information form, including disability checklist
- ☒ Budget and Budget Justification
- ☐ Grant application: Not Applicable. No application submitted.
- ☒ Agreement / Award Letter
- ☐ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes ☐

No ☒

OFFICE OF THE MAYOR
SAN FRANCISCO



DANIEL LURIE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Adam Thongsavat, Liaison to the Board of Supervisors
RE: Accept and Expend Grant - San Francisco General Hospital Foundation - ZPCQI Round 3:
Optimizing Epic to Drive True North and Developing our people: The ZSFG Way - \$6,755,486.26
DATE: December 9, 2025

Resolution authorizing the Department of Public Health to accept and expend a grant in the amount of \$6,755,486.26 from the San Francisco General Hospital Foundation for participation in a program, entitled "ZPCQI Round 3: Optimizing Epic to Drive True North and Developing our people: The ZSFG Way," for the period of January 1, 2026, through June 30, 2029; approving the Notice of Award agreement pursuant to Charter, Section 9.118(a); and to authorize the Director of Health to make necessary, non-material changes to the Grant Agreement before its execution.

Should you have any questions, please contact Adam Thongsavat at adam.thongsavat@sfgov.org