

File No. 221209

Committee Item No. 1

Board Item No. 27

COMMITTEE/BOARD OF SUPERVISORS

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Committee: Government Audit and Oversight Date: January 19, 2023

Board of Supervisors Meeting: Date: January 31, 2023

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- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract / DRAFT Mills Act Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER

- REFERRAL FYI 120522
- SBC REFERRAL 120522
- _____
- _____
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- _____
- _____
- _____
- _____

Prepared by: Stephanie Cabrera

Date: January 13, 2023

Prepared by: Stephanie Cabrera

Date: January 23, 2023

Prepared by: _____

Date: _____

1 [Urging the City Administrator’s Office to Conduct a Disparity Study of the LBE Program]

2

3 **Resolution urging the City Administrator’s Office to conduct a Local Business**
4 **Enterprises (LBE) disparity study to analyze disparities in the City and County of San**
5 **Francisco’s contracting to women-owned, minority-owned, and disabled Veteran-**
6 **owned businesses.**

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8 WHEREAS, Local businesses, including women-owned, minority-owned, and disabled
9 Veteran-owned businesses make up the backbone of the San Francisco and the Californian
10 economy, providing jobs to hundreds of thousands of residents across the City; and

11 WHEREAS, The City and County of San Francisco spends millions of dollars each year
12 on the procurement of goods, services, technology, and construction; and

13 WHEREAS, San Francisco prioritizes contracting opportunities for Local Business
14 Enterprises (LBEs) to ensure that local small businesses are able to bid for and be awarded
15 contracting bids; and

16 WHEREAS, In addition to prioritizing LBEs in City and County contracts, it is crucial to
17 collect and analyze data on which LBEs are being awarded bids and which are not in order to
18 identify disparities between groups that have been historically disadvantaged; and

19 WHEREAS, The City and County must utilize an evidence-based approach to righting
20 past wrongs and securing economic justice for minority-owned, women-owned, and disabled
21 Veteran-owned businesses, their employees, and their families; now, therefore, be it

22 RESOLVED, That the Board of Supervisors urges the City Administrator’s Office to
23 conduct a disparity study to analyze disparities in the City and County of San Francisco’s
24 contracting to women-owned, minority-owned, and disabled Veteran-owned businesses; and,
25 be it

1 FURTHER RESOLVED, That the results of this analysis will inform crucial affirmative
2 public policy decisions to ensure equity and justice for small businesses across San
3 Francisco.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

TO: Katy Tang, Director, Small Business Commission
FROM: Stephanie Cabrera, Assistant Clerk, Government Audit and Oversight Committee
DATE: December 5, 2022
SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS
Government Audit and Oversight Committee

The Board of Supervisors' Government Audit and Oversight Committee has received the following legislation, which is being referred to the Small Business Commission for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

File No. 221209

Resolution urging the City Administrator's Office to conduct a Local Business Enterprises (LBE) disparity study to analyze disparities in the City and County of San Francisco's contracting to women-owned, minority-owned, and disabled Veteran-owned businesses.

Please return this cover sheet with the Commission's response to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

RESPONSE FROM SMALL BUSINESS COMMISSION - Date: _____

___ No Comment

___ Recommendation Attached

Chairperson, Small Business Commission

cc: Kerry Birnbach, Small Business Commission

BOARD of SUPERVISORS



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MEMORANDUM

TO: Carmen Chu, City Administrator, Office of the City Administrator

FROM: Stephanie Cabrera, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: December 5, 2022

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Melgar on November 29, 2022:

File No. 221209

Resolution urging the City Administrator's Office to conduct a Local Business Enterprises (LBE) disparity study to analyze disparities in the City and County of San Francisco's contracting to women-owned, minority-owned, and disabled Veteran-owned businesses.

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: Stephanie.Cabrera@sfgov.org.

cc: Ken Bukowski, Office of the City Administrator
Vivian Po, Office of the City Administrator
Angela Yip, Office of the City Administrator

Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor inquiries"
- 5. City Attorney Request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor:

For Clerk's Use Only