



London N. Breed
Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Dr. Grant Colfax
Director of Health

DATE: 9/20/2023

SUBJECT: Gift Accept and Expend

GIFT TITLE: Bequest from the Estate of Janet D. Kramer - \$79,231.32

Attached please find the original and 1 copy of each of the following:

- ☒ Proposed Gift resolution, original signed by Department
- ☒ Gift information form, including disability checklist
- ☒ Budget and Budget Justification
- ☐ Gift application: Not Applicable. No application submitted.
- ☒ Agreement / Award Letter
- ☒ Other (Explain):
Distribution letter, Gift Questionnaire, Health Resolution

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes ☐

No ☒