

File No. 180160

Committee Item No. 1

Board Item No. 23

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date March 22, 2018

Board of Supervisors Meeting

Date April 3, 2018

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

- |                                     |                                     |                                   |
|-------------------------------------|-------------------------------------|-----------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Port Commission Resolution</u> |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____                             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____                             |
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| <input type="checkbox"/>            | <input type="checkbox"/>            | _____                             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | _____                             |

Completed by: Linda Wong Date March 16, 2018  
 Completed by: Linda Wong Date March 28, 2018

1 [Accept and Expend Grant - Department of Homeland Security - 2016 Port Security Grant  
2 Program - \$1,059,000]

3 **Resolution retroactively authorizing the Port of San Francisco to accept and expend a**  
4 **grant award in the amount of \$1,059,000 from the U.S. Department of Homeland**  
5 **Security's 2016 Port Security Grant Program, including \$997,500 for the replacement of**  
6 **the San Francisco Police Department Maritime Unit's dock, and \$61,500 to upgrade the**  
7 **Port's DOC video system, for the period of September 1, 2016, through August 31,**  
8 **2019.**

9 WHEREAS, The FY 2016 Port Security Grant Program (PSGP) provides grant funding  
10 to port areas for the protection of critical port infrastructure from terrorism; and

11 WHEREAS, On April 22, 2016, the Port of San Francisco submitted an application for  
12 grant funds under the FY 2016 PSGP; and

13 WHEREAS, On September 1, 2016, the Port was awarded \$1,059,000 in grant funds  
14 for its SFPD Marine Unit Dock Replacement Project, and the Pier 1 DOC Video System  
15 Replacement Project; and

16 WHEREAS, On August 8, 2017, through Resolution No. 17-34, the Port Commission  
17 authorized the Executive Director to seek the Board of Supervisors' approval to accept and  
18 expend the grant, including any extensions, augmentations or amendments thereof; and

19 WHEREAS, This grant does not create any new positions and will not require an  
20 amendment to the Annual Salary Ordinance; and

21 WHEREAS, A combination of Port funds (\$103,000) and San Francisco Police  
22 Department Funds (\$250,000) have been identified to provide the required \$353,000 (25% of  
23 total project cost of \$1,412,000) in required non-federal match monies; and

24 WHEREAS, The grant terms prohibit including indirect costs in the grant budget; now,  
25 therefore, be it;

1 RESOLVED, That the Board of Supervisors hereby authorizes the Port of San  
2 Francisco to accept and expend \$1,059,000 in grant funding from the Federal Emergency  
3 Management Agency for security improvements at the Port of San Francisco; and be it


4 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
5 indirect costs in the grant budget and, be it

6 FURTHER RESOLVED, That the Port, subject to the Board of Supervisors' approval,  
7 authorizes the Executive Director or her designee to execute for and on behalf of the City and  
8 County, any documents necessary to enter into the grant agreement with the Federal  
9 Emergency Management Agency within the Department of Homeland Security, including any  
10 extensions, augmentations or amendments, thereof.

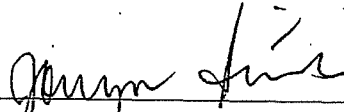
11  
12  
13 Recommended:

14   
15 \_\_\_\_\_

16 Department Head

13 Approved:   
14 \_\_\_\_\_

14 for Mayor

15 Approved:   
16 \_\_\_\_\_  
17 for Controller

<p><b>Item 1</b> <b>File 18-0160</b></p>	<p><b>Department:</b> Port Commission (Port)</p>
<p><b>EXECUTIVE SUMMARY</b></p>	
<p style="text-align: center;"><b>Legislative Objectives</b></p>	
<ul style="list-style-type: none"> <li>• The proposed resolution would authorize the Port to retroactively (i) accept and expend a grant in the amount of \$1,059,000 from FEMA’s Port Security Grant Program, including \$997,500 for the replacement of the San Francisco Police Department (SFPD) Maritime Unit’s dock at Hyde Street Harbor and \$61,500 to upgrade the Port’s DOC video system for the period of September 1, 2016 through August 31, 2019, and (ii) commit the Port and SFPD to providing \$353,000 in matching cash funds over the 36-month duration of the grant agreement. If required, four (4) six-month extensions will be requested to enable all work to be completed by August 31, 2021. The PSGP grant requires a 25 percent cash or in-kind matching funds of \$353,000</li> </ul>	
<p style="text-align: center;"><b>Key Points</b></p>	
<ul style="list-style-type: none"> <li>• The Federal Emergency Management Agency (FEMA), an agency within the Department of Homeland Security (DHS), provides grant funding through the Port Security Grant Program (PSGP) to port areas for the protection of critical port infrastructure and to increase public safety.</li> <li>• In September 2016, FEMA notified the Port of its approval of two PSGP projects: 1) the replacement of the San Francisco Police Department (SFPD) Maritime Unit’s dock located at Hyde Street Harbor, and 2) the upgrade of the Port’s Department Operations Center (DOC) video system. The goal of these projects is to improve Port infrastructure and increase the Port’s ability to successfully recover from natural and human-caused disasters.</li> </ul>	
<p style="text-align: center;"><b>Fiscal Impact</b></p>	
<ul style="list-style-type: none"> <li>• The total budget for the replacement of the SFPD Marine Unit dock located at the Hyde Street Harbor and the Pier 1 DOC video wall is \$1,412,000. Of this amount, \$1,330,000 will fund the replacement of the dock located at the Hyde Street Harbor. The PSGP grant will fund \$997,500, or 75 percent of the cost. SFPD will contribute \$250,000 and the Port will contribute \$82,500 for a total of \$332,500, or a combined 25 percent in matching funds.</li> <li>• The remaining \$82,000 will fund the replacement of the Pier 1 DOC video wall. Of this amount, the PSGP grant will fund \$61,500, or 75 percent of the cost. The Port will contribute \$20,500, or 25 percent of the cost, in matching funds.</li> <li>• The source of Port matching funds is capital funding from the FY2017-18 budget, as appropriated by the Board of Supervisors. The source of SFPD matching funds is the SFPD General Fund allocation to capital renewal projects, as appropriated by the Board of Supervisors in the FY2017-18 budget.</li> </ul>	
<p style="text-align: center;"><b>Recommendation</b></p>	
<ul style="list-style-type: none"> <li>• Approve the proposed resolution.</li> </ul>	

