

File No. 260481

Committee Item No. 6

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Appropriations Committee Date May 20, 2026

Board of Supervisors Meeting Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report

- LIB Memo 4/16/2026
- MYR Submittal Letter with Trailing Legislation
- MYR Memo 5/1/2026

- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Notice of Award/Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- LIB Request Letter - Friends of the Public Library 3/5/2026
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Brent Jalipa Date May 14, 2026

Completed by: Brent Jalipa Date _____

1 [Accept and Expend Grant - Friends of the San Francisco Public Library - Annual Grant Award
2 - Up to \$1,121,960 of In-Kind Gifts, Services, and Cash Monies - FY2026-2027]

3 **Resolution authorizing the San Francisco Public Library to accept and expend a grant**
4 **in the amount of up to \$1,121,960 of in-kind gifts, services, and cash monies from the**
5 **Friends of the San Francisco Public Library for direct support for a variety of public**
6 **programs and services in Fiscal Year (FY) 2026-2027.**

7
8 WHEREAS, Friends and Foundation of the San Francisco Public Library, commonly
9 referred to as Friends of the San Francisco Public Library (Friends), is a non-profit
10 organization that advocates, fundraises, and provides critical support for the San Francisco
11 Public Library and related literary and educational programs; and

12 WHEREAS, The Public Library submits proposals annually to the Friends for public
13 programs and services; and

14 WHEREAS, The types of programs and services supported by these grants include
15 Youth Programs, Adult Programs, Collections, Public Relations, Innovation Programs;
16 supplies, materials, furniture, fixtures, and equipment to support those services; and

17 WHEREAS, Highlights of the upcoming Fiscal Year (FY) 2026-2027 program year
18 support include Grants to Branches, program support for children and youth services,
19 enhanced community outreach, and the Public Library’s racial equity initiative to enhance
20 diversity and inclusion; and

21 WHEREAS, The Department proposes to maximize use of available grant funds on
22 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

23 RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in
24 the grant budget; and, be it

25

1 FURTHER RESOLVED, That the Public Library is authorized to accept and expend up
2 to \$1,121,960 of in-kind gifts, services, and cash monies awarded by the Friends of San
3 Francisco Public Library to support Library programs and services and related literary and
4 educational programs in FY2026-2027.

5

6 Recommended:

Approved: /s/ _____

7

Mayor Daniel Lurie

8

 /s/ _____

9 Michael Lambert

10 City Librarian

Approved: /s/ Carmen LeFranc for _____

11

Greg Wagner, Controller

12

13

14

15

16

17

18

19

20

21

22

23

24

25

File Number: 260481
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend of in-kind gifts, services and cash grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: The Friends and Foundation of the San Francisco Public Library FY27 Annual Grant Award

2. Department: Public Library

3. Contact Person: Sally Durgan Telephone: 628-255-8287

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: Up to \$1,121,960 of in-kind gifts, services and cash monies.

6a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: The Friends and Foundation of the San Francisco Public Library
b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: The Friends and Foundation of the San Francisco Public Library (Friends) is a non-profit organization that advocates, fundraises, and provides critical support for the San Francisco Public Library and related literary and educational programs. This grant allows the Library to provide direct support for a variety of public programs and services. The types of programs and services supported by these grants include: Youth Programs, Adult Programs, Collections, Public Relations, and Innovation Programs.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: July 1, 2026 End-Date: June 30, 2027

10a. Amount budgeted for contractual services: \$0
b. Will contractual services be put out to bid?
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
d. Is this likely to be a one-time or ongoing request for contracting out?

11a. Does the budget include indirect costs? Yes No
b1. If yes, how much? \$
b2. How was the amount calculated?
c1. If no, why are indirect costs not included?

Not allowed by granting agency
 Other (please explain):

To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs? There is not an indirect cost plan and we do not have an estimate of what these costs would be.

