

File No. 230210

Committee Item No. 3

Board Item No. 4

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date April 5, 2023

Board of Supervisors Meeting Date April 18, 2023

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Future of Public Health Spend Plan</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Future of Public Health Work Plan</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Budget Review Checklist</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Future of Public Health Review Checklist</u> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>DPH Statement on Retroactivity 3/30/23</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>_____</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>_____</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>_____</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>_____</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>_____</u> |

Completed by: Brent Jalipa Date March 30, 2023

Completed by: Brent Jalipa Date April 5, 2023

1 [Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - California
2 Department of Public Health - Future of Public Health Funding - \$3,639,888]

3 **Ordinance retroactively authorizing the Department of Public Health to accept and**
4 **expend a grant in the amount of \$3,639,888 from the California Department of Public**
5 **Health for participation in a program, entitled “Future of Public Health Funding,” for the**
6 **period of July 1, 2022, through June 30, 2023; and amending Ordinance No. 162-22**
7 **(Annual Salary Ordinance File No. 220670 for Fiscal Years 2022-2023 and 2023-2024) to**
8 **provide for the addition of 17 grant-funded full-time positions in Class 0923 Manager II**
9 **(0.5 FTE), Class 0931 Manager III (0.25 FTE), Class 0941 Manager VI (0.25 FTE), Class**
10 **1823 Senior Administrative Analyst (0.25 FTE), Class 1824 Principal Administrative**
11 **Analyst (0.25 FTE), Class 2586 Health Worker II (0.75 FTE), Class 2802 Epidemiologist I**
12 **(0.5 FTE), Class 2803 Epidemiologist II (0.5 FTE), and 2830 Public Health Nurse (1.0**
13 **FTE).**

14 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
15 **Additions to Codes** are in *single-underline italics Times New Roman font*.
16 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
17 **Board amendment additions** are in double-underlined Arial font.
18 **Board amendment deletions** are in ~~strikethrough Arial font~~.
19 **Asterisks (* * * *)** indicate the omission of unchanged Code
20 subsections or parts of tables.

21 Be it ordained by the People of the City and County of San Francisco:

22 **Section 1. Findings.**

23 (a) The Department of Public Health (DPH) was awarded a grant in the amount of
24 \$3,639,888 by the California Department of Public Health (CDPH) for participation in a
25 program, entitled “Future of Public Health Funding.”

1 (b) A request for retroactive approval is being sought because DPH received the
2 award on June 30, 2022, for a project start date of July 1, 2022.

3 **Section 2. Authorization to Accept and Expend Grant Funds.**

4 (a) The Board of Supervisors hereby authorizes DPH to retroactively accept and
5 expend, on behalf of the City and County of San Francisco, the CDPH grant in the amount of
6 \$3,639,888, to support the infrastructure of local health jurisdictions.

7 (b) The grant funds these activities for the period beginning July 1, 2022 to June 30,
8 2023 will be used to provide services to San Franciscans, including but not limited to: (1)
9 infectious disease surveillance data systems providing real-time data of community health and
10 infectious disease incidence rates; (2) testing, vaccination, and isolation and quarantine
11 support for vulnerable communities with high incidence of communicable and infectious
12 diseases to support the containment of spread; and (3) administrative support to DPH.

13 (c) The DPH budget includes a provision for indirect costs in the amount of
14 \$106,820.02.

15
16 **Section 3. Grant funded positions; Amendment to Fiscal Years 2022-2023 and**
17 **2023-2024 Annual Salary Ordinance**

18 Ordinance No. 162-22 (Annual Salary Ordinance File No. 220670 for FYs 2022-2023
19 and 2023-2024) is hereby amended to add seventeen full-time positions in DPH as follows:
20

21 Department: DPH (152644) Department of Public Health
22 Program: Future of Public Health Funding
23 Fund: 11580
24 Project: 10039392
25

Amendment	No. of Positions	Class	Compensation Schedule	Department
Add in FY 22-23	0.25 FTE	0923 Manager II	\$6,442 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	0923 Manager II	\$6,442 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	0931 Manager III	\$6,947 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	0941 Manager VI	\$8,634 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	1823 Senior Administrative Analyst	\$5,171 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	1824 Principal Administrative Analyst	\$5,987 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2586 Health Worker II	\$3,114 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2586 Health Worker II	\$3,114 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2586 Health Worker II	\$3,114 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2802 Epidemiologist I	\$4,094 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2802 Epidemiologist I	\$4,094 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2803 Epidemiologist II	\$5,226 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2803 Epidemiologist II	\$5,226 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2830 Public Health Nurse	\$7,669 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2830 Public Health Nurse	\$7,669 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2830 Public Health Nurse	\$7,669 Biweekly	Department of Public Health
Add in FY 22-23	0.25 FTE	2830 Public Health Nurse	\$7,669 Biweekly	Department of Public Health

23
24
25

1 APPROVED AS TO FORM:
2 DAVID CHIU, City Attorney

APPROVED AS TO CLASSIFICATION
DEPARTMENT OF HUMAN RESOURCES

3 By: /s/ _____
4 Henry L. Lifton
Deputy City Attorney

By: /s/ _____
Carol Isen
Human Resources Director

5 APPROVED: /s/ _____
6 Mayor's Office

7
8 APPROVED: /s/ _____
9 Ben Rosenfield
10 Controller

11 Recommended:

12
13 /s/ _____
14 Dr. Grant Colfax
15 Director of Health

16
17 n:\legana\as2022\2300128\01636033.docx
18
19
20
21
22
23
24
25

LEGISLATIVE DIGEST

[Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - California Department of Public Health - Future of Public Health Funding - \$3,639,888]

Ordinance retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$3,639,888 from the California Department of Public Health for participation in a program, entitled “Future of Public Health Funding,” for the period of July 1, 2022, through June 30, 2023; and amending Ordinance No. 162-22 (Annual Salary Ordinance File No. 220670 for Fiscal Years 2022-2023 and 2023-2024) to provide for the addition of 17 grant-funded full-time positions in Class 0923 Manager II (2.0 FTE), Class 0931 Manager III (1.0 FTE), Class 0941 Manager VI (1.0 FTE), Class 1823 Senior Administrative Analyst (1.0 FTE), Class 1824 Principal Administrative Analyst (1.0 FTE), Class 2586 Health Worker II (3.0 FTE), Class 2802 Epidemiologist I (2.0 FTE), Class 2803 Epidemiologist II (2.0 FTE), and 2830 Public Health Nurse (4.0 FTE).

Amendments to Current Law

The proposed ordinance would retroactively authorize the Department of Public Health to accept and expend a \$3,639,888 grant from the California Department of Public Health to support the infrastructure of local health jurisdictions. The grant term is from July 1, 2022 to June 30, 2023. The grant funds will be used to fund positions in the Department.

Pursuant to Administrative Code Section 10.170-1(d), this ordinance would also amend the Annual Salary Ordinance for Fiscal Year 2022–2023 to add the following grant-funded positions: two Class 0923 Manager II positions (2.0 FTE), one Class 0931 Manager III position (1.0 FTE), one Class 0941 Manager VI position (1.0 FTE), one Class 1823 Senior Administrative Analyst position (1.0 FTE), one Class 1824 Principal Administrative Analyst position (1.0 FTE), three Class 2586 Health Worker II positions (3.0 FTE), two Class 2802 Epidemiologist I positions (2.0 FTE), two Class 2803 Epidemiologist II positions (2.0 FTE), and four 2830 Public Health Nurse positions (4.0 FTE).