**MANDATE STATEMENT**

City Administrative Code Section 10.170-1 states that accepting Federal, State, or third-party grant funds in the amount of \$100,000 or more, including any City matching funds required by the grant, is subject to Board of Supervisors approval.

**BACKGROUND**

The Federal Emergency Management Agency (FEMA), an agency within the Department of Homeland Security (DHS), provides grant funding through the Port Security Grant Program (PSGP) to port areas for the protection of critical port infrastructure and to increase public safety. These funds are primarily intended to assist ports in enhancing risk management capabilities, increasing maritime domain awareness<sup>1</sup>, and improving capabilities for the prevention, detection, response and recovery from attacks involving improvised explosive devices and other nonconventional weapons, and enhancing cybersecurity capabilities.

In September 2016, FEMA notified the Port of its approval of two PSGP projects: 1) the replacement of the San Francisco Police Department (SFPD) Maritime Unit's dock located at Hyde Street Harbor, and 2) the upgrade of the Port's Department Operations Center (DOC) video system. The goal of these projects is to improve Port infrastructure and increase the Port's ability to successfully recover from natural and human-caused disasters.<sup>2</sup> In addition, the Port is implementing a comprehensive program to improve emergency preparedness and physical security through infrastructure improvements and implementation of all-hazards training programs. According to Mr. Ken Tashian, the Port's Homeland Security Program Manager, the Port is increasing maritime domain awareness through improved coordination and information sharing with local and federal partners that provide layered security<sup>3</sup> to the Port, such as the San Francisco Police and Fire Departments, and the U.S. Coast Guard.

**DETAILS OF PROPOSED LEGISLATION**

The proposed resolution would authorize the Port to retroactively (i) accept and expend a grant in the amount of \$1,059,000 from FEMA's Port Security Grant Program, including \$997,500 for the replacement of the San Francisco Police Department (SFPD) Maritime Unit's dock at Hyde Street Harbor and \$61,500 to upgrade the Port's DOC video system for the period of September 1, 2016 through August 31, 2019, and (ii) commit the Port and SFPD to providing \$353,000 in matching cash funds over the 36-month duration of the grant agreement. If required, four (4) six-month extensions will be requested to enable all work to be completed by August 31, 2021. The PSGP grant requires a 25 percent cash or in-kind matching funds of \$353,000.

<sup>1</sup> Maritime domain awareness is defined by the International Maritime Organization as the effective understanding of anything associated with the maritime domain that could impact the security, safety, economy, or environment.

<sup>2</sup> The Port submitted its PSGP grant application to FEMA on April 22, 2016.

<sup>3</sup> Layered security describes the practice of combining multiple mitigating security controls to protect resources and data.

The acceptance of the grant is retroactive because the grant period began at the time of FEMA's Notice of Award in September 2016, or approximately 19 months ago. The Port Commission approved acceptance of the grant in August 2017, and design specifications were completed in January 2018. According to Mr. Tashian, no grant funds have yet been spent.

The Port was awarded \$1,059,000 in federal funding as part of FEMA's Port Security Grant Program that when combined with the \$353,000 in required matching funds (\$103,000 from the Port and \$250,000 from the SFPD), will enable the Port and SFPD to fund a total of \$1,412,000 in security infrastructure enhancements, as detailed below:

- \$1,330,000 budgeted for the SFPD Marine Unit Dock Replacement located at Hyde Street Harbor. This funding will support the building of a separate and secure dock for SFPD Marine Unit vessels. This project includes the construction of a floating concrete dock engineered to meet the current and projected needs of the SFPD Marine Unit. In addition, this project includes the installation of required piles, a gangway and all required infrastructure including power, lighting and water.
- \$82,000 budgeted for the Pier 1 DOC Video Replacement. This funding will allow the purchase and installation of a video wall in support of the Port's DOC operation. According to Mr. Tashian, the Port's current video system is over 20 years old, failure prone, and does not support internal or external feeds, including local and national news feeds.

The grant performance period is a maximum of 36 months from September 1, 2016<sup>4</sup> through August 31, 2019, with the possibility of four (4) six-month extensions until September 30, 2021. According to Mr. Tashian, at this time, 2016 PSGP-funded projects must be completed by August 31, 2019.

