

## Appendix B – Calculation of Charges

Category	Unit Cost*
Base Processing Fee (per Citation)**	\$ 3.30
Noticing and Correspondence Fee (per Notice)	\$ 0.27
Lockbox Fee (per Payment Processed)	\$ 0.74
Special Handling Fee (per Citation)	\$ 1.03
FTB Processing Cost (per eligible citation)	\$ 1.50
Full Fulfillment Permit Issuance (per permit)	\$ 3.02
Bulk Printing Issuance (per permit)	\$ 1.52
Over printing – Disposal (per permit)	\$ 0.46
Fixed Permit Management Fee (per month)	\$ 8,068.00
Postage & Shipping (Notices, Correspondence & Permit Fulfillment)	Reimbursable
Merchant Fees (Reimbursable Expense)	Reimbursable
Optional/Out of Scope Development (per hour)	\$ 130.00

\* Year 1 unit costs. All items, exclusive of reimbursable, are subject to a 2% per year increase.

\*\*The citation issuance fee is based on current annual volumes of 1,325,000 citations. If citation volumes changes by (+/-10%) there is an inverse (+/-5%) change in price.

### Contract Budget (5 years main term + 5 years extension)

Contract Categories	Base Contract Term (five years)	Contract Extension Term (five years)	Total Contract Value
Processing Fee (per Citation)	\$22,754,666	\$25,122,989	\$47,877,655
Noticing & Correspondence	\$2,107,636	\$2,327,001	\$4,434,637
Lockbox	\$1,155,297	\$1,275,541	\$2,430,838
Special Handling	\$562,817	\$621,395	\$1,184,212
Franchise Tax Board Processing	\$273,212	\$301,648	\$574,860
Full Fulfillment Permit	\$1,021,553	\$1,127,877	\$2,149,430
Bulk printing of permits	\$435,058	\$480,339	\$915,397
Disposal of unused permits	\$6,583	\$7,268	\$13,851
Postage & Shipping	\$3,635,996	\$3,821,469	\$7,457,465
Fixed Permit Management Fee	\$493,859	\$519,051	\$1,012,910
Development of Optional Services	\$183,500	\$0	\$183,500
Merchant Fees	\$510,000	\$0	\$510,000
Handhelds, Accessories and Warranty***	\$2,395,758	\$119,071	\$2,514,829
Printer, Accessories and Warranty***	\$806,598	\$0	\$806,598
License Plate Recognition Devices***	\$943,098	\$431,928	\$1,375,026
Total Services	\$37,285,631	\$36,155,578	\$73,441,208
Contingency at 5 %	\$1,864,282	\$1,807,779	\$3,672,060
Total Contract Value	\$39,149,912	\$37,963,357	\$77,113,269

\*\*\*All equipment purchases are subject to a 5% processing fee.