

File Number: 231136
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **SFDPH Department of Homelessness and Supportive Housing (HSH) Consulting**
2. Department: **Department of Public Health
Office of Managed Care**
3. Contact Person: **Kathleen Abanilla-Huynh** Telephone: **415-759-2308**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$341,000**
- 6a. Matching Funds Required: **\$0**
b. Source(s) of matching funds (if applicable): **N.A.**
- 7a. Grant Source Agency: **San Francisco Health Plan**
b. Grant Pass-Through Agency (if applicable): **N.A.**
8. Proposed Grant Project Summary:

These funds to be accepted by the Department of Public Health (SFDPH) are intended to support the following activities by the San Francisco Department of Homelessness and Supportive Housing (HSH) as outlined in the SFDPH/HSH IPP grant application for the following services:

- **HSH IT Upgrades for Medi-Cal Compliance (Consulting Services)**
This project aims to procure consulting services to determine the security upgrades and other system investments required for Medi Cal participation, for HSH and HSH contracted CBOs, required for California Advancing and Innovating Medi-Cal (CalAIM) participation.
- **HSH Data Exchange with MCPs and/or SFDPH (Consulting Services)**
This project consists of consulting services for identification of database interoperability and data exchange solutions, including the scoping and implementation of EDI/837 claims processing within HSH, and data exchange automation features.
- **Project Management and Coordination Capacity (Staffing)**
Dedicated personnel to plan, implement, and manage the workflows, system improvements, and other items identified above in projects (3) and (4) needed for HSH to begin its Medi-Cal participation.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **October 3, 2022**

End-Date: **December 31, 2023**

10a. Amount budgeted for contractual services: **\$341,000**

b. Will contractual services be put out to bid? **No.**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$ **N.A.**

b2. How was the amount calculated? **N.A.**

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs**

12. Any other significant grant requirements or comments:

The grant does not require an ASO amendment.

We respectfully request for approval to accept and expend these funds retroactive to October 3, 2022. The Department received the agreement on September 27, 2022.

The grantor is a local government entity.

Project Description: HN EH102 FY2223 SFDPH HSH Consulting

Project ID: 10040467

Proposal ID: CTR00003701

Fund ID: 11580

Version ID: V101

Authority ID: 10001

Activity ID: 0001

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|------------------------------------------------------|-----------------------------------------------------|------------------------------------------------------------|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 9/27/2023 | 5:15 PM PDT

DocuSigned by:
Toni Rucker
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(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 9/29/2023 | 10:50 AM PDT
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DocuSigned by:
Greg Wagner
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(Signature Required)
Greg wagner, COO for