Background Information

The Department of Public Health received a \$3,639,888 grant from the California Department of Public Health. The grant will be used to provide services including but not limited to: (1) infectious disease surveillance data systems providing real-time data of community health and infectious disease incidence rates; (2) testing, vaccination, and isolation and quarantine support for vulnerable communities with high incidence of communicable and infectious diseases to support the containment of spread; and (3) administrative support to DPH.

n:\legana\as2022\2300128\01636682.docx

File Number: 230210
(Provided by Clerk of Board of Supervisors)

Grant Ordinance Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: **Future of Public Health Funding**
- 2. Department: **Department of Public Health
Office of Health Equity**
- 3. Contact Person: **Ayanna Bennett** Telephone: **415-554-2600**
- 4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
- 5. Amount of Grant Funding Approved or Applied for: **\$3,639,888**
- 6. a. Matching Funds Required: **\$0**
b. Source(s) of matching funds (if applicable): **N.A.**
- 7. a. Grant Source Agency: **California Department of Public Health**
b. Grant Pass-Through Agency (if applicable): **N.A.**
- 8. Proposed Grant Project Summary:

This funding opportunity is to support the infrastructure of the Public Health Departments across the State and the new requested positions is to support the services that were expanded during the Coronavirus Disease 2019 (COVID-19) Department Operations Center and also supported the MPX Department Operations Center. These positions will continue to strengthen the infrastructure of the Public Health Department and services provided to San Franciscans which includes but is not limited to; (1) surveillance data systems providing real-time data of community health and infectious disease incidence rates, (2) testing, vaccination, and isolation and quarantine support for vulnerable communities with high incidence of communicable and infectious diseases to support the containment of spread, (3) and administrative support. This funding opportunity will be an ongoing state general funded program and will support the continuation of the aforementioned services.

- 9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **July 1, 2022** End-Date: **June 30, 2023**

10. Number of new positions created and funded:

No.	Class	Job Title	FTE
1	0923	Manager II	0.25
2	0923	Manager II	0.25
3	0931	Manager III	0.25
4	0941	Manager VI	0.25
5	1823	Senior Administrative Analyst	0.25
6	1824	Principal Administrative Analyst	0.25
7	2586	Health Worker II	0.25
8	2586	Health Worker II	0.25
9	2586	Health Worker II	0.25
10	2802	Epidemiologist I	0.25
11	2802	Epidemiologist I	0.25
12	2803	Epidemiologist II	0.25
13	2803	Epidemiologist II	0.25
14	2830	Public Health Nurse	0.25
15	2830	Public Health Nurse	0.25
16	2830	Public Health Nurse	0.25
17	2830	Public Health Nurse	0.25

11. Explain the disposition of employees once the grant ends?

The California Budget Act of 2022 provides \$300 million state general fund ongoing to California Department of Public Health (CDPH) starting in 2022-23 to support the public health infrastructure at the state and local levels. Of the \$300 million annual investment (also known as Future of Public Health (FoPH) funding), \$99.6 million is dedicated for state operations while \$200.4 million is annually allocated to 61 local health jurisdictions (LHJs) for local assistance. Future increase of the funding would require legislative action. Positions will be permanent and funded through recurring grant awards.

12. a. Amount budgeted for contractual services: **\$0**
 b. Will contractual services be put out to bid? **N.A.**
 c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**
 d. Is this likely to be a one-time or ongoing request for contracting out? **N.A.**

13. a. Does the budget include indirect costs?

Yes No

- b. 1. If yes, how much? **\$106,820.02**
 b. 2. How was the amount calculated? **3% of Salaries and Benefits**
 c. 1. If no, why are indirect costs not included? **N.A.**

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

- c. 2. If no indirect costs are included, what would have been the indirect costs? **N.A.**

14. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to July 1, 2022. The Department received the award letter on June 30, 2022. This grant requires an ASO amendment.

Project Description: HD PD180-23 Future of Public

Project ID: 10039392
Proposal ID: CTR00003195
Fund ID: 11580
Version ID: V101
Authority ID: 10001
Activity ID: 0001

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD

(Name)

DPH ADA Coordinator

(Title)

Date Reviewed: _____

12/6/2022 | 3:34 PM PST

DocuSigned by:

 A64292F7331F44D...
 (Signature Required)

Overall Department Head or Designee Approval:

Dr. Grant Colfax


(Name)

Director of Health

(Title)

Date Reviewed: _____

12/16/2022 | 9:43 AM PST

DocuSigned by:

 28527524752949F...
 (Signature Required)
 Greg Wagner, COO for

Future of Public Health (FoPH) Spend Plan - Attachment #4

Spend Plan Instructions

Personnel	
Position Title	Please include the title of the position within this cell. If you know who the incumbent is, please also include their name. If unknown, please indicate TBD or Vacant.
Annual Salary	The annual salary should be the employee's true annual salary regardless of their FTE percentage and the number of months they will work on the Future of Public Health Funding.
Budgeted Months	Please indicate the number of months the employee is projected to work on the Future of Public Health Funding. The term of the funding is July 1, 2022 to June 30, 2023 which is 12 months.
FTE %	The FTE % will auto-populate based on the number of months the employee is working on the Future of Public Health Funding.
Total Salary	The Total Salary will auto-populate based on the Annual Salary and FTE % the employee is working on the Future of Public Health Funding.
Benefit Rate	Please indicate the percentage Benefit Rate for each position.
Total Benefits	The Total Benefits will auto-populate based on the Total Salary and Benefit Rate % for the employee.
Combined Salary and Benefits	The Combined Salary and Benefits will auto-populate based on the Total Salary + Total Benefits.
Supplies	
	General office supplies may be shown by an estimated amount per month times the number of months in this budget category. Major supply items (<\$5,000) should be justified and related to specific program objectives and personnel. Provide justification and relate it to specific program objectives.
Travel	

Provide details of what the travel is intended to accomplish. (e.g., advisory committees, review panels, etc.).
Include details such as airfare, mileage, hotel, per diem, etc.
Provide justification for both in-state and out-of-state travel.

Equipment

Useful life of more than one year AND a cost of \geq \$5,000 per unit. Consider maintenance costs in budget. Provide justification which includes the use and relationship to the specific program objectives.

Other

Contains items not included in previous budget categories. Provide justification which includes the use and relationship to the specific program objectives. Give unit cost and quantities when applicable.

Subcontracts:

Include the Subcontractor name(s) if known or you can put TBD; and you will also need to provide a brief description of the work they will perform. If possible, please tie your Subcontractors to the Activity within your Workplan.

Total Direct Costs

Direct Costs include:

Combined total of Personnel, Supplies, Travel, Equipment, Other, and Subcontracts. Should your Agency require a formula for Modified Direct Costs, please reach out to the Future of Public Health Funding mailbox (FoPHfunding@cdph.ca.gov) for assistance.

Indirect Cost

Please enter your Indirect Cost Rate (ICR) percentage within cell E138. Please enter the amount that your ICR should calculate from; this is normally Total Personnel or Total Direct Costs. Your Agency has an approved rate on file with CDPH. If you don't know your Agency's approved ICR, please reach out to Future of Public Health Funding mailbox (FoPHfunding@cdph.ca.gov) for assistance.

