

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Revolving Fund Agreement**
2. Department: **Office of the District Attorney**
3. Contact Person: **Lorna Garrido** Telephone: **(628) 652-4035**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$75,000**
6. a. Matching Funds Required: **N/A**
b. Source(s) of matching funds (if applicable): **N/A**
7. a. Grant Source Agency: **California Victim Compensation Board**
b. Grant Pass-Through Agency (if applicable): **N/A**
8. Proposed Grant Project Summary:
To establish a process to pay expenses on an emergency basis when the claimant would suffer substantial hardship if the payment was not made and when the payment would help the claimant with an immediate need.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **July 1, 2023** End-Date: **June 30, 2026**
10. Number of new positions created and funded: **N/A**
11. Explain the disposition of employees once the grant ends? **N/A**
12. a. Amount budgeted for contractual services: **N/A**
b. Will contractual services be put out to bid? **N/A**
c. If so, will contract services help to further the goals of the Department’s Local Business Enterprise (LBE) requirements? **N/A**
d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**
13. a. Does the budget include indirect costs? Yes No
b. 1. If yes, how much? **N/A**
b. 2. How was the amount calculated? **N/A**
c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain): **The revolving fund budget is solely to accommodate emergency purchases or services for victims of crime. This fund allows DA Victim Services personnel to expedite funding for those needs.**
c. 2. If no indirect costs are included, what would have been the indirect costs? **N/A**

14. Any other significant grant requirements or comments: **We respectfully request for an expedited Resolution. The City and County of San Francisco Budget and Appropriation Ordinance includes this recurring grant. However, it does not meet the California Victim Compensation Board regulation. Thus, a separate resolution is necessary. Grant agreement cannot be fully executed until the California Victim Compensation Board receives a copy of the Resolution. The Resolution must be received as soon as possible.**

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jessica Geiger

(Name)

Facilities Manager

(Title)

Date Reviewed: Jun 13, 2023

Jessica Geiger

Jessica Geiger (Jun 13, 2023 13:56 PDT)

(Signature Required)

Overall Department Head or Designee Approval:

Eugene Clendinen

(Name)

Chief, Finance & Administration

(Title)

Date Reviewed: Jun 13, 2023

Eugene Clendinen

(Signature Required)








2023-2026 San Francisco Revolving Fund Grant Resolution Information updated 06.13.2023

Final Audit Report

2023-06-13

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