## FISCAL IMPACT

As previously mentioned, the total budget for the replacement of the SFPD Marine Unit dock located at the Hyde Street Harbor and the Pier 1 DOC video wall is \$1,412,000. Of this amount, \$1,330,000 will fund the replacement of the dock located at the Hyde Street Harbor. The PSGP grant will fund \$997,500, or 75 percent of the cost. SFPD will contribute \$250,000 and the Port will contribute \$82,500 for a total of \$332,500, or a combined 25 percent in matching funds.

The remaining \$82,000 will fund the replacement of the Pier 1 DOC video wall. Of this amount, the PSGP grant will fund \$61,500, or 75 percent of the cost. The Port will contribute \$20,500, or 25 percent of the cost, in matching funds.

The matching funds of \$353,000 were previously appropriated by the Board of Supervisors in the FY 2017-18 Police and Port budgets, as shown in Table 1 below, which summarizes grant funding for the two projects.

<sup>4</sup> The grant period began at the time of FEMA's Notice of Award in September 2016.

**Table 1: Grant Budget**

Grant Funded Projects	PSGP Funds	Port and SFPD Matching Funds			PSGP Project Total
		FY17-18 Port Match	FY17-18 SFPD Match	SFPD/Port Match	
SFPD Marine Unit Dock Replacement	\$997,500	\$82,500	\$250,000	\$332,500	\$1,330,000
Pier 1 DOC Video Replacement	\$61,500	\$20,500	\$0	\$20,500	\$82,000
<b>Total Funding</b>	<b>\$1,059,000</b>	<b>\$103,000</b>	<b>\$250,000</b>	<b>\$353,000</b>	<b>\$1,412,000</b>

According to Mr. Tashian, project funds will be used for equipment, contracts and, if required, interdepartmental work orders. The Port does not expect to work order funds to other departments at this point in time. However, the Port is utilizing the Department of Technology (DT) contract<sup>5</sup> with an audio visual contractor, Diversified Systems, Inc., to complete the Pier 1 DOC Video Replacement project. The Port is currently in the process of reviewing the SFPD Marine Unit Dock Replacement project’s requirements and conducting a site survey to determine an appropriate location for the new dock. When this phase of the project is completed, the Port will implement a competitive Request for Proposals (RFP) process for a contractor and/or subcontractors to perform the final dock design, construction and installation. According to Mr. Tashian, a fixed fee contract will be awarded to a contractor and/or subcontractors that provide the best solution at the lowest cost for the SFPD Marine Unit Dock Replacement project.

The source of Port matching funds is capital funding from the FY 2017-18 budget, as appropriated by the Board of Supervisors. The source of SFPD matching funds is the SFPD General Fund allocation to capital renewal projects, as appropriated by the Board of Supervisors in the FY 2017-18 budget. According to Mr. Tashian, there will likely be nominal equipment repair costs to the video wall system over its useful life. Given that the Pier 1 audiovisual systems will be new, the Port estimates that the annual maintenance cost after the warranty period will be approximately 10 percent of the purchase price of the equipment. Any future maintenance needs will be funded out of the Port’s operating budget.

**RECOMMENDATION**

Approve the proposed resolution.

<sup>5</sup> Diversified Systems, Inc. has received sole source approval from the Office of Contract Administration (OCA). FEMA has also authorized a sole source deployment.

File Number: 180160  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **2016 Port Security Grant Program**
2. Department: **Port of San Francisco**
3. Contact Person: **Ken Tashian** Telephone: **415-274-0262**
4. Grant Approval Status (check one):  
 Approved by funding agency       Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$ 1,412,000**
6. a. Matching Funds Required: **\$ 353,000 (25% of total project costs)**  
b. Source(s) of matching funds (if applicable): **Port of SF - \$103,000**  
**SFPD - \$250,000**
7. a. Grant Source Agency: **Federal Emergency Management Agency**  
b. Grant Pass-Through Agency (if applicable): **N/A**
8. Proposed Grant Project Summary: **\$997,500 for the replacement of the SFPD Marine's Unit's dock, and \$61,500 to upgrade the Pier 1 DOC video system for a grant funding total of \$1,059,000.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: **March 4, 2018**      End-Date: **August 31, 2019**
10. a. Amount budgeted for contractual services: **\$1,330,000**  
b. Will contractual services be put out to bid? **Yes**  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **No - Not permitted under 44 CFR.**  
d. Is this likely to be a one-time or ongoing request for contracting out? **Onetime**
11. a. Does the budget include indirect costs?  
 Yes       No  
b. 1. If yes, how much? \$  
b. 2. How was the amount calculated?  
c. 1. If no, why are indirect costs not included? **Not reimbursable under Federal guidelines.**  
 Not allowed by granting agency       To maximize use of grant funds on direct services  
 Other (please explain):  
c. 2. If no indirect costs are included, what would have been the indirect costs?
12. Any other significant grant requirements or comments: **No**



**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s)       | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input checked="" type="checkbox"/> New Site(s)      | <input checked="" type="checkbox"/> New Structure(s)      |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Wendy Proctor

(Name)

Port ADA Coordinator

(Title)

Date Reviewed: 11/7/2017

Wendy Proctor  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Katharine E. Petrucione

(Name)

Director of Finance & Administration

(Title)

Date Reviewed: 11/8/17

Katharine E. Petrucione  
(Signature Required)



**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Ken Tashian, Port of San Francisco

**DATE:** September 11, 2017

**SUBJECT:** Budget Breakdown - \$1,412,000 grant award including \$1,059,000 from the Department of Homeland Security's 2016 Port Security Grant Program, the Port's \$103,000 (7.3%) match, and the San Francisco Police Department's \$250,000 match (17.7%).

