



City and County of San Francisco
Master Report

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 991756	File Type: Motion	Status: Passed
Enacted: M99-132		Effective:
Version: 1	Reference:	In Control: Board of Supervisors
File Name: Budget Analyst Agreement		Introduced: 10/4/1999
Requester: Clerk of the Board	Cost:	Date Passed: 10/18/1999

Comment	Title: Motion exercising the first option set forth in the agreement for professional Budget Analyst services between the Board of Supervisors and Stanton W. Jones and Associates/Debra A. Newman/Rodriguez, Perez, Delgado & Company Certified Public Accountants/Harvey M. Rose Accountancy Corporation Certified Public Accountants/Mah & Louie Certified Public Accountants - a joint venture, to extend the term of the agreement from January 1, 2000 to December 31, 2001.
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Indexes:	Sponsors:
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History of Legislative File		991756				
Ver	Acting Body	Date	Action	Sent To	Due Date	Pass/Fail
1	President	9/27/1999	RECEIVED AND ASSIGNED	Finance and Labor Committee		
1	Finance and Labor Committee	10/13/1999	RECOMMENDED			P
	<i>Heard in Committee. Speakers: Gloria L. Young, Clerk of the Board.</i>					
1	Board of Supervisors	10/18/1999	APPROVED			P

1 [Budget Analyst]

2

3 EXERCISING THE FIRST OPTION SET FORTH IN THE AGREEMENT FOR
4 PROFESSIONAL BUDGET ANALYST SERVICES BETWEEN THE BOARD OF
5 SUPERVISORS AND STANTON W. JONES AND ASSOCIATES/DEBRA A.
6 NEWMAN/RODRIGUEZ, PEREZ, DELGADO & COMPANY CERTIFIED PUBLIC
7 ACCOUNTANTS/HARVEY M. ROSE ACCOUNTANCY CORPORATION CERTIFIED
8 PUBLIC ACCOUNTANTS/MAH & LOUIE CERTIFIED PUBLIC ACCOUNTANTS -- A JOINT
9 VENTURE, TO EXTEND THE TERM OF THE AGREEMENT FROM JANUARY 1, 2000 TO
10 DECEMBER 31, 2001.

11

12 MOVED, That this Board of Supervisors does hereby exercise the first option set
13 forth in the Agreement for Professional Budget Analyst Services between the Board of
14 Supervisors and Stanton W. Jones and Associates/Debra A. Newman/Rodriguez, Perez,
15 Delgado & Company Certified Public Accountants/Harvey M. Rose Accountancy
16 Corporation Certified Public Accountants/Mah & Louie Certified Public Accountants -- A
17 Joint Venture, contained in Board of Supervisors File 991756, to extend the term of the
18 agreement from January 1, 2000 to December 31, 2001.

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City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails

Motion

File Number: 991756

Date Passed: October 18, 1999

Motion exercising the first option set forth in the agreement for professional Budget Analyst services between the Board of Supervisors and Stanton W. Jones and Associates/Debra A. Newman/Rodriguez, Perez, Delgado & Company Certified Public Accountants/Harvey M. Rose Accountancy Corporation Certified Public Accountants/Mah & Louie Certified Public Accountants - a joint venture, to extend the term of the agreement from January 1, 2000 to December 31, 2001.

October 18, 1999 Board of Supervisors — APPROVED

Ayes: 9 - Ammiano, Bierman, Brown, Katz, Kaufman, Leno, Teng, Yaki, Yee

Absent: 2 - Becerril, Newsom

File No. 991756

I hereby certify that the foregoing Motion
was APPROVED on October 18, 1999 by the
Board of Supervisors of the City and County
of San Francisco.


Gloria L. Young
Clerk of the Board

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

Date: October 8, 1999

To: Honorable Members, Finance Committee

From: Gloria Young, Clerk of the Board

A handwritten signature in cursive script, appearing to read "Gloria Young", written over a horizontal line.

Subject: Budget Analyst Agreement

At the October 13, 1999, Finance and Labor Committee meeting, the Committee will discuss a motion to exercise the first option set forth in the agreement for professional budget analyst services between the Board of Supervisors and the Joint Venture to extend the term of the agreement from January 1, 2000, to December 31, 2001.