Local Health Jurisdiction Name: San Francisco Department of Public Health

Combined Strategy	Total Award
	\$ 3,639,888

Budget		Year 1 Quarterly Expenditure Report															
Budget Category	Budgeted Amount	1st Quarter				2nd Quarter				3rd Quarter				4th Quarter			
		July 2022	August 2022	September 2022	Y1.Q1 Total	October 2022	November 2022	December 2022	Y1.Q2 Total	January 2023	February 2023	March 2023	Y1.Q3 Total	April 2023	May 2023	June 2023	Y1.Q4 Total
Salary	\$ 3,533,068				\$ -				\$ -				\$ -				\$ -
Supplies	\$ -				\$ -				\$ -				\$ -				\$ -
In State Travel	\$ -				\$ -				\$ -				\$ -				\$ -
Out of State Travel	\$ -				\$ -				\$ -				\$ -				\$ -
Equipment	\$ -				\$ -				\$ -				\$ -				\$ -
Subcontracts	\$ -				\$ -				\$ -				\$ -				\$ -
Other costs	\$ -				\$ -				\$ -				\$ -				\$ -
Total Direct Costs	\$ 3,533,068	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Indirect Costs	\$ 106,820	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	Budget	Expenditures	Balance
Totals	\$ 3,639,888	\$	\$ 3,639,888.00

Future of Public Health (FoPH) Funding Attachment 3 - Workplan & Progress Report

INSTRUCTIONS

Enter the name of the LHJ at the top of the page on each tab.
Enter data into unshaded areas only.

The LHJ Future of Public Health (FoPH) Workplan is due on or before September 15, 2022 by COB.

a. The workplan should be emailed to FoPHfunding@cdph.ca.gov.

Quarterly Progress Reports

a. Submit quarterly progress reports on hiring progress to CDPH following the schedule to the right. Progress reports starting quarter 2 should also provide status of timelines, goals, and objectives outlined in your workplan.

b. The progress reports are entered on the "Staffing Plan" (beginning on Column G) and "Objectives and Progress Report" tabs (beginning on Column H). For each objective, indicate progress to date in meeting objective and include a brief description of progress made toward the objective and any challenges, if applicable.

c. The progress report should be emailed by the due date to FoPHfunding@cdph.ca.gov.

Workplan Sections

Future of Public Health Minimum Requirements

a. Complete each of the five questions addressing the minimum requirements for accepting FoPH

b. For question 5, select "Yes" or "No" from the dropdown.

Staffing Plan

a. For each Classification or Position type, enter the total number of positions (by FTE) planned by Public Health Topic.

b. Column K will auto sum the total number of classification type by Public Health Topic.

c. In row 22, the table will auto sum the number of positions in each Public Health Topic.

CDPH Future of Public Health (FoPH) Funding Minimum Requirements

Local Health Jurisdiction Name:	San Francisco Department of Public Health
Agreement Number:	FoPH 041

Future of Public Health (FoPH) Minimum Requirements	LHJ Response
<p>1. Describe how your local health jurisdiction achieves 24/7 health officer coverage. Include backup plans for times when the health officer is unavailable, such as Deputy Health Officer positions, contracts, or regional coverage agreements.</p>	<p>The San Francisco Department of Public Health provides 24/7 Health Officer coverage by our on call Health Officer as well as the on call physician coverage via (415) 554 2830; those physicians are always able to call the Health Officer or acting Health Officer. Dr. Naveena Bobba, the Deputy Director of the Department, is also back up for the Health Officer when Health Officer is out of the office.</p>
<p>2. Describe how these new funds will assist your jurisdiction in meeting your community health assessment/community health improvement plan and strategic plan goals. How do you plan to measure/evaluate the impact of these funds? Please either attach a copy or provide links to your CHA, CHIP and Strategic Plan or provide a date when these will become available.</p>	<p>The San Francisco Department of Public Health through the Community Health Assessment prioritized the following activities that align with the proposed workplan under this grant opportunity which includes but is not limited to; racial health inequities providing resources to the neighborhoods with most COVID cases, strengthening community collaboration through community leaders such as the African American Faith based Coalition, and access to coordinate culturally and linguistically appropriate care and services. Attached are the CHIP, PHD priorities and the Strategic Plan for San Francisco. Linking also the CHA: https://www.sfdph.org/dph/cha/2020/</p>
<p>3. Describe how these new funds will assist your jurisdiction in meeting equity goals.</p>	<p>These funds will assist the San Francisco Department of Public Health meet equity goals by providing real time population health data and pivoting resources such as testing, vaccination, and I&Q resources to communities with the highest need.</p>
<p>4. Describe efforts your jurisdiction will take in becoming or sustaining capacity as a learning organization including continuous quality improvement and results based accountability/evaluation.</p>	<p>The San Francisco Department of Public Health has developed a Kaizen Promotion Office that continuously assesses programming through integrating LEAN and Results Based Accountability. The RBA evaluation is measured through the departments true north health domains and priorities which are currently; Equity, Health Impact, Workforce, Safety & Security, Financial Stewardship, Service Experience, and Decision Quality.</p>
<p>5. Commit to Health Officer and Health Director participation in the Regional Public Office monthly/quarterly meetings as determined by the Region and CDPH. (Select from dropdown)</p>	<p>Yes</p>

CDPH Future of Public Health (FoPH) Funding

Staffing Plan

Local Health Jurisdiction Name	San Francisco Department of Public Health
Agreement Number	FoPH 041

Workplan Staffing Considerations	LHJ Response
List any anticipated challenges and/or barriers to hiring and/or technical assistance needs from CDPH	The San Francisco Department of Public Health (SFDPH) anticipates challenges in the hiring of the positions as the administrative code requires the approval grantor budget to go through Accept and Expend process giving authority and approval by the Controller's Office and Board of Supervisors for the Department of Public Health to hire new positions or create new Civil Service Positions. Once SFDPH is provided the approval, the department can then begin the hiring process, estimated time frame for accept and expend approval 9 months
If applicable, describe your strategies to overcome potential hiring barriers	SFDPH will connect with the Controller's Office and Business Office to begin the vetting process of adding the award onto the agenda once the work plan and spend plan have been submitted to the State.

Progress Report*	YR1/Q1 Progress Update (July 1, 2022 - September 30, 2022)	YR1/Q2 Progress Update (October 1, 2022 - December 31, 2022)	YR1/Q3 Progress Update (January 1, 2023 - March 31, 2023)	YR1/Q4 Progress Update (April 1, 2023 - June 30, 2023)
Briefly describe progress to date and challenges on your proposed staffing plan	The City is undergoing its Accept and Expend process to allow the posting and recruitment of the grant-funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Following Controller's approval, the budget, grant, and positions will move forward for Mayor's office review and approval which can then be agendaized for presentation and approval through the Board of Supervisors. City cannot start the recruitment process until the Board of Supervisors has provided authority to the Department.			

Type of Position/Classification	Public Health Topics									# of Positions (Total FTE)
	Infectious Diseases	Chronic Diseases/Community Health	Family Health	Environmental Health	Public Health Lab	Emergency Preparedness	Communications	Vital Records	IT	
1 Professional or clinical staff including public health physicians and nurses (not Public Health Nurses but Registered Nurses working in clinical capacity at a public health clinic); mental or behavioral health specialists to support workforce and community resilience; social service specialists; vaccinators;										0
2 Public Health Nurses		4								4
3 Research, evaluation, and surveillance specialists and scientists such as population Health and Disease investigation staff; epidemiologists; surveillance specialists; program evaluators; case investigators; contact tracers; or disease intervention specialists; data management and informatics staff	2	3								5
4 Laboratory scientists or technicians										0
5 Program development and implementation staff including program managers; health program specialists; communications and policy staff; translation and trans-adaptation services; training development staff; trainers or health educators; or other community health workers; emergency preparedness and response coordinators to support planning exercises; and response and identify lessons learned to help prepare for possible future disease outbreaks; health equity officers or teams;		6								6
6 Environmental Health Investigators										0
7 Administrative staff including human resources personnel; fiscal or grant managers; grant writers; clerical staff; or others needed to ensure rapid hiring and procurement of goods and services and other administrative services associated with successfully managing multiple funding streams that have been leveraged and/or braided across multiple programs.		2								2
8 Other positions that support strategic alignment, coordination, collaboration, or facilitation of cross-cutting programmatic work in your jurisdiction, particularly across public health programs										0
9 Policy Development										0
Total	2	15	0	0	0	0	0	0	0	17

