

File No. 230482

Committee Item No. 7

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date June 12, 2023

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Information/Vacancies (Boards/Commissions)
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young

Date June 8, 2023

Completed by: _____

Date _____

1 [Park Code - PROSAC Membership]

2

3 **Ordinance amending the Park Code to 1) reduce the number of seats on the Parks,**
4 **Recreation, and Open Space Advisory Committee (PROSAC), ~~to~~2) provide for alternate**
5 **members, and ~~to~~3) allow members to serve for more than four consecutive terms, 4)**
6 **provide for the appointment of members having experience with environmental justice**
7 **and disability issues; and 5) provide that meetings shall occur at City Hall.**

8

9

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
10 **Additions to Codes** are in *single-underline italics Times New Roman font*.
11 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
12 **Board amendment additions** are in double-underlined Arial font.
13 **Board amendment deletions** are in ~~strikethrough Arial font~~.
14 **Asterisks (* * * *)** indicate the omission of unchanged Code
15 subsections or parts of tables.

13

14

Be it ordained by the People of the City and County of San Francisco:

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Section 1. Article 13 of the Park Code is hereby amended by revising Section 13.01, to
17 read as follows:

18

SEC. 13.01. CITIZENS' ADVISORY COMMITTEE.

19

(a) **Membership.** *Effective September 1, 2023, the ~~There is hereby established a~~ Park,*

20

Recreation and Open Space Advisory Committee ("Committee") *shall be* comprised of

21

13 ~~12~~ ~~twenty-three~~ members. ~~Eleven~~ Twenty-two members shall be appointed by the members of

22

the Board of Supervisors and approved by the full Board, with one member appointed by each

23

Supervisor from ~~their~~ ~~his~~ ~~or~~ ~~her~~ supervisory district; and each Supervisor shall also appoint from

24

their supervisory district a specific alternate for the regular voting member, subject to approval by

25

the full Board. The alternates shall not be seated on the Committee, but if a regular voting member is

1 unavailable to attend then that regular voting member's specific alternate shall be seated and shall act
2 in the place of the regular voting member. The Mayor shall appoint one member of the Committee,
3 who shall be a City resident. The President of the Board of Supervisors shall appoint one
4 additional member of the Committee who represents an environmental justice organization
5 based in San Francisco, subject to approval by the Board of Supervisors. The Committee
6 members shall all be City residents and shall have relevant experience with ~~and one member~~
7 ~~appointed by each Supervisor from a list, maintained by the Recreation and Park Commission~~
8 ~~("Commission") of individuals nominated by organizations having as a primary focus park,~~
9 environmental, recreational, cultural, sports, youth, disability, or senior citizen issues. ~~Four of~~
10 ~~the members chosen from the list maintained by the Commission shall be individuals nominated by an~~
11 ~~environmental organization. If the system of district elections set forth in Charter Section 13.110 is~~
12 ~~discontinued, each Supervisor shall appoint one member of the Committee from the list maintained by~~
13 ~~the Commission and one member without restriction. One member of the Committee shall be appointed~~
14 ~~by the Mayor.~~

15 (b) **Terms.** The Committee members shall serve at the pleasure of their appointing
16 authority for terms of two years, ~~at the will of the appointing authority, except that at the first~~
17 ~~meeting of the Committee the General Manager of the Recreation and Park Department~~
18 ~~("Department") shall, by lot, designate twelve members to serve terms of one year. Thereafter, all~~
19 ~~members shall be appointed to two year terms and no member shall serve more than four consecutive~~
20 ~~terms.~~

21 (c) **Transition Period.** Prior to September 1, 2023, the Committee shall adopt a transition
22 roster that identifies which of the current Board-appointed members shall serve as regular voting
23 members versus as alternates. Where there are already two members appointed by the same
24 Supervisor, those members shall attempt to reach agreement as to which of them shall be the regular
25 voting member and which of them shall be the alternate, before September 1, 2023, subject to approval

1 of the Committee; but if they do not agree, then the Committee may designate their assignments by lot.
2 The Committee's adoption of a transition roster shall not impact the authority of the Mayor or Board of
3 Supervisors to fill vacancies or reassign which members serve as regular voting members and
4 alternates. The term of the Presidential appointee shall begin on September 1, 2023.~~From the~~
5 ~~effective date of Proposition C, which appeared on the March 7, 2000 ballot and until January 31,~~
6 ~~2001, the Open Space Advisory Committee created by former Charter Section 16.107 shall serve as the~~
7 ~~Committee created in section (a) above. During this transition period the Open Space Advisory~~
8 ~~Committee shall take all steps necessary to ensure a smooth transition to the new Committee. The~~
9 ~~Mayor and the members of the Board of Supervisors may fill vacancies on the Committee that occur~~
10 ~~during this transition period according to the requirements of former Administrative Code Section~~
11 ~~590(a). By July 1, 2000, the Commission shall prepare, and the Board of Supervisors shall approve or~~
12 ~~modify, a list of organizations qualified to nominate individuals for Committee membership. Changes to~~
13 ~~the list shall be made by the Commission and approved or modified by the Board of Supervisors~~
14 ~~annually. The Board of Supervisors and the Mayor shall make their first appointments to the~~
15 ~~Committee by February 1, 2001.~~

16 (d) **Duties.** The Committee shall have the following duties:

17 * * * *

18 (5) The Committee shall hold meetings at least once a month in City Hall and shall
19 adopt its own rules of procedure.

20 * * * *

21
22 Section 23. **Effective Date.** This ordinance shall become effective 30 days after
23 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
24 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
25 of Supervisors overrides the Mayor's veto of the ordinance.

