

File No. 210878

Committee Item No. 7

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date September 15, 2021

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong Date September 10, 2021

Completed by: Linda Wong Date _____

1 [Accept and Expend Grant - Retroactive - Centers for Disease Control and Prevention - PS21-
2 2103: Integrated Viral Hepatitis Surveillance and Prevention Funding for Health Depts -
3 \$315,000]

4 **Resolution retroactively authorizing the Department of Public Health to accept and**
5 **expend a grant in the amount of \$315,000 from the Centers for Disease Control and**
6 **Prevention for participation in a program, entitled “PS21-2103: Integrated Viral**
7 **Hepatitis Surveillance and Prevention Funding for Health Depts,” for the period of May**
8 **1, 2021, through April 30, 2022.**

9
10 WHEREAS, The Centers for Disease Control and Prevention (CDC) has agreed to
11 fund the Department of Public Health (DPH) in the amount of \$315,000 for participation in a
12 program, entitled “PS21-2103: Integrated Viral Hepatitis Surveillance and Prevention Funding
13 for Health Depts,” for the period of May 1, 2021, through April 30, 2022; and

14 WHEREAS, San Francisco (SF) is profoundly impacted by the Hepatitis C virus (HCV),
15 with approximately 2.5% of the general population seropositive for HCV as of 2015, and a
16 chronic rate of Hepatitis B virus (HBV) that is 3 times that of the statewide rate in California;
17 and

18 WHEREAS, Component I will focus on reviewing existing outbreak plans in other US
19 jurisdictions and formalize a set of outbreak plans for Hepatitis A virus (HAV), HBV, and HCV
20 in SF; collect and analyze results of negative HCV ribonucleic acid tests, and build a system
21 for regular, public reporting of our viral hepatitis data for HAV, HBV, and HCV; and

22 WHEREAS, Component II will focus on supporting viral hepatitis elimination planning
23 by hiring an End Hep C SF Strategic director to support existing HCV elimination activities,
24 therefore freeing up SF's Viral Hepatitis Coordinator to coordinate with SF Hep B Free - Bay
25 Area and engage in formal elimination planning for HBV in SF; and

1 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

2 WHEREAS, A request for retroactive approval is being sought because DPH received
3 the revised award letter on June 25, 2021, for a project start date of May 1, 2021; and

4 WHEREAS, The grant budget includes a provision for indirect costs in the amount of
5 \$24,000; now, therefore, be it

6 RESOLVED, That DPH is hereby authorized to retroactively accept and expend a grant
7 in the amount of \$315,000 from the CDC; and, be it

8 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
9 expend the grant funds pursuant to Administrative Code, Section 10.170-1; and, be it

10 FURTHER RESOLVED, That the Director of Health is authorized to enter into the
11 Agreement on behalf of the City; and, be it

12 FURTHER RESOLVED, That within thirty (30) days of the Grant Agreement being fully
13 executed by all parties, the Director of Health shall provide a copy to the Clerk of the Board of
14 Supervisors for inclusion in the official file.

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1 Recommended:

Approved: /s/

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Mayor

3 /s/

4 Dr. Grant Colfax

Approved: /s/

5 Director of Health

Controller

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File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **PS21-2103: Integrated Viral Hepatitis Surveillance and Prevention Funding for Health Depts**

2. Department: **San Francisco Department of Public Health**

3. Contact Person: **Tracey Packer** Telephone: **415-437-6223**

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$315,000**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **Centers for Disease Control and Prevention (CDC)**

b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary:

San Francisco (SF) is profoundly impacted by the hepatitis C virus (HCV), with approximately 2.5% of the general population seropositive for HCV as of 2015, and a chronic rate of hepatitis B virus (HBV) that is 3 times that of the statewide rate in CA.

Purpose: Our purpose in responding to RFA-PS21-2103 is to respond to our continuing challenges with viral hepatitis in SF by 1) increasing analysis and reporting of chronic and perinatal HCV and chronic HBV infection, undetectable HCV RNA, and HBV DNA laboratory results; 2) improving our ability to analyze and publicly disseminate information about viral hepatitis in SF on an annual basis; and 3) enhancing the effectiveness of existing viral hepatitis prevention activities by leveraging our longstanding collaborations with community providers and coalitions to increase access to HBV and HCV testing in high-impact settings.