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**The Port's Grant Application**

The Port was awarded \$1,059,000 in Federal funding as part of the 2016 Port Security Grant Program that when combined with the Port's \$103,000 match, and the San Francisco Police Department's \$250,000 match, will provide the requisite funding to enable the Port and the San Francisco Police Department to invest \$1,412,000 in security infrastructure enhancements. These funds will be used solely for equipment, contracts and if required, interdepartmental work orders. All funds must be expended prior to the end of the grant performance period, August 31, 2019.

Budget Category	Amount		
	Total	Fed	Non-Fed
A. Personnel	-	-	-
B. Fringe Benefits	-	-	-
C. Travel	-	-	-
D. Equipment	\$1,412,000	\$1,059,000	\$ 353,000
E. Supplies	-	-	-
F. Consultants/Contracts	-	-	-
G. Other	-	-	-
<b>Total Direct Costs</b>	<b>\$1,412,000</b>	<b>\$1,059,000</b>	<b>\$ 353,000</b>
H. Indirect Costs	-	-	-
<b>Federal Request</b>		<b>\$1,059,000</b>	
<b>Non-Federal Amount</b>			<b>\$353,000</b>
<b>Combined Total Project Costs</b>	<b>\$1,412,000</b>		

The specific projects and associated funding within the grant award include:

**\$1,330,000 for the SFPD Marine Unit Dock Replacement (\$997,500 Grant; \$82,500 Port; \$250,000 SFPD):** This investment will support the building of a separate and secure dock for SFPD Marine Unit vessels. This project includes the fabrication of a floating concrete dock engineered to meet the current and projected needs of the SFPD Marine Unit. Also included is the installation of required piles, a gangway, and all required infrastructure including power, lighting, and water.

Budget Category	Amount		
	Total	Fed	Non-Fed
A. Personnel			
B. Fringe Benefits			
C. Travel			
D. Equipment			
E. Supplies	-		
F. Consultants/Contracts	\$1,330,000	\$997,500	\$332,500
G. Other	-		
Total Direct Costs			
H. Indirect Costs	\$1,330,000	\$997,500	\$332,500
Federal Request		\$997,500	
Non-Federal Amount			\$332,500
Combined Total Project Costs	\$1,330,000		

**\$82,000 for Pier 1 DOC Video Replacement (\$61,500 Grant; \$20,500 Port):**

This proposed investment will provide funding to purchase, and install a video wall in support of the Port's DOC operation. The Port's current video system is over 20 years old, and has become increasingly failure prone. The proposed system will enable the integration of external media, including local and national news feeds.

Budget Category	Amount		
	Total	Fed	Non-Fed
A. Personnel			
B. Fringe Benefits			
C. Travel			
D. Equipment	\$82,000	\$61,500	\$20,500
E. Supplies			
F. Consultants/Contracts			
G. Other			
Total Direct Costs			
H. Indirect Costs	\$82,000	\$61,500	\$20,500
Federal Request		\$61,500	
Non-Federal Amount			\$20,500
Combined Total Project Costs	\$82,000		

Award Letter

U.S. Department of Homeland Security  
Washington, D.C. 20472

Ken Tashian  
Port of San Francisco  
Pier 1  
San Francisco, CA 94111 - 2001

Re: Grant No.EMW-2016-PU-00502

Dear Ken Tashian:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Port Security Grant Program has been approved in the amount of \$1,059,000.00. As a condition of this award, you are required to contribute a cost match in the amount of \$353,000.00 of non-Federal funds, or 25 percent of the total approved project costs of \$1,412,000.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Port Security Grant Program Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please log in to the ND Grants system at <https://portal.fema.gov>.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at <http://www.sam.gov>.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help use to make the necessary updates and avoid any interruptions in the payment process.

BRIAN KAMOIE

U.S. Department of Homeland Security  
Washington, D.C. 20472

**AGREEMENT ARTICLES**  
**Port Security Grant Program**

**GRANTEE:** Port of San Francisco  
**PROGRAM:** Port Security Grant Program  
**AGREEMENT NUMBER:** EMW-2016-PU-00502-S01

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**Article I - Summary Description of Project**

Project 1: DOC Video System Replacement is fully funded for \$61,500.

Project 2: SFPD Marine Unit Replacement Dock is fully funded for \$997,500.

**Article II - Assurances, Administrative Requirements, Cost Principles, and Audit Requirements**

DHS financial assistance recipients must complete either the OMB Standard Form 424B-Assurances - Non-Construction Programs or OMB Standard Form 424D Assurances - Construction Programs as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the financial assistance office if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at 2 C.F.R. Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

**Article III - DHS Specific Acknowledgements and Assurances**

All recipients, sub-recipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS.
2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.