Notes

CDPH Future of Public Health (FoPH) Funding
Local Objectives & Quarterly Progress Report

Local Health Jurisdiction Name	San Francisco Department of Public Health
Agreement Number	FoPH 041

Local Objective #1		
Objective (SMART Objective)	The San Francisco Department of Public Health through June 2023 will continue to provide real time data for the number of cases from COVID and analyze the areas where the City has the highest case rate to provide adequate resources for testing, isolating, and vaccination. In addition to COVID incidence decreases, real time data for community health status will also be collected and analyzed by the implementation plan.	
Implementation Plan (Bulleted items or brief sentences)	Provide added to and expanded by continue data on forms and a review leadership support by hiring a Chief Science Manager to develop and oversee a team of analysts and epidemiologist that will assess data trends for public health and prior to that recommendation. Hire two (2) Epidemiologists to support the collection of data and analysis and two (2) Epidemiologists. The epidemiologists and data analyst will continue to update the public facing dashboard indicating incidence rates of COVID and serving as a priority guide to support the most impacted neighborhoods in San Francisco.	
Evaluation Plan (How will I track measure and track this objective?)	The data collected will be shared amongst stakeholders and included in the public facing dashboard that it accessible to the public. Objective will be measured by the capacity to pivot resources to the most impacted common ties with COVID incidence and through community health status to include other health outcomes. The inclusion of real time population based awareness of community health status will also be a guide for priority setting and linked to internal quality improvement and assurance and public transparency.	
Issue Area (select from drop down)	Issue Area 1	Equitable Outcomes
	Issue Area 2	
	Issue Area 3	
	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
Strategy Area (select from drop down)	Strategy Area 1	Assess and monitor population health status factors that influence health and community needs and assets.
	Strategy Area 2	Strengthen support and mobilize community ties and partnerships to improve health.
	Strategy Area 3	
	Strategy Area 4	
	Strategy Area 5	
	Specify additional Strategy Area	
Expected Achieve By Date (select from drop down)	Jun 23	

Local Objective #2		
Objective (SMART Objective)	The San Francisco Department of Public Health will develop and create by June of 2023 a clinical team that will be responsible to coordinate with partners as well as provide direct support of a workforce screening, vaccination, laboratory testing, and disease surveillance and investigation, and short term home based care as an embedded additional service within the department for high risk communities.	
Implementation Plan (Bulleted items or brief sentences)	Hire and maintain core site full levels which include: Two (2) Manager II, One (1) Manager II, One (1) Senior Administrator Analyst, Four (4) Public Health Nurses and Three (3) Health Worker II. This core site full will continue to provide clinical services during the COVID activation including MPK support and other emerging diseases that are deemed a public health threat. In addition to community health outside infectious diseases. The Clinical Team will also continue to strengthen partnerships developed during the COVID response. This objective is measured on the data from objective #1 in providing focus areas where testing, vaccination, and I&I resources are most needed.	
Evaluation Plan (How will I track measure and track this objective?)	The objective will be measured by the creation of the clinical team and the services provided to at high risk common ties. The team from Objective #2 will support the evaluation of this team as incidence for common health status should improve.	
Issue Area (select from drop down)	Issue Area 1	Equitable Outcomes
	Issue Area 2	
	Issue Area 3	
	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
Strategy Area (select from drop down)	Strategy Area 1	Assess and monitor population health status factors that influence health and community needs and assets.
	Strategy Area 2	Investigate, diagnose, and address health problems and hazards affecting the population.
	Strategy Area 3	Build and maintain a strong organizational infrastructure for public health.
	Strategy Area 4	
	Strategy Area 5	
	Specify additional Strategy Area	
Expected Achieve By Date (select from drop down)	Jun 23	

Local Objective #3		
Objective (SMART Objective)	Support the implementation of the Future of Public Health grant administration and financial support and submit timely progress reports and communications to grantor including FEMA reimbursement and CDC Workforce Funding by June 2023.	
Implementation Plan (Bulleted items or brief sentences)	Hire One (1) Financial Analyst to support the ongoing financial administrative duties of the grant.	

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	
The City is undergoing its Accept and Expand process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities within this objective.	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	
The City is undergoing its Accept and Expand process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities within this objective.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	
The City is undergoing its Accept and Expand process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities within this objective.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	
The City is undergoing its Accept and Expand process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities within this objective.	

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	
The City is undergoing its Accept and Expand process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities within this objective.	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	
The City is undergoing its Accept and Expand process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities within this objective.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	
The City is undergoing its Accept and Expand process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities within this objective.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	
The City is undergoing its Accept and Expand process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for Controller's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities within this objective.	

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status (Select from drop down)	On
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

Evaluation Plan How will I track measure and track his objective?	Financial Analyst is hired and trained to provide financial administration support	
Issue Area (select 1 om drop down)	Issue Area 1	Equitable Outcomes
	Issue Area 2	
	Issue Area 3	
	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
Strategy Area (select 1 om drop down)	Strategy Area 1	Build and maintain a strong organizational infrastructure for public health
	Strategy Area 2	
	Strategy Area 3	
	Strategy Area 4	
	Strategy Area 5	
	Specify additional Strategy Area	
Expected Achieve By Date (select from drop down)		Jun 23

staffing and hiring, if applicable to this objective. Otherwise, indicate **Not Applicable**.

The City is emerging to Accept and Claim process to allow the posting and recruitment of the grant funded positions. City Attorney Office has approved the resolution to form and currently being reviewed by Human Resources. The Job Descriptions were provided for approval and once approved will move forward for County's Office approval. Currently, the objectives of this activity is being supported by six members in the COVID Task Force through temporary and contract employees. City is working on alignment of existing TEX positions to support core staffing of permanent civil service positions for activities to hit this objective.

Local Objective #4		
Objective SMART Objective		
Implementation Plan (bulleted items or brief sentences)		
Evaluation Plan How will I track measure and track his objective?		
Issue Area (select 1 om drop down)	Issue Area 1	
	Issue Area 2	
	Issue Area 3	
	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
Strategy Area (select 1 om drop down)	Strategy Area 1	
	Strategy Area 2	
	Strategy Area 3	
	Strategy Area 4	
	Strategy Area 5	
	Specify additional Strategy Area	
Expected Achieve By Date (select from drop down)		

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

Local Objective #5		
Objective SMART Objective		
Implementation Plan (bulleted items or brief sentences)		
Evaluation Plan How will I track measure and track his objective?		
Issue Area (select 1 om drop down)	Issue Area 1	
	Issue Area 2	
	Issue Area 3	

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
	Strategy Area (select from drop down)	Strategy Area 1
		Strategy Area 2
		Strategy Area 3
		Strategy Area 4
	Strategy Area 5	
	Specify additional Strategy Area	
Expected Achieve By Date (select from drop down)		

--	--

--	--

--	--

--	--

Local Objective #6		
Objective SMART Objective		
Implementation Plan (Bulleted items or brief sentences)		
Evaluation Plan: How will I measure and track this objective?		
Issue Area (select from drop down)	Issue Area 1	
	Issue Area 2	
	Issue Area 3	
	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
Strategy Area (select from drop down)	Strategy Area 1	
	Strategy Area 2	
	Strategy Area 3	
	Strategy Area 4	
	Strategy Area 5	
	Specify additional Strategy Area	
Expected Achieve By Date (select from drop down)		

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status (Select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status (Select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status (Select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status (Select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