Focus: As successful as SF has been in implementing cutting-edge, evidence-based interventions to work toward elimination of HBV and HCV, SFDPH data reveals that Blacks/African Americans, people who are unhoused, baby boomers, men who have sex with men (MSM), trans women, and people who inject drugs (PWID) are likely to be infected with HCV or HBV. For Components I and II of this proposal, our focus continues to be on these high prevalence populations, utilizing a health equity approach to address identified health disparities and their underlying social determinants, including homelessness and incarceration.

Staffing: The Principal Investigator for both components will be Tomás Aragón, MD, DrPH, the Health Officer of SF. He will be accountable for overall planning, implementation, monitoring, and reporting.

Component I will be overseen by Juliet Stoltey, MD, Director of Communicable Disease Control and Prevention (CDCP), with the support of Melissa Sanchez, PhD, Director of Viral Hepatitis Surveillance, and a to-be-hired Epidemiologist II who will coordinate the day-to-day activities. Component II will be overseen by Katie Burk, MPH, the Viral Hepatitis Coordinator, who will be responsible for overseeing the planning and implementation of HBV elimination activities within SFDPH, in partnership with Richard So, MPH, the Executive Director of SF Hep B Free – Bay Area, and a to-be-hired End Hep C SF Strategic Director, who oversee the planning and implementation of HCV elimination activities.

Component I Summary of Strategies and Activities: 1) Review existing outbreak plans in other US jurisdictions and formalize a set of outbreak plans for HAV, HBV, and HCV in SF; 2) Begin to collect and analyze results of negative HCV RNA tests; and 3) Build a system for regular, public reporting of our viral hepatitis data for HAV, HBV, and HCV: with these funds we will start releasing annual public reports of HAV, HBV, and HCV in SF, similar to what is currently done with other diseases in SF.

Component II Summary of Strategies and Activities: 1) Support viral hepatitis elimination planning by hiring an End Hep C SF Strategic director to support existing HCV elimination activities, therefore freeing up the city's Viral Hepatitis Coordinator to coordinate with SF Hep B Free – Bay Area and engage in formal elimination planning for HBV in SF; 2) Conduct a needs assessment for laboratories and major health systems in SF to increase routine HCV and HBV testing in those settings (including reflex HCV testing); 3) Expand provider capacity to treat HCV and/or HBV, including by enhancing existing training efforts, improving guidance, and boosting dissemination of materials regarding evidence-based practices for access to HCV treatment and prevention; 4) Partner with the UCSF DeLIVER Care van, SSPs, and mobile Health Access Points in the Bayview/Hunters Point districts to increase access to HCV and HBV testing and referral in high-impact settings, along with post-test counseling and referral to treatment or prevention; and 5) Establish HAV and HBV vaccine delivery teams.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **05/01/2021**

End-Date: **04/30/2022**

10a. Amount budgeted for contractual services: **\$195,000**

b. Will contractual services be put out to bid? **No**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

d. Is this likely to be a one-time or ongoing request for contracting out? **One-Time**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? **\$24,000**

b2. How was the amount calculated? **25% of Salaries and Mandatory Fringe Benefits**

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N.A.**

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to May 01, 2021. The Department received the revised letter of funding allocation on June 25, 2021.

Proposal ID: CTR00002437
Version ID: V101
Department ID: 251929
Project Description: Integrated Viral Hepatitis Surveillance and Prevention F
Project ID: 10037747
Activity ID: 0001

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 7/7/2021 | 5:38 PM PDT

DocuSigned by:

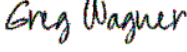
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 (Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 7/9/2021 | 10:16 AM PDT

DocuSigned by:

28527524752629F...
 (Signature Required)
 Greg Wagner, COO for

**San Francisco Department of Public Health,
Community Health Equity and Promotion (CHEP)
Integrated Viral Hepatitis Surveillance and Prevention Funding for Health Depts
CDC-RFA-PS21-2103
Component 1 - Surveillance
Budget Justification
05/01/2021-04/30/2022
Revise Budget 05.27.2021**

A. Salaries	\$65,751
B. Mandatory Fringe	\$30,249
C. Consultant Costs	\$0
D. Equipment	\$0
E. Materials and Supplies	\$0
F. Travel	\$0
G. Other Expenses	\$0
H. Contractual	\$80,000
Total Direct Costs	\$176,000
I. Indirect Costs (25% of Total Salaries + Fringe)	\$24,000
TOTAL BUDGET	\$200,000