Attached is correspondence from Mr. Harvey Rose requesting consideration of the Board of Supervisors to exercise the first two-year option commencing January 1, 2000.

Funds for the contract in the amount of \$1,781,092 are budgeted in the FY 1999-2000 budget. According to the Controller's Office, the contract is in compliance with Proposition J. The Joint Venture, which consists of the five firms: Stanton W. Jones and Associates; Debra A. Newman; Rodriguez, Perez, Delgado & Company Certified Public Accountants; Harvey M. Rose Accountancy Corporation Certified Public Accountants; and Mah & Louie Certified Public Accountants, meets the MBE/WBE requirements. It is my understanding that 40 percent of the funding for providing budget analyst services under the agreement is allocated to the four above-named MBE/WBE firms.

RECOMMENDATION: Approval of the contract is a policy matter for the Board of Supervisors.

Attachment

CITY AND COUNTY



OF SAN FRANCISCO

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BOARD OF SUPERVISORS

BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642
FAX (415) 252-0461

August 10, 1999

TO: Clerk of the Board

FROM: Budget Analyst

SUBJECT: Agreement for Professional Budget Analyst Services with the Board of Supervisors to Exercise the First Option for the Period January 1, 2000 through December 31, 2001.

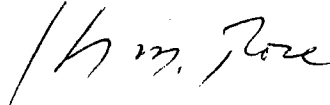
In accordance with Section 3 and Section 12 of the January 1, 1998 Agreement for Professional Services previously approved by the Board of Supervisors, to provide budget analyst services, I am requesting consideration of the Board of Supervisors to exercise the first two-year option commencing January 1, 2000.

To continue full implementation of the Board's Minority Business Enterprise (MBE), Women Business Enterprise (WBE) ordinance, the Budget Analyst services are provided under a Joint Venture Agreement between the Board of Supervisors and Stanton W. Jones and Associates(MBE)/Debra A. Newman(WBE)/Rodriguez, Perez, Delgado & Company Certified Public Accountants(MBE)/Harvey M. Rose Accountancy Corporation Certified Public Accountants/Mah & Louie Certified Public Accountants(MBE). The three MBE firms and one WBE firm are registered with the Human Rights Commission. In accordance with the Board of Supervisors previously approved MBE/WBE Department Action Plan, 40 percent of the funding to provide Budget Analyst services under this Agreement is allocated to the four above-named MBE/WBE firms.

Memo to Clerk of the Board
August 10, 1999

All five firms of the Joint Venture are in compliance with the Equal Benefits Ordinance as contained in Administrative Code Section 12B.

Attachment I is a proposed motion, in the format previously used by the Finance and Labor Committee (formerly the Finance Committee) of the Board of Supervisors, to exercise the first option contained in the Agreement for Professional Budget Analyst Services. Attachment II is a copy of the subject Agreement.



Harvey M. Rose
Budget Analyst

Attachments

CITY AND COUNTY



OF SAN FRANCISCO

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BOARD OF SUPERVISORS

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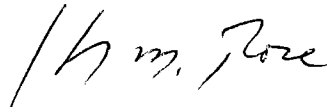
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Harvey M. Rose
Budget Analyst

Attachments

BOARD OF SUPERVISORS
BUDGET ANALYST

File No. _____

MOTION

EXERCISING THE FIRST OPTION SET FORTH IN THE AGREEMENT FOR PROFESSIONAL BUDGET ANALYST SERVICES BETWEEN THE BOARD OF SUPERVISORS AND STANTON W. JONES AND ASSOCIATES/DEBRA A. NEWMAN/RODRIGUEZ, PEREZ, DELGADO & COMPANY CERTIFIED PUBLIC ACCOUNTANTS/HARVEY M. ROSE ACCOUNTANCY CORPORATION CERTIFIED PUBLIC ACCOUNTANTS/MAH & LOUIE CERTIFIED PUBLIC ACCOUNTANTS - A JOINT VENTURE, TO EXTEND THE TERM OF THE AGREEMENT FROM JANUARY 1, 2000 TO DECEMBER 31, 2001.