Local Objective #7		
Objective SMART Objective		
Implementation Plan (Bulleted items or brief sentences)		
Evaluation Plan: How will I measure and track this objective?		
Issue Area (select from drop down)	Issue Area 1	
	Issue Area 2	
	Issue Area 3	
	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
Strategy Area (select from drop down)	Strategy Area 1	
	Strategy Area 2	
	Strategy Area 3	
	Strategy Area 4	

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status (Select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status (Select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status (Select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status (Select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

		Strategy Area 5	
		Spec fy additional Strategy Area	
	Expected Achieve By Date <i>(Select from drop down)</i>		

Local Objective #8			
Objective (SMART Objective)			
Implementation Plan <i>(Bulleted items or brief sentences)</i>			
Evaluation Plan: How will I/MSI measure and track this objective?			
Issue Area <i>(select from drop down)</i>	Issue Area 1		
	Issue Area 2		
	Issue Area 3		
	Issue Area 4		
	Issue Area 5		
	Spec fy if "other" Selected		
Strategy Area <i>(select from drop down)</i>	Strategy Area 1		
	Strategy Area 2		
	Strategy Area 3		
	Strategy Area 4		
	Strategy Area 5		
	Spec fy additional Strategy Area		
Expected Achieve By Date <i>(select from drop down)</i>			

Local Objective #9			
Objective (SMART Objective)			
Implementation Plan <i>(Bulleted items or brief sentences)</i>			
Evaluation Plan: How will I/MSI measure and track this objective?			
Issue Area <i>(select from drop down)</i>	Issue Area 1		
	Issue Area 2		
	Issue Area 3		
	Issue Area 4		
	Issue Area 5		
	Spec fy if "other" Selected		
Strategy Area <i>(select from drop down)</i>	Strategy Area 1		
	Strategy Area 2		
	Strategy Area 3		
	Strategy Area 4		
	Strategy Area 5		
	Spec fy additional Strategy Area		
Expected Achieve By Date <i>(select from drop down)</i>			

Local Objective #10			
Objective (SMART Objective)			
Implementation Plan <i>(Bulleted items or brief sentences)</i>			
Expected Achieve By Date <i>(select from drop down)</i>			

--	--

YR1/Q1 Progress Update (July 1 - September 30 2022)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q2 Progress Update (July 1 - September 30 2022)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q1 Progress Update (July 1 - September 30 2022)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to	

--	--

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q2 Progress Update (October 1 2022 - December 31 2022)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

--	--

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

--	--

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status <i>(Select from drop down)</i>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

	Evaluation Plan: How will I/STI measure and track this objective?	
	Issue Area (select 1 from drop down)	Issue Area 1
		Issue Area 2
		Issue Area 3
		Issue Area 4
		Issue Area 5
		Specify if "Other" Selected
	Strategy Area (select 1 from drop down)	Strategy Area 1
		Strategy Area 2
		Strategy Area 3
		Strategy Area 4
		Strategy Area 5
	Specify additional Strategy Area	
	Expected Achieve By Date (select from drop down)	

staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.

YR1/Q3 Progress Update (July 1 - September 30, 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q2 Progress Update (October 1, 2022 - December 31, 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31, 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30, 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

Local Objective #11		
Objective SMART Objective		
Implementation Plan (bulleted items or brief sentences)		
Evaluation Plan: How will I/STI measure and track this objective?		
Issue Area (select 1 from drop down)	Issue Area 1	
	Issue Area 2	
	Issue Area 3	
	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
Strategy Area (select 1 from drop down)	Strategy Area 1	
	Strategy Area 2	
	Strategy Area 3	
	Strategy Area 4	
	Strategy Area 5	
Specify additional Strategy Area		
Expected Achieve By Date (select from drop down)		

YR1/Q3 Progress Update (July 1 - September 30, 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q2 Progress Update (October 1, 2022 - December 31, 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31, 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30, 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

Local Objective #12		
Objective SMART Objective		
Implementation Plan (bulleted items or brief sentences)		
Evaluation Plan: How will I/STI measure and track this objective?		
Issue Area (select 1 from drop down)	Issue Area 1	
	Issue Area 2	
	Issue Area 3	

YR1/Q3 Progress Update (July 1 - September 30, 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q2 Progress Update (October 1, 2022 - December 31, 2022)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31, 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30, 2023)	
Progress Status (select from drop down)	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

		Issue Area 4	
		Issue Area 5	
		Specify if "Other" Selected	
	Strategy Area <small>(select 1 om drop down)</small>	Strategy Area 1	
		Strategy Area 2	
		Strategy Area 3	
		Strategy Area 4	
	Strategy Area 5		
	Specify additional Strategy Area		
	Expected Achieve By Date <small>(select from drop down)</small>		

--	--

--	--

--	--

--	--

Local Objective #13			
	Objective SMART Objective		
	Implementation Plan <small>(Bulleted items or brief sentences)</small>		
	Evaluation Plan: How will I measure and track this objective?		
Issue Area <small>(select 1 om drop down)</small>	Issue Area 1		
	Issue Area 2		
	Issue Area 3		
	Issue Area 4		
	Issue Area 5		
	Specify if "Other" Selected		
Strategy Area <small>(select 1 om drop down)</small>	Strategy Area 1		
	Strategy Area 2		
	Strategy Area 3		
	Strategy Area 4		
	Strategy Area 5		
	Specify additional Strategy Area		
	Expected Achieve By Date <small>(select from drop down)</small>		

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status <small>(Select from drop down)</small>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q3 Progress Update (October 1 2022 - December 31 2022)	
Progress Status <small>(Select from drop down)</small>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status <small>(Select from drop down)</small>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status <small>(Select from drop down)</small>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

Local Objective #14			
	Objective SMART Objective		
	Implementation Plan <small>(Bulleted items or brief sentences)</small>		
	Evaluation Plan: How will I measure and track this objective?		
Issue Area <small>(select 1 om drop down)</small>	Issue Area 1		
	Issue Area 2		
	Issue Area 3		
	Issue Area 4		
	Issue Area 5		
	Specify if "Other" Selected		
Strategy Area <small>(select 1 om drop down)</small>	Strategy Area 1		
	Strategy Area 2		
	Strategy Area 3		
	Strategy Area 4		

YR1/Q3 Progress Update (July 1 - September 30 2022)	
Progress Status <small>(Select from drop down)</small>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.	

YR1/Q3 Progress Update (October 1 2022 - December 31 2022)	
Progress Status <small>(Select from drop down)</small>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q3 Progress Update (January 1 - March 31 2023)	
Progress Status <small>(Select from drop down)</small>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

YR1/Q4 Progress Update (April 1 - June 30 2023)	
Progress Status <small>(Select from drop down)</small>	
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.	

		Strategy Area 5	
		Specify additional Strategy Area	
	Expected Achieve By Date <i>(select from drop down)</i>		

Local Objective #15		
Objective (SMART Objective)		
Implementation Plan <i>(bulleted items or brief sentences)</i>		
Evaluation Plan: How will LSI measure and track this objective?		
Issue Area <i>(select from drop down)</i>	Issue Area 1	
	Issue Area 2	
	Issue Area 3	
	Issue Area 4	
	Issue Area 5	
	Specify if "Other" Selected	
Strategy Area <i>(select from drop down)</i>	Strategy Area 1	
	Strategy Area 2	
	Strategy Area 3	
	Strategy Area 4	
	Strategy Area 5	
	Specify additional Strategy Area	
Expected Achieve By Date <i>(select from drop down)</i>		

--	--

YR1/Q3 Progress Update (July 1 - September 30 2022)
Progress Status <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe. For Quarter 1, please provide progress updates related to staffing and hiring, if applicable to this objective. Otherwise, indicate Not Applicable.

--	--

YR1/Q3 Progress Update (October 1 2022 - December 31 2022)
Progress Status <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.