A. SALARIES

\$ 65,751

Position Title and Name	Annual	Time	Months	Amount Requested
Deputy Health Officer, Susan Philips (PI)	NA		12	In Kind
Director, Communicable Disease Prevention and Control (CDCP) Julie Stoltey	NA	10%	12	In Kind
Viral Hepatitis Coordinator Katie Burk, MPH	NA	20%	12	In Kind
Epidemiologist II (ARCHES Epidemiologist) TBD – Estimated Hire date Oct 2021	\$112,716	100%	7	\$65,751

Job Description: Deputy Health Director, (S Philips)

This position is in-kind. Dr. Philip is a PI for both Component 1 and Component 2.

Job Description: Director, CDCP (J. Stoltey)

CDCP Director Dr. Julie Stoltey is responsible for working with the hepatitis surveillance team members, led by Director Wayne Enaoria, including to-be hired Epi II for the PS21-2103 program. Dr. Stoltey will play a role in the CQI activities and outbreak planning, and will work with Wayne Enoria’s team for the creation of the hepatitis surveillance report. [[Strategies 1.1 and 1.2](#)]

Job Description: Viral Hepatitis Coordinator (K. Burk)

Ms. Burk is a Project Coordinator for both Components 1 and 2 of PS21-2103. This position is responsible for management and oversight of communication with the CDC, reporting on project deliverables, and coordinating across multiple branches of the San Francisco Department of Public involved in viral hepatitis prevention, testing, treatment, and surveillance. As part of the leadership team, Ms. Burk plays a role in the CQI activities guides staff working on the hepatitis surveillance report as to important data points to guide prevention and treatment efforts. [[Strategy 1.2](#)]

Job Description: Epidemiologist II (ARCHES EtE Epidemiologist TBD)

This position will support all PS21-2103 public health surveillance activities, and production of population-based health information, leading to effective decision making and public health actions that improve population health. This Epidemiologist will plan, conduct and evaluate activities and indicators outlined in the grant proposals, including hepatitis data analysis and reporting, working with the Communicable Disease Prevention and Control unit on outbreak planning, and supporting activities related to the lab assessment. [[Strategies 1.1 and 1.2](#)]

B. FRINGE BENEFITS @ 46% **\$30,249**

Fringe Benefit Component	Wage	Rate	Amount
Unemployment Insurance	65,571	0.26%	171
Social Sec-Medicare(HI Only)	65,571	1.39%	914
Social Security (OASDI & HI)	65,571	5.94%	3,906
Life Insurance	65,571	0.02%	13
Dental Coverage	65,571	0.52%	342
Retiree Health-Match-Prop B	65,571	1.00%	658
Health Service-City Match	65,571	8.00%	5,260
Retire City Misc	65,571	28.87%	18,982
TOTAL		46.00%	30,249

Payroll taxes and fringe benefits include employer’s share of Federal, State, and locally-mandated payroll taxes; health, vision and dental insurance premiums; worker’s compensation, unemployment, and disability insurance premiums; and employer’s contribution to employee retirement plans. Fringe benefits are budgeted at 46.00% of personnel costs (salaries).

C. CONSULTANT COSTS	\$0
D. EQUIPMENT	\$0
E. MATERIALS AND SUPPLIES	\$0
F. TRAVEL	\$0
G. OTHER	\$0
H. CONTRACTUAL	\$80,000

Contractor	Total Cost
San Francisco Public Health Foundation [Strategy 1.2]	\$80,000

Name of Contractor: San Francisco Public Health Foundation
Method of Selection: Request for Proposals (RFP) RFP36-2017
Period of performance: 05/01/2021 - 04/30/2022

Scope of work

Service category: Award

- (1) Amount: \$80,000
- (2) Subcontractors: Kaiser, UCSF, LabCorp, Quest
- (3) Services provided: The subcontractors will receive (\$20,000) grants to support their partnership with SFDPH with the goal of improving hepatitis reporting processes, including piloting negative RNA reporting. SFDPH staff will provide funding to lab partners to incentivize improvements and enhance the relationship between the surveillance department and the commercial labs.

