

OFFICE OF THE MAYOR

SAN FRANCISCO



EDWIN M. LEE

MAYOR

June 21, 2017

Supervisor Malia Cohen  
Chair, Budget and Finance Committee  
Board of Supervisors, City and County of San Francisco

**Re: Technical Adjustments Round 1 to the Mayor's Proposed Budget**

Dear Chair Cohen,

Per Charter Section 9.101, I am submitting the attached round one technical adjustments to the Mayor's Proposed Budget for FY 2017-18 and FY 2018-19. Significant changes include:

- Reappropriation of current year project from investigations to administration to support Police Reforms and implementation of Department of Justice recommendations at the Police Department\*;
- Reappropriation of current year funds at Animal Care and Control and the Ethics Commission.
- Reallocating funds within the Department of Police Accountability to fulfill charter-mandated responsibilities;
- Adding an expenditure and offsetting revenue to the Department of Public Health budget to reflect the operation of a new clinic, recently negotiated with the University of California San Francisco;
- Correcting position classification in the Department of Public Health;
- Correcting Department of Technology fund balance and expenditure authority to accurately reflect projected levels of service;
- Correcting work order amounts for Building Inspection, Public Health, Human Resources, City Administrator, and Technology department to reflect agreed upon levels of service;
- Correcting expenditures at the Recreation and Parks Department to accurately reflect capital projects; and
- Correcting entries to appropriately balance the overhead model in the Department of Public Works;
- Moving funds between project codes, grant codes, subobjects, and/or index codes at Building Inspecting, Emergency Management, Human Resources, Public Health, Office of Economic and Workforce Development, Fire Department, Homelessness and Supportive Housing, and Recreation and Parks, to allow for more accurate expenditures and tracking.

*\* These funds were on Budget and Finance Committee reserve from the FY 2016-17 and FY 2017-18 budget process.*

Note that these round one technical adjustments result in General Fund savings in FY 2017-18 of \$13,321 and a General Fund cost of \$5,912 in FY 2018-19. The attached tables detail these changes. The figures may change slightly once they are entered into the budget system. Please contact me at 554-6253 with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse  
Mayor's Budget Director

cc: Members of the Budget and Finance Committee  
Harvey Rose, Budget and Legislative Analyst  
Ben Rosenfield, Controller

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