

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: 22<sup>nd</sup> Street Trail Steps
2. Department: Recreation and Park Department
3. Contact Person: Tamar Barlev Telephone: (415) 831-6842
4. Grant Approval Status (check one):

☒ Approved by funding agency

☐ Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$580,000

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: Dogpatch & Northwest Potrero Hill Green Benefit District (fiscal sponsor for Friends of Potrero Hill Recreation Center)

b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: The Friends of Potrero Hill Recreation Center, through its fiscal sponsor Dogpatch & Northwest Potrero Hill Green Benefit District, is proposing an in-kind grant for the design and construction of a set of pathway steps along an Unaccepted Right of Way adjacent to the Potrero Hill Recreation Center on 22<sup>nd</sup> Street between Missouri and Connecticut Streets. The cost estimate for this project is approximately \$580,000 which the Friends of Potrero Hill Recreation Center and their fiscal sponsor, Dogpatch & Northwest Potrero Hill Green Benefit District have raised for this project.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: upon approval by the Board of Supervisors

End-Date: upon notice of substantial completion

10a. Amount budgeted for contractual services:

b. Will contractual services be put out to bid? No

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? N/A

d. Is this likely to be a one-time or ongoing request for contracting out? N/A

11a. Does the budget include indirect costs?

☐ Yes

☒ No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

- ☐ Not allowed by granting agency  
☐ Other (please explain):

☒ To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\***

13. This Grant is intended for activities at (check all that apply):

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)       | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s)  | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input checked="" type="checkbox"/> New Structure(s) |  |

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments: Compliance includes but is not limited to:

1. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the RPD Disability Access Coordinator (DAC) or the DPW DAC.
2. Having staff trained in how to provide reasonable modifications in policies, practices, and procedures.
3. Having auxiliary aids and services available in a timely manner to ensure communication access.

Departmental Disability Access Coordinator: John Romaidis, CASp

Date Reviewed: 7/15/2025

(Name)  
DocuSigned by:

John Romaidis

(Signature)  
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Department Approval: Phillip A. Ginsburg  
(Name)

General Manager  
(Title)

DocuSigned by:

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(Signature)