

From: [Neukrug, Sarah \(DPH\)](#)
To: [Chan, Connie \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [Jalipa, Brent \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Hajee, Zahra \(BOS\)](#); [Chung, Lauren \(BOS\)](#); [Coffin, Phillip \(DPH\)](#); [Validzic, Ana \(DPH\)](#); [Wong, Greg \(DPH\)](#); [Altman, Claire \(DPH\)](#)
Subject: 9/27 Budget & Finance: DPH Retroactive Item
Date: Thursday, September 21, 2023 3:53:35 PM

Hello Supervisors Chan, Mandelman and Safai,

The Department of Public Health (DPH) will request approval for one (1) retroactive item at the September 27th Budget & Finance Committee meeting. We've provided a brief description of the item and our DPH representative. Please let us know if you have any questions.

File 230931 - Accept and Expend Grant - Retroactive - National Institutes of Health - Oregon Health & Science University - Western States Node of the National Drug Abuse Treatment Clinical Trials Network - \$109,937 - Resolution retroactively authorizing the Department of Public Health to accept and expend a grant increase from the National Institutes of Health through Oregon Health & Science University for participation in a program, entitled "Western States Node of the National Drug Abuse Treatment Clinical Trials Network," in the amount of \$28,327 for the period of March 1, 2023, through February 29, 2024, for a total grant award amount of \$109,937 for the total period of June 1, 2020, through February 29, 2024.

- **Description:** This grant supports the work of Dr. Coffin, Director of Substance Use Research at DPH, to participate in the Western States Node of the National Drug Abuse Treatment Clinical Trials Network. Dr. Coffin will work with other Principal Investigators to assist with the development of the Clinical Trials Network (CTN) concepts and protocols.
- **Reason for Retroactivity:** DPH received the notice of the grant increase on April 3rd, 2023, for a project start date pre-determined by the grantor of March 1st, 2023. This is a grant increase to an original grant project beginning June 1st, 2020. Upon receiving the notice of the grant increase, DPH prepared the budget and submitted to the grantor for approval. DPH received budget approval on June 8th, 2023, and sent the accept and expend packet to the Controller's Office for review. The Controller's Office finalized their review on July 21st, 2023. The final accept and expend packet was forwarded to the Mayor's Office on July 21st, 2023, for introduction on September 5th. We respectfully request approval to retroactively accept and expend this grant increase.
- **DPH Representative:** Phillip O. Coffin, MD | Director of Substance Use Research, San Francisco Department of Public Health, Division of HIV, Infectious Disease & Global Medicine, University of California San Francisco | email: phillip.coffin@sfdph.org

Thank you for your time and consideration,

Sarah Neukrug

Sarah Neukrug, MPH

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Preferred Pronouns: she/her/hers