Method of Accountability: Annual program and fiscal and compliance monitoring

Itemized budget and justification:

A. Salaries	\$0
B. Fringe Benefits	\$0
C. Consultant Expenses	\$0
D. Equipment:	\$0
E. Materials and Supplies:	\$0
F. Travel	\$0
G. Other Expenses	\$0
H. Contractual	\$80,000

Contract	Cost
Kaiser	\$17,500
UCSF	\$17,500
LabCorp	\$17,500
Quest	\$17,500

Kaiser: These funds will support increased hepatitis reporting requirements. Approximate cost is 140 hours @ \$125/hour.

UCSF: These funds will support increased hepatitis reporting requirements. Approximate cost is 140 hours @ \$125/hour

LabCorp: These funds will support increased hepatitis reporting requirements. Approximate cost is 140 hours @ \$125/hour

Quest: These funds will support increased hepatitis reporting requirements. Approximate cost is 140 hours @ \$125/hour.

Direct Costs	\$70,000
I. Indirect Cost 14%	\$10,000
Total Costs	\$80,000

TOTAL DIRECT COSTS:	\$ 176,000
I. INDIRECT COSTS (25% of total personnel cost)	\$ 24,000
TOTAL BUDGET:	\$ 200,000

**San Francisco Department of Public Health,
Community Health Equity and Promotion (CHEP)
Integrated Viral Hepatitis Surveillance and Prevention Funding for Health Depts
CDC-RFA-PS21-2103
Component 2 - Prevention
Budget Justification
05/01/2021-04/30/2022
Revised 05.27.2021**

A. Salaries	\$0
B. Mandatory Fringe	\$0
C. Consultant Costs	\$0
D. Equipment	\$0
E. Materials and Supplies	\$0
F. Travel	\$0
G. Other Expenses	\$0
H. Contractual	\$115,000
Total Direct Costs	\$115,000
I. Indirect Costs (25% of Total Salaries)	\$0
TOTAL BUDGET	\$115,000

A. SALARIES	\$0
B. FRINGE BENEFITS @ 45%	\$0
C. CONSULTANT COSTS	\$0
D. EQUIPMENT	\$0
E. MATERIALS AND SUPPLIES	\$0
F. TRAVEL	\$0
G. OTHER	\$0
H. CONTRACTUAL	\$115,000

Contractor	Total Cost
San Francisco Public Health Foundation [Strategy 2.1]	\$115,000

1.Name of Contractor: San Francisco Public Health Foundation

Method of Selection: Request for Proposals (RFP) RFP36-2017

Period of performance: 05/01/2021 - 04/30/2022

Scope of work

Service category: Award

(1) Amount: \$115,000

(2) Subcontractors: N/A

(3) Services provided: The End Hep C SF Strategic Director will support coordination of the multi-level community engagement processes underpinning HCV elimination activities in San Francisco. This will entail overseeing the End Hep C SF initiative with a focus on the initiative’s growth and direction, relationships with local and national communities involved in HCV elimination, and grants management and development.

Method of Accountability: Annual program and fiscal and compliance monitoring

Itemized budget and justification:

A. Salaries	\$102,222			
Position Title and Name	Annual	Time	Months	Amount Requested
End Hep C Strategic Director	\$98,117	95%	10 months	\$77,676

Job Description: End Hep C Strategic Director: This position will supervise the End Hep C SF Coordinator position, manage End Hep C SF public and private funding, and develop new projects and strategies for the initiative.

Component 2 - Prevention

B. Fringe Benefits @ 31.6% \$24,546

Fringe Benefit Component	Wage	Rate	Amount
Social Sec-Medicare(HI Only)	77,676	1.39%	1,080
Social Security (OASDI & HI)	77,676	5.94%	4,614
Unemployment Insurance	77,676	0.26%	202
Medical	77,676	23.49%	18,246
Dental	77,676	0.52%	404
TOTAL		31.60%	24,546

- C. Consultant Expenses \$0
- D. Equipment: \$0
- E. Materials and Supplies: \$0
- F. Travel \$0
- G. Other Expenses \$0
- H. Contractual \$0

Direct Costs **\$102,222**
I. Indirect Cost 12.5% **\$12,778**
Total Costs **\$115,000**