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Section 34. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the “Note” that appears under the official title of the ordinance.

APPROVED AS TO FORM:
DAVID CHIU, City Attorney

By: /s/
MANU PRADHAN
Deputy City Attorney

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LEGISLATIVE DIGEST

(Revised 5/8/2023)

[Park Code - PROSAC Membership]

Ordinance amending the Park Code to 1) reduce the number of seats on the Parks, Recreation, and Open Space Advisory Committee (PROSAC), 2) provide for alternate members, 3) allow members to serve for more than four consecutive terms, 4) provide for the appointment of members having experience with environmental justice and disability issues; and 5) provide that meetings shall occur at City Hall.

Existing Law

The Park, Recreation and Open Space Advisory Committee (“PROSAC”) is a citizen advisory committee that makes recommendations to the Recreation and Park Department. PROSAC is comprised of 23 members. The Mayor appoints one member, and the 11 members of the Board of Supervisors appoint two members each: one from their supervisorial district, and one from a list that the Recreation and Park Commission maintains of persons who have been nominated by organizations that have a primary focus on park, environmental, recreational, cultural, sports, youth or senior citizen issues. (Four of the members chosen from this list must be nominated by an environmental organization.) PROSAC members serve two-year terms, but cannot serve more than four consecutive terms.

Amendments to Current Law

The ordinance would reduce PROSAC to 13 members. The Mayor would still appoint one member. But going forward, the President of the Board of Supervisors would appoint one member from an environmental justice organization; and each Supervisor would appoint one regular voting member and one specific alternate for that member. The alternate would participate only if the regular voting member was unable to attend, so the total number of seats would be 13. The ordinance also states that PROSAC may include people experienced with disability issues. Finally, the ordinance would delete the restriction on members serving more than four consecutive terms, and provide that meetings occur at City Hall.

The ordinance is not intended to disqualify any current PROSAC members from service. The current Board-appointees would need to decide amongst themselves, or let PROSAC decide, which of them should be the regular voting member versus the alternate. Going forward, the Board of Supervisors would decide which appointees serve as regular voting members versus as alternates, and would need to ensure appointees reside in their supervisorial districts.

Background

The ordinance was amended in Committee on May 8, 2023, to provide for a Presidential appointee, and to address disability issues and the location of the meetings.

FILE NO. 230482

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

Date: May 4, 2023

To: The Honorable Members, Board of Supervisors

From: Angela Calvillo, Clerk of the Board

Subject: Park Code - Park, Recreation and Open Space Advisory Committee (PROSAC) Membership

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 230482 Park Code - PROSAC Membership

- Does a current body address the same or similar subject matter?

Yes, this body currently exists and the Ordinance amends the current PROSAC to reduce membership and change seat requirements.

- Language requiring the body to meet at least once every four months?

Yes. Section 13.01(d), entitled "Duties," states the following: "(5) The Committee shall hold meetings at least once a month and shall adopt its own rules."

- Language indicating members serve at the pleasure of the appointing authority

Yes. Section 13.01(b), entitled "Terms," states the following: "The Committee members shall serve at the pleasure of their appointing authority for a term of two years."



- Language establishing attendance requirements

No, the Ordinance does not address attendance requirements and we suggest adding the following language under “Terms”:

“Any member who misses three regular meetings of the Task Force without the express approval of the Committee at or before each missed meeting shall be deemed to have resigned from the Committee ten days after the third unapproved absence. The Committee shall inform the appointing authority of the resignation, and also inform the Clerk of the Board of Supervisors.”

- Number of seats and qualifications

There are a total of twelve members appointed, as follows:

- *Eleven seats and an alternate for each seat appointed by each Member of the Board of Supervisors from their supervisorial district and approved by the full Board*
- *One member appointed by the Mayor who must be a city resident*

All members shall have relevant experience with environmental, recreational, cultural, sports, youth, or senior citizen issues.

Transition Period. *Prior to September 1, 2023, the Committee shall adopt a transition roster that identifies which of the current Board-appointed members shall serve as regular voting members versus as alternates. Where there are already two members appointed by the same Supervisor, those members shall attempt to reach agreement as to which of them shall be the regular voting member and which of them shall be the alternate, before September 1, 2023, subject to approval of the Committee; but if they do not agree, then the Committee may designate their assignments by lot. The Committee’s adoption of a transition roster shall not impact the authority of the Mayor or Board of Supervisors to fill vacancies or reassign which members serve as regular voting members and alternates.*

- Term limits (i.e., commencement date? staggered terms?)

Yes, members serve for two-year terms and - currently - no more than four consecutive terms. This proposed Ordinance removes the limitation of no more than four consecutive terms.



- Administering department

The Recreation and Park Department provides administrative support, but it is suggested that verbiage be added to codify the designation.

- Reporting requirements

The Committee shall submit written comments to the Department on its proposed Strategic, Capital and Operational Plans, and all updates to such plans. The Committee shall submit comments on each such plan within 30 days after the plan is delivered to the Committee.

The Committee shall assist the Department in conducting at least two public hearings on evenings or on weekends to permit the public to comment on the Department's full budget and programming allocations prior to adoption by the Commission.

Members of the Committee appointed from supervisorial districts shall serve as liaisons between the Commission and the residents, neighborhood groups and organizations dedicated to park and recreational issues in their districts. Members may also serve as liaisons to the public at large and to citywide organizations that are concerned with park and recreational issues, and may assist the Department to arrange meetings with neighborhood groups, citywide organizations and the public at large to discuss such issues.

The Committee shall select a representative of the Committee to make the Committee's quarterly report to the Commission on all significant park and recreational issues that have come to the attention of the Committee or its members.

