

November 20, 2015

Ken Epstein, Ph.D., LCSW, Director
Child, Youth and Family System of Care
Behavioral Health Services
San Francisco Department of Public Health
1380 Howard Street, 5th Floor - Room 522
San Francisco, CA 94103

Dear Ken:

The Partnership for HOPE SF raises private sector funds to support HOPE SF. A portion of the money raised will support the Department of Public Health (DPH) to deliver on the HOPE SF health strategies.

While we have received commitments affirming the amount and timing of the sources of funding for disbursements to DPH, formal grant agreements cannot be issued until the funds are available and have been approved by The San Francisco Foundation Board of Trustees. We anticipate the following schedule for disbursing funds to DPH:

- September 1, 2015: \$55,000 (already processed)
- December 1, 2015: \$145,000 (underway)
- February 1, 2016: \$340,500
- May 1, 2016: \$55,000
- December 1, 2016: \$805,000

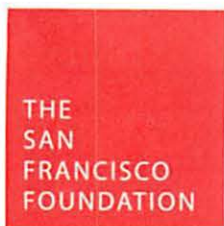
The Partnership for HOPE SF, an initiative of The San Francisco Foundation, stands behind this arrangement with the assurance that \$1,400,500 will be re-granted to DPH over the period of September 1, 2015 through June 30, 2018.

Please let me know if you have any questions.

Best,



Ellie Rossiter
Initiative Officer & Partnership Director, HOPE SF



November 24, 2015

Mr. Kenneth Epstein
San Francisco Department of Public Health
1380 Howard Street
San Francisco, CA 94103

RE: Grant Number: **106106**

Dear Mr. Epstein:

Congratulations! On behalf of The San Francisco Foundation Board of Trustees, I am pleased to inform you that a grant has been approved in the amount of \$145,000.00 for 12 months to plan, launch and manage the HOPE SF onsite health and wellness strategy which includes the expansion of the Health & Wellness Centers and the Peer Health Leadership Program. We are excited to partner with you to expand opportunity in the Bay Area.

The enclosed Grant Agreement forms the contract between San Francisco Department of Public Health and the Foundation. Please read the agreement carefully as it outlines the conditions of the grant, as well as the payment dispersal and reporting schedules. We ask that you, your Board Chair, and fiscal sponsor (if applicable) sign and return one copy. Please keep the second copy for your files. **Payments will begin when the signed Grant Agreement has been returned to TSFF and any special conditions have been met.**

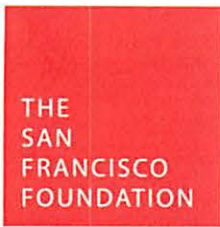
The San Francisco Foundation believes that the strategic use of communications and storytelling is core to achieving success in the work that we do together to expand opportunity in the Bay Area. We encourage you to announce your TSFF grant through online and traditional media coverage, and via social media. **We've created a new set of guidelines to support you in communicating about your grant. Please download our grantee communications guidelines at: sff.org/TSFFcommguidelines.**

We look forward to working with you, and thank you for all that you do to ensure equity and opportunity in the region so that everyone in the community can thrive.

Please do not hesitate to call me if you have any questions about your grant or the policies of TSFF.

Yours truly,

Ellie Rossiter
Initiative Officer and Campaign Director, HOPE SF



GRANT AGREEMENT

Grant Number: **106106**

Please use this number in all correspondence

I. ACCEPTANCE OF GRANT

The conditions set forth below are deemed to be agreed to by the grantee if the grantee accepts any payment. No payments will be released until a signed copy of the Agreement is returned to the Foundation and any special conditions are met.

Contact:

Mr. Kenneth Epstein

Phone:

415-575-5671

Grantee:

San Francisco Department of Public Health
1380 Howard Street
San Francisco, CA 94103

Payee:

San Francisco Department of Public Health
1380 Howard Street
San Francisco, CA 94103

Grant Amount:

\$145,000.00 for 12 months

Date Approved:

November 19, 2015

Grant Period:

December 1, 2015 -- November 30, 2016

Grant Purpose:

To plan, launch and manage the HOPE SF onsite health and wellness strategy which includes the expansion of the Health & Wellness Centers and the Peer Health Leadership Program.