TOTAL DIRECT COSTS: **\$ 115,000**
I. INDIRECT COSTS (25% of total salaries) **\$ 0**
TOTAL BUDGET: **\$ 115,000**



Recipient Information

1. Recipient Name

San Francisco Department of Public Health
101 GROVE ST
Population Health Division
SAN FRANCISCO, CA 94102-4505
[NO DATA]

2. Congressional District of Recipient

12

3. Payment System Identifier (ID)

1946000417A8

4. Employer Identification Number (EIN)

946000417

5. Data Universal Numbering System (DUNS)

103717336

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Ms. Susan Philip
susan.philip@sfdph.org
415-355-2007

8. Authorized Official

Ms. Christine Siador
CHRISTINE.SIADOR@SFDPH.ORG
415-255-3512

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Ms. Chamarla Brame
Grants Management Specialist
qp3@cdc.gov
404-111-1111

10. Program Official Contact Information

Mr. Mark Hogan
Public Health Analyst
vjn5@cdc.gov
404-718-8741

Federal Award Information

11. Award Number

6 NU51PS005152-01-01

12. Unique Federal Award Identification Number (FAIN)

NU51PS005152

13. Statutory Authority

This Program is authorized under section 318 of the Public Health Service Act (42 U.S.C. Section 247c, as amended)

14. Federal Award Project Title

Integrated Viral Hepatitis Surveillance and Prevention Funding for Health Depts

15. Assistance Listing Number

93.270

16. Assistance Listing Program Title

Adult Viral Hepatitis Prevention and Control

17. Award Action Type

Budget Revision

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date	05/01/2021	- End Date	04/30/2022
20. Total Amount of Federal Funds Obligated by this Action	\$0.00		
20a. Direct Cost Amount	\$34,750.00		
20b. Indirect Cost Amount	(\$34,750.00)		
21. Authorized Carryover	\$0.00		
22. Offset	\$0.00		
23. Total Amount of Federal Funds Obligated this budget period	\$315,000.00		
24. Total Approved Cost Sharing or Matching, where applicable	\$0.00		
25. Total Federal and Non-Federal Approved this Budget Period	\$315,000.00		
26. Project Period Start Date	05/01/2021	- End Date	04/30/2026
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	Not Available		

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Terrian Dixon
Grants Management Officer

30. Remarks

Revised Budget - Approved



Recipient Information
Recipient Name San Francisco Department of Public Health 101 GROVE ST Population Health Division SAN FRANCISCO, CA 94102-4505 [NO DATA]
Congressional District of Recipient 12
Payment Account Number and Type 1946000417A8
Employer Identification Number (EIN) Data 946000417
Universal Numbering System (DUNS) 103717336
Recipient's Unique Entity Identifier Not Available
31. Assistance Type Cooperative Agreement
32. Type of Award Other

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$65,751.00
b. Fringe Benefits	\$30,249.00
c. Total Personnel Costs	\$96,000.00
d. Equipment	\$0.00
e. Supplies	\$0.00
f. Travel	\$0.00
g. Construction	\$0.00
h. Other	\$0.00
i. Contractual	\$195,000.00
j. TOTAL DIRECT COSTS	\$291,000.00
k. INDIRECT COSTS	\$24,000.00
l. TOTAL APPROVED BUDGET	\$315,000.00
m. Federal Share	\$315,000.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-9390C2C	21NU51PS005152	PS	41.51	\$0.00	75-21-0950
1-9390E3N	21NU51PS005152	PS	41.51	\$0.00	75-75-X-0512-009
1-9390EVQ	21NU51PS005152	PS	41.51	\$0.00	75-21-0950
1-9390GDH	21NU51PS005152	PS	41.51	\$0.00	75-21-0950
1-939ZRPQ	21NU51PS005152	PS	41.51	\$0.00	75-21-0950
1-939ZSEH	21NU51PS005152	PS	41.51	\$0.00	75-21-0949



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 6 NU51PS005152-01-01

FAIN# NU51PS005152

Federal Award Date: 06/25/2021

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

San Francisco Department of Public Health

6 NU51PS005152-01-01

1. Terms & Conditions

Notice of Funding Opportunity (NOFO): PS21-2103
Award Number: NU51PS005152
Award Type: Cooperative Agreement

ADDITIONAL TERMS AND CONDITIONS

PURPOSE: This amended notice of award is to approve the redirection request from your organization. We have reviewed the request and the material submitted on **June 3, 2021** and find it to be acceptable.