The Committee shall hold meetings at least once a month and shall adopt its own rules of procedure.

No later than 12 months after the inaugural meeting of the Task Force, and every 12 months thereafter, the Task Force shall submit to the Board of Supervisors an annual written report analyzing relevant State and federal laws regarding on-campus sexual assault, recommending best practices for middle schools, high schools, colleges, and universities in the City to reduce sexual assault, and recommending any steps that the City could take, including changes in law or policy, to assist those institutions toward that goal.



- Sunset date

No, we suggest adding the following:

“Unless extended by ordinance, this Code shall expire by operation of law, and the Committee shall terminate, three years after the Operational date of the Ordinance (September 1, 2023). After the expiration of the Committee, the City Attorney is authorized to remove this Article from the Administrative Code.”

BOARD of SUPERVISORS



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1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
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MEMORANDUM

TO: Phil Ginsburg, General Manager, Recreation and Parks Dept.

FROM: Victor Young, Assistant Clerk

A handwritten signature in black ink that reads "Victor Young".

DATE: May 4, 2023

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation:

File No. 230482

Ordinance amending the Park Code to reduce the number of seats on the Parks, Recreation, and Open Space Advisory Committee (PROSAC), to provide for alternate members, and to allow members to serve for more than four consecutive terms.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.

cc: Sarah Madland, Recreation and Park Dept.
Beverly Ng, Recreation and Park Dept.
Ashley Summers, Recreation and Park Dept.
Darlene Armanino, Recreation and Park Dept.
Ashley Summers, Recreation and Park Dept.

May 4, 2023

Dear President Peskin and Supervisors,

I am writing to you today, as the Chair of the San Francisco Parks, Recreation and Open Space Advisory Committee (PROSAC) to respectfully ask for the continuance of File No. 230482, being introduced by President Peskin, and Supervisors Safai, Chan, and Walton to restructure the membership of PROSAC.

PROSAC is a body of 23 volunteer members, of which only 18 members are currently seated. The meeting that I believe prompted President Peskin's office to propose this legislation, is one of only three meetings in the past three years where we were unable to achieve a quorum. In the six years that I have served on this committee the last minute cancellation of a meeting due to lack of quorum has been a rare occurrence. The majority of the members who are currently serving, come to meetings and actively participate. Our current members write resolutions, give thoughtful feedback, champion policy, and engage their communities.

While I appreciate the sentiment of this proposed legislation and am in agreement that the appointment process for PROSAC has been deeply flawed for some time, specifically under the constraints of Resolution 393-13; I am incredibly disappointed that this legislation is being pushed through without any input or feedback from PROSAC's officers, members, RPD Staff, or members of the Recreation and Parks Commission. I was made aware of the legislation as an idea by Sunny Angulo, to which I asked that at the very least that she work with myself and outgoing Chair, Nick Belloni before moving forward. This did not happen. It was also never discussed with me by my Supervisor's office, which is co-sponsoring the legislation. I was only made aware of its existence on April 28th, after a PROSAC member was contacted by their appointing officer to ask their opinion on it. The remainder of sitting members were unaware of this legislation's existence until our May 2nd meeting, this week.

As an appointed representative, and the Chair of this committee as well as past chair of other Citizens Advisory Committees, one of my core values is accountability. I hold myself accountable to my immediate District 1 community, to my appointing officer, to my nominating organization and the communities which they serve, as well as to my fellow PROSAC members. To me, an integral piece of accountability is that when you decide to take action, you consult

with the communities you work with and that you do not leave them surprised. Every single appointed PROSAC member was left surprised by this legislation, including those members whose appointing officers are sponsoring it. This process of this legislation has been not transparent nor has it been in the spirit of good governance.

It is my belief that Resolution 393-13 which governs the appointment of 11 of our seats, is clearly outdated and in need of reform. Furthermore, it was written giving organizations from well-resourced communities the ability to nominate members, while only including a handful of the many organizations in this city and county which meaningfully advocate for equity and inclusion. Many of the organizations on this list have also ceased to either exist or contribute to our rec and parks system. In spite of this list, we have current members who actively represent communities which have the greatest advocacy needs within our Rec and Parks Department. This includes advocates for environmental justice, safe and accessible open spaces, seniors, low-income children, youth and families, immigrants, arts and events, and stewardship of our national parks within San Francisco. We have a wealth of knowledge and expertise among our seated members that will be disregarded by this legislation in its current form. Supervisor Preston's most recent appointment to District 5 is a transgender Black woman living with physical disabilities. She will be the only representative on PROSAC to serve the disability community. Supervisor Preston's other representative is an incredible advocate for the Tenderloin community. Many of our district seats have two currently seated members, each of which bring their individual perspectives, that bring value to the committee. To ask our members to compete for who represents their communities and guide the department as either a voting member or an alternate shows a lack of respect for their lived experience and their service.

Finally, I put the onus of responsibility back on the members of the Board of Supervisors to not only fill the five existing vacancies on PROSAC, but also set the expectations of their members to attend meetings and actively participate. Our PROSAC officers have made a concerted effort to help Supervisors fill vacancies. Our immediate past Chair, Nick Belloni has sent countless emails over the past three years, often with little to no response from Board staff. We have made recommendations to Supervisors on behalf of qualified candidates that have either been rejected or left to languish until the candidate lost interest, only for those seats to remain vacant. My day job is to train people from low income and BIPOC communities to develop their skills and serve on public boards and commissions with an equity lens and a commitment to their communities. As the current PROSAC Chair, I am committed to using my professional experience to collaborate with the Board of Supervisors so that we may continue identifying candidates to fill vacancies.

