

File No. 100972

Committee Item No. 2

Board Item No. 31

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Land Use and Economic Development Date August 9, 2010

Board of Supervisors Meeting Date August 10, 2010

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Contract/Agreement                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

(Use back side if additional space is needed)

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Completed by: Alisa Somera Date August 6, 2010

Completed by: [Signature] Date August 10, 2010

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
The complete document can be found in the file.

1 [Accept and Expend Grant - Office of Economic and Workforce Development - Green Jobs -  
2 \$400,000]

3 **Resolution authorizing the Office of Economic and Workforce Development to**  
4 **retroactively accept and expend a grant in the amount of \$400,000 from Wal-Mart**  
5 **Foundation to plan and manage an employment program.**

6  
7 WHEREAS, The grant award in the amount of \$400,000 from the Wal-Mart Foundation  
8 (Wal-Mart), as administered to Office of Economic and Workforce Development (OEWD) by  
9 SF Works, a nonprofit organization dedicated to helping San Francisco's low-wage workers in  
10 cooperation with the businesses that employ them, is to fund employment training and  
11 placement of San Francisco residents in green jobs; and

12 WHEREAS, The grant, in order to maximize direct client services, does not have  
13 indirect costs in the grant budget; and

14 WHEREAS, The grant award is payable in one installment over a one-year period,  
15 beginning in FY 2009-2010; and

16 WHEREAS, OEWD is the fiscal and programmatic administrator for the subject  
17 \$400,000 of the Wal-Mart grant; and

18 WHEREAS, The grant award does not require an Annual Salary Ordinance  
19 amendment; now, therefore, be it

20 RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in  
21 the grant budget; and be it

22 FURTHER RESOLVED, That OEWD is authorized to accept and expend the grant in  
23 the amount of \$400,000 from Wal-Mart over a one-year period beginning in FY 2009-2010.  
24  
25

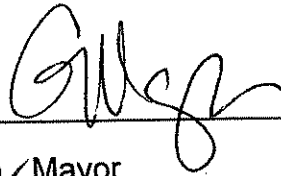
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Recommended:



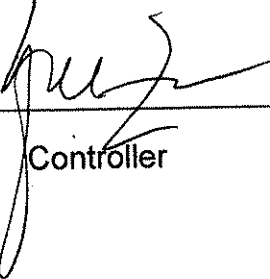
Department Head

Approved:



for Mayor

Approved:



Controller

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Rhonda Simmons, Director of Workforce Development,  
Office of Economic and Workforce Development  
**DATE:** June 17, 2010  
**SUBJECT:** Accept and Expend Resolution for Subject Grant  
**GRANT TITLE:** Wal-Mart Foundation Green Jobs Training Initiative  
Grant

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Attached please find the original and 4 copies of each of the following:

Proposed grant resolution; original signed by Department, Mayor,  
Controller

Grant information form, including disability checklist

Grant budget

N/A Grant application

N/A Grant award letter from funding agency

Other (Explain): Subgrant Agreement

**Special Timeline Requirements:**

None

**Departmental representative to receive a copy of the adopted resolution:**

Name: Rhonda Simmons

Phone: 415-581-2351

Interoffice Mail Address: Workforce Division, OEWD  
50 Van Ness Ave, SF CA

Certified copy required Yes

No

Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: 100972  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Wal-Mart Foundation Green Jobs Training Initiative Grant
2. Department: Office of Economic and Workforce Development
3. Contact Person: Amy Wallace Telephone: 415-581-2313
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$400,000.00
- 6a. Matching Funds Required: \$0  
b. Source(s) of matching funds (if applicable): N/A
- 7a. Grant Source Agency: Wal-Mart Foundation  
b. Grant Pass-Through Agency (if applicable): SF Works
8. Proposed Grant Project Summary:

This grant will fund training, supportive services, and job placement services in the green industry sector through the Green Skills Academy.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Estimated Start-Date: March 12, 2010 Estimated End-Date: July 20, 2010

- 10a. Amount budgeted for contractual services: \$400,000  
b. Will contractual services be put out to bid? N/A  
c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? N/A  
d. Is this likely to be a one-time or ongoing request for contracting out? One-Time
- 11a. Does the budget include indirect costs?  Yes  No  
b1. If yes, how much? N/A  
b2. How was the amount calculated? N/A  
c1. If no, why are indirect costs not included?

