

San Francisco County

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**NO PLACE LIKE HOME (NPLH) PROGRAM
2017 TECHNICAL ASSISTANCE GRANT
APPLICATION**



State of California
Governor Edmund G. Brown Jr.

Alexis Podesta, Secretary
Business, Consumer Services and Housing Agency

Ben Metcalf, Director
Department of Housing and Community Development

April 10, 2017

County: San Francisco

A. APPLICANT INFORMATION

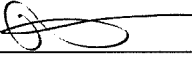
The Applicant is the County. Please enter the following required information.

Applicant (County) Name:	San Francisco						
Mailing Address:	1650 Mission Street, Suite 302, ZB100						
City:	San Francisco	State:	CA	Zip:	94120-7988		
County:	San Francisco						
Website:	www.sfgov.org						
Authorized Representative Name:	Jeff Kositsky						
Authorized Representative Title:	Director, Dept. of Homelessness						
Phone:	415-252-3244					Fax:	
Email:	jeff.kositsky@sfgov.org						
Contact Person Name:	Kerry Abbott						
Contact Person Title:	Deputy Director for Programs					Fax:	
Phone:	415-557-6444, 510-407-4704						
Email:	kerry.abbott@sfgov.org						

B. CERTIFICATION

Please print, sign and submit the original application to the Department.

As the official designated by the Governing Body, I hereby certify that if approved by the Department for funding, I assume the responsibilities specified in the NPLH Program Technical Assistance Notice of Funding Availability and Technical Assistance Program Guidelines and that the information and attachments contained in this application are, to the best of my knowledge and belief, true and correct.

Signature:	
Name:	Jeff Kositsky
Title:	Director
Date:	5/23/2017

C. TECHNICAL ASSISTANCE FUNDS

Technical assistance funds are made available to each county based on population size. Please select the appropriate box.

HCD shall provide funds to a county as follows:

- \$150,000 to the County of Los Angeles and to large counties (population greater than 750,000)
- \$100,000 to medium counties (population between 200,000 to 750,000)
- \$75,000 to small counties (population less than 200,000)

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D. ELIGIBLE USE OF FUNDS

Select the proposed eligible use of funds below. Please select all that apply.

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Eligible use of technical assistance funds includes, but is not limited to, funding to support assistance around the performance of the following activities:

- Applying for NPLH program funds
- Implementing NPLH activities
- Coordinating NPLH funded activities with local homelessness systems, including Coordinating Entry Systems
- Collecting NPLH data, sharing data amongst multiple systems, evaluating program activities, and meeting other NPLH program requirements related to these systems
- Implementing other capacity-building activities related to creating permanent supportive housing models suitable for the Target Population
- Delivering a range of supportive services to tenants
- Developing or updating a county homeless plan
- Other: (Please list -- see examples below)

E. OTHER ELIGIBLE USE OF FUNDS

Other eligible use of funds may include, but is not limited to, the following:

- A. Hiring staff or consultants to assist with:
 1. identifying potential site for permanent supportive housing,
 2. developing a process to identify potential developers,
 3. monitoring activities of developers to ensure adherence with NPLH Program requirements,
 4. brokering relationships between the county and affordable housing developers and/or housing authorities, and
 5. identifying and applying for additional resources for capital, supportive services, and operating costs.
- B. Coordinating and partnering with other county and community providers (e.g. social services, healthcare, education, and homeless providers and law enforcement entities) to increase understanding of the intersections and overlapping needs of these sectors' shared homeless clientele
- C. Coordinating and communicating with HCD, Department Health Care Services, and other state agencies to support learning, identification of additional training and technical assistance needs and regional collaboration
- D. Developing a homeless plan

¹Additional information is available in the NPLH Program TA Grant Guidelines.

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F. APPLICATION REQUIREMENTS

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All applicants must submit one complete and signed original hard copy of this application with a signed Resolution. Applications transmitted by facsimile will not be accepted. Applications will be accepted by the Department until 5:00 p.m. on September 30, 2017 as specified in the Notice of Funding Availability.

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G. THRESHOLD REQUIREMENTS

All applications must meet the following threshold requirements:

- Completed and signed original application
- Resolution signed by the Governing Body authorizing Applicant to apply for and accept NPLH Program Technical Assistance Grant funds

H. LEGISLATIVE INFORMATION

Applicants must complete the following Legislative Information:

District Number	Assembly:	17
	Senate:	11
	Congress:	12

I. CHECKLIST

Applicants may utilize the following checklist to ensure that all requirements are met with the submission of the application:

- Completed and signed original application
- Applicant's Information
- Legislative Information
- Resolution signed by Governing Body