MOVED, That this Board of Supervisors does hereby exercise the first option set forth in the Agreement for Professional Budget Analyst Services between the Board of Supervisors and Stanton W. Jones and Associates/Debra A. Newman/Rodriguez, Perez, Delgado & Company Certified Public Accountants/Harvey M. Rose Accountancy Corporation Certified Public Accountants/Mah & Louie Certified Public Accountants - A Joint Venture, contained in Board of Supervisors File _____, to extend the term of the agreement from January 1, 2000 to December 31, 2001.

Agreement for Professional Budget Analyst Services

City and County of San Francisco

1998-1999

This agreement is entered into as of this 1st day of January 1998 between the City and County of San Francisco ("City"), acting by and through the Board of Supervisors ("Board"), and Stanton W. Jones and Associates/ Debra A. Newman/ Rodriguez, Perez, Delgado & Company Certified Public Accountants/ Harvey M. Rose Accountancy Corporation Certified Public Accountants/ Mah & Louie Certified Public Accountants - A Joint Venture ("Contractor").

WITNESSETH:

WHEREAS, The Board requires professional budget analyst and staff assistance as specifically itemized as Section 1 below; and

WHEREAS, Charter Section 2.117 provides "The Board of Supervisors shall appoint and may remove a Budget Analyst and such appointment shall be made solely on the basis of qualifications by education, training and experience for the position to be filled. The Budget Analyst shall be responsible for such duties as the Board of Supervisors shall prescribe; and

WHEREAS, In accordance with Charter Section 10.104.15, the Controller has certified that services of a budget analyst can be performed under private contract at lower cost to the City than if performed by City and County employees, and the Board of Supervisors has concurred by resolution with that certification; and

WHEREAS, Contractor is a joint venture pursuant to the requirements of the City's Minority/Women/Local Business Enterprise Ordinance and has been approved by the City's Human Rights Commission; and

WHEREAS, The Board has reviewed and approved Contractor's joint venture agreement; and

29 WHEREAS, Contractor represents itself able and, for a consideration, willing to
30 perform the services of budget analyst for the City as set forth under this Agreement;
31 and the City finds that said Contractor is so qualified;

32 NOW, THEREFORE, The City and Contractor agree as follows:

33 1. The Contractor agrees to perform the following services as budget analyst in
34 a competent and professional manner to the satisfaction of the Board of Supervisors:

35 (a) Review the proposed Annual Budget and report all recommendations upon
36 completion of such review.

37 (b) Analyze and report on (1) all fiscal matters in legislation referred to the
38 Board of Supervisors' committees; and (2) when at least five days notice is given to the
39 budget analyst, all fiscal matters in legislation considered by the full board without
40 reference to committee.

41 (c) Conduct performance audits of City and County departments as requested
42 by formal motion of the Board of Supervisors. Such motions shall define the objectives
43 and scope of the audit. Whenever follow-up audits are performed, such audits will
44 include the determination as to the status of the implementation of the
45 recommendations made in any preceding audit of the same unit. It is anticipated that
46 the Joint Venture will devote between 10% and 25% of the hours performed under this
47 contract to performance audits.

48 (d) Perform special fiscal analyses as requested by formal motion of the Board.
49 Any analysis which requires a written answer and which takes more than one hour to
50 prepare shall require a formal motion for the request.

51 (e) Respond to routine factual questions from individual Board members which
52 can either be answered orally or which require a written answer which can be prepared
53 in less than one hour.

54 (f) Provide the Board of Supervisors with such recommendations as the Budget
55 Analyst may, in its professional judgment, decide are advantageous for the people of
56 the City, including increases or decreases in expenditures and programs, including
57 increases or decreases in revenue, regardless of whether the issues are policy matters.

58 (g) Review and analyze, as necessary to perform services under this
59 agreement, all records of the City and County. Confidentiality of such records will be
60 maintained by Contractor as required by law.

61 (h) Attend each full Board meeting and each meeting of the Board's principal
62 fiscal committee and such other meetings as requested by the Board of Supervisors or
63 by the Clerk of the Board of Supervisors, and to assign specific staff members to be the
64 primary representative of the contractor to the fiscal Committee.