--	--

YR1/Q3 Progress Update (January 1 - March 31 2023)
Progress Status <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.

--	--

YR1/Q4 Progress Update (April 1 - June 30 2023)
Progress Status <i>(Select from drop down)</i>
Briefly describe progress to date and challenges that might affect your ability to complete this objective in the expected timeframe.

Future of Public Health (FoPH) Review Checklist (Budget)

Local Health Jurisdiction Name: San Francisco Department of Public Health

Review Date: 9/26/2022

Review per instruction below
Please include the title of the position within this cell. If you know who the incumbent is, please also include their name . If unknown, please indicate TBD or Vacant .
Title/Name/ if unknown indicate TBD or Vacant
The annual salary should be the employee's true annual salary regardless of their FTE percentage and the number of months they will work on the Future of Public Health Funding.
Please indicate the number of months the employee is projected to work on the Future of Public Health Funding. The term of the funding is July 1, 2022 to June 30, 2023 which is 12 months.
The FTE % will auto-populate based on the number of months the employee is working on the Future of Public Health Funding.
Annual Salary/Months employee working
The Total Salary will auto-populate based on the Annual Salary and FTE % the employee is working on the Future of Public Health Funding.
Please indicate the percentage Benefit Rate for each position.
The Total Benefits will auto-populate based on the Total Salary and Benefit Rate % for the employee.
The Combined Salary and Benefits will auto-populate based on the Total Salary + Total Benefits.
General office supplies may be shown by an estimated amount per month times the number of months in this budget category. Major supply items (<\$5,000) should be justified and related to specific program objectives and personnel. Provide justification and relate it to specific program objectives.
Allowable Supplies
Provide details of what the travel is intended to accomplish. (e.g., advisory committees, review panels, etc.). Include details such as airfare, mileage, hotel, per diem, etc. Provide justification for both in-state and out-of-state travel.

Useful life of more than one year AND a cost of \geq \$5,000 per unit. Consider maintenance costs in budget. Provide justification which includes the use and relationship to the specific program objectives.

Contains items not included in previous budget categories. Provide justification which includes the use and relationship to the specific program objectives. Give unit cost and quantities when applicable.

Include the Subcontractor name(s) if known or you can put TBD; and you will also need to provide a brief description of the work they will perform. If possible, please tie your Subcontractors to the Activity within your Workplan.

Subcontractor Name- if unknown should be list as TBD-Description of the work

Combined total of Personnel, Supplies, Travel, Equipment, Other, and Subcontracts.

Please enter your Indirect Cost Rate (ICR) percentage within cell E138. Please enter the amount that your ICR should calculate from; this is normally Total Personnel or Total Direct Costs.

[22-23 ICR posting.pdf \(sharepoint.com\)](#)

Each Local Health Jurisdiction must dedicate at least **70 percent of funds** to support the hiring of permanent city or county staff, including benefits and training.

Remaining funds, not to exceed 30%, may be used for equipment, supplies, and other administrative purposes (such as facility space, furnishings, travel, and similar activities) and Services to support the development of the CHA, CHIP, and local public health plans

LHJ's Questions and Comments

[Redacted]

[Redacted]

[Redacted]



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

June 30, 2022

Dr. Susan Philip, Health Officer
City & County of San Francisco
25 Van Ness, Suite 500
San Francisco, CA 94102

Grant Colfax, Health Director
City & County of San Francisco
101 Grove Street, Room 308
San Francisco, CA 94102

Future of Public Health Funding
Award Number FoPH-041
City & County of San Francisco

Authority:

Budget Act of 2022 for budget year 2022-2023, H&S Code 101321, 101320.3 and 101320.5

Dear Dr. Susan Philip, Grant Colfax:

The Budget Act of 2022 for budget year 2022-2023 [Health and Safety Code 101320, 101320.3, and 101320.5] provides \$200,400,000 annually to local health jurisdictions for public health workforce and infrastructure, referred to in this letter as the Future of Public Health Funding. These funds are considered ongoing funds and part of the ongoing baseline state budget. The California Department of Public Health (CDPH) is allocating **\$3,639,888** to **City & County of San Francisco**.

As a condition of the funding, each local health jurisdiction shall, by Dec 30, 2023 and every three years thereafter, be required to submit a public health plan to CDPH pursuant to the requirements.

This letter provides submission requirements for the period of **July 1, 2022 to June 30, 2023**. Funds allocated for this period are available for encumbrance or expenditure until June 30, 2024 to support local health jurisdictions and strengthen local infrastructure.

Funding:

For the period of July 1, 2022 to June 30, 2023. CDPH will evaluate spending at the local level in January 2023. CDPH, in consultation with the California Conference of Local Health Officers, the California Health Executives Association of California, and the



Service Employees International Union (SEIU), will consider options for possible redirection of funds at that time.

The methodology for allocating these funds as set by statute are as follows:

1. Each Local Health Jurisdiction will receive a base funding amount of \$350,000 per year.
2. The remaining balance of the appropriation will be provided to Local Health Jurisdiction proportionally as follows:
 - a. 50 percent based on 2019, or most recent, population data
 - b. 25 percent based on 2019, or most recent, poverty data
 - c. 25 percent based on 2019, or most recent, the share of the population that is Black/African-American/Latinx/or Native Hawaiian/Pacific Islander.

Allocations to Local Health Jurisdictions are included in Attachment 1.

Funding Requirement:

Non-Supplantation

The funds allocated to each Local Health Jurisdiction may only be used to supplement, rather than supplant, existing levels of services provided by the Local Health Jurisdiction.

Each Local Health Jurisdiction receiving funds shall annually certify to the department that its portion of this funding shall be used to supplement and not supplant all other specific local city, county, or city and county funds including, but not limited to, 1991 health local realignment and city, county, or city and county general fund resources utilized for Local Health Jurisdiction purposes, and excluding federal funds in this determination. See Attachment 2 for certification form.

Required Use of Funding

1. Each Local Health Jurisdiction must dedicate at least 70 percent of funds to support the hiring of permanent city or county staff, including benefits and training.
2. Remaining funds, not to exceed 30 percent, may be used for equipment, supplies, and other administrative purposes such as facility space, furnishings, and travel.

Workplan/Spend Plan Requirements

1. Each Workplan should be informed by a Community Health Assessment, Community Health Improvement Plan, and/or local Strategic Plan.
2. If a current Community Health Assessment and Community Health Improvement Plan has not yet been completed by your Local Health Jurisdiction, the state fiscal year 2022-2023 Workplan should describe how the Local Health Jurisdiction will identify and address relevant community health issues and provide a plan and target date for completion of a Community Health Assessment and Community Health Improvement Plan. A Community Health Assessment and Community Health Plan should be completed by December 30, 2023. Local Health Jurisdictions should

describe in the Workplan and Spend Plan what positions your Agency plans to hire and how it will support your local objectives in which you have direct influence in achieving.

3. The Workplan should include an evaluation plan and metrics.
4. All Local Health Jurisdictions will be required to measure and evaluate the process and outcome of hiring permanent staff.

Redirection of Funding

A Local Health Jurisdiction may direct a portion of their funds to another local health jurisdiction in support of regional capacity. The Local Health Jurisdiction should submit a letter of support to CDPH from the Local Health Jurisdiction in which these funds are directed to, along with a description of the regional capacity the funds will support. The letter should be included as an additional attachment to the submission package.

