CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

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May 31, 2019

TO: Budget and Finance Sub-Committee

FROM: Budget and Legislative Analyst

SUBJECT: June 5, 2019 Budget and Finance Sub-Committee Meeting

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Item 1 **File 19-0516**	**Department:** Department of Public Health (DPH)

EXECUTIVE SUMMARY

Legislative Objectives

- The proposed resolution would approve the first amendment to the contract between the Department of Public Health (DPH) and UCSF for behavioral health services for high-risk clients (1) increasing the contract amount by $39,659,443 from $9,616,508 to $49,275,951; and (2) extending the term by three years and six months, to commence July 1, 2019, for a total contract term of July 1, 2018, through December 31, 2022.

Key Points

- In June 2017, the Department of Public Health (DPH) issued a Request for Proposals (RFP) to solicit providers for intensive case management modality services in five subpopulation categories: (1) Adult Intensive Case Management, Full Services Partnerships (FSP) programming or Non-FSP programming, or both (2) Older Adult Intensive Case Management, (3) Forensic Full Service Partnership Program, (4) Intensive Hospital to Community Linkage Program; and (5) Assisted Outpatient Treatment Full Service Partnership Program. The University of California, San Francisco (UCSF) was selected under this solicitation for four subpopulation categories: (a) approval of the contract for two categories, Adult Intensive Case Management Non-FSP programming and Forensic FSP programming, is the subject of this resolution; and (b) the contract for two categories, Intensive Hospital to Community Linkage and Assisted Outpatient Treatment, was previously approved by the Board of Supervisors.
- DPH awarded a contract to UCSF for an initial one-year term from July 1, 2018 through June 30, 2019 in an amount not to exceed $9,616,508. Under this contract, UCSF provides full-service integrated outpatient behavioral services to 575 transitional age youth, adult, and/or older-adult clients identified by DPH each year. UCSF provides services to these clients as they transition from hospitals, jails, residential facilities, and other institutional settings to the community.

Fiscal Impact

- The proposed resolution would increase the not-to-exceed amount of the contract by $39,659,443, for a total not to exceed $49,275,951. According to DPH, the increased contract amount is necessary to allow for the continued provision and payment of services, as authorized under the original RFP, for the unduplicated 575 clients enrolled in the program. The average cost per client per year is $16,724 in FY 2018-19, increasing to $17,870 in FY 2021-22.

Recommendation

- Approve the proposed resolution.

MANDATE STATEMENT

City Charter Section 9.118(b) states that any contract entered into by a department, board or commission that (1) has a term of more than ten years, (2) requires expenditures of $10 million or more, or (3) requires a modification of more than $500,000 is subject to Board of Supervisors approval.

BACKGROUND

In June 2017, the Department of Public Health (DPH) issued a Request for Proposals (RFP) to solicit providers for intensive case management modality services in five subpopulation categories: (1) Adult Intensive Case Management, Full Services Partnerships (FSP) programming or Non-FSP programming, or both (2) Older Adult Intensive Case Management, (3) Forensic Full Service Partnership Program, (4) Intensive Hospital to Community Linkage Program; and (5) Assisted Outpatient Treatment Full Service Partnership Program. Three agencies responded to the RFP. A panel reviewed the proposals and scored them as shown in Table 1 below. The University of California, San Francisco (UCSF) was selected under this solicitation for four subpopulation categories: (a) approval of the contract for two categories, Adult Intensive Case Management Non-FSP programming and Forensic FSP programming, is the subject of this resolution; and (b) the contract for two categories, Intensive Hospital to Community Linkage and Assisted Outpatient Treatment, was previously approved by the Board of Supervisors.

Table 1: Proposals and Scores in RFP

Proposer	Score (out of 255)
1. Adult Intensive Case Management Programs, FSP Programming	
Family Services Agency of San Francisco	221.67
Hyde Street Community Services, Inc.	188.00
1. Adult Intensive Case Management Programs, Non-FSP Programming	
Family Services Agency of San Francisco	221.67
UCSF Citywide Case Management	215.50
2.Older Adult Intensive Case Management Programs, FSP & Non-FSP Programming	
Family Services Agency of San Francisco	211.25
3. Forensic FSP Programming	
UCSF Citywide Case Management	203.00
4.Intensive Hospital to Community Linkage, Non-FSP Programming	
UCSF Citywide Case Management	185.42
5.Assisted Outpatient Treatment FSP Programming	
UCSF Citywide Case Management	188.50

According to Mr. Mario Moreno, DPH Office of Contracts Management and Compliance Director, all responders to the RFP were selected in the categories for which proposals were submitted, and there was no minimum score required. According to Mr. Moreno, the RFP stated that DPH may award multiple top scoring qualified applicants in each category depending on the needs of the community and the needs of the project. The RFP also allowed for applicants to submit proposals in one or more of the five categories, and for DPH to select more than one applicant in each category. According to Mr. Moreno, UCSF has met the monitoring report objectives in FY 2016-17 for the Citywide Forensics FSP[1] program and Citywide Focus[2] program, achieving an overall score equal to Commendable/Exceeds Standards level.

DPH awarded a contract to UCSF for an initial one-year term from July 1, 2018 through June 30, 2019 in an amount not to exceed $9,616,508. Under this contract, UCSF provides full-service integrated outpatient behavioral services to 575 transitional age youth, adult, and/or older-adult clients identified by DPH each year. UCSF provides services to these clients as they transition from hospitals, jails, residential facilities, and other institutional settings to the community.

Outpatient services include:

- Case Management Brokerage: Services that assist a beneficiary to access needed medical, educational, social, prevocational, vocational, rehabilitative, other community services, including treatment planning and monitoring of client's progress.
- Mental Health Services: Individual or group therapies and interventions to provide reduction of mental disability and improvement or maintenance of functioning consistent with the goals of learning, development, independent living and enhanced self-sufficiency, and that are not provided as a component of adult residential services, crisis residential treatment services, crisis intervention, crisis stabilization, day rehabilitation or day treatment. Service activities may include but are not limited to assessment, plan development, therapy, rehabilitation and collateral service activities.
- Medication Support Services: Prescribing, administering, dispensing and monitoring of psychiatric or biological medications necessary to alleviate the symptoms of mental illness. This may include evaluation of the need for medication, evaluating of clinical effectiveness and side effects, obtaining informed consent, medication education and plan development.
- Crisis intervention Services: Emergency (unplanned) services, provided as an immediate therapeutic response, which includes a face-to-face contact when an individual exhibits acute psychiatric symptoms to alleviate problems, which, if untreated, present an imminent threat to the individual or others.

[1] The Citywide Forensics program serves 150 adults referred from the San Francisco Behavioral Health Court (BHC) partners. Clients suffer from serious mental illness, made more complicated with substance abuse and have long histories of felony level criminal justice involvement. The goal of the BHC is to engage clients in treatment under court supervision, as a way to resolve current criminal charges, reduce the likelihood for recidivism, and improve mental health outcomes.

[2] The Citywide Focus program serves 400 of the highest consumers of San Francisco Community Behavioral Health Services (CBHS) acute services with four culturally-focused Assertive Community Treatment (ACT) model teams.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would approve the first amendment to the contract between the Department of Public Health (DPH) and UCSF for behavioral health services for high-risk clients (1) increasing the contract amount by $39,659,443 from $9,616,508 for a total not to exceed $49,275,951; and (2) extending the term by three years and six months, to commence July 1, 2019, for a total contract term of July 1, 2018, through December 31, 2022. The scope of work will not change, as services will be consistent with the scope of work outlined in the original RFP.

The proposed first amendment would allow for a total contract term of four years and six months from July 1, 2018 through December 31, 2022. The original RFP currently grants authority for options of up to 10 years to extend this contract until December 31, 2027. According to Mr. Moreno, the initial one-year contract term was planned in order to provide an initial review period for DPH to work with the contractor to ensure that their services aligned with City, department, and funding goals. This initial period also allowed both parties to finalize contract boilerplate terms and negotiations between UCSF and SFDPH.

FISCAL IMPACT

The amount of the existing contract between DPH and UCSF during the initial one-year term between July 1, 2018 and June 30, 2019 is $9,616,508. According to Mr. Moreno, contract expenditures will be fully expended through the end of the initial term because the contract reimbursement method is based on a capitated rate, in which the contractor is paid a fixed, pre-arranged monthly payment for each enrolled client. DPH states that UCSF is at full capacity with an unduplicated 575 clients enrolled in the program.

The proposed resolution would increase the not-to-exceed amount of the contract by $39,659,443, for a total not to exceed $49,275,951. According to Mr. Moreno, the increased contract amount is necessary to allow for the continued provision and payment of services, as authorized under the original RFP, for the unduplicated 575 clients enrolled in the program. The average cost per client per year is $16,724 in FY 2018-19, increasing to $17,870 in FY 2021-22.

The sources and uses of funds are shown in Table 2 below.

Table 2. Sources and Uses of Funds in UCSF Contract

Sources	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23 (through 12/31/22)	Total
Federal Short Doyle Medi-Cal Federal Financial Participation [3]	$4,453,520	$4,453,520	$4,453,520	$4,453,520	$2,226,760	$20,040,840
State Adult 1991 Mental Health Realignment (Adults) [4]	2,276,680	2,276,680	2,276,680	2,276,680	1,138,340	10,245,060
County General Funds (Adults)	1,884,792	2,099,608	2,319,222	2,543,742	1,386,639	10,234,003
Mental Health Services Act Match (Adults)	1,001,516	1,001,516	1,001,516	1,001,516	500,757	4,506,822
Total Sources of Funds	*$9,616,508*	*$9,831,324*	*$10,050,938*	*$10,275,458*	*$5,252,497*	*$45,026,725*
Contingency (12%)		1,179,759	1,206,113	1,233,055	630,300	4,249,226
Total Not-to-Exceed Amount						**$49,275,951**

Uses	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Total
Citywide Focus	$6,947,822	$6,947,822	$6,947,822	$6,947,822	$3,473,911	$31,265,199
Citywide Forensics	2,458,564	2,458,564	2,458,564	2,458,564	1,229,282	11,063,538
General Fund Cost of Doing Business	210,122	424,938	644,552	869,072	549,303	2,697,988
Subtotal	*$9,616,508*	*$9,831,324*	*$10,050,938*	*$10,275,458*	*$5,252,497*	*$45,026,725*
Contingency (12%)		1,179,759	1,206,113	1,233,055	630,300	4,249,226
Total Not-to-Exceed Amount						**$49,275,951**

The contract budget provides for an annual Cost of Doing Business for projected cost escalation, which is subject to appropriation by the Board of Supervisors in the annual budget. The funding escalation of 2.5 percent is already in the FY19-20 City budget, due to the City's two-year budgeting. As such, the portion subject to future appropriation begins in FY20-21.