3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS financial assistance office and the DHS Office of Civil Rights and Civil Liberties (CRCL) by e-mail at [crcl@hq.dhs.gov](mailto:crcl@hq.dhs.gov) or by mail at U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties Building 410, Mail Stop #0190 Washington, D.C. 20528.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS financial assistance office and the CRCL office by e-mail or mail at the addresses listed above.

The United States has the right to seek judicial enforcement of these obligations.

#### **Article IV - Whistleblower Protection Act**

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

#### **Article V - Use of DHS Seal, Logo and Flags**

All recipients must obtain permission from their financial assistance office, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

#### **Article VI - USA Patriot Act of 2001**

All recipients must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. sections 175 175c

#### **Article VII - Universal Identifier and System of Award Management (SAM)**

All recipients are required to comply with the requirements set forth in the government-wide Award Term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference in the terms and conditions of your award.

#### **Article VIII - Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal assistance office exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the terms and conditions of your award.

#### **Article IX - Rehabilitation Act of 1973**

All recipients must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, 29 U.S.C. section 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

#### **Article X - Trafficking Victims Protection Act of 2000**

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the *Trafficking Victims Protection Act of 2000*, (TVPA) as amended (22 U.S.C. section 7104). The award term is located at 2 CFR section 175.15, the full text of which is incorporated here by reference in the terms and conditions of your award.

## **Article XI - Terrorist Financing**

All recipients must comply with E.O. 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the Order and laws.

## **Article XII - SAFECOM**

All recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

## **Article XIII - Reporting Subawards and Executive Compensation**

All recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting. Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the terms and conditions of your award.

## **Article XIV - Procurement of Recovered Materials**

All recipients must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

## **Article XV - Patents and Intellectual Property Rights**

Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. section 200 et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

## **Article XVI - Notice of Funding Opportunity Requirements**

All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the terms and conditions of your award. All recipients must comply with any such requirements set forth in the program NOFO.

## **Article XVII - Non-supplanting Requirement**

All recipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources.

## **Article XVIII - Lobbying Prohibitions**

All recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

## **Article XIX - Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

All recipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

## **Article XX - Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a, all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with



the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, as amended, 15 U.S.C. section 2225.

#### **Article XXI - Fly America Act of 1974**

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974* (49 U.S.C. section 40119) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

#### **Article XXII - Best Practices for Collection and Use of Personally Identifiable Information (PII)**

DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. All recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template respectively.

#### **Article XXIII - Americans with Disabilities Act of 1990**

All recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities. (42 U.S.C. sections 12101-12213).

#### **Article XXIV - Age Discrimination Act of 1975**

All recipients must comply with the requirements of the *Age Discrimination Act of 1975* (Title 42 U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance

#### **Article XXV - Activities Conducted Abroad**

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

#### **Article XXVI - Acknowledgment of Federal Funding from DHS**

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds

#### **Article XXVII - Federal Leadership on Reducing Text Messaging while Driving**

All recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official Government business or when performing any work for or on behalf of the federal government.

#### **Article XXVIII - Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.

#### **Article XXIX - False Claims Act and Program Fraud Civil Remedies**

All recipients must comply with the requirements of 31 U.S.C. section 3729 - 3733 which prohibits the submission of false or fraudulent claims for payment to the Federal Government. See 31 U.S.C. section 3801-3812 which details the administrative remedies for false claims and statements made.

#### **Article XXX - Energy Policy and Conservation Act**

All recipients must comply with the requirements of 42 U.S.C. section 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

#### **Article XXXI - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX**

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

#### **Article XXXII - Duplication of Benefits**

Any cost allocable to a particular Federal award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude a recipient from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal award.

#### **Article XXXIII - Drug-Free Workplace Regulations**

All recipients must comply with the *Drug-Free Workplace Act of 1988* (41 U.S.C. section 701 et seq.), which requires all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. DHS has adopted the Act's implementing regulations at 2 C.F.R. Part 3001.

#### **Article XXXIV - Debarment and Suspension**

All recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 C.F.R. Part 180. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

#### **Article XXXV - Copyright**

All recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards.

#### **Article XXXVI - Civil Rights Act of 1968**

All recipients must comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. section 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) be designed and constructed with certain accessible features (See 24 C.F.R. section 100.201).

#### **Article XXXVII - Civil Rights Act of 1964 - Title VI**

All recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R., Part 21 and 44 C.F.R. Part 7.

#### **Article XXXVIII - Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to [ASK-GMD@dhs.gov](mailto:ASK-GMD@dhs.gov) if you have any questions.

#### **Article XXXIX - Prior Approval for Modification of Approved Budget**

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. Section 200.308. For awards with an approved budget greater than \$150,000, you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

**Article XL - Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. Section 200.313.

**Article XLI - National Environmental Policy Act**

All recipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article XLII - Nondiscrimination in Matters Pertaining to Faith-based Organizations**

Faith-based organizations are, under 6 C.F.R. Part 19, afforded certain protections as it relates to eligibility to receive financial assistance from DHS for social service programs, or to participate in social service programs administered or financed by DHS. Organizations that receive financial assistance from DHS for a social service program or participate in DHS social service programs have an obligation to comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19, which, among other provisions, prohibit recipient organizations from discriminating against beneficiaries on the basis of religion or religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice; and generally require recipients subject to the rule to provide certain protections, and notice of those protections, to their beneficiaries. Recipients must also comply with any other policies and procedures regarding the participation of faith-based organizations contained in applicable statutes, regulations, and guidance governing individual DHS programs.

Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$1,412,000.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Indirect Charges	\$0.00
Other	\$0.00

Obligating Document for Award/Amendment

1a. AGREEMENT NO. 2. 3. RECIPIENT NO. 4. TYPE OF ACTION 5. CONTROL NO.  
 EMW-2016-PU-00502-S01 AMENDMENT941705778 AWARD W510977N

6. RECIPIENT NAME AND ADDRESS  
 Port of San Francisco  
 Pier 1  
 San Francisco, CA, 94111 - 2001

7. ISSUING FEMA OFFICE AND ADDRESS  
 Grant Operations  
 245 Murray Lane - Building 410, SW  
 Washington DC, 20528-7000  
 POC: 866-927-5646

8. PAYMENT OFFICE AND ADDRESS  
 Financial Services Branch  
 500 C Street, S.W., Room 723  
 Washington DC, 20472

9. NAME OF RECIPIENT PROJECT OFFICER  
 Ken Tashian

PHONE NO. 10. NAME OF FEMA PROJECT COORDINATOR  
 4152740262 Central Scheduling and Information Desk  
 Phone: 800-368-6498  
 Email: Askcsid@dhs.gov

11. EFFECTIVE DATE OF THIS ACTION  
 09/01/2016

12. METHOD OF PAYMENT  
 PARS

13. ASSISTANCE ARRANGEMENT  
 Cost Reimbursement

14. PERFORMANCE PERIOD  
 From: 09/01/2016 To: 08/31/2019  
 Budget Period  
 09/01/2016 08/31/2019

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Port Security Grant Program	97.056	2016-SL-B411-P410-4101-D	\$0.00	\$1,059,000.00	\$1,059,000.00	See Totals
<b>TOTALS</b>			<b>\$0.00</b>	<b>\$1,059,000.00</b>	<b>\$1,059,000.00</b>	<b>\$353,000.00</b>

b. To describe changes other than funding data or financial changes, attach schedule and check here.  
 N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)  
 Port Security Grant Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN  
 This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) DATE

18. FEMA SIGNATORY OFFICIAL (Name and Title) DATE  
 ANDREW MCLARTY, Thu Sep 01 13:41:14 GMT 2016

**MEMORANDUM**

August 5, 2017

**TO:** MEMBERS, PORT COMMISSION  
Hon. Willie Adams, President  
Hon. Kimberly Brandon, Vice President  
Hon. Doreen Woo Ho  
Hon. Leslie Katz

**FROM:** Elaine Forbes  
Executive Director

**SUBJECT:** Request authorization, subject to Board of Supervisors' approval, to accept and expend \$1,059,000 in Infrastructure Protection Program Port Security Grant Program funds from the U.S. Department of Homeland Security for security improvements at the Port of San Francisco

**DIRECTOR'S RECOMMENDATION:** Approve Attached Resolution

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**Executive Summary**

On February 16, 2016, the Federal Emergency Management Agency (FEMA), an agency within the Department of Homeland Security (DHS), announced grant allocations for the 2016 Infrastructure Protection Program Port Security Grant Program (PSGP). This began the application process for 2016 Preparedness Grants. On April 22, 2016, the Port submitted its grant application to FEMA for consideration.

On September 1, 2016, FEMA notified the Port of its approval of two projects with a combined cost of \$1,412,000. This FEMA funding opportunity requires a twenty-five percent (25%) cash or "in kind" match of \$353,000. The two approved projects are the Hyde Street Harbor dock and the Pier 1 Bayside Conference Room video wall.

The replacement of the dock located at the Hyde Street Harbor is budgeted at \$1,330,000. The San Francisco Police Department Marine Unit uses this Port-owned dock. Of this amount, FEMA will fund 75% of the cost (\$997,500), SFPD will fund 17.7% of the cost (\$250,000), and the Port will fund 7.3% of the cost (\$82,500). The combined 25% match equals \$332,500.

This replacement of the Pier 1 Bayside Conference Room video wall is budgeted at \$82,000. Of this amount, FEMA will fund 75% of the cost (\$61,500) and the Port will fund 25% of the cost (\$20,500).

**THIS PRINT COVERS CALENDAR ITEM NO. 10A**

The grant performance period is a maximum of thirty-six months, plus the possibility of twenty-four additional months of extensions. At this time, 2016 PSGP-funded projects must be completed by August 31, 2019.

For the Port to accept grant funds of \$100,000 or more, the San Francisco Port Commission must authorize the Port of San Francisco to seek Board of Supervisors' approval to accept and expend the funds.

### **Strategic Objectives**

The Hyde Street Harbor and Pier 1 Bayside Conference Room projects will improve Port infrastructure, thereby increasing the Port's ability to successfully recover from natural and human-caused disasters. This aligns with the Port Strategic Plan's Resiliency Objective #7: "(1.) Seek traditional and innovative solutions to the Port's capital plan funding gap by maximizing external investment capital; for project funding including infrastructure financing districts, general obligation bonds, historic tax credits, and grants. Improve the Port's resiliency to earthquake and the impacts of climate change, including sea level rise."