To my knowledge, no other San Francisco citizens advisory committee is structured the way that the Board of Supervisors is suggesting PROSAC be restructured. My fellow PROSAC officers, members, and I have several ideas on how to restructure our committee so that we can not only meet within quorum and fill vacancies; but so that we may also better serve our most underserved communities and constituencies with the equitable representation and input they are owed. Therefore, I ask you to continue this proposed legislation by sending it back to be redrafted in full collaboration with PROSAC officers, members, and our staff liaison.

Sincerely,

Wendy Aragón

Chair and District 1 Representative

San Francisco Parks, Recreation, and Open Space Advisory Committee

Cc: Supervisor Connie Chan, District 1
Supervisor Ahsha Safai, Rules Committee Chair
Supervisor Matt Dorsey, Rules Committee
Supervisor Shamann Walton, Rule Committee
Supervisor Dean Preston, Rules committee in absence of Supervisor Walton
Victor Young, Clerk of the Board of Supervisors
Ashley Summers, Commission Liaison, Recreation & Parks Department
Nick Beloni, PROSAC Chair Emeritus
Cytניה Salazar, PROSAC 1st Vice Chair
Therese Oxford, PROSAC 2nd Vice Chair

Attachments included

DISTRICT	SEAT	NAME	WILL ATTEND	NOT ATTENDING
1	13	Wendy Aragon	1	
1	14	Richard Rothman	1	
2	5	Nick Belloni	1	
2	6	Angela Leung	1	
3	15	Ken Maley	1	
3	16	VACANT		1
4	3	Valery Lapidus		
4	4	Erin Bank	1	
5	19	Cyntia Salazar	1	
5	20	Rafael Bortnik	1	
6	17	VACANT		1
6	18	Brian Pepin	1	
7	9	VACANT		1
7	10	Deval Patel	1	
8	7	VACANT		1
8	8	VACANT		1
9	1	Elisa Laird-Metke	1	
9	2	Karen Rhodes	1	
10	11	Ieeshea Romero		1
10	12	Roisin Isner		
11	21	John Somoza	1	
11	22	Steven Depont-Kalani	1	
At Large	23	Ancel Martinez	1	
		TOTAL	15	6

NO REPLY PRESENT

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DISTRICT	SEAT	NAME	WILL ATTEND	NOT ATTENDING
1	13	Wendy Aragon	1	
1	14	Richard Rothman		1
2	5	Nick Belloni	1	
2	6	Angela Leung	1	
3	15	Ken Maley	1	
3	16	Terry Oxford	1	
4	3	Valery Lapidus		1
4	4	Jan Scott	1	
5	19	Cyntia Salazar	1	
5	20	VACANT		
6	17	VACANT		
6	18	Brian Pepin		1
7	9	VACANT		
7	10	Deval Patel	1	
8	7	VACANT		
8	8	Sophia Constantinou	1	
9	1	Elisa Laird	1	
9	2	Karen Rhodes		1
10	11	VACANT		
10	12	Kurt Grimes		1
11	21	John Somoza	1	
11	22	Steven Depont-Kalani	1	
At Large	23	Ancel Martinez	1	
		TOTAL	13	5

NO REPLY PRESENT

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Seat	District	Name	1/7/2020	2/4/2020	3/4/2020	Number Attended	Percent Attended
Total Members Present:			15	14	15		
13	1	Wendy Aragon	P	P	P	3	100%
14	1	Richard Rothman	E	E	P	1	33%
5	2	Nick Belloni	P	P	P		
6	2	VACANT					
16	3	Rosa Chen	P	P	P	3	100%
15	3	Kenneth Maley	U	E	U	0	0%
3	4	Jordyn Aquino	P	P	P	3	100%
4	4	Julia Pfeiffenberger	P	E	U	1	33%
4	4	Susan Ryan				0	#DIV/0!
20	5	Trevor McNeil	P	U	U	1	33%
19	5	James Falino	P	P	P	3	100%
18	6	Jane Weil	P	P	P	3	100%
17	6	Patrick Roddy		P	P	2	100%
9	7	Cally Wong	P	U	U	1	33%
10	7	Anthony Cuadro	E	P	P	2	67%
7	8	Mark Scheuer	P	P	P	3	100%
8	8	Robert Brust	P	P	P	3	100%
2	9	Karen Rhodes	P	P	P	3	100%
1	9	Elisa Laird-Metke	P	E	P	2	67%
11	10	Roisin Isner	U	P	U	1	33%
12	10	Ieeshea Romero	U	E	U	0	0%
21	11	VACANT					
22	11	Steven (Currier) Depont-Kalani	P	P	P	3	100%
23	At Large	Ancel Martinez	P	P	P	3	100%

Key: P = P

If a member was not seated for part of the year, change the cell color
In Row 3: Please describe the special nature of any meetings (i.e. Re
If you need to add more rows, Copy Row 13 in its entirety, then "Inser
If you need to add more columns, Copy column C in its entirety, then '
Do not change any formulas in the red cells. If there are any errors in
To track committee attendance, make a copy of this worksheet in the
Please email Rebecca.Peacock@sfgov.org with any questions about