RECOMMENDATION

Approve the proposed resolution.

[3] This is Federal Medi-Cal funding, in which for every dollar billed, DPH is reimbursed 50 cents for eligible clients. In this program, every client is Medi-Cal eligible. To be reimbursed by Federal Medi-Cal, DPH submits a claim representing 100 percent of the cost, of which Federal Medi-Cal will reimburse 50 percent and DPH must provide an equal 50 percent of matching funds.

[4] This is State Realignment funding provided to DPH, and used as a match to draw down the Federal Medi-Cal funding (i.e. the other 50 cents).

Items 2 and 3 **Files 19-0482 and 19-0483**	**Department:** San Francisco International Airport (Airport)

EXECUTIVE SUMMARY

Legislative Objectives

File 19-0482: Resolution authorizing the Airport Commission to (1) accept and expend a grant for the Voluntary Airport Low Emissions Program under the Airport Improvement Program in the amount of $5,026,871 and any additional amounts up to 15% of the original grant, that may be offered from the Federal Aviation Administration for the purchase and installation of electrical ground service equipment infrastructure and charging stations for the period of September 1, 2019, through March 31, 2021; (2) commit to providing $1,675,624 in matching funds; and (3) affirm the Planning Department's determination under the California Environmental Quality Act. The resolution should be amended to correctly state that the grant amount is $5,026,871, rather than $6,750,000 as written in the resolution.

File 19-0483: Resolution authorizing the Airport Commission to (1) accept and expend a grant in the amount of $15,600,000 and any additional amounts up to 15 percent of the original grant, that may be offered from the Federal Aviation Administration for the continuation and expansion of the Noise Insulation Program for the period from October 1, 2018 through September 30, 2023; and (2) commit to providing $3,906,709 in matching funds. The Airport Commission approved acceptance of the proposed grant in April 2019. Although the grant period began at the beginning of the federal fiscal year on October 1, 2018, according to the Airport, the actual grant start date is anticipated in approximately September 2019.

Key Points

- In 2004, the Federal Aviation Administration (FAA) created the Voluntary Airport Low Emissions (VALE) Program under the Airport Improvement Program (AIP). The purpose of the grant program is to encourage airport implementation of clean technology projects that improve air quality. The VALE Program helps airports meet their state-related air quality responsibilities under the Clean Air Act. (File 19-0482)
- In October 2017, the Airport Commission approved the implementation of the Replacement and Second Chance Initiative, which provides for the replacement of failed noise insulation of properties, and the acoustic treatment of properties not previously insulated because owners did not participate in the Noise Insulation Program in previous phases. (File 19-0483)

Recommendations

- Amend File 19-0482 to correctly state that the grant amount is $5,026,871.
- Approve the proposed resolution as amended (File 19-0482).
- Approve the proposed resolution (File 19-0483).

MANDATE STATEMENT

City Administrative Code Section 10.170-1 states that accepting Federal, State, or third-party grant funds in the amount of $100,000 or more, including any City matching funds required by the grant, is subject to Board of Supervisors approval.

BACKGROUND

Voluntary Airport Low Emission Program Grant (19-0482)

In 2004, the Federal Aviation Administration (FAA) created the Voluntary Airport Low Emissions (VALE) Program under the Airport Improvement Program (AIP)[1]. The purpose of the grant program is to encourage airport implementation of clean technology projects that improve air quality. The VALE Program helps airports meet their state-related air quality responsibilities under the Clean Air Act[2]. The AIP VALE Program provides for reimbursement by the FAA of up to 75 percent of the allowable VALE project costs.

The San Francisco International Airport (Airport) applies for AIP VALE grants when there are AIP VALE eligible projects planned for the applicable federal fiscal year[3]. The Airport's proposed VALE project is for electrical ground service equipment (eGSE)[4] infrastructure and charging stations. The project is the first phase of an Airport-wide strategy to equip all gates with the electrical infrastructure necessary to operate eGSE in order to reduce fuel use and diesel emissions.

Noise Insulation Program Grant (19-0483)

In October 2017, the Airport Commission approved the implementation of the Replacement and Second Chance Initiative, which provides for the replacement of failed noise insulation of properties, and the acoustic treatment of properties not previously insulated because owners did not participate in the Noise Insulation Program in previous phases. In July 2018, the Airport Commission authorized the acceptance and expenditure of Federal Fiscal Year 2018 FAA grant funds for the continuation and expansion of the Airport's Noise Insulation Program in the amount of $20,000,000, which was later modified to $15,600,000 to reflect a more realistic estimate of the funds that can be expended during the four-year period of the grant. Subsequent phases of the program will be planned with future grants.

[1] The Airport Improvement Program (AIP) provides grants to public agencies — and, in some cases, to private owners and entities — for the planning and development of public-use airports that are included in the National Plan of Integrated Airport Systems (NPIAS).

[2] The Clean Air Act, codified at 42 United States Code. § 7401 et seq, is a comprehensive federal response to address air pollution.

[3] Federal fiscal year begins on October 1 and ends on September 30.

[4] Ground Service Equipment includes service vehicles that provide service to the aircraft between flights. These service vehicles provide a support function to the operations of aircraft when parked at the terminal gates of an airport. These vehicles provide for services such as cargo and baggage loading/unloading, pushback for aircrafts, tugs, food and beverage catering, potable water, aircraft refueling, lavatory waste tank drainage, engine/fuselage examination and maintenance, etc.

Under the Noise Insulation Program, properties are considered if they are located within the minimum thresholds (defined as 65 decibels Community Noise Equivalent Level) on the Noise Exposure Map or are part of contiguous neighborhoods partially within certain areas around the Airport. The Airport has identified approximately 300 potential properties that could be eligible for noise insulation work. For planning purposes, the Airport is assuming approximately 150 to 180 of these 300 properties will actually be insulated through 2023[5].

DETAILS OF PROPOSED LEGISLATION

The proposed resolutions would authorize the Airport to accept and expend the following grants:

File 19-0482: Resolution authorizing the Airport Commission to (1) accept and expend a grant for the Voluntary Airport Low Emissions Program under the Airport Improvement Program in the amount of $5,026,871 and any additional amounts up to 15% of the original grant, that may be offered from the Federal Aviation Administration for the purchase and installation of electrical ground service equipment infrastructure and charging stations for the period of September 1, 2019, through March 31, 2021; (2) commit to providing $1,675,624 in matching funds; and (3) affirm the Planning Department's determination under the California Environmental Quality Act. The resolution should be amended to correctly state that the grant amount is $5,026,871, rather than $6,750,000 as written in the resolution.

The total VALE project budget of $6,702,495 ($5,026,871 in FAA funds, $1,675,624 in required local matching funds) will be used to purchase and install 125 eGSE charging ports with supporting electrical infrastructure in Boarding Areas D (Terminal 2) and G (International Terminal). These eGSE ports will enable Phase I of the Airport's Ground Service Equipment electrification strategy, which aims to equip all gates with the electrical infrastructure necessary to operate eGSE to reduce fuel and diesel emissions.

The FAA's AIP grant program requires participating airports to provide a local match. The federal share of project costs on an AIP grant varies by airport size and is generally 75 percent for large hub airports. Since the San Francisco International Airport is a large hub airport, the federal share is up to 75 percent, and the Airport will need to provide a local match of 25 percent.

File 19-0483: Resolution authorizing the Airport Commission to (1) accept and expend a grant in the amount of $15,600,000 and any additional amounts up to 15 percent of the original grant, that may be offered from the Federal Aviation Administration for the continuation and expansion of the Noise Insulation Program for the period from October 1, 2018 through September 30, 2023; and (2) commit to providing $3,906,709 in matching funds.

[5] According to the Airport, between the early 1980s and early 2000s, more than 15,200 properties were insulated under the Noise Insulation Program. In the most recent phases (between 2008 and 2016), the Noise Insulation Program has included insulation of 58 properties. The current phase (to be completed in the fall of 2019) will involve insulation of nine properties.

The Airport Commission approved acceptance of the proposed grant in April 2019. Although the grant period began at the beginning of the federal fiscal year on October 1, 2018, according to the Airport, the actual grant start date is anticipated in approximately September 2019.

The purpose of the grant is to provide funding to support the Airport's Noise Insulation Program, which provides sound insulation to properties located within certain areas around the Airport to reduce the interior noise levels caused by aircraft activity. The properties will be considered for the program if located inside the current 65-decibel Noise Exposure Map (NEM) developed by the Airport and accepted by the FAA, or are part of contiguous neighborhoods adjacent to the NEM. According to the Airport, as of May 2019, it is estimated that about 150-180 properties will be included in the 2019-2023 Phase of the Noise Insulation. These properties are in San Bruno, South San Francisco, and Daly City. Owners of the uninsulated properties will have their properties acoustically treated, reducing the interior noise level by 5 decibels or more. The Airport states that it is expected that this phase of the program will benefit approximately 450-540 people.