Not allowed by granting agency  
 Other (please explain):

To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs?

Indirect costs are incorporated into Department budget.

12. Any other significant grant requirements or comments: N/A

**\*\*Disability Access Checklist\*\***

N/A

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

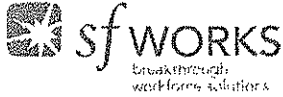
Comments:

Departmental or Mayor's Office of Disability Reviewer: Mark Majors  
(Name)

Date Reviewed: 7/14/10

Department Approval: Mark Majors Workforce Development Mgr.  
(Name) (Title)  
[Signature]  
(Signature)

<b>WAL-MART BUDGET</b>				
<b>Char</b>	<b>Character</b>	<b>Subobj</b>	<b>Subobject</b>	<b>Dept Amt</b>
038	City Grant Program	03800	Community Based Organization Svcs - Budget	\$400,000
<b>TOTAL</b>				<b>\$400,000</b>



## Contractor Agreement

### I. Introduction

This agreement is between SF Works, having an address at 235 Montgomery Street, 12<sup>th</sup> Floor, San Francisco, CA, 94104 and the Office of Economic and Workforce Development, City and County of San Francisco.

### II. Contractor's Scope of Work

The Contractor will provide training, supportive services and job placement services through the Green Skills Academy that will fulfill the grant outcomes of the grant from the U.S. Conference of Mayors' Wal-Mart Foundation Green Jobs Training Initiative Grant Award. The Contractor will report directly to Carrie Portis, Executive Director.

### III. Scope of Services

See Exhibit A for the approved grant proposal.

### IV. Term of Agreement

The term of this agreement is March 12, 2010 to July 20, 2010 with the possibility of extension by mutual consent of both parties and the U.S. Conference of Mayors. .,

### V. Compensation

#### ***Contract Amount***

SF Works agrees to compensate contractor for a total amount of \$400,000. In the following budget categories:

Salaries and Fringe Benefits (costs for personnel) – up to \$174,192 (representing a cost of \$144,939 for salaries and \$28,254 for benefits)

Consultants and Training (fees for participants to receive training and certification and curriculum enhancement) – up to \$82,264

Travel (costs associated with transporting students to and from training sites, utilizing public transportation when available) – up to \$6,000

Outreach (outreach to potential participants to ensure the success of the program) – up to \$45,500

Supportive Services (providing clients with appropriate tools, uniforms, travel vouchers, texts and other supportive services as needed) – up to \$75,000

Other (to cover classroom supplies, training equipment and potentially space rental) – up to \$18,044

Adjustments to the allocation of funding by budget allocation need to be approved by SF Works in advance, and may require SF Works to gain approval from the U.S. Conference of Mayors.



All fees for the Services shall be paid without any deduction including, without limitation, any deduction for social security, federal or state or withholding taxes or unemployment insurance. Contractor acknowledges that it is responsible for the proper reporting and payment of all taxes on such fees. SF Works shall provide Contractor with a Form 1099 at the end of each calendar year reflecting the payments made hereunder. As independent contractor, Contractor agrees that it shall be responsible for the reporting and payment of any state or federal income tax or other withholdings on the compensation provided for services under this agreement. Contractor agrees to reimburse and indemnify SF Works for any such taxes, contributions or penalties that it is compelled to pay. Contractor also agrees to comply with all valid administrative regulations respecting the assumption of liability for such taxes and contributions.

### ***Sub-contracting***

Contractor is not allowed to use any other agency as a sub-contractor without approval of SF Works in advance, and SF Works may be required to seek approval for such sub-contracting by the U.S. Conference of Mayors before approval. All agreements for subcontracting will need to be submitted to SF Works in advance of the execution of the subcontract. If sub-contracts are put in place, all invoice and reporting requirements for contractor will also extend to sub-contractors and will be the responsibility of the contractor.