12. Any other significant grant requirements or comments: No

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Rachel Bradshaw
(Name)

Inclusive Services and Community Engagement Manager
(Title)

Date Reviewed: 4/4/2026

Signed by:
Rachel Bradshaw
6EF3FD4952E8451...
(Signature Required)

Overall Department Head or Designee Approval:

Michael Lambert
(Name)

City Librarian
(Title)

Date Reviewed: 4/5/2026

DocuSigned by:
Michael Lambert
C9DF0B3992E246F...
(Signature Required)

FY 2026-2027 Grant Request from the San Francisco Public Library

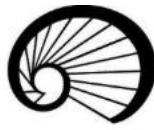
Fund/Programs	Unrestricted	Donor Restricted	Total	Description
Main Library				
Main Library				
Public Programs at the Main Library	50,000		50,000	For cultural and learning opportunities, including content and maker creation, literary, personal skill-building, small business, and vocational development. This grant includes dedicated funding for The Mix at the Main, workforce development programming for the 4th floor, as well as funding to celebrate special events at the Main Library, reflecting the local community. Friends focus areas: lifelong learning, children and youth, arts and culture.
Phyllis Wattis Endowment		110,000	110,000	<p>The Wattis Endowment is used to expand the Main Library's capacity as a center for programming and support by addressing areas for upkeep and improvements in the space and for minor equipment. Funds will also support special programs and the DigiCenter including the Digi DIY Lab that provide the community with support in digital preservation needs. Friends fund focus area: lifelong learning and children and youth.</p> <p>The Wattis Endowment will also be used to support the revitalization and reactivation of Fulton Street by supporting the Illuminate concert series and Night of Ideas. This concert series is held on Tuesdays and Thursdays in the afternoon and provides an open, free, and welcoming space on Fulton where the public and area workers can convene to enjoy performances and events.</p>
African American Center		7,000	7,000	For the Center's engagement with youth in SFUSD, including but not limited to Black Student Union members and African American students, Sistah SciFi speculative fiction fest, annual Kwanzaa celebration, and ongoing public exhibits and literary public programs for the community. Friends focus area: arts and culture, lifelong learning and children and youth. All youth are welcome to participate regardless of race, ethnicity, gender, sexual orientation, or national origin. The SciFi speculative fiction fest, annual Kwanzaa celebration, and ongoing public exhibits and literary public programs are open to all.
James C. Hormel LGBTQIA Center		150,000	150,000	To diversify the collection, programs, exhibits, and clientele of the Center and digitization of the archives, including the LGBTQ Historical Highlights project. Friends focus areas: arts and culture and library excellence and innovation. Programming is open to all regardless of race, ethnicity, gender, sexual orientation, or national origin.
Latino/Hispanic Interest Collections & Programs		2,500	2,500	For community programming in the Latinx Affinity Center and at Branches, including participation in Carnaval. Friends focus area: arts and culture. Programming is open to all regardless of race, ethnicity, gender, sexual orientation, or national origin.
San Francisco History Center		38,291	38,291	For special projects of the SF History Center including digitizing archival files; enhancing the Harrison Calligraphy collection, supporting the Schmulowitz Wit and Humor Collection, and curating exhibitions on local history on the 6th floor of the Main when possible. Friends focus area: arts and culture and library excellence and innovation.
BIPOC Kid Lit Fest	5,000	1,350	6,350	The BIPOC Kid LitFest is a celebration of diverse authors, emphasizing the joy of diverse narratives and an afternoon of inspiration, representation and the transformative magic of literature. The day consists of local and nationally known authors tabling and engaging Tenderloin youth and their families, as well as free book distribution and a meal for attending families. Friends focus area: arts and culture, and children and youth. Program participation is open to all regardless of race, ethnicity, gender, sexual orientation, or national origin.
Talking Books & Braille Center(TB&BC)		2,023	2,023	For public programs to better serve clients with visual and print disabilities including programs teaching use of assistive technology. Friends focus area: lifelong learning.
Main Library Total	55,000	311,164	366,164	