End 1st Q 2020

Seat	District	Name	meeting cancelled	meeting cancelled	meeting cancelled	
Total Members Present:						
13	1	Wendy Aragon				0
14	1	Richard Rothman				0
5	2	Nick Belloni				
6	2	VACANT				
16	3	Rosa Chen				0
15	3	Kenneth Maley				0
3	4	Jordyn Aquino				
4	4	Julia Pfeiffenberger				0
4	4	Susan Ryan				0
20	5	Trevor McNeil				0
19	5	James Falino				0
18	6	Jane Weil				0
17	6	Patrick Roddy				0
9	7	Cally Wong				0
10	7	Anthony Cuadro				0
7	8	Mark Scheuer				0
8	8	Robert Brust				0
2	9	Karen Rhodes				0
1	9	Elisa Laird-Metke				0
11	10	Roisin Isner				0
12	10	leeshea Romero				0
21	11	VACANT				
22	11	Steven (Currier) Depont-Kalani				0
23	At Large	Ancel Martinez				0

Present, E = Excused Absence, U = Unexcused Absence, T = Tardy, LE = Left Early

of the corresponding date to indicate

treat, District Meeting, etc.) If a meeting was cancelled due to lack of quorum, please note who was absent in Row 3.

t Copied Cells"

"Insert Copied Cells"

calculation, they will be corrected by the Mayor's Office according to the raw data.

tabs below.

this form.

	Seat	District	Name	7/7/2020	8/4/2020	9/1/2020
	Total Members Present:			17	15	14
#DIV/0!	13	1	Wendy Aragon	P	P	P
#DIV/0!	14	1	Richard Rothman	P	P	P
	5	2	Nick Belloni	P	P	P
	6	2				
#DIV/0!	16	3	Rosa Chen	P	P	P
#DIV/0!	15	3	Kenneth Maley	P	P	U
	3		Jordyn Aquino			
#DIV/0!	4	4	Julia Pfeiffenberger	U	U	U
#DIV/0!	4	4	Susan Ryan	P	P	P
#DIV/0!	20	5	Trevor McNeil	P	U	U
#DIV/0!	19	5	James Falino	P	P	P
#DIV/0!	18	6	Jane Weil	P	P	P
#DIV/0!	17	6	Patrick Roddy	P	P	U
#DIV/0!	9	7	Cally Wong	P	U	U
#DIV/0!	10	7	Anthony Cuadro	P	E	P
#DIV/0!	7	8	Mark Scheuer	P	P	P
#DIV/0!	8	8	Robert Brust	P	P	P
#DIV/0!	2	9	Karen Rhodes	P	P	P
#DIV/0!	1	9	Elisa Laird-Metke	P	P	P
#DIV/0!	11	10	Roisin Isner	U	U	U
#DIV/0!	12	10	Ieeshea Romero	P	P	P
	21	11	VACANT			
#DIV/0!	22	11	Steven (Currier) Depont-Kalani	P	P	P
#DIV/0!	23	At Large	Ancel Martinez	P	U	

End 2nd Q 2020

End 3rd Q 2020



Seat	District	Name	10/6/2020	11/10/2020	12/1/2020		
Total Members Present:			12	13	15		
13	1	Wendy Aragon	P	P	P	4	80%
14	1	Richard Rothman	P	P	P	4	80%
5	2	Nick Belloni	P	P	P		
6	2	VACANT					
16	3	Rosa Chen	U	P	U	2	40%
15	3	Kenneth Maley	U	E	P	1	20%
3		Jordyn Aquino					
4	4	Julia Pfeiffenberger	U			0	0%
4	4	Susan Ryan	P	E	P	3	60%
20	5	Trevor McNeil	P	P	U	2	40%
19	5	James Falino	P	E	P	3	60%
18	6	Jane Weil	E	P	P	3	60%
17	6	Patrick Roddy	U	P	P	2	40%
9	7	Cally Wong	U	U	U	0	0%
10	7	Anthony Cuadro	P	P	P	4	80%
7	8	Mark Scheuer	P	P	P	4	80%
8	8	Robert Brust	U	P	P	3	60%
2	9	Karen Rhodes	P		P	3	75%
1	9	Elisa Laird-Metke	P		P	3	75%
11	10	Roisin Isner	U	U	U	0	0%
12	10	Ileeshea Romero	E	P	U	2	40%
21	11	VACANT					
22	11	Steven (Currier) Depont-Kalani	P	P	P	4	80%
23	At Large	Ancel Martinez	P	P	P	3	60%