### ***Use of Contract Funds***

The contractor agrees not to use any portion of the funding or any income derived from the contract for the following:

- To carry on propaganda or otherwise attempt to influence legislation within the meaning of Section 4945(d)(1) of the IRS Section 501(c)(3) code.
- To influence the outcome of any specific public election or to carry on directly or indirectly, any voter registration drive within the meaning of the Section 4945(d)(2) of the Code.
- To provide a grant to any organization without prior written approval of SF Works and the U.S. Conference of Mayors.
- To promote or engage in criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the bases of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support of any entity that engages in these activities.

### ***Invoices***

Contractor is to submit regular invoices that indicate total cost, cost broken down by budget category and documentation of all expenses, including time period. Invoices should include a contact person.

SF Works will process invoices promptly. If invoices are for more funding than SF Works has been disbursed by the U.S. Conferences of Mayors, payment will need to be held until the grant funding is received.

## **VI Insurance**

Contractor shall maintain during the term of this agreement a policy of workers' compensation insurance in conformance with applicable State law covering all employees who provide services. Contractor shall maintain during the term of this agreement a policy of professional liability insurance, providing minimum coverage of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) aggregate per year, for all services rendered by Contractor, whether or not performed on behalf of SF Works.

## **VII. Audit and Record Inspection**

Contractor shall maintain accurate records regarding the services in accordance with the general standards applicable to such recordkeeping and shall make such records available to SF Works upon written request. When such written request is received, Contractor shall allow SF Works to audit, examine, and make excerpts and transcripts from books, documents, records, and invoices pertaining to the services rendered pursuant to this Agreement.

Contractor shall maintain these records in an accessible location and in a reasonable condition for seven (7) years after the end of the fiscal year in which services are furnished pursuant to this agreement or until a final audit has been completed, whichever is later.

### **VIII. Reports**

Contractor is expected to provide a narrative report of activities that can be incorporated into SF Works' reports to the U.S. Conference of Mayors. Payment of invoices will be contingent upon receipt of complete quarterly reports. Reports should be for the following report periods: contract start date to April 20, 2010 and April 20, 2010 to July 20, 2010 with submission to SF Works by April 27, 2010 and July 27, 2010. If the grant period is extended, additional report periods and report due dates will be provided to contractor.

Reports should include discussion in a narrative format of the following categories:

1. Workplan Progress – A specific and detailed account of workplan activities/ objectives realized or scheduled to be realized during the grant period.
2. Difficulties/ Barriers – Detail discussion of problems that have affected the project activities/ objectives.
3. Revisions/ Adjustments – Changes in the workplan that may need to be implemented in consideration of unforeseen obstacles and on-going evaluation of program operations.
4. Materials Produced/ Distributed – A list of materials used for the first time during the quarterly reporting period.

As an appendix to this report, contractor should provide:

- Samples of needs assessment and evaluation tools such as pre and post-tests, questionnaires, participant attendance sheets, outreach logs and participant evaluations.
- Copies of any media-related materials such as newspaper articles about the program, press kits and other coverage (radio or TV).

In addition, Contractor will assist in other reporting requirements from the U.S. Conference of Mayors, including individual success stories that can be highlighted.

### **IX. Work Products**

All copyright interests in materials produced as a result of this contract are owned by the contractor. The contractor will, however, grant to SF Works, the U.S. Conference of Mayors and the Wal-Mart Foundation, a nonexclusive, irrevocable, perpetual, royalty-free license to reproduce, publish, republish in print or electronic form, including in electronic databases or in any future form not yet discovered or implemented, copy, summarize, abstract or excerpt, or otherwise use and to license others to use any and all such materials which are or will be produced as a result of this grant. This includes any and all data collected in connection with the grant except as prohibited by federal privacy laws.

### **X. Publicity**

The contractor agrees to cooperate with any effort by SF Works, or the U.S. Conference of Mayors to publicize the grant, including but not limited to designating a suitable representative to appear at publicity events, providing relevant and pertinent information to include in press releases and distributions and responding as appropriate to relevant and pertinent press inquiries. Contractor will acknowledge SF Works, the U.S. Conference of Mayors and the Wal-Mart Foundation in a publications reporting or discussing the programs funded by the grant.

**XI. Changes**

This Agreement shall not be modified except in writing executed by both parties hereto. Either party may request changes in the scope of services of Contractor. Such changes must be approved in advance and signed by both parties as amendments to this agreement.