In addition, the Port is implementing a comprehensive program to improve emergency preparedness and physical security through infrastructure improvements, target hardening and implementation of all-hazards training programs. The Port is increasing maritime domain awareness through improved coordination and information sharing with local and Federal partners that provide layered security to the Port, such as the San Francisco Police and Fire Departments, and the U.S. Coast Guard. PSGP funds support enhanced threat detection and prevention, and projects consistent with Department of Homeland Security requirements.

### **Background and Purpose**

The PSGP provides grant funding to port areas for the protection of critical port infrastructure and to increase public safety. These funds are primarily intended to assist ports in enhancing risk management capabilities, increasing maritime domain awareness, and improving capabilities for the prevention, detection, response and recovery from attacks involving improvised explosive devices and other nonconventional weapons, and enhancing cybersecurity capabilities.

### **Grant Approval Process**

On February 16, 2016, the Federal Emergency Agency (FEMA), an agency within the Department of Homeland Security (DHS), announced grant allocations for the 2016 Infrastructure Protection Program Port Security Grant Program, effectively beginning the application process for the 2016 Preparedness Grants. This FEMA funding opportunity requires 25 percent (25%) cash or "in-kind" match for approved projects submitted by eligible entities. At this time, 2016 PSGP-funded projects must be completed by August 31, 2019.

On April 22, 2016, the Port submitted its grant application to FEMA for consideration. A committee made up of representatives from the region's major ports and from each port stakeholder community evaluated the applications and provided input to the U.S. Coast

Guard Captain of the Port, who then made funding recommendations to FEMA. On September 1, 2016, FEMA notified the Port of their approval of two projects for the total amount of \$1,412,000, and awarded the Port \$1,059,000 in Federal grant funding (75%). A Port match of \$353,000 (25%) for the following projects is required:

- **\$1,330,000 budgeted for the SFPD Marine Unit Dock Replacement (\$997,500 PSGP grant; \$250,000 SFPD; \$82,000 Port):** This investment will support the building of a separate and secure dock for SFPD Marine Unit vessels. This project includes the fabrication of a floating concrete dock engineered to meet the current and projected needs of the SFPD Marine Unit. Also included is the installation of required piles, a gangway and all required infrastructure including power, lighting and water.
- **\$82,000 budgeted for Pier 1 DOC Video Replacement (\$61,500 Grant; \$20,500 Port):** This investment will provide funding to purchase and install a video wall in support of the Port's DOC operation. The Port's current video system is over 20 years old, failure prone, and does not support and internal or external feeds, including local and national news feeds.

### **Regulatory Approvals**

Any construction and/or implementation of the planned improvements will require developing construction plans and performing an environmental review pursuant to approvals under the California Environmental Quality Act (CEQA), and securing permits from the San Francisco Bay Conservation and Development Commission (BCDC), and Regional Water Quality Control Board. Port Commission approval is contingent upon CEQA determination and acceptance. Additional approvals through FEMA to comply with applicable Federal environmental review requirements are currently in progress. The Port will seek BCDC approval as applicable.

### **Climate Action**

The potential for sea level rise is a concern for all port projects along the waterfront. However, the design life of these projects is limited to less than 30 years. The SFPD replacement dock will be a floating structure that will accommodate rising sea level during this period.

The planned video wall will be located on Pier 1 above deck level, so it is not necessary for this project to withstand sea level rise.

### **Funding**

As detailed in table 1, the Port will use capital funding from Fiscal Years (FY) 2017-18 and 2018-19 budgets, and \$250,000 from the SFPD to meet the PSGP 25% match requirement for SFPD dock project.

The Port will use capital funding from the Fiscal Year (FY) 2017-18 budget to meet the PSGP 25% match requirement for Pier 1 video wall project.

**Table 1: Summary of Grant Program Funding**

Grant Funded Projects	PSGP Funds	Port/SFPD Matching Funds			PSGP Project Total
		FY17-18 Budget	FY18-19 Budget	Subtotal SFPD/Port Match	
SFPD Marine Unit Dock Replacement (Port Match)	\$997,500	\$20,000	\$62,500	\$82,500	\$1,300,000
SFPD Marine Unit Dock Replacement (SFPD Match)	Included above	\$130,000	\$120,000	\$250,000	Included above
	\$997,500	\$150,000	\$182,500	\$332,500	\$1,300,000
Pier 1 DOC Video Replacement	\$61,500	\$20,500	\$0	\$20,500	\$82,000
<b>Total Funding</b>	<b>\$1,059,000</b>	<b>\$170,500</b>	<b>\$182,500</b>	<b>\$353,000</b>	<b>\$1,412,000</b>
	<i>75%</i>	<i>12%</i>	<i>13%</i>	<i>25%</i>	<i>100%</i>
<i>Percent of Port Match</i>		<i>2.8%</i>	<i>4.5%</i>		
<i>Percent of SFPD Match</i>		<i>9.2%</i>	<i>8.5%</i>		

**Schedule**

The anticipated schedule is as follows:

Port Commission Approval	August 2017
Board of Supervisors Approval	September 2017
Complete Design Specifications	January 2018
FEMA Environmental Review Clearance	April 2018
Advertise for Bids	June 2018
Award Final Design/Build Contract	August 2018
Fabrication and Installation Complete	February 2019

**Requested Port Commission Action**

Port staff is requesting Port Commission authorization for the Executive Director to seek Board of Supervisors' approval to accept and expend PSGP FY16 funds in the amount of \$1,059,000, 75% of the \$1,412,000 approved for Port security projects.