FY 2026-2027 Grant Request from the San Francisco Public Library

Fund/Programs	Unrestricted	Donor Restricted	Total	Description
Neighborhood Branches				
Neighborhood Branches				
Grants to Branches - All ages	88,000	54,268	142,268	For branch-based staff to create programming specific to the needs of the neighborhoods, promoting intergenerational learning and shared experiences. Programming includes STEM, arts, cultural, health and wellness activities, and an annual open house celebration at each branch. Draw-down of dedicated funds for the Bayview Branch to supplement additional targeted programming and learning resources. Friends focus areas: children & youth, arts & culture, lifelong learning, and library excellence & innovation.
Neighborhood Branches Total	88,000	54,268	142,268	
SYSTEM-WIDE PROGRAMS:				
Community Programs and Partnerships				
Youth Programs: Literacy and STEM	70,000	40,000	110,000	For coordinated system-wide children and youth cultural programs, as well as STEM learning; Drag Queen Story Hour; Big SF Playdates; Scholar Card promotion; mobile outreach; Early Literacy Buffet; Afternoon of Ideas, and for programming partnerships with SFUSD, de Young, SFMOMA, CJM, Exploratorium, Asian Art Museum, National Park Service, Bay Area Discovery Museum and more. Unrestricted funding represents a small increase in honorariums. Friends focus area: children and youth and arts and culture.
Youth Programs: Summer Stride Reading Programming	100,000	9,565	109,565	For all non-personnel costs of the SFPL's signature summer program including free events for all ages, the Youth Engaged in Library Leadership (YELL) program, Summer youth volunteer program, honorariums for all performers, featured authors and the featured illustrator, campaign supplies (stickers, tattoos, badges, buttons, printing, promotion), incentive awards, and support the Everybody Reads campaign with books and giveaways, shared reading lists, and other materials. Friends focus areas: lifelong learning and children and youth.
Youth Programs: Día de los Niños, día de los libros		1,767	1,767	Support for Día de los Niños annual springtime program promoting literacy and learning in the Mission District.
Youth Programs: Tricycle Music Festival		10,000	10,000	Annual decade-long literacy and musical festival for the toddler and preschool set. Brings in grammy-winning and nominated children's music stars for a series of concerts at branches and parks.
Connected Community, system-wide themed programs	150,000	17,197	167,197	Funds adult public programs and exhibitions including Cultural Amplifier programs that honor SF history and heritage, approximately 20 curated exhibitions per year, artists commissions, and other major programming initiatives such as Night of Ideas. Also supports additional adult learning-related programs including workforce development and small business initiatives, and Bay Beats systemwide programming. Programming is open to all.
Literacy & Learning	25,000	0	25,000	For technology programming supplies and honorariums; FOG Readers materials and support; Career Online High School student support and graduation supplies; Project Read and ESL general support. Also includes funds remaining for Digital Inclusion Week. Friends focus area: lifelong learning.
Friends' Initiative: One City, One Book	40,000		40,000	For all non-personnel costs of the annual 20-plus year citywide literary program featuring a single book and inviting residents to engage in author events, book clubs, and public programs around the book. Friends focus area: arts and culture.
Volunteer & Internship Programs	10,000		10,000	For expenses of events and programs that appreciate and honor volunteers throughout the library system. This year will expand to include opportunities for paid interns. Tied to organizational excellence Friends focus area. Friends focus area: library excellence and innovation.
Community Programs and Partnerships Total	395,000	78,528	473,528	

FY 2026-2027 Grant Request from the San Francisco Public Library

Fund/Programs	Unrestricted	Donor Restricted	Total	Description
Public Affairs				
Community Relations/Promotions & Marketing	40,000		40,000	For advertising, marketing and community outreach of Library programs and other special projects; Discover & Go free museum passes and production of program guides. Also supports participation in street fairs, festivals and parades. Friends focus area: library excellence and innovation.
Public Affairs Total	40,000		40,000	
Special Initiatives				
City Librarian Strategic Initiatives	20,000		20,000	The Strategic Initiatives support fund enables the City Librarian and management team to provide funding for special projects, specialty consultants and library initiatives that are not funded through the City's budget process. This grant funding also supports the Library's e-commerce infrastructure (PayPal) via the library vendor Califa.
Racial Equity	40,000		40,000	The fund is dedicated to advancing racial equity in library programs and services, ensuring access and representation for everyone, including historically marginalized communities. The requested amount will be used in support of signature events such as the FilAm International Bookfest and the annual Sistah SciFi literary event. Programming is open to all.
Staff Recruitment	2,500		2,500	Focused talent acquisition activities via strong partnerships with local community-based organizations, colleges and universities, and targeted job fairs, especially for specialty positions.
Friends Innovation Fund		20,000	20,000	To support library innovation projects including promotora outreach efforts to identify and compensate dedicated community partners for community outreach around library initiatives and IT digital innovations to support piloting more media training and job skills in the community. Friends focus area: library excellence and innovation and lifelong learning.
Business & Career		500	500	For career support materials as well as public programs and events held on the 4th floor and the wider SF community.
Special Collections	1,500		1,500	For purchasing collections from a vendor with whom we do not have a contract and do not work with regularly, and which requires us to buy directly from them. This funding will provide the flexibility to quickly obtain high-quality materials that support our programs and address emerging community needs.
Dannenberg Collection		15,000	15,000	For purchasing AV/books in Italian or German, or about the Italian or German cultures.
Deaf Services		501	501	For purchasing supplies and equipment to support watching recordings with captions. Library focus area: lifelong learning
Special Initiatives Total	64,000	36,001	100,001	
Grand Total	642,000	479,960	1,121,960	