End 3rd Q. 2020

HUMAN RIGHTS COMMISSION
MEETING DATES FY 2012-2013

PROSAC Park, Recreation, and Open Space Advisory Committee	1/17/20	2/4/20	3/4/20	4/7/20	Number attended	Percent attended	5/5/20	6/2/20	7/7/20	8/4/20	Number attended	Percent attended	9/1/20	10/6/20	11/10/20	12/1/20	Number attended	Percent attended	1/5/21	2/2/21	[Mtg Date]	[Mtg Date]	Number attended	Percent attended	Annual Present	Annual Absent	Annual Total Number	Annual Percent Attended
	[Regular Meeting]			[No Meeting]			[No Meeting]	[No Meeting]	[Remote Meeting]	[Remote Meeting]			[Remote Meeting]	[Remote Meeting]	[Remote Meeting]	[Remote Meeting]			[Remote Meeting]	[Remote Meeting]	[Remote Meeting]	[Remote Meeting]						
Wendy Aragon		P	P		2	100%			P	P	2	100%	P	P	P	P	4	100%	P				1	100%	9	0	9	100%
Nick Belloni		P	P		2	100%			P	P	2	100%	P	P	P	P	4	100%	P				1	100%	9	0	9	100%
Robert Brust		P	P		2	100%			P	P	2	100%	P	U	P	P	3	75%	P				1	100%	8	1	9	89%
Rosa Chen		P	P		2	100%			P	P	2	100%	P	U	P		2	67%	P				1	100%	7	1	8	88%
Anthony Cuadro		P	P		2	100%			P	E	1	50%	P	P	P	P	4	100%	P				1	100%	8	1	9	89%
Steven (Currier) Depont-Kalani		P	P		2	100%			P	P	2	100%	P	P	P	P	4	100%	P				1	100%	9	0	9	100%
James Falino		P	P		2	100%			P	P	2	100%	P	P	U	P	3	75%	P				1	100%	8	1	9	89%
Roisin Isner		P	E		1	50%				U	0	0%	U	U	U	U	0	0%	U				0	0%	1	7	8	13%
Elisa Laird-Metke		E	P		1	50%			P	P	2	100%	P	P	P	P	4	100%	P				1	100%	8	1	9	89%
Kenneth Maley		E	E		0	0%			P	P	2	100%	U	U	E	P	1	25%	U				0	0%	3	6	9	33%
Ancel Martinez		P	P		2	100%			P	U	1	50%	P	P	P	P	4	100%	P				1	100%	8	1	9	89%
Trevor McNeil		U	E		0	0%			P	U	1	50%	U	P	E	U	1	25%	P				1	100%	3	6	9	33%
Karen Rhodes		P	P		2	100%			P	P	2	100%	P	P	P	P	4	100%	P				1	100%	9	0	9	100%
Patrick Roddy		P	P		2	100%			P	P	2	100%	U	U	P	P	2	50%	U				0	0%	6	3	9	67%
Ileeshea Romero		E	E		0	0%			P	P	2	100%	P	E	P	U	2	50%	U				0	0%	4	5	9	44%
Richard Rothman		E	P		1	50%			P	P	2	100%	P	P	P	P	4	100%	P				1	100%	8	1	9	89%
Susan Ryan					0	#DIV/0!			P	P	2	100%	P	P	E	P	3	75%	P				1	100%	6	1	7	86%
Mark Scheuer		P	P		2	100%			P	P	2	100%	P	P	P	P	4	100%	P				1	100%	9	0	9	100%
Jane Weil		P	P		2	100%			P	P	2	100%	P	E	P	P	3	75%	P				1	100%	8	1	9	89%
Cally Wong		U	E		0	0%			P	P	2	100%	U	U	U	U	0	0%	P				1	100%	3	6	9	33%

Key: P = Present, E = Excused Absence, U = Unexcused Absence, T = Tardy, LE = Left Early

If a member was not seated for part of the year, change the cell color of the corresponding date to indicate

In Row 3: Please describe the special nature of any meetings (i.e. Retreat, District Meeting, etc.) If a meeting was cancelled due to lack of quorum, please note who was absent in Row 3.

If you need to add more rows, Copy Row 13 in its entirety, then "Insert Copied Cells"

If you need to add more columns, Copy column C in its entirety, then "Insert Copied Cells"

Do not change any formulas in the red cells. If there are any errors in calculation, they will be corrected by the Mayor's Office according to the raw data.

To track committee attendance, make a copy of this worksheet in the tabs below.

Please email Rebecca.Peacock@sfgov.org with any questions about this form.

DISTRICT	SEAT	NAME	JAN	FEB	MAR	APR	MAY
1	13	Aragon, Wendy	X	X	X		X
4	3	Aquino, Jordyn	X	X	X	X	X
2	5	Belloni, Nick		X	X	X	X
8	8	Brust, Robert	X	X	X	X	X
3	16	Chen, Rosa					X
7	10	Cuadro, Anthony	X		X	X	X
11	22	Currier, Steven	X	X	X	X	X
	6	VACANT					
	2	Franz, Steffen	X	X	X		
6	17	Gee, Ana	X	X	X	X	X
10	12	Isner, Roisin				X	X
5	19	Jones, Katherine		X			X
9	1	Laird-Metke, Elisa	ABSENT	X	X		X
3	15	Maley, Kenneth	X	X		ABSENT	ABSENT
AT LARGE	23	Martinez, Ancel	ABSENT		X	ABSENT	
11	21	McGary, Ken	X			ABSENT	ABSENT
5	20	McNeil, Trevor	X	X	ABSENT		X
4	4	Pfeiffenberger, Julia	X		X	X	
	3	Rainer, Gisele	X				
9	2	Rhodes, Karen			X		X
10	10	Romero, leeshea					
1	14	Rothman, Richard	X	X		X	X
8	7	Scheuer, Mark	X	X	X	X	X
	11	VACANT					
6	18	Weil, Jane	X	X	X	X	
7	9	Wong, Cally	X	X		X	ABSENT

JUNE	JULY
X	
X	X
	X
X	X
ABSENT	X
X	X



X	X
X	X
X	
X	X
ABSENT	X
	ABSENT
ABSENT	ABSENT
X	
X	



X	X
X	X
	X
	X
X	
X	LEAVE

From: [Richard Rothman](#)
To: [Young, Victor \(BOS\)](#)
Subject: Monday May 8 Rules Committte item 3
Date: Friday, May 5, 2023 6:46:36 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello,

As a PROSAC from District One, I just learned of this legislation and am opposed to the rule change. We need diversity of the members on the committee.

The problem is that some Board of Supervisors members must appoint members to the committee. In several districts that have been waiting to have memberships for a long time, this is a problem. Supervisors need to appoint members to the committee. You should ask supervisors why they're not appointing members to the committee.

