

OFFICE OF THE MAYOR
SAN FRANCISCO



DANIEL LURIE
MAYOR

December 16, 2025

Angela Calvillo
Clerk of the Board, Board of Supervisors
San Francisco City Hall
1 Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Ms. Calvillo:

Pursuant to Section 3.104 of the Charter of the City and County of San Francisco, I hereby nominate Carmen Chu for the position of City Administrator. Carmen Chu meets the Charter mandated minimum qualifications by possessing at least ten years' governmental management or finance experience with at least five years at the City, County, or City and County level.

Her term of office will be for five years from the effective date of the motion the Board of Supervisors adopts confirming her nomination.

Should you have any questions related to this appointment, please contact Adam Thongsavat at adam.thongsavat@sfgov.org.

Sincerely,

A handwritten signature in black ink, appearing to be "D. Lurie", written over a horizontal line.

Daniel Lurie
Mayor
City and County of San Francisco