



CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



London N. Breed, Mayor
Naomi M. Kelly, City Administrator

Romulus Asenloo, Director

MEMORANDUM

Date: June 10, 2020

To: Jignesh Desai, Senior Project Manager, SFPUC
Jim Wang, Construction Manager, SFPUC

From: Vivian Liu, Contract Compliance Officer, CMD

Subject: Amendment No.1 for PRO.0028 New Headworks Facility Construction Management Staff Augmentation Services

The San Francisco Public Utilities Commission ("SFPUC") has requested to amend the above referenced contract by \$10,000,000 for a total not-to-exceed agreement amount of \$27,000,000 with a time extension of one (1) year, for a total agreement duration of seven (7) years. Per the SFPUC, the scope of work under Amendment No. 1 is to provide continued construction management staff augmentation services. The construction management staff augmentation services are necessary to support the increased level of effort needed to implement the re-scoping of the project and to support the project through final completion.

LBE Subconsulting Participation Commitment

The LBE subconsulting participation requirement established for this contract is 20%. The LBE subconsulting participation requirement applies to the entire contract, including any modifications, change orders, and/or amendments. At time of proposal, HDR Engineering, Inc. ("HDR") committed to the following LBE firms on its CMD Form 2A:

LBE Subconsultant	Scope of Work	LBE Status	Credited Participation
Saylor Consulting Group	Cost Estimating	SF LBE-WBE (small)	3.38%
C M Pros	Inspection-ICC Civil/Welding	SF LBE-MBE (small)	11.54%
Joe Hill Consulting	Inspection-Mechanical	SF LBE-OBE (micro)	8.37%
TOTAL			23.29%

As of April 2020, the LBE participation achieved by HDR is as follows:

LBE Subconsultant	Scope of Work	LBE Status	Credited Participation		Participation To Date (Not incl. Amendment No.1)	
Saylor Consulting Group	Cost Estimating	SF LBE-WBE (small)	\$608,295.00	3.38%	\$608,295.00	8.60%
C M Pros	Inspection-ICC Civil/Welding	SF LBE-MBE (small)	\$597,857.00	11.54%	\$597,857.00	8.46%
Joe Hill Consulting	Inspection-Mechanical	SF LBE-OBE (micro)	\$874,272.00	8.37%	\$874,272.00	12.37%
The Labor Compliance Managers	DBA Compliance Support Services	SF LBE-WBE (micro)	\$0.00	0.00%	\$27,938.00	0.40%
Apex Testing Laboratories	As-needed field and lab testing	SF LBE-MBE (small)	\$0.00	0.00%	\$4,451.00	0.06%
TOTAL			\$2,080,424.00	23.29%	\$2,112,813.00	29.89%

According to HDR and confirmed by the SFPUC, C M Pros is currently short of its LBE commitment but has one inspector on the project full time since early 2018 and is forecasted to have the inspector's service through end of project construction. The Labor Compliance Managers (TLCM) and Apex Testing Laboratories ("Apex") were added onto the contract to help increase LBE participation.

To date, HDR is on track to meet the and exceed the overall LBE subconsulting participation requirement. HDR foresees that it will meet its original LBE subconsulting participation commitment of 23.29% with the following:

LBE Subconsultant	Scope of Work	LBE Status	Credited Participation		Projected Participation (Including Amendment No.1)	
Saylor Consulting Group	Cost Estimating	SF LBE-WBE (small)	\$608,295.00	3.38%	\$1,069,090.00	3.96%
C M Pros	Inspection-ICC Civil/Welding	SF LBE-MBE (small)	\$597,857.00	11.54%	\$1,958,592.00	7.25%
Joe Hill Consulting	Inspection-Mechanical	SF LBE-OBE (micro)	\$874,272.00	8.37%	\$3,318,431.00	12.29%
The Labor Compliance Managers (TLCM)	DBA Compliance Support Services	SF LBE-WBE (micro)	\$0.00	0.00%	\$27,938.00	0.10% ¹
Apex Testing Laboratories	As-needed field and lab testing	SF LBE-MBE (small)	\$0.00	0.00%	\$366,999.00	1.36%
TOTAL			\$2,080,424.00	23.29%	\$6,741,050.00	24.96%
<i>TBD</i> ²	Mechanical Inspector		\$0.00	0.00%	\$1,042,800.00	3.86%

¹TLCM is not anticipated to have any more work on this contract as their scope of work was taken over by the SFPUC staff to be performed in-house.

² It is yet to be determined which LBE firm will fulfill the mechanical inspector role, however, the role will be offered to C M Pros first to make up for the LBE shortfall before offering it to Joe Hill Consulting.

HDR communicated that mechanical inspections, ICC civil/welding inspections, and material testing scopes of work are all as-needed work, thus LBEs are not guaranteed the full anticipated amount of work. HDR confirmed that it will remain committed in assigning work to its listed LBE subconsultants and continue to look for opportunities to utilize LBEs on future task orders. HDR is required to make good faith efforts to utilize LBEs for any services, or portions thereof, which can reasonably be subcontracted throughout the life of the agreement.

Going forward, the SFPUC Project Team/staff and HDR will continue to notify CMD of any changes to the scope of services and obtain CMD approval for any proposed subconsultant additions and/or substitutions according to established procedures. CMD will review this information to determine and facilitate progress towards the project's LBE subconsulting participation requirement.

Contingent on the conditions set forth above, CMD approves the subject amendment. Should you have any questions, please contact Vivian Liu at 415-551-4814 or vivian.y.liu@sfgov.org.