

1 [Legislative Analyst and Budget Analyst; Budget Consideration]

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3 **Motion directing the Office of the Legislative Analyst to pursue training from the**  
4 **City Controller and the Board of Supervisors Budget Analyst in how the City**  
5 **budget and budget process work; to coordinate with the Budget Analyst to review**  
6 **recent audits published by the Budget Analyst and the Controller to identify cost-**  
7 **saving measures identified in audits and other reports that have not been**  
8 **implemented; to provide staff support to policy and fiscal committees of the Board**  
9 **of Supervisors during hearings on budget-related matters; to prioritize such work**  
10 **over Board-approved motions or individual requests received by the Office until**  
11 **the FY 02-03 budget is approved by the Board of Supervisors and directing the**  
12 **Board of Supervisors Budget Analyst to coordinate with the Office of the**  
13 **Legislative Analyst on budget-related work and setting forth a consent calendar**  
14 **procedure for Board Committees such that the Budget Analyst's reports on**  
15 **consent matters can be substantially reduced in order to provide additional Budget**  
16 **Analyst staff time to budget-related matters.**

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18 WHEREAS, The Mayor's Budget Office and the Controller are currently projecting a  
19 deficit that must be closed in next year's budget of approximately \$175 million; and

20 WHEREAS, The Budget Analyst and the Controller have generated audits of City  
21 departments that identify potential savings and/or management system changes that include  
22 recommendations that have not yet been implemented by City departments, including recent  
23 audits of the Police Department, the Department of Parking and Traffic and the Fire  
24 Department and a forthcoming audit of the Department of City Planning; and

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1           WHEREAS, The Board of Supervisors shares the responsibility for identifying and  
2 implementing cost-savings in the City's budget in order to pass a balanced City budget; now,  
3 therefore, be it

4           MOVED, That the Board of Supervisors of the City and County of San Francisco does  
5 hereby direct the Office of the Legislative Analyst to perform the following tasks to assist with  
6 budget preparation and analysis:

- 7           1.     to pursue training from the City Controller and the Board of Supervisors Budget  
8                 Analyst in how the City budget and budget process work;
- 9           2.     to review recent audits published by the Budget Analyst and the Controller to  
10                identify cost-saving measures identified in audits and other reports that have not  
11                been implemented;
- 12          3.     to provide staff support to policy and fiscal committees of the Board of  
13                 Supervisors during hearings on budget-related matters, pursuant to motions  
14                 directing research into specific cost-saving measures adopted by a majority of  
15                 members serving on such policy or fiscal committees; and be it

16          FURTHER MOVED, That the Office of the Legislative Analyst should prioritize such  
17 tasks above Board-approved motions or individual requests made to the Office of the  
18 Legislative Analyst until the Board of Supervisors adopts the FY 02-03 budget, unless  
19 otherwise directed by Board action; and be it

20          FURTHER MOVED, That Board of Supervisors does hereby direct the Budget Analyst  
21 to coordinate with the Office of the Legislative Analyst in performing the work assigned to the  
22 Legislative Analyst on budget-related matters and that a designated Budget Analyst staff  
23 person will review the work of the Legislative Analyst on such matters and transmit resulting  
24 reports to the Board Committees; and be it

1           FURTHER MOVED, That the Budget Analyst is directed to work with Board of  
2 Supervisors staff in order to implement a consent calendar procedure for Board Committees  
3 such that the Budget Analyst's reports on consent matters can be substantially reduced in  
4 order to provide additional Budget Analyst staff time to budget-related matters, including  
5 staffing budget-related hearings of the Board of Supervisors; and be it

6           FURTHER MOVED, That the consent calendar procedure shall provide instructions to  
7 City Departments detailing the specific information required by Board Committees in order to  
8 permit placement of a matter on a consent calendar, and, failing the submission of information  
9 sufficient to satisfy Board Committees on legislative matters, legislation on consent calendar  
10 will be continued to the call of the Chair so that the Budget Analyst can prepare a full report on  
11 the proposed legislation.

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