



San Francisco Board of Supervisors
City Hall, Room 244
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San Francisco, CA 94102

London N. Breed
Mayor

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Acting Director

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RE: Green Benefit District Annual Reporting

Honorable Supervisors:

San Francisco Public Works oversees the Dogpatch & Northwest Potrero Hill Green Benefit District (GBD). Located in District 10, it is the only such entity in the City. It recently has come to our attention that the GBD's annual reports have not been properly filed with the Clerk of the Board of Supervisors, as required by the GBD's agreement with the City and the California Streets and Highways Code.

Since the 2016-2017 fiscal year, the GBD has submitted its mid-year and annual reports to Public Works and the District 10 Supervisor's Office, but not the Clerk of the Board. It was under our authority that the GBD should have performed this task and we take responsibility for this oversight.

Public Works staff has regularly reviewed the GBD's annual and mid-year reports and found the operations have been managed in compliance with all rules and regulations under their administrative agreement.

In addition to submitting the reports to Public Works and the District 10 Supervisor's Office, the reports have been published [on the GBD website](#), alongside an independent Certified Public Account's review of the GBD's financial statements for public review. The GBD's tax returns also are available online.

To achieve compliance, the GBD now has submitted all reports, from 2016 to 2020, to the Clerk of the Board. We understand this action traditionally coincides with the oversight department working with the District Supervisor's Office on a resolution for the Board of Supervisors to approve the reports. We are more than happy to work with President Walton to craft this measure for the board consideration.

Moving forward, Public Works is committed to formally submit the required GBD reporting documents to the Clerk of the Board in the correct and timely manner.

If you have any questions, please feel free to contact me directly at ramses.alvarez@sfdpw.org or 415-641-2349.

Respectfully,

A handwritten signature in blue ink that reads "Ramses Alvarez".

Ramses Alvarez
Public Works GBD Liaison