



## San Francisco Department of Public Health

Grant Colfax, MD  
Director of Health

City and County of San Francisco  
London N. Breed  
Mayor

### Memorandum

**To:** Honorable Members of the Board of Supervisors

**From:** San Francisco Department of Public Health

**Date:** Monday, November 25, 2024

**RE:** **Retroactivity re: File 241124:** Accept and Expend In-Kind Gift - California  
Department of Public Health - CDPH PPE Donations FY23-24 - \$1,372,318.27

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This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend an in-kind gift in the amount of \$1,372,318.27 from the California Department of Public Health (CDPH).

This gift accept and expend is retroactive because the accept and expend was not done in a timely manner due to delays with both the Health Commission and City approvals process. CDPH initially provided the gift and gift forms in June of 2024. Upon receipt of the gift and the forms, DPH put together the accept and expend packet and sent it to the Controller's Office on July 25, 2024. However, the Health Commission presentation for the gift was delayed until September 3, 2024, and DPH did not receive the Health Commission resolution until October 4, 2024. The Controller's Office then forwarded the signed accept & expend packet to the Mayor's Office on October 31, 2024, for introduction on November 19, 2024. We respectfully request retroactive authorization for this item.

Please contact Christina Chiong, SFDPH Accept & Expend Unit Manager, at [christina.chiong@sfdph.org](mailto:christina.chiong@sfdph.org) for any questions about this request for retroactive authorization.