If in the event the grant terms that SF Works has with the U.S. Conference of Mayors changes in regards to grant amount or activities to be performed, this may trigger changes to this agreement including amount of funding available, spending per budget category or work to be performed.

**XII. Governing Law**

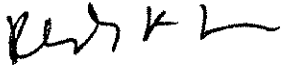
This agreement shall be governed by the laws of the State of California.

**XIII. Authority**

Each signatory to this agreement represents and warrants that he or she possesses all necessary capacity and authority to act for, sign and bind the part on whose behalf he or she is signing the agreement.


**XIV. Complete Agreement**

This agreement contains the entire agreement of the parties with respect to the matters contained herein and supersedes all prior written or oral agreements. It is understood that the signatures below bind the parties to this agreement and that without the signatures of both parties, this agreement is void.



\_\_\_\_\_  
Rhonda Simmons, Director of Workforce  
Development  
OEWD  
50 Van Ness Ave  
San Francisco, CA 94102

4/13/10  
Date



\_\_\_\_\_  
Carrie Portis, Executive Director  
SF Works  
235 Montgomery St, 12<sup>th</sup> Floor  
San Francisco, California 94104

4/17/10  
Date

**FORM SFEC-126**  
**NOTIFICATION OF CONTRACT APPROVAL**  
(S.F. Campaign and Government Conduct Code § 1.126)

<b>City Elective Officer Information</b> (Please print clearly)	
Name of City elective officer(s): Members, San Francisco Board of Supervisors	City elective office(s) held: Members, San Francisco Board of Supervisors
<b>Contractor Information</b> (Please print clearly)	
Name of Contractor: Goodwill Industries	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
1. Elise Clowes, Suzanne DiBianca, Robert Ginis, Jacquelyn Hadley, Michael Joseph, Tricia Lesser (Jim Lesser), Brian S. Penzel (Sarah Newton), Christina Polischuk, Shepard Pollack (Paulette), John Power (Richard Mueller), Michael Stajer, Jane Vaughan, Michael Weir, Frank T. Williams (Sharon Williams)	
2. Deborah Alvarez-Rodriguez, President/CEO; Linda Shih, Chief Operating Officer; Gary Grellman, Chief Financial Officer	
3. N/A	
4. Clean Cities, Global Exchange	
5. N/A	
Contractor address: 1500 Mission Street San Francisco, CA 94103	
Date that contract was approved:	Amount of contract: \$252,000
Describe the nature of the contract that was approved: The subcontract will facilitate employment training and placement of San Francisco residents in green jobs.	
Comments:	

This contract was approved by (check applicable)

The City elective officer(s) identified on this form

A board on which the City elective officer(s) serves

San Francisco Board of Supervisors

Print Name of Board

The board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on the form sits

Print Name of Board

<b>Filer Information</b> (Please print clearly)	
Name of filer: Clerk of the San Francisco Board of Supervisors	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: BOS.Legislation@sfgov.org

Signature of the Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if Submitted by Board Secretary or Clerk)

Date Signed

**FORM SFEC-126**  
**NOTIFICATION OF CONTRACT APPROVAL**  
(S.F. Campaign and Government Conduct Code § 1.126)

<b>City Elective Officer Information</b> <i>(Please print clearly)</i>	
Name of City elective officer(s): Members, San Francisco Board of Supervisors	City elective office(s) held: Members, San Francisco Board of Supervisors
<b>Contractor Information</b> <i>(Please print clearly)</i>	
Name of Contractor: City College of San Francisco	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
1. Board of Trustees: Milton Marks, John Rizzo, Natalie Berg, Lawrence Wong, Anita Grier, Steve Ngo, Chris Jackson, Don Q. Griffin, Jeffrey Fang	
2. Executive Officer: Don Q. Griffin; Chief Financial Officer: John Bilmont; Chief Operating Officer: Peter Goldstein	
3. N/A	
4. N/A	
5. N/A	
Contractor address: 50 Phelan Avenue, C306 San Francisco, CA 94112	
Date that contract was approved:	Amount of contract: \$75,000
Describe the nature of the contract that was approved: The subcontract will facilitate employment training and placement of San Francisco residents in green jobs.	
Comments:	

This contract was approved by (check applicable)