The FAA's AIP grant program requires participating airports to provide a local match. The federal share of project costs on an AIP environmental/noise grant is 80 percent. Therefore, the Airport will need to provide a local match of 20 percent.

FISCAL IMPACT

Voluntary Airport Low Emissions Program Grant (19-0482)

The total budget for the VALE project is approximately $6,702,495. The FAA grant will fund $5,026,871, and the Airport will fund $1,675,624 of the total project costs. The source of the local matching funds is General Airport Revenue Bonds. Table 1 below summarizes grant funding for the VALE project.

Table 1. VALE Project Grant Budget

`	FAA Grant Funds (75%)	Airport/Local Match Funds (25%)	Total Project Cost
Engineering (design and construction of the project)	$300,000	$100,000	$400,000
Project Management (planning, executing, controlling of the project teams, schedule, and budget)	$150,000	$50,000	$200,000
Construction Services (support for project planning, procurement, inspection, safety, quality control, document control, payment)	$300,000	$100,000	$400,000
Airfield Operations (Airfield safety officers to escort construction crew, inspectors, etc. onto the airfield operations area where access is limited and controlled)	$112,500	$37,500	$150,000
San Francisco Police Department (police stationed at the airfield checkpoints)	$37,500	$12,500	$50,000
Specialized Services (support for independent cost estimate)	$37,500	$12,500	$50,000
Reprographics (support for documentation needs)	$1,500	$500	$2,000
Construction Contract (contract for electrical infrastructure, eGSE charging stations and cloud software)	$3,716,246	$1,238,749	$4,954,995
10% Contingency (allowances for unknown risks associated with a project)	$371,625	$123,875	$495,500
Total Cost	**$5,026,871**	**$1,675,624**	**$6,702,495**

According to the Airport, approximately $176,530 has been expended towards the project on internal design and project management costs. No grant funds have been encumbered or expended. If the grant is approved by the Board of Supervisors and awarded, eligible internal design and project management support services costs incurred after the grant award may be submitted to the FAA for reimbursement. The Airport does not anticipate incurring any ongoing costs once the project is complete and grant funds expire.

Noise Insulation Program Grant (19-0483)

The total budget for the Noise Insulation Program grant project is $19,506,709. The FAA grant will fund $15,600,000, and the Airport will fund $3,906,709 of the total project costs. The source of the local matching funds is General Airport Revenue Bonds. Table 2 below summarizes grant funding for the Noise Insulation Program project.

Table 2. Noise Insulation Program Grant Budget

Category	**FAA Grant Funds (80%)**	**Airport/Local Match Funds (20%)**	**Total Project Cost**
Project Start-Up	$472,852	$118,214	$591,066
Homeowner Selection Process	$534,100	$133,526	$667,626
Pre-Design Process	$590,109	$147,528	$737,637
Plans and Specifications	$459,215	$114,804	$574,019
Bid, Award, and Contractor Selection	$43,659	$10,915	$54,574
Pre-Construction Process	$188,977	$47,245	$236,222
Construction Process	$1,159,237	$289,810	$1,449,047
Project Completion	$354,204	$88,552	$442,756
General Project Tasks	$809,152	$202,288	$1,011,440
Scheduling	$195,888	$48,972	$244,860
Reimbursable Expenses	$689,969	$172,493	$862,462
Subtotal Consulting Services	*$5,497,362*	*$1,374,347*	*$6,871,709*
Construction Cost ($65,000 x 180 units)	$9,360,000	$2,340,000	$11,700,000
Architectural/Engineering Fees (SFO internal labor)	$742,638	$192,362	$935,000
Total Project Budget	**$15,600,000**	**$3,906,709**	**$19,506,709**

According to the Airport, the Noise Insulation Program grant funds will be used to provide for the noise insulation of properties to minimize the impact of aircraft noise in neighboring communities. The scope of work includes outreach and analysis to confirm each property's eligibility, acoustical testing, and design and construction of noise insulation improvements.

According to the Airport, approximately $5,000 - $10,000 of necessary preliminary work has been expended towards the project on planning costs. No grant funds have been encumbered or expended. If the grant is approved by the Board of Supervisors and awarded, eligible planning costs incurred after the grant award may be submitted to the FAA for reimbursement. The Airport does not anticipate incurring any ongoing costs once the project is complete and grant funds expire.

RECOMMENDATIONS

- Amend File 19-0482 to correctly state that the grant amount is $5,026,871.
- Approve the proposed resolution as amended (File 19-0482).
- Approve the proposed resolution (File 19-0483).

Item 6 **File 19-0488**	**Department:** Department of Public Health (DPH)

EXECUTIVE SUMMARY

Legislative Objectives

- The proposed resolution would approve the first amendment to the contract between the Department of Public Health (DPH) and Instituto Familiar de la Raza for behavioral health services to (1) increase the contract amount by $18,912,545 from $9,883,350 for a total not to exceed amount of $28,795,895; and (2) extend the term by five years, for a total contract term of seven years from July 1, 2018, through June 30, 2025.

Key Points

- The contract is for 16 behavioral health programs serving adults, children, and families. These programs include adult outpatient, integration of primary care and behavioral health, children's outpatient services, Medi-Cal Early and Periodic Screening, Diagnostic, and Treatment program, State Mental Health Services Act prevention and early intervention programs with children and youth, and programs targeted to transitional age youth.
- DPH entered into a one-year contract with Instituto Familiar de la Raza from July 18, 2018 through June 30, 2019. Instituto Familiar de la Raza was selected through competitive Request for Proposals (RFP) or Request for Qualifications (RFQ) for 15 of the programs, and selected as a sole source provider for one program. The respective RFPs/RFQs advertised different end dates between 2020 and 2027. The contract, which extends to 2025, provides for end dates of the various programs that are consistent with the respective RFPs/RFQs.

Fiscal Impact

- The proposed resolution would increase the not-to-exceed amount of the contract by $18,912,545, for a total not to exceed amount of $28,795,895. The sources and uses of funds are shown in Table 2 below. Total base contract funding (not including potential contingencies) is approximately 51 percent federal and State funds, and 49 percent City General Fund.

Recommendation

- Approve the proposed resolution.

MANDATE STATEMENT

City Charter Section 9.118(b) states that any contract entered into by a department, board or commission that (1) has a term of more than ten years, (2) requires expenditures of $10 million or more, or (3) requires a modification of more than $500,000 is subject to Board of Supervisors approval.

BACKGROUND

The proposed resolution would approve the first amendment to the contract between the Department of Public Health (DPH) and Instituto Familiar de la Raza for behavioral health services to (1) increase the contract amount by $18,912,545 from $9,883,350 for a total not to exceed amount of $28,795,895; and (2) extend the term by five years, for a total contract term of seven years from July 1, 2018, through June 30, 2025.

The programs covered by the contract, and the respective solicitations, are shown in Table 1 below.

Table 1: Requests for Proposals/Qualifications for Instituto Familiar de la Raza Contract

Program	RFP/RFQ	Potential Contract Term Under RFP/RFQ
Adult Outpatient-Behavioral Health Clinic	RFP 8-2017	1/1/2018 – 12/31/2027
Behavioral Health Primary Care Integration	RFP 8-2017	1/1/2018 – 12/31/2027
Indigena Health & Wellness Collaborative	RFP 18-2016	1/1/2017 – 12/31/2022
Child Outpatient Behavioral Health Services	RFP 1-2017	1/1/2018 – 12/31/2027
Child Outpatient Behavioral Health Clinic-EPSDT [a]	RFP 1-2017	1/1/2018 – 12/31/2027
Early Intervention - Childcare Mental Health Consultation Initiative	RFQ 16-2018	1/1/2019 – 6/30/2024
Intensive Supervision and Clinical Services (ISCS)/EPSDT Services	DCYF 2018-2023	7/1/2018 – 6/30/2023
ISCS/Families First	DCYF 2018-2023	7/1/2018 – 6/30/2023
MHSA Prevention & Early Intervention-School-Based Youth-Centered Wellness [b]	RFQ 17-2016	7/1/2017 – 6/30/2023
MHSA Early Childhood Mental Health Consultation (ECMHC)	RFQ 16-2018	1/1/2019 – 6/30/2024
Transitional Age Youth (TAY) Engagement & Treatment - Latino	RFQ 15-2017	1/1/2018 – 12/31/2024
TAY Engagement & Treatment - Latino	RFQ 15-2017	1/1/2018 – 12/31/2023
MHSA PEI ECMHC Training	RFQ 16-2018	1/1/2019 – 6/30/2024
Semillas de Paz	Sole source approved by Health Commission June 6, 2018	
Full Service Partnership - Strong Parents And Resilient Kids (SPARK)	RFQ 14-2015	7/1/2015 – 6/30/2020
Day Laborer	RFP 8-2017	1/1/2018 – 12/31/2027

[a] EPSDT is the Early and Periodic Screening, Diagnostic, and Treatment, funded by federal Medicaid
[b] MHSA is the State Mental Health Services Act

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would approve the first amendment to the contract between the Department of Public Health (DPH) and Instituto Familiar de la Raza for behavioral health services to (1) increase the contract amount by $18,912,545 from $9,883,350 for a total not to exceed amount of $28,795,895; and (2) extend the term by five years, for a total contract term of seven years from July 1, 2018, through June 30, 2025. The scope of work will not change, as services will be consistent with the scope of work outlined in the original competitive solicitations.

As shown in Table 1 above, contracting authority under six of the eight competitive solicitations[1] will expire before the proposed end of the contract term on June 30, 2025, so funding for the programs covered by these solicitations would expire prior to the end of the contract term. DPH anticipates that RFPs will be issued before the current RFP expiration date per contract to ensure continuity of services, contingent on funding availability.

FISCAL IMPACT

According to Mr. Mario Moreno, Director of Contract Management & Compliance at DPH, actual contract expenditures as of May 29, 2019 total $4,455,631, and DPH projects total expenditures for FY 2018-19 of $4,797,725.