65 (i) Conduct performance audits which meet or exceed generally accepted
66 government auditing standards promulgated by the Controller General of the United
67 States.

68 (j) Perform all other duties as requested by a committee of the Board concerning
69 legislation pending before it or as requested by formal motion of the Board of
70 Supervisors.

71 2. Contractor agrees to provide the Board of Supervisors professional staff
72 hours sufficient to perform the work listed in section 1 to the satisfaction of the Board of
73 Supervisors. In no event shall this work result in total annual billings in excess of the
74 maximum amount of this contract unless a supplemental appropriation has been
75 adopted. This contract limit shall be subject to adjustment annually pursuant to Section
76 4. The contractor shall not charge to this contract more than 2,500 hours work in any
77 calendar year by any individual.

78 3. The terms of this Agreement shall be from January 1, 1998 to December 31,
79 1999. Any holding over the term granted by the Board shall be on a month-to-month
80 basis only, and otherwise shall be on the terms and conditions as herein stated or
81 hereafter approved. In addition to said term, commencing January 1, 2000, the City is
82 hereby given two (2) options to extend said term for an additional period of two years
83 each.

84 4. The City agrees to pay the Contractor the sum of One hundred twenty-two
85 thousand four hundred twenty-three dollars and eight cents (\$122,423.08) per month
86 for the period January 1, 1998 through June 30, 1998. For the period July 1, 1998

87 through December 31, 1999, and on July 1 of each year during which this agreement is
88 in effect, the monthly sum shall be adjusted, in accordance with a computation by the
89 City Controller, based on the average annual percentage change in total compensation
90 granted to miscellaneous employees of the City performing work similar to that provided
91 by the Budget Analyst. The Contractor shall be subject to the same cash advance
92 procedures employed for other contractors with the City and County. Payments to the
93 Contractor shall be made payable to the named Joint Venture.

94 5. Work on performance audits and special projects shall occur only after
95 adoption of a formal request motion by the Board of Supervisors which includes a
96 description of the project and the estimated cost of the project and the estimated hours
97 to be devoted to the project. No such motion shall be adopted on the date of its
98 introduction. The motion shall be adopted under the process provided for in the Rules
99 of Order of the Board.

100 6. The Budget Analyst shall provide quarterly or monthly reports, as determined
101 by the Clerk of the Board, to the Clerk who shall distribute a copy to each Supervisor,
102 showing for each Performance Audit and special project, in chronological order, the title
103 of the project, the date of the requesting motion, the name of the primary sponsor of the
104 motion, the estimated cost of the project, the estimated hours to be devoted to the
105 project, the hours spent to date, and the latest estimated completion date.

106 7. The Board agrees to furnish the Contractor, at no charge, records, data and
107 other information which in the opinion of the Board are necessary for the performance
108 of this Agreement; provided, however, that the Board shall not provide clerical or
109 reproduction services or any other materials and supplies.

110 8. Contractor agrees not to remove any official documents from the office of the
111 Board of Supervisors or other City and County office; however, Section 5 of this
112 Agreement notwithstanding, the Board shall provide the Contractor with a copy of any
113 document contained in official Board files which in the opinion of the Board is necessary
114 for the performance of this contract. All documents prepared by the Contractor in
115 furtherance of this Agreement shall be delivered to the Clerk of the Board.

116 9. Neither the Joint Venture, nor any partner, nor any person performing work
117 for a partner, shall give to or receive any gift from any city official or city employee of
118 any value.

119 10. The Contractor shall work smoothly and cooperatively with the Chief
120 Legislative Analyst and the Board's Legislative Analysts. The provision is not intended
121 to prohibit the expression of different opinions based on the respective professional
122 judgments of the two staffs, but is intended to ensure that the working relationship is
123 effective and thus of benefit to the Board of Supervisors and to the people of the City
124 and County of San Francisco.

125 11. It is expressly understood and agreed that in the event the Contractor fails to
126 perform its obligations under this Agreement to the satisfaction of the Board, or if the
127 Contractor for any reason fails to perform its obligations hereunder, then in such event
128 this Agreement shall then be terminated and all of the Contractor's rights hereunder
129 ended.