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RESOLUTION CHECKLIST

Minimum Requirements	
<input checked="" type="checkbox"/>	Entity name (state identity of the contracting party or borrower) and Entity type (i.e. Corporation, Non-Profit, LLC, etc.)
<input checked="" type="checkbox"/>	Name & Title of Signatory(ies) Note: Name and title of authorized signatory(ies) is preferred. In instances pertaining to municipalities (when title only is acceptable), supporting documentation evidencing the individual who currently holds the position must be provided.
<input type="checkbox"/>	Reference to NOFA date <i>missing</i>
<input type="checkbox"/>	Standard Agreement or Loan & Grant Agreement language (authorizes signatory(ies) to sign Loan & Grant Contract/Standard Agreement)
<input checked="" type="checkbox"/>	Amendment provision included
<input checked="" type="checkbox"/>	Dollar amount (Includes a dollar amount that is equal to or greater than the award amount) <i>1/50K</i>
<input checked="" type="checkbox"/>	Person attesting validity of resolution (must be someone other than person authorized to sign agreements) <i>clear</i>
<input checked="" type="checkbox"/>	Meeting Date, All Votes (Ayes, Nays, Absent, Vacant), and signature(s) included <i>9/16/17</i>
<input checked="" type="checkbox"/>	Resolution number(s) OR Project Site Name (Required to differentiate multiple contracts issued to same contractor) # <i>344-17</i>

**Authorized Signatory(ies)
 And vs. Or**

And	<p><i>CEO and Director</i></p> <p>Example: "The Board hereby authorizes <u>CEO and Director</u> to execute the Standard Agreement in an amount not to exceed..."</p> <p>➔ Both individuals named must sign the Standard Agreement.</p>
Or	<p><i>CEO or Director</i></p> <p>Example: "The Board hereby authorizes the <u>CEO or his/her designee</u> to execute the Standard Agreement in an amount not to exceed..."</p> <p>➔ Either individual may sign--only one signature is required.</p>
And/Or	<p><i>CEO and/or Director</i></p> <p>Example: "The Board hereby authorizes the <u>CEO and/or Director</u> to execute the Standard Agreement in an amount not to exceed..."</p> <p>➔ Effective December 9, 2014, HCD's Legal Assistance Division (LAD) declared this language legally insufficient. Resolutions with this language will not be accepted.</p>

FILE NO. 170875

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RESOLUTION NO. 344-17 ✓
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1 [Apply for Grant - California Department of Housing and Community Development - No Place
2 Like Home - Up to \$150,000]

3 **Resolution authorizing the Department of Homelessness and Supportive Housing to**
4 **apply for a technical assistance grant in an amount up to \$150,000 from the California**
5 **Department of Housing and Community Development to support the planning and**
6 **implementation of No Place Like Home.**

7
8 WHEREAS, The City and County of San Francisco Department of Homelessness and
9 Supportive Housing (Applicant) desires to apply for \$150,000 in technical assistance funding
10 from the No Place Like Home (NPLH) program to support planning and implementation of the
11 program; and

12 WHEREAS, The technical assistance grant may be used for application assistance,
13 implementation support, NPLH coordination of activities, data collection, capacity building,
14 and other eligible activities; and

15 WHEREAS, The amount was set by the state at \$150,000 for large counties and the
16 application is due to DHCD by September 30th, 2017; and

17 WHEREAS, On July 1, 2016, Governor Brown signed landmark legislation enacting the
18 NPLH program to dedicate \$2 billion in bond proceeds to invest in the development of
19 permanent supportive housing for persons who are in need of mental health services and are
20 experiencing homelessness, chronic homelessness, or who are at risk of chronic
21 homelessness. The bonds are repaid by funding from the Mental Health Services Act
22 (MHSA); and

23 WHEREAS, Like many communities across California, San Francisco is experiencing a
24 housing affordability and homelessness crisis; and
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1 WHEREAS, According to the 2015 Homeless Point in Time Count there were
2 approximately 6,700 people experiencing homelessness; and

3 WHEREAS, Approximately 3,500 of these people are living unsheltered in our
4 community; and

5 WHEREAS, Despite this crisis San Francisco does not have the shelter, Navigation
6 Center, and Permanent Supportive Housing capacity to meet the need; and

7 WHEREAS, Since 2011 nearly 11,000 people have been re-housed with the support of
8 city programs; and

9 WHEREAS, Housing is the only known solution to homelessness, and for those with
10 disabilities and long-term homelessness, supportive housing is an evidence-based best
11 practice; and

12 WHEREAS, Supportive Housing in San Francisco has success rates above 95%; and

13 WHEREAS, San Francisco has more units of supportive housing, per capita than any
14 other major city, yet we are unable to meet the overwhelming need on our streets; now,
15 therefore, be it

16 RESOLVED, That Applicant is hereby authorized and directed to apply for and submit
17 to Department of Housing and Community Development an application for technical
18 assistance to support the planning and implementation of NPLH; and, be it

19 FURTHER RESOLVED, That Applicant is hereby authorized and directed to respond to
20 any Notice of Funding Availability issued by the California Department of Housing and
21 Community Development for funding from the NPLH program; and, be it

22 FURTHER RESOLVED, That the Director of the Department of Homelessness and
23 Supportive Housing, or a designee, as agent of the Mayor will conduct all negotiations,
24 execute and submit all documents including, but not limited to applications, agreements,
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1 amendments, payment requests and so on, which may be necessary for the completion of the
2 aforementioned project.