Best,
Richard

From: [Nick Belloni \(PROSAC\)](#)
To: [Young, Victor \(BOS\)](#)
Cc: [Summers, Ashley \(REC\)](#); [Wendolyn Aragon](#); [DPH-Cyntia.Salazar-mff](#); [Therese Oxford](#)
Subject: Proposed legislation for changing Prosac membership
Date: Friday, May 5, 2023 2:33:34 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Victor if you could please forward this to the rules committee thank you

Supervisors Dorsey, Walton, and Safai,

I am writing to you today about the legislation for changing the membership to Prosac. While I appreciate the sentiment about working to help get the body a more consistent quorum, I feel this legislation is not the right path. It would basically halve the voting members and make alternates that seems a bit drastic. Members on this committee are park advocates, all have diverse backgrounds and bring different viewpoints to this committee. Making them alternates seems, in my opinion, to lessen their input and disfranchise them. It also divides the group and starts to make things more adversarial than one of advocacy.

Furthermore, it is concerning that Prosac was not informed or given any input. This group knows its membership and best practices as well as institutional knowledge of this group and its rich history. Not tapping into that seems a bit short-sighted and not inclusive.

I hope you see that the group is willing to work with the sponsor and the board to create a solution that will be beneficial to the Board of Supervisors, the Rec Park Department, and to the members of Prosac.

- Nick

David Pilpel
2151 27th Ave
San Francisco CA 94116-1730

Chair Matt Dorsey and Members, Rules Committee
Board of Supervisors
1 Carlton B Goodlett Pl Ste 244
San Francisco CA 94102-4689

May 5, 2023

Re: Mon 5-8-23 Rules Committee Item 3 BOS 230482 REC Park Code, PROSAC Membership

Dear Chair Dorsey and Members,

1. I support the idea of reducing the size of the Park, Recreation and Open Space Advisory Committee (PROSAC) but disagree about several aspects of the proposed ordinance. First, I would set the size of PROSAC at 15 voting members, with one member appointed by each Member of the Board of Supervisors, each with a designated alternate, both of whom reside in the Supervisor District, and four members appointed by the Mayor, each with a designated alternate, all of whom reside in San Francisco, one of whom represents business or neighborhood merchant interests, one of whom represents environmental or park interests, one of whom represents neighborhood or neighborhood organization interests, and one of whom represents playground or recreation user interests. I would have all of these members appointed by letter, not subject to Board of Supervisors approval, and serving a two (or four) year term but also at the pleasure of the appointing authority (who could remove or replace them at any time without cause). Second, I would transition from the existing PROSAC membership by terminating all incumbent PROSAC members on a transition date (September 1, 2023, for example) and provide that each appointing authority make new appointments no less than 30 days prior to the transition date.
2. The changes I propose here would make PROSAC more like the Municipal Transportation Agency (MTA) Citizens' Advisory Council and the Public Utilities Commission (PUC) Citizens' Advisory Committee, while avoiding the awkward transition language and process in the current version of the ordinance. It would also avoid any formal Board of Supervisors approval for new members in the future, whether through the Rules Committee or the Adoption Without Committee Reference Calendar.
3. The current version of the ordinance appears to have no Section 2. Also, please clarify whether current Park Code section 13.01 (d), regarding the duties of PROSAC, would continue or be deleted.
4. I urge you to continue the ordinance to the call of the chair in committee and consider these ideas.

Thank you, as always, for considering my comments.

Sincerely,

/s/

David Pilpel

cc: Aaron Peskin, President, Board of Supervisors
Victor Young, Rules Committee Clerk, Board of Supervisors

From: [Steven Currier](#)
To: [Dorsey, Matt \(BOS\)](#); [shaman.walton@sfgov.org](#); [Safai, Ahsha \(BOS\)](#); [Peskin, Aaron \(BOS\)](#)
Cc: [Young, Victor \(BOS\)](#); [Calvillo, Angela \(BOS\)](#); [Barnes, Bill \(BOS\)](#); [Angulo, Sunny \(BOS\)](#); [alisalaird@gmail.com](#); [wendolyn aragon](#); [John Somoza](#); [Summers, Ashley \(REC\)](#); [stevencurrier@icloud.com](#); [Nick Belloni \(Gmail\)](#)
Subject: Park Code - PROSAC Membership - Rules Committee, Item 3 - #230482
Date: Friday, May 5, 2023 4:58:16 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors Dorsey, Walton, Safai, and Peskin:

This note is in response to the hearing above-referenced.

I am a member of PROSAC representing District 11. I can say, with great pride, that since my appointment and re-appointment, that I have never missed a regular PROSAC meeting. I personally take my appointment to PROSAC very seriously, as should any appointee take seriously.

I have been very concerned, especially since covid-19 hit, that we have had a difficult time acquiring a quorum at our meetings. This makes it difficult in having a meeting on record and voting on specific items brought to us on agenda.

I understand the argument that having 12 voting members may be easier in reaching a quorum that having 23 voting members. One has to keep in mind, there are some positions that have been unfilled by some of the supervisors.

I propose that we have this hearing on Monday, May 8, look at other options, including having all positions filled, as the Charter states, and see what happens for a six month period. Also, there are rules on unexcused absences and the dismissal of those members not attending meetings regularly. This committee is important to the Recreation and Park Department regarding open space and recreational space for the residents of San Francisco.

I would also recommend that this item, after it is heard, to be continued at call of the Chair.

Thank you.

Steven R. Depont-Kalani
Member, PROSAC, District 11
415-420-3866

From: [Ken Maley](#)
To: [Young, Victor \(BOS\)](#)
Subject: May 8th Rules Meeting Agenda Re: PROSAC Mwmbwrship Changes
Date: Sunday, May 7, 2023 3:49:58 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Mr. Young would you please fwd these comments from PROSAC D-3 representatives, Ken Maley and Terry Oxford to members of the Rules Committee?