130 12. It is further understood and agreed that during each September closest to a
131 December in which this agreement is scheduled to expire, if the City has an option
132 remaining in this agreement, the Board of Supervisors shall consider exercising the
133 option. In the event the Board fails to approve or disapprove the option in September,
134 the term of this agreement shall be extended until 90 days after the vote on the option,
135 but not later than the following April 1, so that if the option is not exercised the
136 contractor will have 90 days notice of the failure to exercise the option.

137 13. At any time the Board may terminate this agreement by giving the
138 Contractor one hundred twenty (120) days written notice of such termination, and at
139 any time the Contractor may terminate this agreement by giving the Board one hundred
140 eighty (180) days written notice of such termination in which events the Contractor shall
141 be entitled to compensation agreed to be paid and earned prior to the effective date of
142 termination.

143 14. The Contractor shall comply with all the laws of the State of California and
144 the ordinances and Charter of the City and County of San Francisco.

145 15. The Contractor shall exercise due diligence in safeguarding the City's
146 property, but shall not be liable or responsible for fire, loss or damage to said property
147 arising from causes beyond its control.

148 16. This Agreement is subject to the budget and fiscal provisions of the City's
149 Charter. The amount of the City's obligations hereunder shall not at any time exceed
150 the amounts certified by the Controller.

151 17. Indemnity. Contractor agrees to indemnify, hold harmless and defend City,
152 Board and its members, and all of the officers, agents and employees of either, from
153 and against all liability for injuries to or deaths of persons or damage to property caused
154 by Contractor's operations; provided, however, that this covenant shall not extend to
155 liabilities incurred from any negligent acts or omissions on the part of the City, Board or
156 its members, or the officers, agents and employees of either. Each party hereto shall
157 give to the other prompt and timely written notice of any claim made or suit instituted
158 coming to its knowledge which in any way, directly or indirectly, contingently or
159 otherwise, affects or might affect either, and both shall have the right to participate in
160 the defense of the same to the extent of its own interest.

161 18. Nonassignment. Except as otherwise provided in this section, Contractor
162 shall not, without the written consent of City, assign or transfer any interest in this
163 Agreement, or delegate any performance of duties hereunder, in whole or in part; and
164 no approval of any assignment, transfer, or delegation of duties shall constitute
165 approval of any subsequent assignment, transfer or delegation of duties.

166 19. Insurance.

167 a. Without any way limiting Contractor's liability pursuant to the "Indemnity"
168 section of this Agreement, Contractor shall maintain in force, during the full term of the
169 Agreement, insurance in the following amounts and coverages:

170 (1) Workers' Compensation, with Employers' Liability limits not less than
171 \$1,000,000 each accident.

172 (2) Commercial General Liability Insurance with limits not less than \$1,000,000
173 each occurrence Combined Single Limit for Bodily Injury and Property Damage,
174 including Contractual Liability, Personal Injury, Products and Completed Operations.

175 (3) Business Automobile Liability Insurance with limits not less than \$1,000,000
176 each occurrence Combined Single Limit for Bodily Injury and Property Damage,
177 including Owned and Non-owned and Hired auto coverage, as applicable.

178 (4) Professional Liability Insurance with limits not less than \$1,000,000 each
179 claim with respect to negligent acts, errors or omission, and any deductible not to
180 exceed \$10,000 each claim, provided such professional liability insurance is available
181 for which the cost does not exceed \$7,000.

182 b. General Liability and Automobile Liability Insurance policies shall provide the
183 following:

184 (1) Name as Additional Insured the City and County of San Francisco, its
185 Officers, Agents, and Employees.

186 (2) That such policies are primary insurance to any other insurance available to
187 the Additional Insureds, with respect to any claims arising out of this Agreement, and
188 that insurance applies separately to each insured against whom claim is made or suit is
189 brought.

190 c. All policies shall provide: Thirty (30) days' advance written notice to City of
191 cancellation, non-renewal or reduction in coverage, mailed to the following address:

192 Board of Supervisors
193 401 Van Ness Avenue, Room 308
194 San Francisco, CA 94102

195 d. Should any of the required insurance be provided under a claims-made form,
196 Contractor shall maintain such coverage continuously throughout the term of this
197 Agreement and, without lapse, for a period of one year beyond the expiration of this
198 Agreement, to the effect that, should occurrences during the contract term give rise to
199 claims made after expiration of the Agreement, such claims shall be covered by such
200 claims-made policies.