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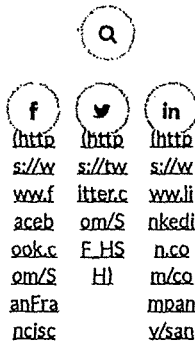
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[STREET HOMELESSNESS \(HTTP://HSH.SFGOV.ORG/STREET-HOMELESSNESS/\)](http://hsh.sfgov.org/street-homelessness/)
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Department of Homelessness and Supportive Housing (<http://hsh.sfgov.org/>)



Leadership

Jeff Kositsky, Director



On May 11, 2016, Mayor Edwin M. Lee announced the establishment of the Department of Homelessness & Supportive Housing and appointed Hamilton Family Center Executive Director Jeff Kositsky to lead the new Department that will help homeless residents permanently exit the streets and move into housing and services.

Jeff Kositsky is a nationally recognized leader in innovative homelessness services and has over 20 years of experience managing nonprofit organizations in San Francisco. From 2013, he served as the executive director of the Hamilton Family Center. During his tenure, the organization expanded its rapid re-housing program and developed an innovative partnership with the San Francisco Unified School District to prevent and end homelessness among school children and their families. From 2001 to 2010, he was executive director of Community Housing Partnership, a nonprofit affordable housing developer in San Francisco. He has served on several nonprofit boards, including San Francisco's Coalition on Homelessness and the Treasure Island Development Authority Board of Directors. Mr. Kositsky holds a Bachelor's degree in Economics and International Relations from American University in Washington, DC and a Master's degree in Public Affairs from the University of Texas.

Kerry Abbott, Deputy Director for Programs



Kerry Abbott started her career fighting homelessness at the General Assistance Advocacy Project, a small agency that assisted people in obtaining public assistance. From there, she moved to the Tenderloin Housing Clinic, where she spent 13 years as Program Director, then Deputy Director. She founded and directed City Housing, Inc. to provide non-profit property management, and leased more than 1,500 units of housing. City Housing later merged with Tenderloin

Housing Clinic.

In 2005, Kerry began a consulting practice. She brought program-planning skills to scores of housing developers, service providers, and government agencies around the Bay Area for the next 11 years. Kerry joined the DSHS team as Deputy Director for Programs in November, 2016. She oversees the direct and contracted programs in housing, shelter, and street outreach programs for the department. Kerry has a BA in Philosophy from Point Loma College and studied Advanced Evaluation at Claremont Graduate University.

Sam Dodge, Deputy Director for Communications and External Affairs



Sam Dodge served as the Director of Mayor's Office of Housing Opportunity, Partnerships and Engagement (HOPE) before joining HSH as the Deputy Director for Communications and Policy.

Sam Dodge has more than a decade of public service, including six years as Director of Organizing and Outreach at the Tenderloin Housing Clinic here in San Francisco and five years as a member of the Street Homelessness Solutions Unit within the New York

City Department of Homeless Services. During his time as the Program Support Analyst for San Francisco's Department of Public Works, Dodge implemented the successful Pit Stop program, which provides clean and safe public toilets, sinks, used needle receptacles and dog waste stations.

Serving as the Deputy Director for Policy Sam played a primary role in opening the City's first Navigation Center.

Dodge holds a Bachelor's degree in Political Economy from Evergreen State College as well as a Master's in Public Policy and Administration from Columbia University's School of International and Public Affairs. Dodge has also served as a labor organizer for both the California Nurses Association and the Service Employees International Union.

Gigi Whitley, Deputy Director for Administration and Finance



Gigi Whitley manages the HSH division responsible for Finance, Contracts, Information Technology, Human Resources, Facilities, and Data and Performance.

Ms. Whitley has worked in San Francisco government since 2006, starting in the Mayor's Budget Office as both an analyst and as Deputy Budget Director. From 2009 to 2014, she served as the Chief Financial Officer and Deputy Director of the Mayor's Office of

Housing and Community Development, implementing the City's first Housing Trust Fund and protecting more than \$100 million in local affordable housing funding after the 2012 dissolution of the San Francisco Redevelopment Agency. During her tenure, she also worked on funding strategies for the HOPE SF Initiative and the plan to transform public housing in San Francisco. Most recently, she served as the Deputy Director for Administration and Finance at the Office of the Assessor-Recorder.

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