



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Wednesday, November 8, 2023

Re: Accept and Expend Grant Application - Ryan White Act HIV/AIDS Emergency Relief Grant Program

This Resolution seeks authorization for the Department of Public Health to retroactively submit an application to accept and expend funds in the amount of \$15,945,695 from the Health Resources Services Administration (HRSA).

Ordinance No. 265-05 requires City Departments to submit applications for approval at least 60 days prior to the grant deadline for review and approval. However, we humbly request retroactive authorization for this grant application as HRSA released the application guidance on September 1, 2023, with a submission deadline of October 2, 2023. This allowed only 31 days for the entire process. The application documents and budget were prepared and due to time constraints, we were unable to submit the application for approval to the Board of Supervisors prior to the submission due date.

Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.