201 e. Except for Professional Liability Insurance, should any of the required
202 insurance be provided under a form of coverage that includes a general annual
203 aggregate limit or provides that claims investigation or legal defense costs be included
204 in such general annual aggregate limit, such general annual aggregate limit shall be
205 double the occurrence or claims limits specified above.

206 f. Should any required insurance lapse during the term of this Agreement,
207 requests for payments originating after such lapse shall not be processed until the City
208 receives satisfactory evidence of reinstated coverage as required by this Agreement,
209 effective as of the lapse date. If insurance is not reinstated, the City may, at its sole
210 option, terminate this Agreement effective on the date of such lapse of insurance.

211 g. Before commencing any operations under this Agreement, Contractor shall
212 furnish to City certificates of insurance, in form and with insurers satisfactory to City,
213 evidencing all coverages set forth above, and shall furnish complete copies of policies
214 promptly upon City request.

215 h. Approval of the insurance by City shall not relieve or decrease the liability of
216 Contractor hereunder.

217 20. Conflict of Interest. The Contractor agrees to abide by Charter Sections
218 15.103 and C8.105 dealing with conflict of interest and with the Conflict of Interest Code
219 of the Board of Supervisors. The member of each of the five Joint Venture partners
220 performing the greatest amount of work for the City shall file a statement of Economic
221 Interests as required by the Code.

222 The provisions of Section 1(b) of this agreement notwithstanding, the Budget
223 Analyst shall not prepare a report to the Board of Supervisors or to any of its
224 committees on matters which primarily affect the Joint Venture or any of its partners.
225 This provision shall not prohibit the Joint Venture from exercising its First Amendment
226 rights, but such expression shall come only as a communication from the privately
227 owned joint venture, not from the Budget Analyst.

228 21. Non-Board Work. Contractor agrees to separately account for the work
229 done for all non-Board clients in order to insure that such work does not involve any

230 time, effort or resources being paid for by the Agreement with the Board. The Joint
231 Venture shall report to the Board of Supervisors each six months (a) the names of all
232 clients of the Joint Venture, public and private, in San Francisco and elsewhere, and (b)
233 the names of all government agencies anywhere for which individual partners perform
234 work.

235 22. Nondiscriminatory Employment Practices. Contractor shall at all times
236 comply with the provisions of Chapter 12B of the San Francisco Administrative Code,
237 as it is amended from time to time, a chapter which prohibits discrimination on the basis
238 of race, color, creed, national origin, ancestry, age, sex, sexual orientation, gender
239 identity, disability, AIDS related condition, or the provision of unequal benefits between
240 employees with domestic partners and employees with spouses. Contractor shall (a)
241 provide to the Clerk of the Board, prior to the effective date of this agreement, a
242 certificate from the Human Rights Commission, certifying that each of the partners of
243 the Joint Venture are in compliance with the equal benefits provision, and (b) provide to
244 the Clerk of the Board, prior to the effective date of this agreement and each six months
245 thereafter, a report on the ethnicity of each professional performing work under this
246 contract (without reporting names).

247 23. Compliance with Board's Minority/Women's Business Plan. Contractor
248 agrees that for the term of this agreement, and any option period, the composition of
249 the Joint Venture, and distribution of its proceeds, and the level of work required for
250 each partner, shall at all times equal or exceed the Board of Supervisors plan under the
251 City's Minority/Women's/Local Business Ordinance.

252 24. Status Reports. Contractor shall furnish to the Clerk of the Board quarterly
253 or monthly, as selected by the Clerk, status reports of the Budget Analyst's hours
254 expended in accordance with this Agreement.

255 25. Nature of Agreement. It is understood that this agreement is between the
256 Board and the Joint Venture consisting of the five named partners. If any of the
257 partners cease to perform work under this agreement, the Joint Venture shall promptly
258 notify the Clerk of the Board, and this agreement shall terminate 120 days after the

259 partner ceased work. The Board shall consider any proposals by the remaining Joint
260 Venture partners for an amendment to the agreement which includes changes in the
261 composition of the Joint Venture.

