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1	Appendix B, Page			
2	Document Date: 9/13/2021			
3	HUMAN SERVICES AGENCY BUDGET SUMMARY			
4	BY PROGRAM			
5	Name		Term	
6	Children's Council of San Francisco		July 1, 2021 - June 30, 2022	
7	(Check One) New <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Modification <input type="checkbox"/>			
8	If modification, Effective Date of Mod.		No. of Mod.	
9	Program: Help Desk			
10	Budget Reference Page No.(s)	Original		
11	Program Term	Help Desk		Total
12	Expenditures			
13	Salaries & Benefits	\$246,969	-	\$246,969
14	Operating Expense	\$85,860	-	\$85,860
15	Subtotal	\$332,829	-	\$332,829
16	Indirect Percentage (%)	13%		
17	Indirect Cost (Line 16 X Line 15)	\$47,798	-	\$47,798
18	Capital Expenditure	\$0	-	\$0
19	Direct Client Pass-Through	\$0		\$0
20	Total Expenditures	\$380,627	-	\$380,627
21	HSA Revenues			
22	General Fund - Admin	\$380,627		\$380,627
23				\$0
24				\$0
25				\$0
26				\$0
27				\$0
28				\$0
29				\$0
30				\$0
31				\$0
32				\$0
33				\$0
34				\$0
35				\$0
36				\$0
37	TOTAL HSA REVENUES	\$380,627	-	\$380,627
38	Other Revenues			
39				
40				
41				
42				
43				
44	Total Revenues	\$380,627	-	\$380,627
45	Full Time Equivalent (FTE)			
47	Prepared by: Elaine Lai			9/13/2021
48	HSA-CO Review Signature:	_____		
49	HSA #1			9/13/2021

	A	B	C	D	E	F	I	J
1							Appendix B, Page	
2							Document Date:	9/13/2021
3								
4	Program Name:	HSA Help Desk						
5	(Same as Line 9 on HSA #1)							
6								
7		Salaries & Benefits Detail						
8								
9								
10		Help Desk						
11		Agency Totals		For HSA Program		Original		TOTAL
12	POSITION TITLE	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	Budgeted Salary		07/01/21 to 06/30/22
13	Associate Director of Business Supports	\$ 91,917	100%	5%	0.05	\$1,697		\$1,697
14	Business & Technology Support Data Coordinator	\$ 55,756	100%	70%	0.70	\$39,960		\$39,960
15	Business & Technology Support Data Coordinator	\$ 51,036	100%	70%	0.70	\$36,720		\$36,720
16	Business & Technology Support Data Coordinator	\$ 48,104	100%	70%	0.70	\$33,880		\$33,880
17	Child Care Provider Relationship Coordinator	\$ 54,691	60%	70%	0.42	\$38,475		\$38,475
18	Provider Services Coordinator	\$ 46,698	100%	15%	0.15	\$7,120		\$7,120
19	BATS Manager	\$ 75,000	100%	60%	0.60	\$32,019		\$32,019
20	Family Subsidy Provider Coordinator	\$ 51,217	100%	5%	0.05	\$1,893		\$1,893
21								\$0
22								\$0
23								\$0
24								\$0
25	TOTALS	\$474,418	7.60	3.65	3.37	\$191,764	-	\$191,764
26								
27	FRINGE BENEFIT RATE							
28	EMPLOYEE FRINGE BENEFITS					\$55,205	-	\$55,205
29								
30								
31	TOTAL SALARIES & BENEFITS	\$474,418				\$246,969	-	\$246,969
32	HSA #2							9/13/2021

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1										
2	9/13/2021									
3										
4	Program Name:		HSA Help Desk							
5	(Same as Line 9 on HSA #1)									
6										
7	Operating Expense Detail									
8										
9										
10										
11										
12	<u>Expenditure Category</u>		TERM		Original Help Desk					TOTAL
13	Rental of Property				\$29,713					\$ 29,713
14	Utilities(Elec, Water, Gas, Phone, Scavenger)				\$9,243					\$ 9,243
15	Office Supplies, Postage				\$5,448					\$ 5,448
16	Building Maintenance Supplies and Repair				\$3,534					\$ 3,534
17	Printing and Reproduction				\$10,436					\$ 10,436
18	Insurance				\$1,712					\$ 1,712
19	Staff Training				\$2,754					\$ 2,754
20	Staff Travel-(Local & Out of Town)				\$72					\$ 72
21	Rental of Equipment				\$2,063					\$ 2,063
22	CONSULTANT/SUBCONTRACTOR DESCRIPTIVE TITLE									\$ -
23	Consultant				\$14,978					\$ 14,978
24										\$ -
25										\$ -
26										\$ -
27										\$ -
28	OTHER									\$ -
29	Program Supplies				\$500					\$ 500
30	Provider/Parent Incentives				\$500					\$ 500
31	Dues and Subscriptions				\$333					\$ 333
32	Technical Support				\$4,574					\$ 4,574
33										\$ -
34										
35	TOTAL OPERATING EXPENSE					\$85,860			-	\$ 85,860
36										
37	HSA #3									9/13/2021

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1						Appendix B, Page
2						Document Date:
3						
4	Program Name:					
5	(Same as Line 9 on HSA #1)					
6						
7	Program Expenditure Detail					
8						
9						TOTAL
10	EQUIPMENT	TERM	Help Desk	Help Desk	Help Desk	
11	No.	ITEM/DESCRIPTION				
12						0
13						0
14						0
15						0
16						0
17						0
18						0
19						0
20	TOTAL EQUIPMENT COST		-	-	-	0
21						
22	REMODELING					
23	Description:					0
24						0
25						0
26						0
27						0
28						0
29	TOTAL REMODELING COST		-	-	-	0
30						
31	TOTAL CAPITAL EXPENDITURE		0	0	0	0
32	(Equipment and Remodeling Cost)					
33	HSA #4					9/13/2021