

BOARD of SUPERVISORS



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## MEMORANDUM

TO: Carol Isen, Director, Department of Human Resources

FROM: Monique Crayton, Assistant Clerk, Government, Audit and Oversight Committee  
Board of Supervisors

DATE: June 3, 2024

SUBJECT: LEGISLATION INTRODUCED - MEET AND CONFER DETERMINATION

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The Board of Supervisors' Government Audit and Oversight Committee has received the following legislation. This matter is being **referred** to you as it may require the Department of Human Resources to fulfill "**Meet and Confer**" requirements. Please review, assess the impact and provide proper noticing as required and report back on the status of the "Meet and Confer" requirement.

**File No. 240560 (Ver1)**

**Resolution retroactively authorizing the San Francisco Police Department to enter into a Memorandum of Understanding Agreement with the United States Capitol Police to provide supplemental law enforcement services for the period of January 1, 2024, through December 31, 2024**

If you have any questions or concerns, please call me at (415) 554-7750 or email: [monique.crayton@sfgov.org](mailto:monique.crayton@sfgov.org). To submit documentation, please email or forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

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**RESPONSE FROM THE DEPARTMENT OF HUMAN RESOURCES - Date:** \_\_\_\_\_

Meet and Confer requirement has been fulfilled.

Meet and Confer requirement not applicable.

Additional information attached.

*Mawuli Tugbenyoh*  
\_\_\_\_\_  
Department of Human Resources

c: Mawuli Tugbenyoh, Department of Human Resources  
Aliya Chisti, Department of Human Resources

1 [Memorandum of Understanding Agreement - Retroactive - United States Capitol Police -  
2 Supplemental Law Enforcement Services]

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3 **Resolution retroactively authorizing the San Francisco Police Department to enter into**  
4 **a Memorandum of Understanding Agreement with the United States Capitol Police to**  
5 **provide supplemental law enforcement services for the period of January 1, 2024,**  
6 **through December 31, 2024.**

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8 WHEREAS, The United States Capitol Police (USCP) is a federal law enforcement  
9 agency in the United States with the responsibility for protecting members of the United  
10 States Congress within the District of Columbia and throughout the United States and its  
11 territories; and

12 WHEREAS, The USCP has approached the San Francisco Police Department (SFPD)  
13 to enter into a Memorandum of Understanding Agreement (the Agreement) seeking  
14 supplemental law enforcement services that falls outside the scope of 10B and California  
15 Government Code, Section 53069.8; and

16 WHEREAS, The SFPD anticipates the Agreement with USCP to generate revenues of  
17 more than \$1,000,000; and

18 WHEREAS, The Charter, Section 9.118, requires the Board of Supervisors to approve  
19 agreements having anticipated revenue to the City of more than \$1,000,000; and

20 WHEREAS, The contracting for these law enforcement services shall not reduce the  
21 normal and regular ongoing service that the San Francisco Police Department otherwise  
22 would provide; now, therefore, be it

23 RESOLVED, That the Board of Supervisors authorizes the Chief of Police, or his  
24 designee, to execute, on behalf of the City and County of San Francisco, the Agreement with

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1 USCP to retroactively authorize SFPD to provide supplemental law enforcement services for  
2 the period beginning on January 1, 2024, through December 31, 2024, and, be it

3 FURTHER RESOLVED, That the SFPD may enter into any modification of the  
4 Agreement that the Chief of Police determines, in consultation with the City Attorney, are in  
5 the best interests of the City, are necessary and advisable to effectuate the purpose of the  
6 Agreement or this Resolution, do not materially increase the obligations of the City, and are in  
7 compliance with all applicable laws, including the City's Charter and applicable laws; and, be  
8 it

9 FURTHER RESOLVED, That within (30) days of the Agreement being fully executed  
10 by all parties, the San Francisco Police Department shall provide the final agreement to the  
11 Clerk of the Board for inclusion in File No. 240560.

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14 Recommended:

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17 \_\_\_\_\_ /s/ \_\_\_\_\_

18 Police Department Head

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