These funds have been approved by cost categories for the redirection request as follows:

Category	Redirection	Revised Award Amount
Salary and Wages	(\$112,999)	\$65,751
Fringe Benefits	\$30,249.00	\$30,249
Travel	\$0	\$0
Supplies	\$0	\$0
Contractual	\$195,00	\$195,000
Other	(\$77,500)	\$0
Direct Cost	\$34,750	\$291,00
Indirect Cost	(\$34,750)	\$24,000
Revised Total Costs:	\$0	\$315,000

Please be advised that grantee must exercise proper stewardship over Federal funds by ensuring that all costs charged to their cooperative agreement are allowable, allocable, necessary, and reasonable.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

GMS Contact:

Chamarla Brame
Centers for Disease Control
Infectious Diseases Services Branch
Telephone: (404)498-4134
Email: cbrame@cdc.gov

PLEASE INCLUDE AWARD NUMBER ON ALL CORRESPONDENCE



London N. Breed
Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Dr. Grant Colfax
Director of Health
DATE: 06/25/2021
SUBJECT: Grant Accept and Expend
GRANT TITLE: Accept and Expend Grant – PS21-2103: Integrated Viral
Hepatitis Surveillance and Prevention Funding for Health Depts - \$315,000

Attached please find the original and 1 copy of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist -
- Budget and Budget Justification
- Grant application: Not Applicable. No application submitted.
- Agreement / Award Letter
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes

No



San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

ethics.commission@sfgov.org . www.sfethics.org

Received On:

File #: 210878

Bid/RFP #:

Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

1. FILING INFORMATION

TYPE OF FILING	DATE OF ORIGINAL FILING (for amendment only)
Original	
AMENDMENT DESCRIPTION – Explain reason for amendment	

2. CITY ELECTIVE OFFICE OR BOARD

OFFICE OR BOARD	NAME OF CITY ELECTIVE OFFICER
Board of Supervisors	Members

3. FILER'S CONTACT

NAME OF FILER'S CONTACT	TELEPHONE NUMBER
Angela Calvillo	415-554-5184
FULL DEPARTMENT NAME	EMAIL
Office of the Clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT	DEPARTMENT CONTACT TELEPHONE NUMBER
Katie Burk	415-437-6212
FULL DEPARTMENT NAME	DEPARTMENT CONTACT EMAIL
DPH Department of Public Health	katie.burk@sfdph.org

5. CONTRACTOR	
NAME OF CONTRACTOR San Francisco Public Health Foundation	TELEPHONE NUMBER 415-504-6378
STREET ADDRESS (including City, State and Zip Code) 1 Hallidie Plz, Ste 808, San Francisco, CA 94102	EMAIL

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable) 210878
DESCRIPTION OF AMOUNT OF CONTRACT \$195,000		
NATURE OF THE CONTRACT (Please describe) San Francisco Public Health Foundation will provide the End Hep C SF Strategic Director to support coordination of the multi-level community engagement processes underpinning HCV elimination activities in San Francisco. This will entail overseeing the End Hep C SF initiative with a focus on the initiative's growth and direction, relationships with local and national communities involved in HCV elimination, and grants management and development.		

7. COMMENTS
San Francisco Public Health Foundation is a 501(c)3 Nonprofit with a Board of Directors.

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
<input checked="" type="checkbox"/>	A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES Board of Supervisors
<input type="checkbox"/>	THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Falk	Nicole	Other Principal Officer
2	Bennet	Ayanna	Other Principal Officer
3	Longstreth	Elizabeth	Other Principal Officer
4	Lyles	Courtney	Board of Directors
5	Moore	Melissa	Board of Directors
6	Villagomez	Alice	Board of Directors
7	Sharma	Adam	Board of Directors
8	Lau	Gina	Board of Directors
9	Morewitz	Mark	Board of Directors
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9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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Incomplete - Pending Signature

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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50			
<input type="checkbox"/>	Check this box if you need to include additional names. Please submit a separate form with complete information. Select "Supplemental" for filing type.		

10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

<p>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</p> <p>BOS Clerk of the Board</p>	<p>DATE SIGNED</p>
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