Outcomes:

1. A plan exists (with buy-in from stakeholders) to improve and sustain meaningful health services onsite at HOPE SF properties. (Health services include peer-to-peer support, onsite health and wellness services that meet the immediate needs of residents and a connection to the broader system).

2. 40 HOPE SF families have a positive case management experience through the launch of Little 5/Big 5 Family Centered Case Management pilot.

3. Residents participating in the onsite health and wellness activities feel a greater sense of belonging in the community, are healthier; are connected to health services.

Activities:

1. Hire a program manager to oversee the planning and implementation of the strategy and meet with stakeholders to develop a shared strategy for transferring ownership from current community and developer organizations to the Department of Public Health and a new set of health-focused organizations.

2. Launch and manage the Little 5/Big 5 Family Centered Case Management pilot.

3. Develop a two year expansion plan to all four HOPE SF locations and identify the second site for the Health and Wellness Center.

4. Provide direction to the current providers of the ongoing health and wellness programs at the sites to ensure alignment towards the onsite health and wellness strategy.

5. Evaluations for the PHLP, the Sunnydale Health and Wellness Center and Little 5/Big 5 Pilots.

II. SPECIAL CONDITIONS

None.

III. REPORTING REQUIREMENTS AND PAYMENT SCHEDULE

Payments will be made on the schedule below when special conditions described above are met and when narrative and financial reports have been submitted on the dates requested. Report guidelines and forms are available on the Foundation's website. Reminder notices will be sent the month before the report is due. If you need to extend the grant period or request changes in the payment schedule or budget, please request the change in writing, briefly explaining the reason it is needed.

Please note that payments on new grants will not be released until final reports on all prior grants have been received and approved by your Program Officer.

Progress Report Due Dates (if any):

Standard Progress Report due on October 15, 2016

Payment(s):

\$145,000.00 scheduled on December 1, 2015

Final Report:

IV. MARKETING AND COMMUNICATIONS

The San Francisco Foundation believes that the strategic use of communications and storytelling is core to achieving success in the work that we do together to expand opportunity in the Bay Area. We encourage you to announce your TSFF grant through online and traditional media coverage, and via social media. We've created a new set of guidelines to support you in communicating about your grant. Please download our grantee communications guidelines at: www.sff.org/TSFFcommguidelines.

V. BUDGET AND USE OF FUNDS

Funds must be used by the grantee strictly in accordance with the final budget on which the grant was based. Any changes must be approved in advance by the Foundation.

VI. REVERSION OF FUNDS

All funds not expended for the purposes agreed to by the grantee and the Foundation must be returned to the Foundation.

VII. AUDIT

The Foundation reserves the right to conduct an audit of any grantee if it appears appropriate and necessary.

VIII. MONITORING AND EVALUATION

In order to assess the effectiveness of our grants, the Foundation may monitor or conduct an evaluation of the program funded by this grant, which may include visits by representatives of the Foundation to observe the grantee's program procedures and operations and to discuss the program with the grantee's personnel.

IX. HOLD HARMLESS

In accepting a grant from the Foundation, the grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless The San Francisco Foundation, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys' fees) directly, indirectly, wholly or partially arising from or in connection with any act or omission of the grantee, its employees or agents, in applying or accepting such grant, in expending or applying the funds furnished pursuant to such grant or in carrying out the program or project to be funded or financed by such grant, except to the extent that such claims, liabilities, losses or expenses arise from or in connection with any act or omission of The San Francisco Foundation, its officers, directors, trustees, employees or agents.

The Board and staff of The San Francisco Foundation are pleased to be able to make this grant (#106106) to your organization. Please sign and return one copy of this Agreement as evidence of your understanding of and agreement with the terms outlined. Please keep a copy for your files.

Return completed document to:

Grants Management
The San Francisco Foundation
One Embarcadero Center, Suite 1400
San Francisco, CA 94111

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24-Nov-15

The San Francisco Foundation

Date

Chair, Agency Board of Directors or Designee

Date

 _____
Agency Executive Director

 _____
Date

Fiscal Sponsor*

Date

***Agreement must be signed by Fiscal Sponsor if project agency does not have 501(c)(3) status.**