

File No. 180322

Committee Item No. 6

Board Item No. 8

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date May 9, 2018

Board of Supervisors Meeting

Date May 22, 2018

### Comite Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Introduction Form
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	Memorandum of Understanding (MOU)
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Form 126 - Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Form 700
<input type="checkbox"/>	<input type="checkbox"/>	Vacancy Notice
<input type="checkbox"/>	<input type="checkbox"/>	Information Sheet
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

### OTHER (Use back side if additional space is needed)

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Completed by: Alisa Somera Date May 4, 2018

Completed by: [Signature] Date 5/10/18

[Administrative Code - Coordinated Entry System for Homeless Persons; Priority Housing Status for Persons Discharged from Residential Behavioral Health Programs]

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**Ordinance amending the Administrative Code to require the Department of Homelessness and Supportive Housing to implement a Coordinated Entry System governing the assessment, prioritization, and referral of homeless persons to housing programs; to give a priority to adults who have been discharged from residential behavioral health programs when making assignments to certain housing programs; and to coordinate with the Department of Public Health to ensure access to uninterrupted supportive services for such personsthose adults.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font. **Additions to Codes** are in *single-underline italics Times New Roman font*. **Deletions to Codes** are in *strikethrough italics Times New Roman font*. **Board amendment additions** are in double-underlined Arial font. **Board amendment deletions** are in ~~Arial font~~. **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Findings.

(a) The Department of Public Health (“DPH”) operates a wide variety of residential behavioral health programs, including but not limited to: board and care facilities, inpatient psychiatric programs, an acute diversion program, psychiatric emergency services, mental health residential treatment programs, and substance abuse residential treatment programs. Individuals who participate in these programs receive treatment and care until they are stabilized.

(b) Each year, more than 5,000 individuals are discharged from DPH’s residential behavioral health programs after having received treatment to address their mental health or

1 substance abuse issues. Upon discharge, many individuals do not have a home or address  
2 to go to, and are discharged to the streets.

3 (c) Discharging people to the streets following their participation in a residential  
4 behavioral health program is associated with a high incidence of substance abuse disorder  
5 relapse, deterioration of mental health, and medical compromise.

6 (d) Behavioral health treatment would be associated with improved outcomes if  
7 participants knew that they would be housed after treatment, and had access to ongoing  
8 supportive programs upon placement in housing.

9 (e) The Department of Homelessness and Supportive Housing is developing a  
10 Coordinated Entry system that will implement a consistent, community-wide intake process to  
11 match people experiencing homelessness to available community resources that meet their  
12 needs. The Coordinated Entry system includes a standardized method to assess and  
13 prioritize people needing assistance, and a streamlined process for rapidly connecting people  
14 to a housing solution. Adults with the greatest barriers to housing, the longest histories of  
15 homelessness, and the highest level of vulnerability are prioritized for services.

16  
17 Section 2. Chapter 20 of the Administrative Code is hereby amended by adding Article  
18 XVI, consisting of Sections 20.16-1 through 20.16-3, to read as follows:

19  
20 **ARTICLE XVI: COORDINATED ENTRY SYSTEM; PRIORITIZATION AND**  
21 **COORDINATION OF CARE FOR PERSONS DISCHARGED FROM RESIDENTIAL**  
22 **BEHAVIORAL HEALTH PROGRAMS**

23  
24 **SEC. 20.16-1. DEFINITIONS.**

25 As used in this Article XVI, the following words or phrases shall have the following meanings:

1 "Department" means the Department of Homelessness and Supportive Housing.

2 "Permanent Supportive Housing" means subsidized rental housing without time limits and with  
3 on-site supportive services to help tenants maintain housing.

4 "Rapid-Rehousing" means a housing program model that assists individuals who are homeless  
5 to move quickly into permanent housing, usually to housing in the private market.

6 "Residential Behavioral Health Program" means a residential program in which the patient  
7 receives treatment for a substance use disorder and/or mental health disability.

8 "Transitional Housing" means a temporary shelter program model that provides an  
9 individual with a shared or private housing unit for a time-limited period during which the  
10 individual receives supportive services.

11  
12 **SEC. 20.16-2. COORDINATED ENTRY SYSTEM; PRIORITY STATUS.**

13 (a) The Department shall implement a Coordinated Entry System designed to assess  
14 people experiencing homelessness, so as to prioritize and refer such people to housing  
15 programs. People experiencing homelessness with the greatest barriers to housing, the  
16 longest histories of homelessness, and/or the highest level of vulnerability shall be prioritized  
17 for housing or other appropriate placements. The Department shall be responsible for  
18 developing the process and standards used to screen and prioritize homeless persons for  
19 housing programs in accordance with the three factors identified in the preceding sentence.

20 (b) When assessing and assigning single homeless adults to Rapid-Rehousing, Transitional  
21 Housing, or Permanent Supportive Housing (collectively, "Housing"), the Department shall recognize  
22 discharge from a Residential Behavioral Health Program of a program participant who was  
23 homeless upon entry into the Residential Behavioral Health Program as a vulnerability that will  
24 confer upon the program participant a priority, as determined by the Department, for such Housing.  
25 An individual's eligibility for this priority shall be verified by the Department of Public Health.

