

1 [Audio or video recording of public meetings held in City Hall hearing rooms.]

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3 **Ordinance amending Section 67.14 of the Administrative Code to require that any**
4 **public meeting held in a City Hall hearing room that is equipped with audio or video**
5 **recording facilities be audio or video recorded and to further require that such audio or**
6 **video recording be made available for review on the City’s web site.**

7 Note: Additions are single-underline italics Times New Roman;
8 deletions are ~~strikethrough italics Times New Roman~~.
9 Board amendment additions are double underlined.
Board amendment deletions are ~~strikethrough normal~~.

10 Be it ordained by the People of the City and County of San Francisco:

11 Section 1. The San Francisco Administrative Code is hereby amended by amending
12 Section 67.14, to read as follows:

13 Sec. 67.14. TAPEVIDEO AND AUDIO RECORDING, FILMING AND STILL
14 PHOTOGRAPHY.

15 (a) Any person attending an open and public meeting of a policy body shall have
16 the right to record the proceedings with an audio or video recorder or a still or motion picture
17 camera, or to broadcast the proceedings, in the absence of a reasonable finding of the policy
18 body that the recording or broadcast cannot continue without such noise, illumination or
19 obstruction of view as to constitute a persistent disruption of the proceedings.

20 (b) Each board and commission enumerated in the Charter shall audio record each
21 regular and special meeting. Each such audio recording, and any audio or video recording of
22 a meeting of any other policy body made at the direction of the policy body shall be a public
23 record subject to inspection pursuant to the California Public Records Act (Government Code
24 Section 6250 et seq.), and shall not be erased or destroyed. Inspection of any such recording
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1 shall be provided without charge on an appropriate play back device made available by the
2 City.

3 (c) Every City policy body, agency or department shall audio or video record every regular
4 meeting, special meeting, or hearing open to the public held in a City Hall hearing room that is
5 equipped with audio or video recording facilities, except to the extent that such facilities may not be
6 available for technical or other reasons. Each such audio or video recording shall be a public record
7 subject to inspection pursuant to the California Public Records Act (Government Code Section 6250 et
8 seq.), and shall not be erased or destroyed. The City shall make such audio or video recording
9 available in digital form at a centralized location on the City's web site (www.sfgov.org) within forty-
10 eight hours of the date of the meeting or hearing and for a period of at least two years after the date of
11 the meeting or hearing. Inspection of any such recording shall also be provided without charge on an
12 appropriate play back device made available by the City. This subsection (c) shall not be construed to
13 limit or in any way modify the duties created by any other provision of this article, including but not
14 limited to the requirements for recording closed sessions as stated in Section 67.8-1 and for recording
15 meetings of boards and commissions enumerated in the Charter as stated in subsection (b) above.

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17 APPROVED AS TO FORM:
18 DENNIS J. HERRERA, City Attorney

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20 By: _____
21 William K. Sanders
22 Deputy City Attorney

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