Submission Requirements:

1. Complete a Workplan and Spend Plan by September 15, 2022 and submit to CDPH at: FoPHfunding@cdph.ca.gov. See *Attachments 3 and 4*. Your Agency should consider the following when developing your Workplan and Spend Plan:
 - It is recommended that your Agency fund an administrative position to ensure fiscal accountability and reporting requirements of the various Future of Public Health funds. At least seventy (70%) percent of your Agency funds must go towards the hiring of permanent city or county staff. Your agency must complete the table in Attachment 3 (Workplan and Reporting) to indicate how many positions in each type of classification across the listed public health areas your Agency plans to hire.
 - Your Agency may dedicate up to 30% of the allocated funding to fund partners and/or contractors, or used for equipment, supplies and other administrative purposes such as current staff compensation, staff development, facility space, furnishings, and travel.
 - Your Agency is encouraged to recruit and give hiring preference to unemployed workers, underemployed workers, and a diversity of applicants from local communities who are qualified to perform the work. In addition, you are encouraged to work with applicants from your community.
 - Your Agency is encouraged to explore transitioning limited-term or contracted staff/positions previously funded through limited term federal funding into permanent positions for the city; county; or city and county
 - If your Agency will be dedicating a portion of your funds to another Local Health Jurisdiction to increase regional capacity, your Agency should submit a letter of support from the Local Health Jurisdiction receiving those funds. Adjustments should be reflected in the workplan and spend plan that is

submitted to CDPH for review and approval. The letter should be included as an additional attachment to the submission package.

2. Your Agency must also meet the following minimum requirements for these funds and include descriptions in your Agency's Workplan:
 - i. A description of how your Agency will achieve 24/7 health officer coverage.
 - ii. A description of how your Agency will meet your Community Health Assessment (CHA)/Community Health Improvement plan (CHIP) and/or local Strategic plan goals. How do you plan to measure/evaluate the impact of these funds? Please either attach a copy or provide links to your CHA, CHIP, and Strategic Plan or provide a date when these will become available.
 - iii. A description of how your Agency will use these funds to meet your local Health Jurisdiction equity goals.
 - iv. A description of how your Agency will use these funds to become or sustain capacity as a learning organization including continuous quality improvement and Results-Based Accountability/evaluation.
 - v. Commit to Health Officer and Health Director participation in Regional Public Health Office monthly or quarterly meetings as determined by the Region and CDPH
3. In advance of the Workplan and Spend Plan due date, your Agency should respond to CDPH acknowledging that you accept the allocation funds outlined in this letter.

Reporting Requirements:

As a recipient of the Future of Public Health Funding, the following reporting documents will be required:

For your convenience, your Contract Manager will issue reminders as these dates get closer.

1. Submit quarterly progress reports on hiring progress to CDPH following the schedule below. Starting with the quarter 2 progress report, provide status of timelines, goals, and objectives outlined in your workplan. See *Attachment 3*. Note, if your workplan is under review by CDPH and has not been approved by the progress report due date, you are still required to submit your progress report to CDPH.

Year/Quarter	Reporting Period	Due Date
Year 1/Q1	July 1, 2022 – September 30, 2022	October 30, 2022
Year 1/Q2	October 1, 2022 – December 31, 2022	January 30, 2023
Year 1/Q3	January 1, 2023 – March 31, 2023	April 30, 2023
Final	April 1, 2023 – June 30, 2023	July 30, 2023

2. Submit quarterly expenditure reports to CDPH following the schedule below. Expenditure reporting should be completed within your Spend Plan. Note, if your spend plan is under review by CDPH and has not been approved by the reporting due date, you are still required to submit your expenditure report to CDPH. See Attachment 4.

Year/Quarter	Reporting Period	Due Date
Year 1/Q1	July 1, 2022 – September 30, 2022	October 30, 2022
Year 1/Q2	October 1, 2022 – December 31, 2022	January 30, 2023
Year 1/Q3	January 1, 2023 – March 31, 2023	April 30, 2023
Final	April 1, 2023 – June 30, 2023	July 30, 2023

3. CDPH will provide a template to use to facilitate the reporting of these data metrics.

Reimbursement/Invoicing:

CDPH will reimburse your Agency upon receipt of invoice. In order to receive your reimbursements, please complete and submit your invoice(s) to:

FoPHfunding@cdph.ca.gov. See Attachment 5.

1. First Quarter Payment: CDPH will issue a warrant (check) to your Agency for 25% of your total allocation, this will be issued as an advance payment.
2. Future payments will be based on reimbursement of expenditures once the 25% advance payment has been fully expended. In order to receive future payments, your Agency must complete and submit reporting documentation within Attachments 3 and 4 following the due dates above within Reporting Requirements.
3. Your Agency must maintain supporting documentation for any expenditures invoiced to CDPH against this source of funding. Documentation should be readily available in the event of an audit or upon request from CDPH. Documentation should be maintained onsite for five years.

Thank you for the time your Agency has invested to strengthen public health capacity and preparedness to respond to future emergencies throughout California communities. We are hopeful that this funding will collectively achieve the goal of developing and strengthening California's public health workforce. CDPH is hosting a webinar on **July 14, 2022 from 11:00 AM – 12:00 PM** to go over the requirements and activities of this funding. If you have any questions or need further clarification, please reach out to FoPHfunding@cdph.ca.gov.

Sincerely,

A handwritten signature in blue ink that reads "Susan Fanelli". The signature is written in a cursive, flowing style.

Susan Fanelli
Chief Deputy Director
California Department of Public Health

Acknowledgement of Allocation Letter

Instruction: Please check one statement below, sign, and return to FoPHfunding@cdph.ca.gov

City & County of San Francisco acknowledges receipt of this Allocation letter and accepts the funds to be used as outlined under the Submission Requirements section.

City & County of San Francisco acknowledges receipt of this Allocation letter and does not accept the funds. **City & County of San Francisco** understands that these funds cannot be delegated to another Agency and CDPH will redistribute funds.

Name of Local Health Jurisdiction designated signee(s): _____

Title/Role: _____

Signature of Local Health Jurisdiction designee: _____

Date: _____

Attachments

- Attachment 1: Local Allocations Table
- Attachment 2: Certification Form
- Attachment 3: Workplan and Reporting
- Attachment 4: Spend Plan
- Attachment 5: Invoice

Future of Public Health (FoPH) Review Checklist

Local Health Jurisdiction Name: San Francisco Department of Public Health

Review Date: 10/14/2022

Initial Administrative Review:

Submission Requirements due by September 15, 2022:

Required Documents	Received/Not Received	Comments
Acknowledgment of Allocation Letter	received	Harbi-9/14
Annual Certification Form	received	Harbi-9/14
Workplan	received	Harbi-9/14
Minimum Requirements Responses Included	received	Harbi-9/14
Spend Plan	received	Harbi-9/14

Workplan Content:

1. FoPH Minimum Requirements

- Review Status
 - Approved – response meets all requirements and is approved as is, reviewer has no edits or recommendations.
 - Approved w/ Recommendations – response meets all requirements, but reviewer has recommendations/minor edits.
 - Needs Revision – the response is incomplete/missing, and more information/clarification is needed. **Highlight text in yellow for those that need revision.**

FoPH Minimum Requirements	Review Status (Approved, Approved w/ Recommendations, Needs Revision)	Comments
1. Describe how your local health jurisdiction achieves 24/7/ health office coverage. Include backup plans for times when the health officer is unavailable, such a Deputy Health Officer positions, contracts, or regional coverage agreements.	Approved	
2. Describe how these new funds will assist your jurisdiction in meeting your community health assessment/community health improvement plan and strategic plan goals. How do you plan to measure/evaluate the impact of these funds? Please either attach a copy or	Approved	

provide links to your CHA, CHIP and Strategic Plan or provide a date when these will become available.		
3. Describe how these new funds will assist your jurisdiction in meeting equity goals.	Approved	
4. Describe efforts your jurisdiction will take in becoming or sustaining capacity as a learning organization including continuous quality improvement and results-based accountability/evaluation.	Approved	
5. Commit to Health Officer and Health Director participation in the Regional Public Office monthly/quarterly meeting as determined by the Region and CDPH. (Select from dropdown)	Approved	
LHJ Questions and Comments		