The City elective officer(s) identified on this form

A board on which the City elective officer(s) serves San Francisco Board of Supervisors  
Print Name of Board

The board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on the form sits

Print Name of Board

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Name of filer: Clerk of the San Francisco Board of Supervisors	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: BOS.Legislation@sfgov.org

Signature of the Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if Submitted by Board Secretary or Clerk)

Date Signed

**FORM SFEC-126**  
**NOTIFICATION OF CONTRACT APPROVAL**  
(S.F. Campaign and Government Conduct Code § 1.126)

<b>City Elective Officer Information</b> (Please print clearly)	
Name of City elective officer(s): Members, San Francisco Board of Supervisors	City elective office(s) held: Members, San Francisco Board of Supervisors
<b>Contractor Information</b> (Please print clearly)	
Name of Contractor: Chinese Newcomers Service Center	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
1. Hanna Leung, Esq., Hubert Gee, Angela Lai Chan, Virginia Sung, Esq, Otis Byrd, Edward Campos, Charles Chan, Peter Chak, Nancy Chen, Eric Cheung, John ("Jack") Costello, Esq, Sandy Lau, The honorable Mel Lee, Sharon Lee, John Parente, Esq, May Ann Wong, Karen Woo Samson Wei, George Surmaitis, Esq	
2. Anthony Ng, CEO/CFO/COO	
3. N/A	
4. N/A	
5. N/A	
Contractor address: 777 Stockton Street, #104 San Francisco, CA 94108	
Date that contract was approved:	Amount of contract: \$50,500
Describe the nature of the contract that was approved: The subcontract will facilitate employment training and placement of San Francisco residents in green jobs.	
Comments:	

This contract was approved by (check applicable)

The City elective officer(s) identified on this form

A board on which the City elective officer(s) serves

San Francisco Board of Supervisors

Print Name of Board

The board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on the form sits

Print Name of Board

<b>Filer Information</b> (Please print clearly)	
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Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: BOS.Legislation@sfgov.org

Signature of the Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if Submitted by Board Secretary or Clerk)

Date Signed

**FORM SFEC-126**  
**NOTIFICATION OF CONTRACT APPROVAL**  
(S.F. Campaign and Government Conduct Code § 1.126)

<b>City Elective Officer Information</b> (Please print clearly)	
Name of City elective officer(s): Members, San Francisco Board of Supervisors	City elective office(s) held: Members, San Francisco Board of Supervisors
<b>Contractor Information</b> (Please print clearly)	
Name of Contractor: Jewish Vocational Services	
Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.	
1. Aliza Knox, Barbara J. French, Betty Schafer, Carolyn Duvall, Elaine Lindenmayer, Gabriel Speyer, Hamila Kownacki, Jean Strunsky, Jeffrey Lager, Judy Weil, Katie Rosson, Lawrence Goldzband, Lisa Toppin, Maria Lazzarini, Mark Kelsey, Mary Huss, Maynard Jenkins, Myra Rothfeld, Natalie Berg, Nathan Nayman, Sherrie Schwartz, Sheryl Reuben, Steven Sherr, Victoria Treyger	
2. Executive Director: Abby Snay; Director of Programs: Emylene Aspillia; Director of Planning & Program Development: Jennie Mollica; Director of Finance and Administration: Kevin McGahan; Director of Development: Wendy Rothenberg	
3. N/A	
4. N/A    5. N/A	
Contractor address: 225 Bush Street San Francisco, CA 94104-4252	
Date that contract was approved:	Amount of contract: \$22,500
Describe the nature of the contract that was approved: The subcontract will facilitate employment training and placement of San Francisco residents in green jobs.	
Comments:	

This contract was approved by (check applicable)

The City elective officer(s) identified on this form

A board on which the City elective officer(s) serves

San Francisco Board of Supervisors

Print Name of Board

The board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on the form sits

Print Name of Board

<b>Filer Information</b> (Please print clearly)	
Name of filer: Clerk of the San Francisco Board of Supervisors	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: BOS.Legislation@sfgov.org

\_\_\_\_\_  
Signature of the Elective Officer (if submitted by City elective officer)

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Board Secretary or Clerk (if Submitted by Board Secretary or Clerk)

\_\_\_\_\_  
Date Signed