

blue of california foundation

December 17, 2018

Dr. Emily Murase
City and County of San Francisco
25 Van Ness Avenue
San Francisco, CA 94102

Re: Agreement for Grant #RP-1809-13349

Dear Dr. Murase:

It is my pleasure to inform you that the Blue Shield of California Foundation Board of Trustees has approved a \$384,562 grant to City and County of San Francisco, to support the project, Leveraging Collaboration to End Domestic Violence: Systems-Level Change To Prevent Domestic Violence Through Norms Change in the Bayview District of San Francisco.

Attached is a grant agreement establishing the terms and conditions of the grant award. Please review, have an appropriate officer of your organization sign the agreement, and return the signed agreement to the Foundation via DocuSign. Grant payment(s) will be sent electronically to your organization's bank account per the information we have on file for your organization.

Once finalized, the designated signatory of the agreement will receive a PDF copy from DocuSign. The designated primary contact for this grant will also receive a notice when this document is available for download in our online grantmaking system and when electronic payment(s) have been made using the information we have on file for your organization: <https://bscf.fluxx.io>.

The primary contact for the grant will also receive email reminder(s) of upcoming report deadline(s) one month prior to the due date per the reporting requirements outlined in section two of the grant agreement. Reports can be accessed, completed, and submitted through the link above. If, at any time during the life of this grant you have questions or if changes in circumstance arise, contact the program officer for this grant, Carolyn Wang Kong.

We look forward to a rewarding relationship with your organization, and we are proud to partner with you in this work that is so critical to the community.

Sincerely,



Peter V. Long, Ph.D.
President and CEO
Blue Shield of California Foundation

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Date:

Grant #: RP-1809-13349
Grantee: City and County of San Francisco
25 Van Ness Avenue
San Francisco, CA 94102

Grant Amount: \$ 384,562

Grant Term: 24 months, 01/01/2019 to 12/31/2020

Payment Schedule:

First payment will be issued upon receipt of signed agreement. If this grant has more than one payment, those payments will be issued upon receipt and review of interim reports.

Payment	Scheduled Date
\$ 384,562	01/01/2019

Reporting Schedule

Report Type	Due Date
Interim Report	02/01/2020
Final Report	02/01/2021

Grant Title: Leveraging Collaboration to End Domestic Violence: Systems-Level Change To Prevent Domestic Violence Through Norms Change in the Bayview District of San Francisco

Purpose of Grant: To provide support for the City and County of San Francisco to create the Bayview Anti-Abuse Coalition, a multisector collaborative that will engage youth and families to implement community-specific prevention strategies that challenge and change harmful gender norms and promote healthy relationships.

Key Objectives: By March 31, 2019 complete outreach to representatives from 13 sectors that have been identified to shape community determinants of domestic violence, select at least 4 community leaders for advisory council, and collaborate with prevention experts to develop logistics and materials for Collaborative Multiplier Workshop.

By June 30, 2019, convene Coalition partners for a Collaborative Multiplier Workshop to assess community needs, establish sector-specific workgroups, and produce a strategic plan. Coalition participants to include at least 4 community leaders with lived experience and 10-15 representatives from at least 6 sectors.

By September 30, 2019, publish collaborative structure, decision making, and shared goals in fully executed Memorandum of Understanding that centers members of the community and those impacted by domestic violence.

By February 29, 2020, Safe & Sound provides technical assistance and completes 2-3 half-day workshops around protective factors for 10-50 practitioners at organizations in Bayview District to

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support strengths-based two-generation approach to preventing family violence. In pre- and post-testing, 85% of participants will demonstrate increased knowledge about workshop subject matter.

By April 30, 2020, launch healthy relationships curriculum at Young Community Developers and 1-2 additional community-based organizations in the Bayview District, which a focus on youth aged 16-24 and parents with young children. Evaluate curriculum by administering pre- and post-assessments for all participants. Attendees will then receive a follow-up telephone or in-person interview 60 to 90 days after completion of the curriculum, with a minimum of 25% response rate.

By June 30, 2020, Coalition Members and Advisory Council present at San Francisco Family Violence Council on policy recommendations, including best methods for capturing existing prevention measures.

By August 31, 2020, launch a youth-led public awareness campaign to promote healthy gender norms. Hold one event and one press conference to reach 150+ in-person attendees and generate approximately 10,000 online social media impressions.

By October 31, 2020, engage in coordinated policy and legislative advocacy around 2-3 bills or initiatives at the state and local level, meeting with 3 legislators to request support.

By November 30, 2020, expand Coalition membership to at least 6 sectors, jointly identify and pursue at least one shared funding opportunity to build Coalition capacity and sustain existing prevention work.

By December 31, 2020 and throughout the grant period, participate and engage in Foundation-sponsored learning and evaluation activities to leverage connections among related projects convened by the Foundation and influence the broader field.

This is a legally binding agreement ("Agreement"). It will be effective upon our receipt of an original of this Agreement, signed by an authorized representative of your organization. We will arrange for payment of the first installment of the grant within 30 days of our receipt of a signed original.