The proposed resolution would increase the not-to-exceed amount of the contract by $18,912,545, for a total not to exceed amount of $28,795,895. The sources and uses of funds are shown in Table 2 below. Total base contract funding (not including potential contingencies) is approximately 51 percent federal and State funds, and 49 percent City General Fund.

As shown in Table 2 below, the annual contract amounts decrease as RFP/RFQs expire. According to Mr. Moreno, it has not yet been determined whether a new solicitation will be issued to extend the programs and services for the RFPs that have end dates as early as 2020.

RECOMMENDATION

Approve the proposed resolution.

[1] RFP 18-2016, RFQ 16-2018, DCYF 2018-2023, RFQ 17-2016, RFQ 15-2017, and RFQ 14-2015.

Table 2: Sources and Uses of Funds for Proposed Contract Amendment

Sources	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total
Federal and State Funds								
Federal Financial Participation Medi-Cal	$805,258	$825,390	$571,540	$585,827	$600,472	$467,680	$442,053	$4,298,220
1991 Mental Health Realignment	104,442	107,053	109,729	112,472	115,284	118,166	121,120	788,266
State MH Child Wellness Center	50,000	51,250	52,531	53,844	55,190	56,570	57,984	377,369
State Mental Health Services Act - Prevention and Early Intervention Match	12,500	12,812	13,132	13,460	13,797	7,071	--	72,772
State Mental Health Services Act	1,209,888	1,240,135	850,889	872,163	742,036	250,576	--	5,165,687
Early & Periodic Screening, Diagnosis, Treatment/Public Safety Realignment	562,210	576,265	316,187	324,091	332,195	214,592	197,133	2,522,673
Federal and State Funds Subtotal	*$2,744,298*	*$2,812,905*	*$1,914,008*	*$1,961,857*	*$1,858,974*	*$1,114,655*	*$818,290*	*$13,224,987*
City General Fund								
General Fund	$807,412	$827,597	$783,278	$802,861	$822,931	$656,416	$659,260	$5,359,755
General Fund – Cost of Doing Business	5,246	5,377	5,510	5,648	5,789	2,101		29,671
HSA Work Order – Childcare Mental Health Consultation	380,366	389,875	399,622	409,613	419,853	430,349	--	2,429,678
HSA Work Order – 0-5	155,000	158,875	--	--	--	--	--	313,875
HSA Work Order – Pre-School for All	440,432	451,443	462,729	474,297	486,154	498,308	--	2,813,363
DCYF Work Order – Child Care	77,181	79,111	81,089	83,116	85,194	87,324	--	493,015
DCYF Work Order – Violence Prevention	135,477	138,864	142,336	145,894	149,541	--	--	712,112
CFC Work Order – School Readiness	52,313	53,621	54,962	56,336	57,744	59,188	--	334,164
General Fund Subtotal	*$2,053,427*	*$2,104,763*	*$1,929,526*	*$1,977,765*	*$2,027,206*	*$1,733,686*	*$659,260*	*$12,485,633*
Total Sources of Funds	**$4,797,725**	**$4,917,668**	**$3,843,534**	**$3,939,622**	**$3,886,180**	**$2,848,341**	**$1,477,550**	**$25,710,620**
Contingency (12%)	575,727	590,120	461,224	472,755	466,342	341,801	177,306	3,085,275
Total Not-to-Exceed Amount	**$5,373,452**	**$5,507,788**	**$4,304,758**	**$4,412,377**	**$4,352,522**	**$3,190,142**	**$1,654,856**	**$28,795,895**

Uses	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Total
Adult Outpatient-Behavioral Health Clinic	$618,571	$634,035	$649,886	$666,133	$682,786	$699,856	$717,352	$4,668,619
Behavioral Health Primary Care Integration	98,468	100,930	103,453	106,039	108,690	111,407	114,192	743,179
Indigena Health & Wellness Collaborative	275,287	282,169	289,223	296,454	151,933			1,295,066
Child Outpatient Behavioral Health Services	119,250	122,231	125,287	128,419	131,629	134,920	138,293	900,029
Child Outpatient Behavioral Health Clinic-EPSDT	386,601	396,266	406,173	416,327	426,735	437,403	448,338	2,917,843
Early Intervention - Childcare Mental Health Consultation Initiative	1,003,210	1,028,290	1,053,997	1,080,347	1,107,356	1,135,040	--	6,408,240
Intensive Supervision and Clinical Services (ISCS)/EPSDT Services	386,898	396,570	406,484	416,646	427,062	--	--	2,033,660
ISCS/Families First	146,747	150,416	154,176	158,030	161,981	--	--	771,350
MHSA Prevention & Early Intervention-School-Based Youth-Centered Wellness	194,380	199,240	204,221	209,327	214,560	--	--	1,021,728
MHSA Early Childhood Mental Health Consultation (ECMHC)	81,410	83,445	85,531	87,669	89,861	92,108	--	520,024
Transitional Age Youth (TAY) Engagement & Treatment - Latino	250,000	256,250	262,656	269,222	275,953	141,426	--	1,455,507
TAY Engagement & Treatment - Latino	25,000	25,625	26,266	26,923	27,596	14,143	--	145,553
MHSA PEI ECMHC Training	21,311	21,844	22,390	22,950	23,524	24,112	--	136,131
Semillas de Paz	479,000	490,975	--	--	--	--	--	969,975
Full Service Partnership - Strong Parents And Resilient Kids (SPARK)	660,393	676,903	--	--	--	--	--	1,337,296
Day Laborer	51,199	52,479	53,791	55,136	56,514	57,927	59,375	386,421
Subtotal	*$4,797,725*	*$4,917,668*	*$3,843,534*	*$3,939,622*	*$3,886,180*	*$2,848,342*	*$1,477,550*	*$25,710,620*
Contingency (12%)	575,727	590,120	461,224	472,755	466,342	341,801	177,306	3,085,275
Total Not-to-Exceed Amount	**$5,373,452**	**$5,507,788**	**$4,304,758**	**$4,412,377**	**$4,352,521**	**$3,190,143**	**$1,654,856**	**$28,795,895**

Item 7 File 19-0486	Department: San Francisco Public Utilities Commission (SFPUC)

EXECUTIVE SUMMARY

Legislative Objectives

- The proposed resolution would authorize the General Manager of the San Francisco Public Utilities Commission (SFPUC) to execute a professional services agreement with AECOM Technical Services, Inc. to provide construction management services for the proposed Mountain Tunnel Improvement Project for a total not to exceed of $24,500,000 with the duration of eight years, approximately July 1, 2019 through June 30, 2027.

Key Points

- The Mountain Tunnel is currently used to deliver water from the Hetch Hetchy Reservoir into the Priest Reservoir in Tuolumne County, as part of the SFPUC complex water supply system from Hetch Hetchy Valley in Yosemite National Park to the San Francisco Bay Area. In 2012, SFPUC conducted a needs assessment and preliminary screening of options for the Mountain Tunnel. In 2013, the SFPUC evaluated alternative projects for the Mountain Tunnel, and concluded that a new bypass tunnel would be more cost effective than repairs on the existing 11-mile long lined section of the tunnel. In 2016, the City’s Technical Advisory Panel advised the City to reconsider a tunnel repair alternative. In response, SFPUC conducted a more comprehensive inspection of the tunnel. Between 2016 and 2019, the SFPUC completed three projects to complete interim repairs on the Mountain Tunnel and improve access to the tunnel to allow for increased inspection.
- SFPUC selected AECOM through a competitive Request for Proposals (RFP) in November 2018 to provide construction management services for the proposed Mountain Tunnel Improvement Project. The SFPUC is currently completing the project design and environmental documentation, and expects finalization in the late fall of 2019. According to the proposed resolution, the authorization of the contract is not approval of the project, as the City retains sole and absolute discretion to terminate the contract for any reason, including as a result of any decision that the SFPUC may make separately about the proposed project. The City will separately consider approval of the project following completion of the environmental review.

Fiscal Impact

- The current Mountain Tunnel project budget is $238,218,951, funded by Hetch Hetchy Power bonds and Hetch Hetchy Water bonds, previously approved by the Board of Supervisors. According to SFPUC, the construction management contract of $24,497,476, equal to approximately 21.7 percent of the construction budget of $162,199,631 (which is part of the total project budget of $238,218,951) is equal to industry standards for such costs.

