WORK PLAN DEVELOPMENT WORKSHEET WITH MINIMUM BENCHMARK PERFORMANCE STANDARDS
FOR 36-MONTH PERIOD OF PERFORMANCE

Lead Hazard Reduction Demonstration Grant Program						OMB Approval Number 2539-0015 (exp 11/30/2010)							
* Grant Number:	**Grantee Organization:**			Mayor's Office of Housing		*** Period of Performance:**							
ACTIVITY	** 1Q GY1	2Q GY1	3Q GY1	4Q GY1	1Q GY2	2Q GY2	3Q GY2	4Q GY2	1Q GY3	2Q GY3	3Q GY3	4Q GY3	1Q GY4
	1	2	3	4	5	6	7	8	9	10	11	12	
Applicant Capacity (0-120 days)													
Staff Hired													
Approved Environmental Review and Release of Funds													
Written Policies and Procedures													
Healthy Homes Implementation Units in Grant Agreement = 100													
Units Evaluated:													
Performance Standard		5%	15%	25%	45%	55%	65%	75%	85%	95%	100%		
Work Plan Milestone		7	20	33	59	72	85	98	111	124	130		
% Planned													
Actual # Completed													
Actual % Completed													
Units in Progress													
Units Completed and Cleared:													
Performance Standard		2%	5%	15%	30%	45%	55%	65%	85%	95%	100%		
Work Plan Milestone		2	6	17	33	50	61	72	94	105	110		
% Planned													
Actual # Completed													
Actual % Completed													
Cumulative LOCCS DRAWDOWNS Grant Award Amount =													
Performance Standard				5%	10%	15%	20%	30%	45%	60%	80%	95%	100%
LOCCS Drawdown Work Plan Milestone				$ 150,000	$ 300,000	$ 450,000	$ 600,000	$ 900,000	$ 1,350,000	$1,800,000	$ 2,400,000	$ 2,500,000	$ 3,000,000
% Planned													
Actual LOCCS Drawdown													
Actual Cumulative LOCCS Drawdown %													
Community Outreach / Education/ Training													
Community Outreach and Education Work Plan Milestone					2			2			2		
Community Outreach and Education Milestone Achieved													
Skills Training Work Plan Milestone					1			1			1		
Skills Training Milestone Achieved													
Performance Measured Against Approved Work Plan Milestones													100%
Close-Out													

* Leave Grant Number and Period of Performance blank at time of application

** Q = Quarter; GY = Grant Year