Review the terms and conditions of this Agreement very carefully, including its reporting requirements. The Foundation will not consider grant renewals for grantees who fail to meet reporting requirements.

TERMS AND CONDITIONS

1. **Use of Funds.** Grantee shall use the grant funds only for the purposes of the specific project described above and substantially in accordance with the approved budget included with Grantee's proposal. Grantee shall repay to the Foundation any portion of the grant funds which are not spent or committed, or which are not used for the specific project described in this Agreement. Any significant changes in the purpose for which grant funds are spent or in the budget or grant period must be approved in writing by the Foundation before the funds are spent.

2. **Reporting.** Report(s) are to be furnished to the Foundation no later than the date(s) indicated above.

In addition to the required report(s), BSCF may contact you mid-course of the grant term to inquire about the status of the project.

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The purpose of these report(s) is to permit the Foundation to learn from its experience as a grantmaker and to meet its obligations under federal and state regulations. Failure to submit these report(s) may disqualify Grantee from receiving future funding from the Foundation.

3. **Evaluation and Monitoring.** The Foundation may monitor and conduct an evaluation of operations under this grant. This may include a visit from Foundation staff, Trustees, and/or Foundation advisors, to observe Grantee's program, discuss the program with Grantee's personnel, and review financial and other records and materials connected with the activities financed by this grant. In addition, Grantee shall provide to the Foundation copies of any publications or other materials produced, in full or in part, with Foundation funds.
4. **Recordkeeping.** Grantee shall keep adequate records to substantiate expenditures from grant funds. Grantee shall make its books and records pertaining to the grant funds available to the Foundation at reasonable times for review and audit, and shall comply with all reasonable requests of the Foundation for information and interviews regarding use of grant funds. Grantee shall keep copies of all books and records related to this grant and all reports to the Foundation for at least four years after Grantee has expended the last of the grant funds.
5. **Sub-grantees.** Grantee shall retain full discretion and control over the selection of any sub-grantees or sub-contractors to carry out Grantee's charitable purposes and shall act completely independently of the Foundation. The Foundation and Grantee acknowledge that there is no agreement, written or oral, by which the Foundation may cause Grantee to choose any particular sub-grantee or sub-contractor. Grantee shall require that any sub-grantee or sub-contractor be subject to the requirements of Paragraphs 1, 2, 3, 4, 6, 8, 9, 10 and 11 of this Agreement, substituting Grantee for the Foundation and the sub-grantee for Grantee, as applicable. All obligations of Grantee under these Paragraphs shall remain in full force and effect.
6. **Prohibited Uses.** Grantee represents warrants and covenants that it shall not use any portion of the funds granted:
 - a. To attempt to influence legislation within the meaning of Section 4945(e) of the Internal Revenue Code ("IRC"). This prohibition shall not prevent Grantee from using grant funds for communications that do not qualify as lobbying under IRC Section 4945(e), such as; communications with legislators that do not refer to any specific legislation or that refer to legislation without reflecting any view on it; Grantee may also use grant funds for communications that qualify for any exception to the definition of lobbying under IRC Section 4945(e), such as nonpartisan analysis, study, or research, or certain responses to written requests from a legislative body or committee or government agency for comments on legislation;
 - b. For reportable or discloseable activities under any applicable state or local campaign finance, lobbying disclosure, or election laws;
 - c. To influence the outcome of any specific election for candidates to public office, or to carry on, directly or indirectly, a voter registration drive within the meaning of IRC Section 4945(d)(2), as interpreted by its accompanying regulations;
 - d. To undertake an activity for any purpose other than a religious, charitable, scientific, literary, educational, or other purpose specified in IRC Section 170(c)(2)(B);
 - e. To violate, or induce or encourage violations of, any applicable laws, rules and regulations, Grantee's internal policies and procedures, or public policy; or

f. To cause any private inurement or improper private benefit to occur, or to take any other action inconsistent with IRC Section 501(c)(3).

7. **Grant Announcements.** Grantee shall submit in advance to the Foundation, for review and revision at the sole discretion of the Foundation, any announcements Grantee intends to make regarding the grant, and any publications referring to the grant Grantee intends to publish other than in its annual reports or tax returns. The Foundation may include information on the grant in its periodic public reports and may also refer to the grant in a press release. If there are special considerations concerning the public announcement of this grant, or if Grantee would like to coordinate a public announcement of the grant with the Foundation, Grantee may contact the Foundation to discuss Grantee's plans. When referencing Foundation-funded work publicly, use the following sample text : "This [work/publication/project/report] was made possible with funding from Blue Shield of California Foundation."

8. **Representation and Warranty Regarding Tax Status.** By entering into this Agreement, Grantee represents and warrants that Grantee is exempt from federal income tax under IRC Section 501(c)(3) or in the absence of such a determination, that Grantee is a state or any political subdivision thereof within the meaning of Code Section 170(c)(1), or a state college or university within the meaning of Code Section 511(a)(2)(B) (referred to hereafter as a "Public Charity") and that it is not a private foundation as defined in IRC Section 509(a) (i.e., that it is a "Public Charity"). Such representation and warranty shall continue through the completion date of this grant.