Recommendation

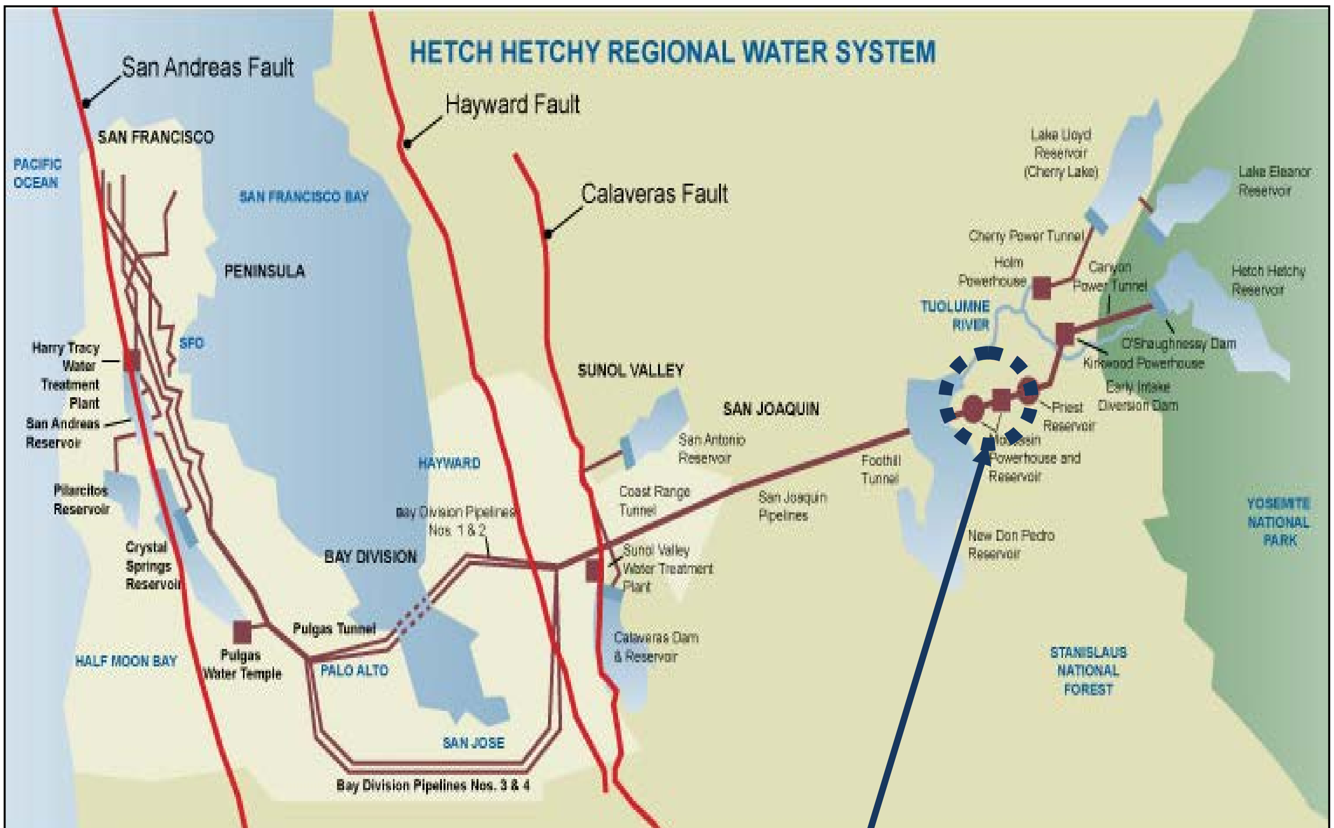
- Approve the proposed resolution.

MANDATE STATEMENT

City Charter Section 9.118(b) states that any contract entered into by a department, board or commission that (1) has a term of more than ten years, (2) requires expenditures of $10 million or more, or (3) requires a modification of more than $500,000 is subject to Board of Supervisors approval.

BACKGROUND

The Mountain Tunnel is currently used to deliver water from the Hetch Hetchy Reservoir into the Priest Reservoir in Tuolumne County, as part of the San Francisco Public Utilities Commission's (SFPUC) complex water supply system from Hetch Hetchy Valley in Yosemite National Park to the San Francisco Bay Area.



Mountain Tunnel
Completed in 1925
18.9 miles long
From Early Intake to Priest Reservoir

Constructed between 1917 and 1925, the Mountain Tunnel has been in service for more than 90 years. In 2008, a comprehensive inspection of the Mountain Tunnel concluded that certain sections of the lining had deteriorated significantly, making the Tunnel vulnerable to seismic events, rock falls, diminished water quality and decreased hydroelectric generation capacity.

Mountain Tunnel Inspections and Interim Repairs

In 2012, SFPUC conducted a needs assessment and preliminary screening of options for the Mountain Tunnel. In 2013, the SFPUC evaluated alternative projects for the Mountain Tunnel, and concluded that a new bypass tunnel would be more cost effective than repairs on the existing 11-mile long lined section of the tunnel.

In 2016, the City's Technical Advisory Panel advised the City to reconsider a tunnel repair alternative. In response, SFPUC conducted a more comprehensive inspection of the tunnel. Between 2016 and 2019, the SFPUC completed three projects to complete interim repairs on the Mountain Tunnel and improve access to the tunnel to allow for increased inspection. These three interim projects rehabilitated access roads, improved entryways to allow for larger equipment to enter the tunnel for inspection and repairs, completed physical inspection and mapping of all significant defects in tunnel lining, and repaired critical sections of the tunnel lining to prevent eminent lining collapse. The total cost of these inspections and interim repairs was approximately $33.4 million. The comprehensive inspection found that the tunnel was still structurally sound but needed repair. SFPUC used the findings of the inspection to design a new project, the Mountain Tunnel Improvements Project.

In October 2018, the SFPUC issued a request for proposals for construction management services for the Mountain Tunnel Improvements Project. These services specifically included pre-construction services, such as review of project design and bidding support assistance, and construction services including construction contract administration, tunnel inspection, civil and environmental inspection, lab testing, start-up and testing assistance, commissioning, construction safety inspection, and document control.

In November 2018, the SFPUC received proposals from five firms: (1) AECOM Technical Services, Inc., (2) EPC Consultants, Inc., (3) Mott MacDonald, (4) Parsons Water & Infrastructure Inc., and (5) Stantec/SchnabelJV. A panel of four, consisting of two SFPUC staff members, one project manager from Santa Clara Valley Water District, and one project manager from the Department of Public Works, reviewed the proposals. Four firms invited to an interview were scored on their written proposal, community benefits, oral interview, and overhead profit score. Due to the size of the contract, the LBE Bonus did not apply. The proposals and scores are shown on Table 1 below.

Table 1: Proposals and Scores

Proposer	Written Proposal (500)	Community Benefits (50)	Oral Interview (350)	Overheard and Profit (100)	Overall Score (1000)
AECOM Technical Services, Inc.	414.235	36.288	320.540	50.000	**821.063**
EPC Consultants, Inc.	398.888	44.369	321.260	50.000	**814.516**
Mott MacDonald	422.921	29.688	330.370	35.000	**817.978**
Parsons Water & Infrastructure Inc.	406.263	36.719	324.570	50.000	**817.551**

SFPUC decided that AECOM Technical Services, Inc. was the most qualified and highest ranking proposer and began negotiations.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would authorize the General Manager of the San Francisco Public Utilities Commission to execute a professional services agreement with AECOM Technical Services, Inc. to provide construction management services for the proposed Mountain Tunnel Improvement Project for a total not to exceed of $24,500,000 with the duration of eight years, approximately July 1, 2019 through June 30, 2027.

Mountain Tunnel Improvement Project Timeline

The SFPUC is currently completing the project design and environmental documentation, and expects finalization in the late fall of 2019. According to the proposed resolution, the authorization of the contract is not approval of the project, as the City retains sole and absolute discretion to terminate the contract for any reason, including as a result of any decision that the SFPUC may make separately about the proposed project. The City will separately consider approval of the project following completion of the environmental review. The City retains discretion to modify the project to mitigate significant environmental impacts or reject the project. Construction of the project will not commence prior to the completion of California Environmental Quality Act (CEQA) review.

SFPUC expects the construction of the Mountain Tunnel Project to be competitively bid in the fall of 2019, with construction to begin in April 2020. SFPUC expects the construction to be completed in June 2026.

FISCAL IMPACT

Summary budget details for the contract not-to-exceed amount of $24,500,000 are shown in Table 2 below.

Table 2: Contract Budget for Construction Management Services July 2019 to June 2027

Expenditure	Amount
Labor	23,268,867
Mark-up on sub-consultant labor costs [a]	328,609
Other direct costs [b]	900,000
Total	**24,497,476**

[a] The contract between AECOM and SFPUC provides for $6,236,056 of the total labor costs of $23,268,867 to be provided by sub-consultants, of which the total $6,236,056 is to be provided by Local Business Enterprise (LBE) sub-consultants. SFPUC allows a markup by the prime consultant of 5.0 percent of sub-consultant labor costs, equal to $328,609.

[,b] Other direct costs consist of, but not limited to, task-specific out-of-town travel as requested by the SFPUC, specialty printing, specialty computer hardware or software, task related permit fees, and expedited courier services when requested by SFPUC staff.

According to Mr. David Tsztoo, Mountain Tunnel Regional Project Manager, the contract does not include contingency funding.

Of the $25,000,000 contract not-to-exceed amount, $23,268,867 will go towards staff members, including LBE sub-consultants, who will be working across six tasks, as shown in Table 3 below.

Table 3: Labor Costs by Task paid by SFPUC to AECOM, Inc. July 2019 to June 2027

	Approximate Average Rate per Hour	Hours	Total
Pre-Construction Services	215	3,121	669,705
Construction Contract Administration	206	34,540	7,109,205
Change Management	206	12,820	2,635,027
Construction Inspection- Civil/Tunnel	197	40,633	7,989,832
Construction Inspection- Field, documents control	150	14,359	2,149,079
Environmental Compliance	152	17,877	2,716,019
Total Labor	**188.64**	**123,350**	**23,268,867**

The proposed construction management agreement with AECOM Technical Services, Inc. will be funded through Hetch Hetchy Power bonds (55 percent) and Hetch Hetchy Water revenue bonds (45 percent). These bonds were previously approved by the Board of Supervisors (File 18-0047).

The total budget for the Mountain Tunnel Improvements Project of $238,218,951, including the budgeted $24,500,000 contract with AECOM Technical Services, Inc. for construction management services, is shown in Table 4 below.

Table 4: Project Total

Activity	Approved Budget
Project Management	$7,907,685
Planning	7,337,042
Design (includes bid and award)	19,472,647
Environmental Review	6,000,000
Construction Management * (21.7% of construction)	35,200,00
Right of Way	100,000
Construction	162,199,631
Total	**$238,218,951**

*Includes contingency and closeout

According to Mr. Tsztoo, the construction management budget equal to 21.7 percent of the construction budget is approximately equal to industry standards for construction management costs. According to Mr. Tsztoo, staff from SFPUC is dedicated to inspection and management of the construction contract to ensure compliance by AECOM Technical, Inc., and that the project remains on scope and schedule.