San Francisco Public Library

March 5, 2026

Emily Garvie
Executive Director
Friends of the San Francisco Public Library
1630 17th Street
San Francisco, CA 94107

Dear Emily,

Thank you for your invitation to submit the San Francisco Public Library's grant proposals for Fiscal Year 27. These proposals have been developed to advance the Library's *Vision 2030*.

The request will allow us to continue offering our signature programming including *One City, One Book: SF Reads*; our annual summer learning initiative, *Summer Stride*; *Tech Week*, and cultural programming throughout the year that celebrates the heritage of our diverse community. Each year, Friends' grant support makes the exceptional difference in funding thousands of programs, events, classes, performances, and experiences that amplify joy and wonder, and delight our residents, sparking curiosity and enriching their lives. The grants to branches will support open house events in our neighborhood libraries and programming that fosters intergenerational learning. The FY27 grant request also builds on our racial equity, diversity and inclusion initiatives.

The Library is extremely grateful for Friends' ongoing annual investment in SFPL's award winning programs and services. This year, our annual request is **\$1,121,960** which is split between donor-restricted (\$479,960) and traditionally funded (\$642,000) accounts. With your support, San Francisco Public Library is poised for another impactful year helping our residents live their best lives and attain their goals for a brighter future.

Thank you for your consideration of this grant request and for your continued partnership in service to the community.

Sincerely,

DocuSigned by:

C9DF0B3992E246F...

Michael Lambert
City Librarian

CC: Maureen Singleton, Chief Operating Officer
Dolly Goyal, Chief of Public Services
Michelle Jeffers, Chief of Community Programs and Partnerships
Mike Fernandez, Chief Financial Officer
Christine Murdoch, Budget Manager
Sally Durgan, Grant Administrator
Saranya Rampaiyakul, Junior Administrative Analyst

April 3, 2026

Michael Lambert
City Librarian
San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102

Dear Librarian Lambert,

On behalf of our Board of Directors, I am pleased to inform you that Friends of the San Francisco Public Library has approved funding for the requests you submitted for Fiscal Year 2026-2027 totaling **\$1,121,960**.

Included in this total is **\$642,000** in unrestricted support for programs and resources. In addition to these unrestricted funds, **\$479,960** will be available through donor-restricted funds that Friends holds. Funds granted in this cycle become available at the beginning of the new fiscal year, beginning July 1, 2026.

We appreciate the assessment and reporting done by you and your staff during the past year to measure and reflect their impact, both on the Library and the community which it serves. This information helps Friends seek additional funding for these programs and gives our Board and donors a clear and compelling picture of the effects of their generosity.

We look forward to Friends being acknowledged on all materials developed through our funding as well as at programs in the libraries and to continuing to receive any evaluations or other measures of the programs. Thank you for this opportunity to support San Francisco Public Library—the City’s greatest public shared asset. We look forward to a wonderful year!