9. **Publications; License.** Any information contained in publications, studies, or research funded by this grant shall be made available to the public following such reasonable requirements or procedures as the Foundation may establish from time to time. Grantee grants to the Foundation an irrevocable, nonexclusive license to publish any publications, studies, or research funded by this grant at its sole discretion.

10. **Third-party Logo Use.** A one-time use of the Blue Shield of California Foundation logo may be granted to funded organizations. Requests should be sent to bscfpublicaffairs@blueshieldcafoundation.org with a description of how the logo will be used. Please forward a copy of the final printed piece or the web address where the logo is used to:

Blue Shield of California Foundation
Attn: Public Affairs
315 Montgomery Street, Suite 1200
San Francisco, CA 94104
Email: bscfpublicaffairs@blueshieldcafoundation.org

11. **Violation of Terms; Change of Status.** In the case of any violation by Grantee of the terms and conditions of the grant, including but not limited to not executing the work of the grant in substantial compliance with the proposal, or in the event of any change in or challenge by the Internal Revenue Service of Grantee's status as a Public Charity, the Foundation reserves the right in its absolute discretion to terminate the grant as provided in Paragraph 16. The Foundation's determination will be final and will be binding and conclusive upon Grantee. Grantee shall give the Foundation immediate written notice of any change in Grantee's tax exempt or Public Charity status. If final or interim reports are not received in a timely manner, the Foundation may withhold payment until the outstanding report is received, and may terminate the grant as provided in Paragraph 16 if any such report is not received within a reasonable time (no more than sixty [60] days) following the date on which it was due.

12. **No Agency.** Grantee is solely responsible for all activities supported by the grant funds, the content of any product created with the grant funds, and the manner in which such products may be disseminated. This Agreement shall not create any agency relationship, partnership, or joint venture between the parties, and Grantee shall make no such representation to anyone.

13. **Terrorist Activity.** Grantee agrees that the grant funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, regulations, rules and executive orders.

14. **Further Assurances.** Grantee acknowledges that it understands its obligations imposed by this Agreement, including but not limited to those obligations imposed by reference to the IRC. Grantee agrees that if Grantee has any doubts about its obligations under this Agreement, including those incorporated by reference to the IRC, Grantee will promptly contact the Foundation or legal counsel.

15. **Indemnification.** Grantee irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its officers, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any breach of this Agreement, or act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, or in expending or applying the grant funds or carrying out any project or program to be supported by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of the Foundation, its officers, directors, employees, or agents.

16. **Remedies.** If the Foundation determines, in its sole discretion, that Grantee has substantially violated or failed to carry out any provision of this Agreement, including but not limited to failure to submit reports when due, the Foundation may, in addition to any other legal remedies it may have, refuse to make any further grant payments to Grantee under this or any other grant agreement, and the Foundation may demand the return of all or part of the grant funds not properly spent or committed to third parties, which Grantee shall immediately repay to the Foundation. The Foundation may also avail itself of any other remedies available by law.

17. **Captions.** All captions and headings in this Agreement are for the purposes of reference and convenience only. They shall not limit or expand the provisions of this Agreement.

18. **No Waivers.** The failure of the Foundation to exercise any of its rights under this Agreement shall not be deemed to be a waiver of such rights.

19. **Entire Agreement.** This Agreement supersedes any prior or contemporaneous oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to its subject matter. This Agreement may not be amended or modified, except by written mutual agreement by both parties. For the avoidance of doubt, an amendment approved by the Foundation through its electronic grants management system shall satisfy this requirement.

20. **Governing Law; Venue.** This Agreement shall be governed by the laws of the State of California applicable to contracts to be performed entirely within the State. For the purpose of any action or proceeding arising out of or relating to this Agreement, each of the parties hereto irrevocably (a) submits to the exclusive jurisdiction of the state courts of California and to the jurisdiction of the United States District Court for the District of Northern California and (b) agrees that all claims in respect of such action or proceeding shall be heard and determined exclusively in any California state or U.S. federal court sitting in the City and County of San Francisco, California.

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APPROVED AS TO FORM:

By: 

Name: Bradley Russi


Title: Deputy City Attorney

Date: 7/11/2019

ACCEPTED AND AGREED:

Grantee: City and County of San Francisco

EIN: N/A

By: 

Name: Emily M. Murase, PhD

Title: Director, Department on the Status of Women

Date: 1-10-2019

Foundation: Blue Shield of California Foundation

By: _____

Name: Peter V. Long, Ph.D.

Title: President and CEO

Date: _____

NOTE: Payment(s) on this grant will be delivered to your organization's bank account by electronic funds transfer, using the information your organization provides in the required ACH form. Once funds have been transmitted, a notice will be emailed to the primary contact for this grant.