To date, SFPUC has spent and encumbered $21,239,514 out of the total $238,218,951. The SFPUC plans to spend the remaining $216,979,437 by the end of the project in 2027.

RECOMMENDATION

Approve the proposed resolution.

Item 8 **File 19-0575**	**Department:** Mayor's Office

EXECUTIVE SUMMARY

Legislative Objectives

The proposed resolution would: (1) authorize the Director of the Mayor's Office of Housing and Community Development (MOHCD) to execute documents relating to loans for the acquisition, rehabilitation, or permanent financing of six project sites pursuant to the Small Sites Program and Preservation and Seismic Safety Program for a total loan amount not to exceed $48,656,000; (2) confirm the Planning Department's determination under the California Environmental Quality Act; and (3) find that the project loans are consistent with the City's General Plan and the priority policies of Planning Code Section 101.1.

Key Points

- Between June and August 2019, MOHCD expects to close loan transactions with Chinatown Community Development Center and Mission Economic Development Agency for six small sites with a total of 69 residential units using funding available through the Small Sites Program, the Preservation and Seismic Safety Program, and the Downtown Neighborhoods Preservation Fund.
- The loan documents restrict each project as affordable housing to low- and moderate-income households with annual maximum rent and income established by MOHCD for no less than 75 years.

Fiscal Impact

- The proposed sources and uses of funds for the acquisition, rehabilitation, and permanent financing of the six project sites total $45,583,568.
- Total development costs per residential unit range from $474,528 to $872,353, and the cost per residential square foot ranges from $680 to $1,671.

Policy Consideration

- The proposed subsidies for three of the six small sites exceed program limits set forth in the Notice of Funding Availability for the Small Sites Program and the Downtown Neighborhoods Preservation Fund, but do not exceed the overall $400,000 per unit cap established by the Small Sites Program. Because the proposed subsidies exceed the limits defined in the Notice of Funding Availability, approval of the proposed resolution is a policy matter for the Board of Supervisors.
- MOHCD records a deed restriction on each property that requires that the project be operated as affordable housing in perpetuity as a condition of financing, but the City does not own the properties.

Recommendation

- Approval of the proposed resolution is a policy matter for the Board of Supervisors.

MANDATE STATEMENT

City Charter Section 9.118(b) states that any contract entered into by a department, board or commission that has a term of more than ten years is subject to Board of Supervisors approval by resolution.

BACKGROUND

Small Sites Program

The Small Sites Program is an acquisition and rehabilitation loan program administered by the Mayor's Office of Housing and Community Development (MOHCD) for multi-family rental buildings of 5 to 25 dwelling units in San Francisco. The program seeks to protect and establish permanent affordable housing in small properties throughout the city that are vulnerable to market pressure resulting in property sales, increased evictions, and rising tenant rents. The Small Sites Program provides loans to non-profit and for-profit entities to purchase and rehabilitate existing residential buildings and restrict them for the long term as affordable housing. The program goals are to:

1) Protect and stabilize housing for current tenants at a range of income levels, as long as at least 75 percent of the building's tenants have an income at or below 80 percent of the area median income (AMI)[1];
2) Increasing the supply of permanently affordable rental housing by restricting Small Sites Program properties to serve households with average incomes at 80 percent of AMI;
3) Ensure that Small Sites Program properties operate with sufficient cash flow to adequately care for the property and repay debt obligations, including Small Sites Program loans, which the City will reinvest into future Small Sites Program properties.

The Program Guidelines for the Small Sites Program sets the maximum City subsidy including acquisition, rehabilitation, and permanent financing at:

a. $300,000 per unit for buildings with 10 to 25 units
b. $375,000 per unit for buildings with 3 to 9 units
c. $175,000 per bedroom for group or single room occupancy housing

Additional subsidy may be considered on a case-by-case basis, but may not exceed $400,000 per unit in any case. To calculate the maximum per-unit subsidy, income generating commercial space may be counted as a unit.

Preservation and Seismic Safety Program

The Preservation and Seismic Safety Program (PASS) provides low-cost and long-term financing to fund seismic retrofits, as well as the acquisition, rehabilitation, and preservation of

[1] The 2019 AMI in San Francisco for a family of four is $123,150. Eighty percent of AMI for a family of four is $98,500. The maximum monthly rent for a 1-bedroom unit for a household with 80 percent of AMI is $1,970 with utilities.

affordable multi-family housing. PASS was created to complement the City's anti-displacement and preservation strategy, including the Small Sites Program. PASS is funded by repurposing $260.7 million in underutilized bond authority from the 1992 Seismic Safety Loan Program. The initial round of PASS funding was issued in February 2019.

Downtown Neighborhood Preservation Fund

The Downtown Neighborhoods Preservation Fund was established by the Board of Supervisors in 2016 as a result of the sale of City-owned property and approval of a street vacation necessary for the development of the Oceanwide Center located at 50 First Street. The Downtown Neighborhoods Preservation Fund may be used exclusively for the acquisition and preservation of housing within a one-mile radius of the Oceanwide Center. The funding goals include:

1) Protect and stabilize housing for residents of the Downtown area at a range of income levels, so long as a majority of the building's tenants have an income at or below 80 percent of AMI;
2) Remove existing rental housing properties from the speculative market, while increasing the supply of permanently affordable rental housing;
3) Create financially stable, self-sustaining housing that serves multiple generations of low- to moderate-income households by ensuring that properties operate with sufficient cash flow to adequately care for the property and repay debt obligations; and
4) Complement the work under the Small Sites Program by giving priority to buildings with 26 or more residential units.

Downtown Neighborhoods Preservation Fund subsidies may not exceed $250,000 per dwelling unit.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would: (1) authorize the Director of the Mayor's Office of Housing and Community Development to execute documents relating to loans for the acquisition, rehabilitation, or permanent financing of six project sites pursuant to the Small Sites Program and Preservation and Seismic Safety Program for a total loan amount not to exceed $48,656,000; (2) confirm the Planning Department's determination under the California Environmental Quality Act; and (3) find that the project loans are consistent with the City's General Plan and the priority policies of Planning Code Section 101.1.

Between June and August 2019, MOHCD expects to close loan transactions with Chinatown Community Development Center and Mission Economic Development Agency for the following six sites:

1) 1201 Powell Street, a 17-unit residential property with one ground floor commercial tenant
2) 462 Green Street, a 7-unit residential property

3) 4830 Mission Street, a 21-unit residential property with 6 ground floor commercial tenants
4) 3280 17th Street, an 11-unit residential property with 5 ground floor commercial tenants
5) 1411 Florida Street, a 7-unit residential property
6) 65 Woodward Street, a 6-unit residential property

The loan documents will restrict each project as affordable housing to low- and moderate-income households with annual maximum rent and income established by MOHCD as long as all or any portion of the buildings remain on the property, but in no event less than 75 years.

Loan Terms

A summary of the key loan terms for the Small Sites Program, PASS, and the Downtown Neighborhoods Preservation Fund are shown in Table 1 below.

Table 1: Key Loan Terms

Loan Fund	Term	Interest Rate	Subsidy Limit
Small Sites Program	40 years	3% residual receipts [a]	\$300,000/unit (10-25 units) \$375,000/unit (3-9 units) \$175,000/BR (SRO or group)
PASS - Market Rate Loan	40 years	5.16725%	N/A
PASS - Below Market Rate Loan	40 years	1.38908%	N/A
PASS – Deferred Loan	40 years	1.38908%	N/A
Downtown Neighborhood Preservation Fund	40 years	3% residual receipts [a]	\$250,000/unit

[a] For any year when the replacement reserve balance is less than 1.5 times the original replacement reserve amount, 1/3 is retained by the sponsor, and the other 2/3 is deposited into the replacement reserve. In the event that the replacement reserve balance is greater than 1.5 the original amount, then the City would receive repayment on the loan.

Loan repayment obligations on the Small Sites Program and Downtown Neighborhood Preservation Fund loans are limited to the availability of residual receipts, or annual cash flow after operating costs have been paid. Interest not paid to the City each year due to lack of available residual receipts will be forgiven and will not accrue.

The PASS Market Rate and Below Market Rate loans must be repaid in monthly installments on a 40-year amortization schedule. The PASS Deferred loan is repayable as a balloon due at maturity.

FISCAL IMPACT

Sources and Uses

The proposed sources and uses of funds for the acquisition, rehabilitation, and permanent financing of the six project sites total $45,583,568, as shown in Table 2 below.

Table 2: Sources and Uses of Funds for Six Small Sites

Sources	**1201 Powell**	**462 Green**	**4830 Mission**	**3280 17th**	**1411 Florida**	**65 Woodward**	**Total**
Small Sites Program		$2,666,000	$7,316,124	$4,755,886	$2,560,359	$2,347,403	**$19,645,772**
PASS - Market Rate Loan	$1,085,717	428,573	4,761,726	2,765,721	883,431	717,716	**10,642,884**
PASS - Below Market Rate Loan	700,055	276,338	3,070,294	1,783,298	569,624	462,773	**6,862,382**
PASS - Deferred	114,228	45,090	500,980	290,981	92,946	75,511	**1,119,736**
Downtown Neighborhoods Preservation Fund	6,164,000						**6,164,000**
Loan Subtotal	*$8,064,000*	*$3,416,001*	*$15,649,124*	*$9,595,886*	*$4,106,360*	*$3,603,403*	*$44,434,774*
Existing Reserves	2,970						**2,970**
Neighborworks PRN Grant		430,000					**430,000**
Wells Fargo Grant		30,000					**30,000**
Chinatown Community Development Center Advance		685,824					**685,824**
Total	**$8,066,970**	**$4,561,825**	**$15,649,124**	**$9,595,886**	**$4,106,360**	**$3,603,403**	**$45,583,568**
Uses							
Acquisition	$4,300,000	$1,750,000	$13,278,291	$7,750,000	$2,418,848	$2,000,000	**$31,497,139**
Closing Costs	12,034	29,375	15,465	109,500	44,575	46,220	**257,169**
PASS Loan Financing			109,163				**109,163**
Rehabilitation	1,818,852	2,582,700		1,515,122	1,510,994	1,448,425	**8,876,093**
Architect & Engineering	146,792						**146,792**
Reserves	543,016	49,750	1,859,167	221,264	131,943	108,758	**2,913,898**
Other Soft Costs	986,276		114,645				**1,100,921**
Developer Fee	260,000	150,000	272,393				**682,393**
Total	**$8,066,970**	**$4,561,825**	**$15,649,124**	**$9,595,886**	**$4,106,360**	**$3,603,403**	**$45,583,568**

The proposed resolution would authorize a total loan amount not to exceed $48,656,000, which is $4,221,226 greater than the proposed loan amount of $44,434,774. According to Mr. Jonah Lee, Director of Portfolio Management and Preservation at MOHCD, the additional not to exceed authorization reflects a standard contingency of approximately 10 percent across the portfolio of projects to mitigate unforeseen conditions resulting in changes to the project budgets such as emergency repairs related to health and safety, cost overruns, and delays.