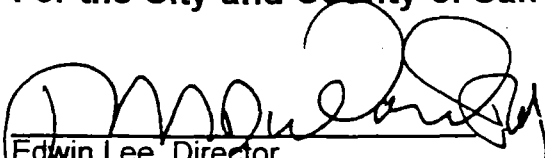
262 26. Computer Connection. The City and the Contractor desire that the
263 Contractor be connected to the City's Wide Area Network of computers so that the
264 Contractor can send and receive documents to and from City departments by electronic
265 mail. Promptly upon approval of this agreement, City will pay to Contractor \$36,588 for
266 the necessary capital acquisition of computers and computer related equipment. The
267 Board of Supervisors shall transfer to the Department of Telecommunications and
268 Information Services sufficient funds to pay for its expenses in providing services for the
269 Contractor's connection to the Wide Area Network. In future fiscal years during the time
270 this agreement is in effect, including option years, the City shall appropriate sufficient
271 funds to the Department of Telecommunications and Information Services to maintain
272 the service.

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285 IN WITNESS WHEREOF, the Parties hereto have executed this Agreement with
286 Section 26 to be effective immediately upon approval of the agreement and the
287 remainder to be effective January 1, 1998.


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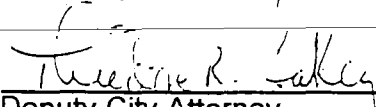
For the City and County of San Francisco

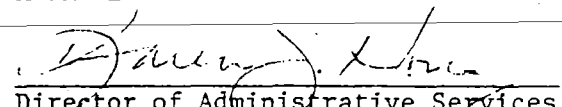

Edwin Lee, Director
Purchasing Department


Barbara Kaufman, President
Board of Supervisors


Approved as to Form
Louise H. Renne
City Attorney

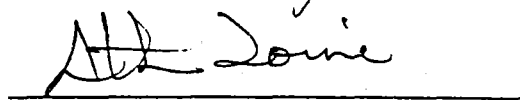

John L. Taylor
Clerk of the Board
APPROVED:

By 
Deputy City Attorney



Director of Administrative Services

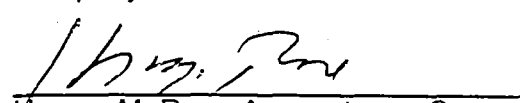
For the Contractor


Stanton W. Jones


Mah & Louie
Certified Public Accountants


Debra A. Newman


Rodriguez, Perez, Delgado &
Company Certified Public Accountants


Harvey M. Rose Accountancy Corp.
Certified Public Accountants

Jim Haboe

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- 1. For reference to Committee:
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee
- 3. Request for Committee hearing on a subject matter.
- 4. Request for letter beginning "Supervisor _____ inquires..."
- 5. City Attorney request.
- 6. Call file from Committee.
- 7. Budget Analyst request (by motion).
- 8. Legislative Analyst request.

[Note: For the Imperative Agenda (a resolution not on the printed agenda, use a different form.)

Sponsor(s): Clerk of the Board

SUBJECT: Budget Analyst Agreement

The text is listed below or attached:

RECEIVED
BOARD OF SUPERVISORS
SANTA CRUZ COUNTY
99 SEP 27 AM 8:42

Signature of Sponsor:

Gloria L. Jones

For Clerk's Use Only:

AFFIDAVIT

DATE AND TIME OF MEETING: October 13, 1999-10am

 Audit and Government Efficiency

 X Finance and Labor

 Housing and Social Policy

 Parks and Recreation

 Public Health and Environment

 Public Utilities and Deregulation

 Rules

 Small Business, Economic Vitality and Consumer Services

 Transportation and Land Use

 X Other UNIONS, SPUR

Mailing List Job No. 1571

Mailed on (date) 10/8/99 Faxed on (date) 10/8/99

Mailing List from other Department or Agency also used and mailed on same date:

 Yes

 X No

Mary L. Red
Committee Clerk

Attachments: Notice

File No. 991756

Mailing List from other Department if applicable.