Ken Maley
Media Consultants International
415 956 1069

Members of the Rules Committee:

As PROSAC committee members only recently (May 2nd) learned of the proposed changes to the committee's membership, no discussion or official position by the committee has been possible. The proposal was only sent to the Recreation and Park Department on May 4th, so members have not had an opportunity to review the proposed changes before you.

As committee representatives from D-3, we request Rules consider postponing action until the full committee can discuss the proposed changes with the Supervisor's staff in order to better understand the proposed changes and the committee's comments may be presented to the Rules Committee.

The full committee meets again June 6th. We will request PROSAC's agenda committee add this item to the June agenda, As Rules meets weekly, we can present our comments shortly for the next available Rules meeting..

It is vital for PROSAC members to have the opportunity to review these proposed changes in membership and present their response to Rules.

Thank you for your understanding and consideration of our request for a delay of action on this proposal.

As representatives for Supervisor Peskin's D-3, we certainly appreciate our supervisor's concerns for PROSAC's performance and functionality as public advisors to the Department on Open Space issues.

Ken Maley
Terry Oxford
D-3 PROSAC Representative

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

Date: June 9, 2023

To: The Honorable Members, Board of Supervisors

From: *ACC* Angela Calvillo, Clerk of the Board

Subject: Park Code - Park, Recreation and Open Space Advisory Committee (PROSAC) Membership

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 230482 Park Code - PROSAC Membership

- Does a current body address the same or similar subject matter?

Yes. This body currently exists and the Ordinance amends the current PROSAC to reduce membership and change seat requirements.

- Language requiring the body to meet at least once every four months?

Yes. Section 13.01(d), entitled "Duties," states the following: "(5) The Committee shall hold meetings at least once a month and shall adopt its own rules."

- Language indicating members serve at the pleasure of the appointing authority

Yes. Section 13.01(b), entitled "Terms," states the following: "The Committee members shall serve at the pleasure of their appointing authority for a term of two years."



- Language establishing attendance requirements

No, the Ordinance does not currently address attendance requirements, which historically has caused issues when there is no avenue to remove a non-participating member of a body. Pursuant to best practices, we suggest adding the following language under “Terms”:

“Any member who misses three regular meetings of the Task Force without the express approval of the Committee at or before each missed meeting shall be deemed to have resigned from the Committee ten days after the third unapproved absence. The Committee shall inform the appointing authority of the resignation, and also inform the Clerk of the Board of Supervisors.”

- Number of seats and qualifications

There are a total of thirteen members appointed, as follows:

- *Eleven seats and an alternate for each seat appointed by each Member of the Board of Supervisors from their supervisorial district and approved by the full Board.*
- *The President of the board of Supervisors shall appoint one additional member who represents an environmental justice organization based in San Francisco, subject to approval by the Board of Supervisors.*
- *One member appointed by the Mayor who must be a city resident*

All members shall be City residents and shall have relevant experience with environmental, recreational, cultural, sports, youth, disability, or senior citizen issues.

Transition Period. *Prior to September 1, 2023, the Committee shall adopt a transition roster that identifies which of the current Board-appointed members shall serve as regular voting members versus as alternates. Where there are already two members appointed by the same Supervisor, those members shall attempt to reach agreement as to which of them shall be the regular voting member and which of them shall be the alternate, before September 1, 2023, subject to approval of the Committee; but if they do not agree, then the Committee may designate their assignments by lot. The Committee’s adoption of a transition roster shall not impact the authority of the Mayor or Board of Supervisors to fill vacancies or reassign which members serve as regular voting members and alternates.*



- Term limits (i.e., commencement date? staggered terms?)

Yes. Members serve for two-year terms and - currently - no more than four consecutive terms. This proposed Ordinance removes the limitation of no more than four consecutive terms.

The term of the presidential appointee shall begin on September 1, 2023.

- Administering department

The Recreation and Park Department provides administrative support, but it is suggested that verbiage be added to codify the designation.

- Reporting requirements

The Committee shall submit written comments to the Department on its proposed Strategic, Capital and Operational Plans, and all updates to such plans. The Committee shall submit comments on each such plan within 30 days after the plan is delivered to the Committee.

The Committee shall assist the Department in conducting at least two public hearings on evenings or on weekends to permit the public to comment on the Department's full budget and programming allocations prior to adoption by the Commission.

Members of the Committee appointed from supervisorial districts shall serve as liaisons between the Commission and the residents, neighborhood groups and organizations dedicated to park and recreational issues in their districts. Members may also serve as liaisons to the public at large and to citywide organizations that are concerned with park and recreational issues, and may assist the Department to arrange meetings with neighborhood groups, citywide organizations and the public at large to discuss such issues.

The Committee shall select a representative of the Committee to make the Committee's quarterly report to the Commission on all significant park and recreational issues that have come to the attention of the Committee or its members.

The Committee shall hold meetings at least once a month and shall adopt its own rules of procedure.

No later than 12 months after the inaugural meeting of the Task Force, and every 12 months thereafter, the Task Force shall submit to the Board of Supervisors an annual written report



analyzing relevant State and federal laws regarding on-campus sexual assault, recommending best practices for middle schools, high schools, colleges, and universities in the City to reduce sexual assault, and recommending any steps that the City could take, including changes in law or policy, to assist those institutions toward that goal.

- **Sunset date**

No, pursuant to Board Rule 2.21, the enabling legislation shall include “a sunset clause not to exceed three years.” Therefore, we suggest adding the following verbiage to the proposed Ordinance:

“Unless extended by ordinance, this Code shall expire by operation of law, and the Committee shall terminate, three years after the Operational date of the Ordinance (September 1, 2023). After the expiration of the Committee, the City Attorney is authorized to remove this Article from the Administrative Code.”