Three of the six sites have commercial tenants. According to Ms. Cindy Heavens, Project Manager at MOHCD, the only case in which the proposed loan financing would be used to improve the commercial spaces would be if required seismic safety retrofits or other code-required building improvements must be applied to the entire envelope of the building. Otherwise, the proposed loan financing would not be used to improve the commercial spaces or lower commercial lease payments.

Development Cost and Subsidy per Unit

Total development costs per residential unit[2] range from $474,528 to $872,353, and the cost per residential square foot ranges from $680 to $1,671, as shown in Table 2 below.

As discussed above, the maximum Small Sites Program subsidy per unit is $300,000 for buildings with 10 to 25 units and $375,000 for buildings with 3 to 9 units. In extreme cases, subsidies up to $400,000 per unit may be considered. The Small Sites Program subsidy for the six projects ranges from $0 to $391,234, as shown in Table 3 below.

[2] Total development cost per unit does not include commercial units, which are not eligible for subsidies, although commercial lease payments contribute to the property's cash flow used for loan repayments.

Table 3: Cost and Subsidy per Unit

	1201 Powell	462 Green	4830 Mission	3280 17th	1411 Florida	65 Woodward
Residential Units	17	7	21	11	7	6
Residential & Commercial Units	18	7	27	16	7	6
Residential Square Footage (SF)	6,357	3,354	23,000	5,744	4,205	4,163
Total Development Cost	$8,066,970	$4,561,825	$15,649,124	$9,595,886	$4,106,360	$3,603,403
Cost per Residential Unit	$474,528	$651,689	$745,196	$872,353	$586,623	$600,567
Cost per Residential SF	$1,269	$1,360	$680	$1,671	$977	$866
Small Sites Program Subsidy	$0	$2,666,000	$7,316,124	$4,755,886	$2,560,359	$2,347,403
Downtown Neighborhoods Preservation Fund	$6,164,000	$0	$0	$0	$0	$0
Subsidy per unit	$342,444[a]	$380,857[b]	$270,968	$297,243	$365,766	$391,234[b]

[a] The Downtown Neighborhoods Preservation Fund subsidy of $342,444 exceeds the limit of $250,000 per unit, due in part to the subsidy limits having been tailored for the average per unit subsidy expected for larger sites (above 25 units).

[b] The Small Sites Program subsidies for 462 Green Street and 65 Woodward Street exceed the limit of $375,000 per unit for buildings with 3 to 9 units, but are below the absolute maximum of $400,000 per unit. According to MOHCD, the subsidies exceed the limit on 65 Woodward Street due to unforeseen dry rot and essential life and safety repairs that were discovered during the course of construction. On 462 Green Street, the subsidies exceed the limit because the sponsor is pursuing the creation of an Accessory Dwelling Unit (ADU), which had timeline and cost impacts on the project.

Fund Balances

The proposed loan amounts represent 15 to 26 percent of the current fund balance for the funding sources, as shown in Table 4 below.

Table 4: Small Sites Program and Preservation and Seismic Safety Program Fund Balances

Fund	Current Balance	Proposed Loan Amount	Percent of Fund	Final Balance
Small Sites Program	$80,042,509	$19,645,772	25%	$60,396,737
2019A PASS - Market Rate Loan	40,248,887	10,642,884	26%	29,606,003
2019A PASS - Below Market Rate Loan	25,956,870	6,862,382	26%	19,094,488
2019A PASS - Deferred	4,233,371	1,119,736	26%	3,113,635
Downtown Neighborhood Preservation Fund	39,889,169	6,164,000	15%	33,725,169
Total	**$190,370,806**	**$44,343,774**	**23%**	**$145,936,032**

POLICY CONSIDERATION

Subsidy Limits

The proposed subsidies for three of the six small sites exceed the program limits set forth in the Notice of Funding Availability for the Small Sites Program and the Downtown Neighborhoods Preservation Fund, but do not exceed the overall $400,000 per unit cap established by the Small Sites Program. The primary driver of the costs in excess of the program limits for 1201 Powell and 65 Woodward was the need to address seismic and other essential life and safety upgrades that the project sponsor discovered during the course of construction. For 462 Green, the project sponsor pursued the creation of an accessory dwelling unit, which had timeline and cost impacts. Therefore, approval of the proposed resolution is a policy matter for the Board of Supervisors.

City Loans for Privately-Owned Sites

To preserve affordability long term, the City typically ground leases a City-owned property to a non-profit entity to develop, maintain, and manage the site. Under the Small Sites Program, the City provides permanent financing for the acquisition and rehabilitation of sites that are not owned by the City. According to Mr. Lee, the Small Sites Program must compete with profit-motivated developers to remove properties from the speculative real estate market, so the City uses a public-private partnership model designed to execute transactions quickly. As a condition of receiving the City's Small Sites Program financing, MOHCD records a deed restriction on each property that requires that the project be operated as affordable housing in perpetuity.

RECOMMENDATION

Approval of the proposed resolution is a policy matter for the Board of Supervisors.

Item 9 **File 19-0576**	**Department:** Mayor's Office of Housing and Community Development (MOHCD)

EXECUTIVE SUMMARY

Legislative Objectives

- The proposed resolution would authorize the Mayor's Office of Housing and Community Development (MOHCD) to expend $919,954 from the SOMA Community Stabilization Fund to award 18 grants to non-profit organizations from July 2019 through June 2020.

Key Points

- Under the City's Planning Code, developers constructing new residential development in the Rincon Hill Downtown Residential District pay development impact fees of $10.95 per square foot into the SOMA Community Stabilization Fund, to be used for housing and economic and workforce development. MOHCD administers the SOMA Community Stabilization Fund, and the Community Stabilization Fund Community Advisory Committee (CAC) advises on the use of funds, subject to Board of Supervisors approval.
- In March 2019, MOHCD issued a Request for Proposals (RFP) for non-profit organizations interested in seeking grant assistance from the SOMA Community Stabilization Fund, in the following 11 categories: (1) Access to Housing; (2) Event-Based Economic Development; (3) Community Action Grants Coordinator; (4) Eviction Defense and Housing Stabilization; (5) Neighborhood Business Coordination; (6) Small Business Acceleration; (7) College Preparatory Program; (8) Community Council; (9) Financial Literacy; (10) School Site Coordinator; and (11) Neighborhood Arts/Culture Project. An evaluation panel reviewed and scored the proposals, and MOHCD awarded 18 grants in the 11 categories.

Fiscal Impact

- The proposed resolution would authorize MOHCD to expend $919,954 from the SOMA Community Stabilization Fund. After the grant expenditures and setting aside other obligations, the fund would have a remaining balance of $729,452.

Recommendation

- Approve the proposed resolution.

MANDATE STATEMENT

In accordance with Planning Code Section 418.7, all funds in the South of Market Area (SOMA) Community Stabilization Fund are to be expended to address the effects of destabilization on residents and businesses in SOMA due to new residential development in the Rincon Hill Area. SOMA Community Stabilization Fund expenditures are administered by the Mayor's Office of Housing and Community Development (MOHCD), subject to approval by resolution of the Board of Supervisors.

BACKGROUND

In 2005, the Board of Supervisors approved a new Section 418 in the City's Planning Code which, among other provisions, (a) established the Rincon Hill Downtown Residential District; (b) imposed a Rincon Hill Community Infrastructure Fee; (c) created a Rincon Hill Community Improvement Fund for the deposit of the Rincon Hill Community Infrastructure Fees collected; (d) imposed a SOMA Community Stabilization Fee of $14 per square foot (subsequently amended down to $10.95 per square foot by the Board of Supervisors under Ordinance 270-10) on developers who build new residential development within the Rincon Hill Downtown Residential District[1]; (e) created the SOMA Community Stabilization Fund for the deposit of SOMA Community Stabilization Fees collected; and (f) established the SOMA Community Stabilization Fund Community Advisory Committee (CAC) to advise the MOHCD and the Board of Supervisors on the uses of the SOMA Community Stabilization Fund (File 05-0865, Ordinance 217-05).

The Planning Code stipulates that dollars from the SOMA Community Stabilization Fund are to be expended to provide assistance to SOMA residents including affordable housing, community asset building, employment development, job growth and job placement, and other services to address impacts of destabilization.

In 2008, the Board of Supervisors approved a resolution (a) approving the SOMA Community Stabilization Fund Strategic Plan; (b) authorizing MOHCD to administer the SOMA Community Stabilization Fund in accordance with this strategic plan; and (c) authorizing MOHCD to work with the CAC to issue Requests for Proposals (RFPs) for non-profit agencies to provide services addressing the effects of destabilization on residents and businesses in SOMA, consistent with the Community Stabilization Fund Strategic Plan (File 08-0544, Resolution 216-08).

