



December 20, 2023

Ms. Angela Calvillo, Clerk  
Honorable Supervisor Peskin  
Board of Supervisors  
City and County of San Francisco  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Re: Transmittal of Planning Department Case Number 2023-006996PCA:  
Permits to Install Business Signs to Historic Buildings or Buildings in Conservation Districts in the C-3  
(Downtown) Area  
Board File No. 230834

**Planning Commission Recommendation: Approval with Modification**

Dear Ms. Calvillo and Supervisor Peskin,

On December 6, 2023 the Historic Preservation Commission and on December 7, 2023, the Planning Commission conducted duly noticed public hearings at a regularly scheduled meeting to consider the proposed Ordinance, introduced by Supervisor Peskin that would amend Planning Code Sections 1005 and 1111.1. At the hearings the Historic Preservation Commission and Planning Commission recommended approval with modification.

The Commission's proposed modifications were as follows:

1. Modify Section 1111.6(c)(2) to maintain that all new business sign permits for Article 11 properties are eligible for over-the-counter permit review.
2. Remove new language under Section 1111.6(c) requiring Preservation Staff to prepare written findings affirming that the following scopes of work eligible for Over-the-Counter permits in Article 11 Conservation Districts downtown (C-3) meet the preservation guidelines and requirements of Planning Code Section 1111.6.

The proposed amendments are not defined as a project under CEQA Guidelines Section 15060(c) and 15378 because they do not result in a physical change in the environment.

**Permits to Install Business Signs to Historic Buildings or Buildings in Conservation Districts in the C-3 (Downtown) Area**

Supervisor, please advise the City Attorney at your earliest convenience if you wish to incorporate the changes recommended by the Commission.

Please find attached documents relating to the actions of the Commission. If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,



Aaron D. Starr  
*Manager of Legislative Affairs*

cc: Peter Miljanich, Deputy City Attorney  
Sunny Angulo, Aide to Supervisor Peskin  
John Carroll, Office of the Clerk of the Board

**Attachments :**

Historic Preservation Commission Resolution  
Historic Preservation Commission Executive Summary  
Planning Commission Resolution  
Planning Department Executive Summary