



January 27, 2022

*Via Email*

The Hon. Shamann Walton, President of the Board  
San Francisco Board of Supervisors  
City Hall, Room #244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

**Subject: Appointment of a Director to the Board of San Francisco Bay Area Regional Water System Financing Authority (RFA)**

Dear President Walton,

This letter requests that the San Francisco Board of Supervisors appoint a Director to serve on the San Francisco Bay Area Regional Water System Financing Authority (RFA).

Attached, for your reference, is a copy of Resolution #3-20 adopted by the San Francisco Board of Supervisors on January 7, 2020, appointing a director on the RFA. The seat of the most recent appointment made by the Board of Supervisors in 2020 is vacant.

The enabling act for the RFA (SB 1870) allows the City and County of San Francisco (City) to appoint a director for a term or for an unlimited number of terms, confirming its re-appointment at the end of each term, or to replace him or her at the end of each term. RFA Directors serve 4-year terms. The term of the current vacant seat expires June 30, 2023.

The RFA meets once a year in January. We respectfully request the Board of Supervisors to make an appointment so that San Francisco is continuously represented, and a quorum of the RFA board can be ensured at its next meeting on January 19, 2023.

The statutory qualifications for the appointment to the RFA board are:

- The appointee must be a registered voter and reside within the boundaries of the member public entity whose governing board appoints him or her.
- He or she may not be a member of the governing board that appoints him or her.

The mechanics of the appointment are such that the:

- The appointment must be made at a public meeting of the board of Supervisors and be properly agendized.
- The appointment must be made by action of the full Board, rather than by unilateral action of the President.

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- The appointment does not need to be memorialized in a resolution; a motion duly passed and recorded in the minutes of the meeting is sufficient.
- A copy of the record of the board action making the appointment should be sent to BAWSCA.
- An Oath of Office shall be taken by the appointee before entering upon the duties of his or her office, as provided for in the Constitution and laws of the state.

I hope you find this information helpful. I may be reached at 650-743-6688 if you have any questions.

Sincerely,



Nicole M. Sandkulla

Chief Executive Officer/General Manager

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Enclosure

cc: Angela Calvillo, Clerk of the Board  
Donna Hood, Commission Secretary, SFPUC  
Dennis Herrera, General Manager, SFPUC  
John Scarpulla, Policy and Government Affairs, SFPUC