

BOARD of SUPERVISORS



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MEMORANDUM

Date: December 7, 2020

To: The Honorable Members, Board of Supervisors

From: *ACC* Angela Calvillo, Clerk of the Board

Subject: Guaranteed Income Advisory Group (File No. 201263)

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 201263 Ordinance amending the Administrative Code to establish the Guaranteed Income Advisory Group to advise the Board of Supervisors, the Mayor, and City departments regarding the establishment of a Guaranteed Income Pilot Program.

- Does a current body address the same or similar subject matter?

No. There is no other body charged with addressing the same subject matter.

- Language requiring the body to meet at least once every four months

Yes. Page 5, Lines 16 and 17, Section 5.47-5, entitled "Meeting and Procedures," states "Following the inaugural meeting, the Advisory Group shall hold a regular meeting not less than once each month until the sunset date set forth in Section 5.47-6."



- Language indicating members serve at the pleasure of the appointing authority

Yes, Page 2-3, Section 5.47-3, entitled "Organization and Terms of Office," states "Members of the Advisory Group shall serve at the pleasure of their respective appointing authorities and may be removed by the member's appointing authority at any time. Each member may remain on the Advisory Group until the termination of the Advisory Group under Section 5.47-6, unless removed by the member's appointing authority. "

- Language establishing attendance requirements

Yes. Page 3, Lines 6-10, Section 5.47-3, entitled Organization and Term of Office," states "Any member who misses three regular meetings of the Advisory Group within a three-month period without the express approval of the Advisory Group at or before each missed meeting shall be deemed to have resigned from the Advisory Group ten days after the third unapproved absence. The Advisory Group shall inform the appointing authority and the Clerk of the Board of Supervisors of any such resignation."

- Number of seats and qualifications

The Advisory Group shall consist of eleven voting members, appointed as follows:

Seats 1, 2, and 3 shall each be held by a person with expertise in economics, finance, political science, or public policy, and with experience researching and analyzing Guaranteed Income programs, appointed by the Board of Supervisors.

Seat 4 shall be held by a person who has personally experienced poverty while living in San Francisco, appointed by the Board of Supervisors.

Seat 5 shall be held by a person under the age of 24 at the time of appointment who has personally experienced poverty, appointed by the Board of Supervisors.

Seats 6, 7 and 8 shall each be held by a person with professional experience serving low-income individuals, families, or youth, and with training and expertise in social, racial, or gender equity, intersectional problem-solving, or cultural humility, appointed by the Board of Supervisors.

Seat 9 shall be held by an employee of the Office of the Treasurer and Tax Collector, appointed by the Treasurer.



Seat 10 shall be held by an employee of the San Francisco Human Rights Commission ("HRC"), appointed by the Executive Director of HRC.

Seat 11 shall be held by an employee of the Human Services Agency ("HSA"), appointed by the Executive Director of HSA.

Seats 1, 2, 3, 4, 5, 6, 7 and 8 may not be held by employees of the City and County of San Francisco.

- **Administering Department**

The Office of the Treasurer and Tax Collector shall provide administrative and clerical support for the Advisory Group.

- **Reporting requirements**

By no later than December 1, 2021, the Advisory Group shall submit to the Board of Supervisors and the Mayor a final report summarizing its research, findings, and recommendations on the topics set forth in subsection (a), and any additional findings and recommendations that the Advisory Group concludes advances its goals and fulfills its duties.

- **Sunset date**

Unless the Board of Supervisors by ordinance extends the term of the Advisory Group, this Article XLVII shall expire by operation of law, and the Advisory Group shall terminate, two years after the effective date of the ordinance.