Best regards,



Emily Garvie, Executive Director
(415) 477-5220
emily.garvie@friendssfpl.org

CC: Rebecca Charnas Grant, Chair of the Board of Directors
Bob Daffeh, Director of Finance and Administration

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Mike Fernandez, SFPL CFO, Finance Office

DATE: April 16, 2026

SUBJECT: Accept and Expend Resolution for SFPL Grant

GRANT TITLE: The Friends and Foundation of the San Francisco Public Library – Annual Grant Award

Attached please find the original and 4 copies of each of the following:

Proposed grant resolution; original signed by Department, Mayor, Controller

Grant information form, including disability checklist

Grant budget

Grant application

Grant award letter from funding agency

Ethics Form 126 (if applicable)

Contracts, Leases/Agreements (if applicable)

Other (Explain):

Special Timeline Requirements: Trailing Budget Legislation

Departmental representative to receive a copy of the adopted resolution:

Name: Sally Durgan

Phone: 628-255-8287

Interoffice Mail Address: Public Library #41

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

OFFICE OF THE MAYOR
SAN FRANCISCO



DANIEL LURIE
MAYOR

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2026 MAY 01 PM02:02

BAH

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Sophia Kittler, Mayor's Budget Director
Date: May 1, 2026
Re: Mayor's May 1 FY 2026-27 and FY 2027-28 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Administrative Code, Section 3.3, the Mayor's Office hereby submits the Mayor's proposed May 1 budget, corresponding legislation, and related materials for Fiscal Year (FY) 2026-27 and FY 2027-28.

In addition to the Mayor's Proposed FY 2026-27 and FY 2027-28 May 1 Budget Book, the following items are included in the Mayor's submission:

- The May 1 Proposed Budget and Annual Appropriation Ordinance (AAO) for Selected Departments
- The May 1 Proposed Annual Salary Ordinance (ASO) for Selected Departments
- The Municipal Transportation Agency (MTA) Budget Memo
- The Public Utilities Commission (PUC) Capital Budgets and Borrowing Ordinances
- Seven separate pieces of trailing legislation (see list attached)
- A Transfer of Function letter detailing the transfer of positions from one City department to another
- An Interim Exception letter
- Memo to the Board President requesting for 30-day rule waivers on ordinances

Please note the following:

- Technical adjustments to the budget are being prepared, but are not submitted with this set of materials.

Should you have any questions, please email Adam Thongsavat at adam.thongsavat@sfgov.org.

Sincerely,

A handwritten signature in black ink, appearing to read "SK", written over a horizontal line.

Sophia Kittler
Mayor's Budget Director

cc: Members of the Board of Supervisors
Budget & Legislative Analyst's Office
Controller

DEPT	Item	Description	Type of Legislation	File #
AIR	Continuing Prop J	Contracting for information and guest services, security services, parking operations, and shuttle bus services	Resolution	260480
DBI	Fee Change	Adjusts the fees for services provided by the Department of Building Inspection and Planning Department pursuant to the 2024 Fee Study	Ordinance	260478
LIB	Recurring A&E	The Friends and Foundation of the San Francisco Public Library – Annual Grant Award	Resolution	260481
MTA	Continuing Prop J	Contracting for citations processing, towing services, paratransit services, security services, transit shelter, and cleaning services	Resolution	260480
PRT	Continuing Prop J	Contracting for Janitorial services at Port facilities	Resolution	260480
PUC	Continuing Prop J	Contracting for security services at PUC Wastewater Enterprise facilities	Resolution	260480
PUC	Prop J (New)	Security services at PUC administrative office at 525 Golden Gate Avenue	Resolution	260479

OFFICE OF THE MAYOR
SAN FRANCISCO



DANIEL LURIE
MAYOR
RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2026 MAY 01 PM02:24

A handwritten signature in blue ink, appearing to be "BA".

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Sophia Kittler, Mayor's Budget Director
Date: May 1, 2026
Re: Accept and Expend Grant - Friends of the San Francisco Public Library - Annual Grant Award - Up to \$1,121,960 of In-Kind Gifts, Services, and Cash Monies - FY2026-2027.

Resolution authorizing the San Francisco Public Library to accept and expend a grant in the amount of up to \$1,121,960 of in-kind gifts, services, and cash monies from the Friends of the San Francisco Public Library for direct support for a variety of public programs and services in Fiscal Year (FY) 2026-2027.

Should you have any questions, please contact Adam Thongsavat at adam.thongsavat@sfgov.org