The CAC revised the Community Stabilization Fund Strategic Plan in 2011 to articulate four goals, which include:

1. Strengthen community cohesion
2. Support economic and workforce development for low-income residents and businesses that serve the SOMA community

[1] The Rincon Hill Downtown Residential District is the area bounded by Folsom Street, The Embarcadero, Bryant Street, and Essex Street.

3. Increase access to perpetually affordable housing opportunities for existing SOMA residents
4. Improve the infrastructure and physical environment

RFP Process

In March 2019, MOHCD issued an RFP for community-based organizations seeking grant assistance from the SOMA Community Stabilization Fund. The RFP allowed for project proposals in the following 11 service categories: (1) Access to Housing; (2) Event-Based Economic Development; (3) Community Action Grants Coordinator; (4) Eviction Defense and Housing Stabilization; (5) Neighborhood Business Coordination; (6) Small Business Acceleration; (7) College Preparatory Program; (8) Community Council; (9) Financial Literacy; (10) School Site Coordinator; and (11) Neighborhood Arts/Culture Project. MOHCD received 26 proposals[2] for the 11 service categories, and an evaluation panel reviewed the proposals and scored them, as shown in Table 1 below.

Table 1: RFP Proposals and Scores

Program Area	Agency Name	Project Name	Score	Awarded Grant?
Access to Housing	San Francisco Study Center	Bill Sorro Housing Program (BiSHoP)	80	✓
Access to Housing	Homeownership San Francisco	Homeownership Orientations	67	
College Preparatory Program	West Bay Pilipino Multi Service Center	College Prep Program	84	✓
Community Action Grants Coordinator	San Francisco Study Center	Community Action Grants Coordinator	75	✓
Community Council	Filipino-American Development Foundation	SOMA Community Collaborative	95	✓
Community Council	Filipino Community Development Corporation, fiscal sponsor of SOMA Neighborhood Residents Council	SNRC Community Council	64	
Event-Based Economic Development	Filipino-American Development Foundation, fiscal sponsor of Kultivate Labs	UNDISCOVERED SF / UNDSCVRD	85	✓
Event-Based Economic Development	Kearney Street Workshop	APAture 20th Anniversary	83	✓
Event-Based Economic Development	South of Market Merchants' and Individuals' Lifestyle Events (dba Folsom Street Events)	Up Your Alley / Folsom Street Fair	79	✓
Event-Based Economic Development	Filipino-American Development Foundation, fiscal sponsor of Kultivate Labs	Stevenson Alley-oop	68	
Event-Based Economic Development	The East Cut Community Benefit District	Retail in the Cut	63	
Eviction Defense and Housing Stabilization	Filipino-American Development Foundation, fiscal sponsor of South of Market Community Action Network	SOMCAN's Tenant Counseling Program	87	✓
Eviction Defense and Housing Stabilization	Asian Pacific Islander Legal Outreach	SOMA LEP Community Eviction Defense Project	70	✓
Financial Literacy	Mission Economic Development Agency	2019 MEDA-BALANCE Partnership to Expand Financial Literacy in SOMA	87	✓

[2] An additional proposal for the Community Action Grants Coordinator was submitted by the Filipino-American Development Foundation, but was withdrawn by the applicant.

Program Area	Agency Name	Project Name	Score	Awarded Grant?
Neighborhood Arts/ Culture Project	Kulintang Arts, Inc.	Pilipinx Here & Now	88	✓
Neighborhood Arts/ Culture Project	Bindlestiff Studio	Stories High 19	85	✓
Neighborhood Arts/ Culture Project	Filipino Community Development Corporation	Art, Games and Stories from Barangay SoMa	83	✓
Neighborhood Arts/ Culture Project	Filipino-American Development Foundation, fiscal sponsor of SOMA Pilipinas	LIWANAG - Reissue + Relaunch	83	✓
Neighborhood Arts/ Culture Project	San Francisco Parks Alliance	Eagle Plaza - A Tribute to Leather & LGBTQ Heritage	74	✓
Neighborhood Arts/ Culture Project	The East Cut Community Benefit District	Working Title	71	
Neighborhood Arts/ Culture Project	Kearny Street Workshop	Means of Exchange (South of Market)	70	
Neighborhood Business Coordination	Filipino-American Development Foundation, fiscal sponsor of South of Market Community Action Network	Workers Program	82	✓
Neighborhood Business Coordination	Brothers for Change Inc.	Make Em Shine	73	
School Site Coordinator	United Playaz	SOMA Youth Collaborative - School Site Coordination	96	✓
Small Business Acceleration	Filipino-American Development Foundation, fiscal sponsor of Kultivate Labs	SEED Business Accelerator	78	✓
Small Business Acceleration	Kearny Street Workshop, fiscal sponsor of Anthem Salgado/Art of Hustle	ART OF HUSTLE SOMA Scholarship	70	

A total of 18 grants were awarded in the 11 service categories.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would authorize MOHCD to expend $919,954 from the SOMA Community Stabilization Fund to address various impacts of destabilization on residents and businesses in SOMA from July 2019 through June 2020. The list of awarded grants is shown in Table 2 below.

Table 2: SOMA Community Stabilization Grants Awarded in FY 2019-20

Program Area	Agency Name	Grant Amount
Access to Housing	San Francisco Study Center, fiscal sponsor of the Bill Sorro Housing Project	$75,000
College Preparatory Program	West Bay Pilipino Multi Service Center	50,000
Community Action Grants Coordinator	San Francisco Study Center	100,000
Community Council	Filipino American Development Foundation	50,000
Event-Based Economic Development	Kearny Street Workshop	36,954
Event-Based Economic Development	Filipino American Development Foundation, fiscal sponsor of Kultivate Labs	75,000
Event-Based Economic Development	South of Market Merchants' and Individuals' Lifestyle Events (dba Folsom Street Events)	38,000
Eviction Defense and Housing Stabilization	Asian Pacific Islander Legal Outreach	75,000

Eviction Defense and Housing Stabilization	Filipino-American Development Foundation, fiscal sponsor of South of Market Community Action Network	75,000
Financial Literacy	Mission Economic Development Agency	50,000
Neighborhood Arts and Culture Project	San Francisco Parks Alliance	20,000
Neighborhood Arts and Culture Project	Kulintang Arts, Inc.	20,000
Neighborhood Arts and Culture Project	Filipino Community Development Corporation	20,000
Neighborhood Arts and Culture Project	Filipino-American Development Foundation, fiscal sponsor of SOMA Pilipinas	20,000
Neighborhood Arts and Culture Project	Bindlestiff Studio	15,000
Neighborhood Business Coordination	Filipino-American Development Foundation, fiscal sponsor of South of Market Community Action Network	75,000
School Site Coordinator	United Playaz	50,000
Small Business Acceleration	Filipino-American Development Foundation, fiscal sponsor of Kultivate Labs	75,000
Total		**$919,954**

FISCAL IMPACT

The proposed resolution would authorize MOHCD to expend $919,954 from the SOMA Community Stabilization Fund for 18 grants to non-profit organizations in FY 2019-20, as shown in Table 2 above.

According to Mr. Rally Catapang, MOHCD Finance Manager, the SOMA Community Stabilization Fund has not received any funds in FY 2018-19. After expending the FY 2019-20 grants, MOHCD projects a fund balance of $729,452, as shown in Table 3 below.

Table 3: Projected SOMA Community Stabilization Fund Balance

Current Balance	**$11,667,289**
FY 2010-19 Unspent Encumbered Funds	(1,627,886)
Expenditures Approved by Board of Supervisors but Unencumbered	(5,225,000)
Subtotal, Previously Approved and Unspent Funds	($6,852,886)
Small Sites Pool	(364,997)
FY 2019-20 Grants	(919,954)
Capacity Building	(1,800,000)
Three-Year Administrative Costs	(1,000,000)
Remaining Balance	**$729,452**

Previously allocated SOMA Community Stabilization funds of $6,852,886 remain unspent, as shown in Table 3 above, some of which were encumbered nearly 10 years ago in FY 2009-10. According to Ms. Claudine del Rosario, SOMA Fund Director, funds in the amount $1,627,886 that were encumbered but unspent between FY 2009-10 and FY 2018-19 were for capital and service projects that are still in progress. Ms. del Rosario anticipates that these funds will be spent. According to Ms. del Rosario, MOHCD will return the monies to the fund balance if they are not spent by the time grant terms end.

According to Ms. del Rosario, the $5,225,000 in SOMA Community Stabilization funds previously approved by the Board of Supervisors but not spent were for Small Sites projects to be identified. Several sites are in the process of being evaluated by MOHCD's housing staff, in partnership with nonprofit housing developers. If and when a site(s) is successfully identified as an appropriate fit for the Small Sites Program, these funds will be made available to acquire and/or perform tenant improvements to the site. The CAC will be updated as suitable sites are identified and approved for underwriting.

According to Ms. del Rosario, the $1,800,000 allocated to capacity building will be made available through a Request for Proposals (RFP) to provide capacity building services to community-based organizations serving the SoMa Fund's priority populations. MOHCD will work collaboratively with the CAC to develop a capacity building institute in order to strengthen the organizational sustainability of organizations serving the SoMa neighborhood. Anticipated services will include strategic planning, strengthening administration and operations, real estate readiness, leadership development and board development. Ms. del Rosario projects that an RFP will be issued within the first half of FY 2019-2020.

POLICY CONSIDERATION

The prior SOMA Community Stabilization Fund grants were for two years, from FY 2017-18 through FY 2018-19. Of the 18 grants awarded to community based under the SOMA Community Stabilization Fund allocation in FY 2019-20, eight were to community based organizations that were awarded grants under the prior allocation from FY 2017-18 through FY 2018-19. All eight organizations are currently meeting or exceeding their agreed upon program goals.

RECOMMENDATION

Approve the proposed resolution.