



DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention

Notice of Award

Award# 6 NH25PS005141-05-06

FAIN# NH25PS005141

Federal Award Date: 01/31/2024

Recipient Information

1. Recipient Name

CITY & COUNTY OF SAN FRANCISCO
101 GROVE ST
San Francisco Department of Public Health
SAN FRANCISCO, CA 94102-4505
[NO DATA]

2. Congressional District of Recipient

12

3. Payment System Identifier (ID)

1946000417A8

4. Employer Identification Number (EIN)

946000417

5. Data Universal Numbering System (DUNS)

103717336

6. Recipient's Unique Entity Identifier (UEI)

DCTNHRGU1K75

7. Project Director or Principal Investigator

Dr. Stephanie Cohen
Medical Director
stephanie.cohen@sfdph.org
628-217-6674

8. Authorized Official

Mr. Eduardo Sida
Interim Policy Director, Grants Manager
eduardo.sida@sfdph.org
628-217-6322

Federal Agency Information

CDC Office of Financial Resources

9. Awarding Agency Contact Information

Christy Wipperfurth
Grants Management Specialist
lmh4@cdc.gov
770-488-3946

10. Program Official Contact Information

Shivani Dama
Health Scientist
kji7@cdc.gov
4047186977

Federal Award Information

11. Award Number

6 NH25PS005141-05-06

12. Unique Federal Award Identification Number (FAIN)

NH25PS005141

13. Statutory Authority

This Program is authorized under section 318 of the Public Health Service Act (42 U.S.C. Section 247c, as amended)

14. Federal Award Project Title

Strengthening STD Prevention and Control for Health Departments (STD PCHD)

15. Assistance Listing Number

93.977

16. Assistance Listing Program Title

Preventive Health Services_Sexually Transmitted Diseases Control Grants

17. Award Action Type

Supplement

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 01/01/2023 - **End Date** 01/31/2025

20. Total Amount of Federal Funds Obligated by this Action \$840,269.00

20a. Direct Cost Amount \$807,267.00

20b. Indirect Cost Amount \$33,002.00

21. Authorized Carryover \$0.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$3,458,658.00

24. Total Approved Cost Sharing or Matching, where applicable \$0.00

25. Total Federal and Non-Federal Approved this Budget Period \$4,298,927.00

26. Period of Performance Start Date 01/01/2019 - **End Date** 01/31/2025

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance \$13,263,272.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Mr. Arthur Lusby
Grants Management Officer, Team Lead

30. Remarks

Supplemental Funding: Financial Assistance in the amount of \$840,269.00



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12

Payment Account Number and Type

1946000417A8

Employer Identification Number (EIN) Data

946000417

Universal Numbering System (DUNS)

103717336

Recipient's Unique Entity Identifier (UEI)

DCTNHRGU1K75

31. Assistance Type

Cooperative Agreement

32. Type of Award

Other

33. Approved Budget

(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only

II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	\$2,066,463.00
b. Fringe Benefits	\$799,370.00
c. Total Personnel Costs	\$2,865,833.00
d. Equipment	\$0.00
e. Supplies	\$11,277.00
f. Travel	\$18,623.00
g. Construction	\$0.00
h. Other	\$90,500.00
i. Contractual	\$1,144,154.00
j. TOTAL DIRECT COSTS	\$4,130,387.00
k. INDIRECT COSTS	\$300,548.00
l. TOTAL APPROVED BUDGET	\$4,430,935.00
m. Federal Share	\$4,298,927.00
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
1-9210840	19NH25PS005141	PS	41.51	93.977	\$0.00	75-21-0950
1-939ZRPZ	19NH25PS005141	PS	41.51	93.977	\$0.00	75-21-0950
2-9390H6F	19NH25PS005141C6	PS	41.51	93.977	\$0.00	75-X-0140
1-9390H67	19NH25PS005141C6	PS	41.51	93.977	\$0.00	75-X-0140
2-9210840	19NH25PS005141	PS	41.51	93.977	\$0.00	75-22-0950
2-939ZRPZ	19NH25PS005141	PS	41.51	93.977	\$0.00	75-22-0950
3-9210840	19NH25PS005141	PS	41.51	93.977	\$0.00	75-23-0950
3-9390H6F	19NH25PS005141C6	PS	41.51	93.977	\$0.00	75-X-0140
3-939ZRPZ	19NH25PS005141	PS	41.51	93.977	\$0.00	75-23-0950
4-9210840	19NH25PS005141	PS	41.51	93.977	\$114,623.00	75-24-0950
4-939ZRPZ	19NH25PS005141	PS	41.51	93.977	\$725,646.00	75-24-0950



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Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

CITY & COUNTY OF SAN FRANCISCO

6 NH25PS005141-05-06

1. Terms & Conditions - Supplement

Notice of Funding Opportunity: **CDC-RFA-PS19-1901**
Award Number: **NH25PS005141**

AWARD INFORMATION

PURPOSE: Supplemental funding is approved for **CDC-RFA-PS19-1901**, “Strengthening STD Prevention and Control for Health Departments (STD PCHD).” The CDC is operating under a continuing resolution; as a result, funding is contingent upon the enactment of applicable appropriation bill(s). Funding in the amount of \$ 840,269 in Financial Assistance (FA) is awarded on this Notice of Award. Funding amounts are subject to the availability of funds.

This Notice of Award also extends the current budget period and period of performance an additional 12 months. The budget and period of performance end dates have been extended from **02/01/2024** to **01/31/2025**.