1  
2 **SEC. 20.16-3. CARE COORDINATION.**

3 The Department shall coordinate with the Department of Public Health to ensure that  
4 individuals who are prioritized for and assigned to housing pursuant to Section 20.16-2 have  
5 uninterrupted access to supportive services provided by the Department of Public Health.  
6

7 Section 3. Effective Date and Operative Date.

8 (a) This ordinance shall become effective 30 days after enactment. Enactment occurs  
9 when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not  
10 sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the  
11 Mayor's veto of the ordinance.

12 (b) This ordinance shall become operative 90 days after enactment.  
13

14 Section 4. Undertaking for the General Welfare. In enacting and implementing this  
15 Article XVI, the City is assuming an undertaking only to promote the general welfare. It is not  
16 assuming, nor is it imposing on its officers and employees, an obligation for breach of which it  
17 is liable in money damages to any person who claims that such breach proximately caused  
18 injury.  
19

20 APPROVED AS TO FORM:  
21 DENNIS J. HERRERA, City Attorney

22 By: 

23 ANNE PEARSON  
24 Deputy City Attorney

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**LEGISLATIVE DIGEST**  
**(Amended in Committee 05/09/18)**

[Administrative Code - Coordinated Entry System for Homeless Persons; Priority Housing Status for Persons Discharged from Residential Behavioral Health Programs]

**Ordinance amending the Administrative Code to require the Department of Homelessness and Supportive Housing to implement a Coordinated Entry System governing the assessment, prioritization, and referral of homeless persons to housing programs, to give a priority to adults who have been discharged from residential behavioral health programs when making assignments to certain housing programs, and to coordinate with the Department of Public Health to ensure access to uninterrupted supportive services for those adults.**

Existing Law

Currently, local law does not establish priorities for the assignment of individuals experiencing homelessness to supportive and transitional housing.

Amendments to Current Law

The proposed ordinance would require the Department of Homelessness and Supportive Housing ("DHS") to implement a Coordinated Entry System designed to assess people experiencing homelessness, so as to prioritize and refer such people to housing programs. The ordinance would require that the DHS, through its Coordinated Entry System, give priority for housing to people experiencing homelessness with the greatest barriers to housing, the longest histories of homelessness, and/or the highest level of vulnerability. The ordinance would delegate to DHS the authority develop the process and standards used to screen and prioritize homeless persons for housing programs in accordance with the three priority factors identified in the ordinance.

The proposed ordinance would require DHS to recognize discharge from a residential behavioral health program as a vulnerability that would confer upon the participant a priority for assignment to supportive and transitional housing. For purposes of this ordinance, "residential behavioral health programs" are defined as programs in which the patient receives treatment for a substance use disorder and/or mental health disability.

The ordinance would also require the DHS to coordinate with DPH to ensure that individuals who are being discharged from residential behavioral health programs and placed in housing have uninterrupted access to supportive services provided by the Department of Public Health.

Background Information

This legislative digest reflects amendments introduced in the Rules Committee on May 9, 2018.

The Department of Public Health ("DPH") operates a wide variety of residential behavioral health programs, including but not limited to: board and care facilities, inpatient psychiatric programs, an acute diversion program, psychiatric emergency services, mental health residential treatment programs, and substance abuse residential treatment programs. Individuals who participate in these programs receive treatment and care until they are stabilized.

Each year, more than 5,000 individuals are discharged from DPH's residential behavioral health programs after having received treatment to address their mental health or substance abuse issues. Upon discharge, many individuals do not have a home or address to go to, and are discharged to the streets.

Discharging people to the streets following their participation in a residential behavioral health program is associated with a high incidence of substance abuse disorder relapse, deterioration of mental health, and medical compromise.

Behavioral health treatment would be associated with improved outcomes if participants knew that they would be housed after treatment, and had access to ongoing supportive programs upon placement in housing.

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BOARD of SUPERVISORS



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San Francisco 94102-4689  
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Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Jeff Kositsky, Director, Department of Homelessness and Supportive Housing  
Barbara A. Garcia, Director, Department of Public Health

FROM: *al*  
*bs* Alisa Somera, Legislative Deputy Director  
Rules Committee

DATE: April 10, 2018

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Rules Committee has received the following proposed legislation, introduced by Supervisor Sheehy on April 3, 2018:

**File No. 180322**

**Ordinance amending the Administrative Code to require the Department of Homelessness and Supportive Housing to give a priority to adults who have been discharged from residential behavioral health programs when making assignments to housing programs, and to coordinate with the Department of Public Health to ensure access to uninterrupted supportive services for such persons.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org).

c: Emily Cohen, Department of Homelessness and Supportive Housing  
Greg Wagner, Department of Public Health  
Naveena Bobba, Department of Public Health  
Sneha Patil, Department of Public Health



# Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2013 APR -3 PM 4:45

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [ ] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Supervisor Jeff Sheehy

Subject:

Ordinance amending the Admin. Code

The text is listed:

Requiring HSH to give priority to adults who have been discharged from Residential behavioral health programs

Signature of Sponsoring Supervisor:

Jeff Sheehy

For Clerk's Use Only