General Feedback:

N/A

2. Staffing Plan

- Review Status
 - Approved – response meets all requirements and is approved as is, reviewer has no edits or recommendations.
 - Approved w/ Recommendations – response meets all requirements, but reviewer has recommendations/minor edits.
 - Needs Revision – the response is incomplete/missing, and more information/clarification is needed. **Highlight text in yellow for those that need revision.**

Workplan Staffing Considerations	Review Status (Approved/ Approved with Recommendations/Needs Revision)	Comments
List any anticipated challenges and/or barriers to hiring and/or technical assistance needs from CDPH	Approved	
If applicable, describe your strategies to overcome potential hiring barriers	Approved	

LHJ Questions and Comments

General Feedback:

N/A

3. Local Objectives & Quarterly Progress Report

- Review Status
 - Approved – response meets all requirements and is approved as is, reviewer has no edits or recommendations.
 - Approved w/ Recommendations – response meets all requirements, but reviewer has recommendations/minor edits.
 - Needs Revision – the response is incomplete/missing, and more information/clarification is needed. Highlight text in yellow for those that need revision.

Local Objective 1

	Review Status (Approved/Approved with Recommendations/Needs Revision)	Comments
SMART Objective	Needs Revision	SMART Objectives are time based. Please add an expected completion date within this objective statement.
Implementation Plan	Approved	
Evaluation Plan	Approved	
Issue Area/s	Approved	
Expected Achieve By Date	Approved	
LHJ Questions and Comments		

Objective 1 General Feedback:

N/A

Local Objective 2

	Review Status (Approved/Approved with	Comments
--	---	-----------------

	Recommendations/Needs Revision)	
SMART Objective	Approved	
Implementation Plan	Approved	
Evaluation Plan	Approved	
Issue Area/s	Approved	
Expected Achieve By Date	Approved	
LHJ Questions and Comments		

Objective 2 General Feedback:

N/A

Local Objective 3

	Review Status (Approved/Approved with Recommendations/Needs Revision)	Comments
SMART Objective	Needs Revision	SMART Objectives are time based. Please add an expected completion date within this objective statement.
Implementation Plan	Approved	
Evaluation Plan	Approved	
Issue Area/s	Approved	
Expected Achieve By Date	Approved	
LHJ Questions and Comments		

Objective 3 General Feedback:

N/A

From: [Altman, Claire \(DPH\)](#)
To: [Chan, Connie \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [Jalipa, Brent \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Thornhill, Jackie \(BOS\)](#); [Chung, Lauren \(BOS\)](#); [Aquallo, Daisy \(DPH\)](#); [Validzic, Ana \(DPH\)](#); [Wong, Greg \(DPH\)](#)
Subject: 4/5 Budget & Finance: DPH Retroactive Item
Date: Thursday, March 30, 2023 3:51:58 PM

Hello Supervisors Chan, Mandelman and Safai,

The Department of Public Health (DPH) will request approval for one (1) retroactive item at the April 5th Budget and Finance committee meeting. We've provided a brief description of the grant and our DPH representative. Please let us know if you have any questions.

File 230210 - Accept and Expend Grant and Amend the Annual Salary Ordinance - Retroactive - California Department of Public Health - Future of Public Health Funding - \$3,639,888 - Ordinance retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$3,639,888 from the California Department of Public Health for participation in a program, entitled "Future of Public Health Funding," for the period of July 1, 2022, through June 30, 2023; and amending Ordinance No. 162-22 (Annual Salary Ordinance File No. 220670 for Fiscal Years 2022-2023 and 2023-2024) to provide for the addition of 17 grant-funded full-time positions in Class 0923 Manager II (0.5 FTE), Class 0931 Manager III (0.25 FTE), Class 0941 Manager VI (0.25 FTE), Class 1823 Senior Administrative Analyst (0.25 FTE), Class 1824 Principal Administrative Analyst (0.25 FTE), Class 2586 Health Worker II (0.75 FTE), Class 2802 Epidemiologist I (0.5 FTE), Class 2803 Epidemiologist II (0.5 FTE), and 2830 Public Health Nurse (1.0 FTE).

- **Description:** The California Budget Act of 2022 provides \$300 million state general fund ongoing to California Department of Public Health (CDPH) starting in 2022-23 to support public health infrastructure at the state and local levels. Of the \$300 million annual investment (known as Future of Public Health (FoPH) funding), \$99.6 million is dedicated for state operations while \$200.4 million is annually allocated to 61 local health jurisdictions (LHJs) for local assistance, including San Francisco. This grant funds 17 full-time positions in DPH Population Health Division. Positions will be permanent and funded through recurring grant awards.
- **Reason for Retroactive Request:** DPH received the award letter on June 30th, 2022 for a grant start date of July 1st, 2022. The grant start date was predetermined by CDPH. Upon receiving the grant, DPH worked on the grant budget and plan for approval by the State. Once finalized, the DPH grants office began working on the accept and expend and amend the salary ordinance (ASO) process. DPH forwarded the ASO to the City Attorney's (CAT) office for review and approval on October 19th, 2022. It was then forwarded to the Department of Human Resources (DHR) for approval on October 28th. Once approved, the accept and expend documents were forwarded to the Controller's Office (CON) for review, revisions and approval. The legislative packet was finalized and forwarded to the Mayor's Office on December 22nd. It was approved by the Mayor's Office and submitted for introduction on February 28th, 2023.

- **DPH Representative:** Daisy Aguallo | Deputy Director Operations, People, & Infrastructure, Population Health Division, San Francisco Department of Public Health | email: daisy.m.aguallo@sfdph.org

Thank you for your time and consideration,

Claire

Claire Altman (Lindsay), MPH

Senior Health Planner | Office of Policy and Planning

San Francisco Department of Public Health

claire.altman@sfdph.org – updated email address

From: [Conine-Nakano, Susanna \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#); [LIFTON, HENRY \(CAT\)](#)
Cc: [Paulino, Tom \(MYR\)](#); [Wong, Greg \(DPH\)](#); [Rana, Shalini \(DPH\)](#)
Subject: Mayor -- Resolution -- Future of Public Health Funding
Date: Tuesday, February 28, 2023 4:58:09 PM
Attachments: [Mayor -- Resolution -- Future of Public Health Funding.zip](#)

Hello Clerks,

Attached for introduction to the Board of Supervisors is an Ordinance retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$3,639,888 from the California Department of Public Health for participation in a program entitled "Future of Public Health Funding," for the period of July 1, 2022, through June 30, 2023; and amending Ordinance No. 162-22 (Annual Salary Ordinance File No. 220670 for FYs 2022-2023 and 2023-2024) to provide for the addition of seventeen grant-funded full-time positions in Class 0923 Manager II (0.5 FTE), Class 0931 Manager III (0.25 FTE), Class 0941 Manager VI (0.25 FTE), Class 1823 Senior Administrative Analyst (0.25 FTE), Class 1824 Principal Administrative Analyst (0.25 FTE), Class 2586 Health Worker II (0.75 FTE), Class 2802 Epidemiologist I (0.5 FTE), Class 2803 Epidemiologist II (0.5 FTE), and 2830 Public Health Nurse (1.0 FTE).

[@LIFTON, HENRY \(CAT\)](#), can you please reply-all to confirm your approval? Thanks!

Please let me know if you have any questions.

Best,
Susanna

Susanna Conine-Nakano
Office of Mayor London N. Breed
City & County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 200
San Francisco, CA 94102
415-554-6147