Prepared by: Ken Tashian  
Program Manager

For Susan Reynolds  
Special Advisor to the Executive Director



**PORT COMMISSION  
CITY AND COUNT OF SAN FRANCISCO**

**RESOLUTION NO. 17-34**

- WHEREAS, the U.S. Department of Homeland Security Infrastructure Protection Program's Port Security Grant Program (PSGP) provides grant funding to port areas for the protection of critical port infrastructure from terrorism; and the PSGP funds are primarily intended to assist ports in enhancing risk management capabilities, increasing domain awareness and improving capabilities for prevention, detection, response and recovery from attacks involving improvised explosive devises and other nonconventional weapons; and
- WHEREAS, on April 22, 2016, the Port of San Francisco submitted an application for grant funds under the PSGP; and
- WHEREAS, on September 1, 2016, the Port of San Francisco was awarded \$1,059,000 in PSGP funds for security improvements on Port of San Francisco property (the "grant") which will fund replacement of the SFPD Marine Unit dock at the Hyde Street Harbor, and to assist with the replacement of the Port's Department Operations Center (DOC) video system; and
- WHEREAS, under the City Administrative Code Section 10.107-1, the Port of San Francisco must obtain Board of Supervisors' approval to accept and expend grant funds of \$100,000 or more; and
- WHEREAS, annually the Port of San Francisco budgets \$250,000 to ensure matching funds are available to provide a source for required matching funds; and
- WHEREAS, the \$1,330,000 budgeted for the SFPD Marine Unit Dock Replacement (\$997,500 PSGP grant; \$250,000 SFPD; \$82,000 Port funds) will support the building of a separate and secure dock for SFPD Marine Unit vessels. This project includes the fabrication of a floating concrete dock engineered to meet the current and projected needs of the SFPD Marine Unit. Also included is the installation of required piles, a gangway and all required infrastructure including power, lighting and water; and
- WHEREAS, the \$82,000 budgeted for Pier 1 DOC Video Replacement (\$61,500 Grant; \$20,500 Port) will provide funding to purchase and install a video wall in support of the Port's DOC operation. The Port's current video system is over 20 years old, failure prone and does not support and internal or external feeds, including local and national news feeds.

- WHEREAS, the security enhancement projects will require the completion of environmental review pursuant to the California Environmental Quality Act, and securing permits from regulatory agencies prior to implementation; now, therefore be it
- RESOLVED, that the Port Commission hereby authorizes the Executive Director to seek the Board of Supervisors' approval to accept and expend PSGP FY16 funds in the amount of \$1,059,000, 75% of the \$1,412,000 approved for Port security projects; and be it further
- RESOLVED, that the port Commission hereby urges the Board of Supervisors to approve the request for approval to accept and expend the grant; and be it further
- RESOLVED, that the Port Commission, subject to the Board of Supervisors' approval, hereby authorizes the Executive Director or her designee to accept and expend the grant, provided that all required CEQA environmental review and regulatory permits have been secured, and to execute for and on behalf of the City and County of San Francisco, any documents necessary to enter into the grant agreement with the Federal Emergency Management Agency or the Department of Homeland Security, including any extensions, augmentations or amendments thereof.

***I hereby certify that the foregoing resolution was adopted by the Port Commission as its meeting of August 8, 2017.***

Amy Quesada

Digitally signed by Amy Quesada  
DN: cn=Amy Quesada, o=Port of San Francisco,  
ou=Board of Executive,  
email=amy.quesada@port.sfdem.ca.us  
Date: 2017.08.13 09:29:45 -0700

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Secretary

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Susan Reynolds, Port of San Francisco  
**DATE:** September 11, 2017  
**SUBJECT:** Accept and Expend Resolution for FY 2016 Port Security Grant Program  
**GRANT TITLE:** Fiscal Year 2016 Port Security Grant Program

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Attached please find the original\* and 1 copy of each of the following:

- Proposed grant resolution; original\* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain): Accept & Expend Resolution from Port Commission

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Ken Tashian

Phone: 415.274.0262

Interoffice Mail Address: Port of San Francisco, Pier 1

Certified copy required Yes

No



(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).



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BOARD OF SUPERVISORS  
SAN FRANCISCO

2018 FEB 13 AM 11:48

OFFICE OF THE MAYOR BY \_\_\_\_\_  
SAN FRANCISCO

TO:  Angela Calvillo, Clerk of the Board of Supervisors  
FROM:  Mayor Farrell  
RE: Accept and Expend Grant – Department of Homeland Security – 2016  
Port Security Grant Program - \$1,059,000  
DATE: February 13, 2018

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Attached for introduction to the Board of Supervisors is a resolution retroactively authorizing the Port of San Francisco to accept and expend a grant award in the amount of \$1,059,000 from the Department of Homeland Security's 2016 Port Security Grant Program, including \$997,500 for the replacement of the SFPD Maritime Unit's dock, and \$61,500 to upgrade the Port's DOC video system for the period of September 1, 2016, through August 31, 2019.

Should you have any questions, please contact Andres Power (415) 554-5168.