Budget Revision Requirement: By **March 01, 2024**, the recipient must submit a revised budget with a narrative justification. Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, you are required to contact the GMS/GMO identified in the Staff Contacts section of this notice before the due date. Submit the budget revision as an amendment in Grant Solutions. Ensure the revised budget addresses the following issues:

- **SALARIES & WAGES:** There are vacant positions listed with 100% FTE requested for 12 months. Per the CDC Budget Preparation Guidance: The total months and amount requested should reflect any anticipated delayed start due to the vacancy.
- **SALARIES & WAGES:** Co-Principal Investigator salary is \$338,702. The 2024 Federal Salary Cap is \$212,100. Recalculate amount based on 2024 salary cap.
- **FRINGE:** Fringe estimated at 44%. However, fringe totals to be revised to reflect changes in personnel amounts.
- **TRAVEL:** Per CDC Budget Guidance, provide the position title for the individual who will be attending the conference. Reduce ground transportation costs to \$100. Trips typically include 3 nights lodging. Typically, if a trip is 3 days, there is 2 nights lodging.
- **TRAVEL:** Per CDC Budget Guidance, provide a narrative justification describing what the travel staff members will perform. List where travel will be undertaken, number of trips planned, who will be making the trips, and include the approximate dates.

- **CONTRACTUAL:** In Budget Revision, include all six (6) required Contractual elements per CDC Budget Guidance for both Contractor and Subcontractor.
- **CONTRACTUAL:** Itemize and justify why computers for Heluna Health staff is necessary in BY05.
- **INDIRECT:** Recipient does not have a current NICRA in GrantSolutions. Indirect costs are not approved.

Administrative Restriction: Funds in the amount of \$33,002 in support of “Indirect Costs” are restricted until an approved Indirect Cost Rate Agreement (NICRA) is submitted with the Release of Restrictions on NOA prior-approval amendment in GrantSolutions.

Expanded Authority: The recipient is permitted the following expanded authority in the administration of the award.

☒ Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 “Remarks” of the annual Federal Financial Report. If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient’s authority to automatically carry over unobligated balances.

Technical Review Requirement: Within 5 days of this Notice of Award’s (NoA) issue date, the Technical Review will be accessible to the recipient in GrantSolutions Grant Notes. Contact the assigned Program Officer indicated in the NoA with any questions regarding this document or any follow up requirements.

Annual Federal Financial Report (FFR SF-425): Annual financial reporting is required for every twelve-month period. Due to the approved extension, the final budget period has been extended and additional financial reporting is required.

- The recipient must submit an annual FFR within **90 days** of period ending date 12/31/2023. **The FFR is due 3/30/2024.**
- The recipient must submit an annual FFR within **90 days** of period ending date 12/31/2024. **The FFR is due 3/31/2025.**

Stewardship: The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

CLOSEOUT REQUIREMENTS

Recipients must submit all closeout reports identified in this section within 120 days of the period of performance end date. Closeout files are due May 31, 2025. The reporting timeframe is the full period of performance. If the recipient does not submit all reports in accordance with this section and the terms and conditions of the Federal Award, CDC may proceed to close out with the information available within one year of the period of performance end date unless otherwise directed by authorizing statutes. Failure to submit timely and accurate final reports may affect future funding to the organization or awards under the direction of the same Project Director/Principal Investigator (PD/PI). If recipients do not submit all closeout reports identified in this section within one year of the period of performance end date, then CDC must report recipients' material failure to comply with the terms and conditions of the award with the OMB-designated integrity and performance system (currently Responsibility/Qualification (R/Q) section of [SAM.gov](https://www.sam.gov)).

Final Performance Progress and Evaluation Report (PPER): This report should include the information specified in the NOFO and is submitted via www.grantsolutions.gov. At a minimum, the report will include the following:

- Statement of progress made toward the achievement of originally stated aims;
- Description of results (positive or negative) considered significant; and
- List of publications resulting from the project, with plans, if any, for further publication.

All manuscripts published as a result of the work supported in part or whole by the grant must be submitted with the performance progress reports.

Final Federal Financial Report (FFR, SF-425): The FFR should only include those funds authorized and expended during the timeframe covered by the report. The Final FFR, SF-425 is required and must be submitted no later than 120 days after the period of performance end date through recipient online accounts in the Payment Management System. The final FFR will consolidate data reporting responsibilities to one entry point within PMS which will assist with the reconciliation of expenditures and disbursements to support the timely close-out of grants. The final FFR must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury.

Additional guidance on submission of Federal Financial Reports can be found at

<https://www.cdc.gov/grants/documents/change-in-federal-reporting-fy-2021-recipients.pdf>.

Equipment and Supplies - Tangible Personal Property Report (SF-428): A completed Tangible Personal Property Report SF-428 and Final Report SF-428B addendum must be submitted, along with any Supplemental Sheet SF-428S detailing all major equipment acquired or furnished under this project with a unit acquisition cost of \$5,000 or more. Electronic versions of the forms can be downloaded by visiting: grants.gov/forms/forms-repository/post-award-reporting-forms

If no equipment was acquired under an award, a negative report is required. The recipient must identify each item of equipment that it wishes to retain for continued use in accordance with 45 CFR Part 75. The awarding agency may exercise its rights to require the transfer of equipment purchased under the assistance award. CDC will notify the recipient if transfer to title will be required and provide disposition instruction on all major equipment. Equipment with a unit acquisition cost of less than \$5,000 that is no longer to be used in projects or programs currently or previously sponsored by the federal government may be retained, sold, or otherwise disposed of, with no further obligation to the federal government.

OFFICE OF GRANT SERVICES (OGS) CONTACT:

Christy Wipperfurth, Grants Management Specialist
Centers for Disease Control and Prevention
Branch 1
Telephone: 770-488-3946
Email: Lmh4@cdc.gov