

File No. 190874

Committee Item No. 17

Board Item No. 14

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: Sept 19, 2019

Board of Supervisors Meeting:

Date: October 1, 2019

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

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Prepared by: John Carroll

Date: Sept. 13, 2019

Prepared by: John Carroll

Date: Sept. 23, 2019

1 [Settlement of Unlitigated Claim - Property & Casualty Company of Hartford - \$73,273 -
2 Appropriation - Water Enterprise Fund Balance]

3 Ordinance approving the settlement of the unlitigated claim filed by Property &
4 Casualty Insurance Company of Hartford against the City and County of San
5 Francisco for \$73,273; the claim was filed on August 30, 2018; the claim involves
6 alleged property damage arising from a water main break; and appropriating \$73,273
7 from the San Francisco Public Utilities Commission Water Enterprise fund balance for
8 payment of settlement.

9
10 Be it ordained by the People of the City and County of San Francisco:

11 Section 1. Property & Casualty Insurance Company of Hartford filed a claim on
12 August 30, 2019 against the City and County of San Francisco. The claim involves alleged
13 property damage arising from a six inch water main break. Pursuant to Administrative Code,
14 Section 10.22, the Board of Supervisors hereby authorizes the City Attorney to settle and
15 compromise said claims by payment of \$73,273.

16 Section 2. The source of funding herein appropriated for use by the San Francisco
17 Public Utilities Commission (SFPUC) for purposes of this settlement payment is the SFPUC
18 Water Enterprise fund balance.

1 APPROVED AS TO FORM AND
2 RECOMMENDED:

3 DENNIS J. HERRERA
4 City Attorney

5 Matthew Rothschild
6 MATTHEW ROTHSCHILD
7 Chief of Claims Division

8 FUNDS AVAILABLE:

9 Ben Rosenfield
10 BEN ROSENFELD
11 Controller

RECOMMENDED:

SAN FRANCISCO PUBLIC UTILITIES
COMMISSION

12 Harlan Kelly
13 HARLAN KELLY
14 General Manager

15 APPROVED:

16 Donna Hood
17 DONNA HOOD
18 Secretary, San Francisco Public Utilities
19 Commission

20 n:\claim\cl2019\19-00629\01374278.docx

Date 8/26/19 File Number (if applicable) 190874

- Legislation for Introduction (NEW) ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED) ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED) ▶▶▶ Deputy Clerk

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate pdf copies of each in email
 - Cover letter (original)
 - Grant budget/application
 - Grant information form, including signed disability checklist
 - Letter of Intent or grant award letter from funding agency
 - Contract, Leases/Agreements (if applicable)
 - Ethics Form 126 (if applicable) in **Word** format
 - Other support documents as identified in the cover letter and legislation.
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2019 AUG 26 AM 11:43

Ordinance

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate pdf copies of each in email
 - Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Grant Resolution

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate pdf copies of each in email
 - Cover letter (original)
 - Grant budget/application
 - Grant information form, including signed disability checklist
 - Letter of Intent or grant award letter from funding agency
 - Contract, Leases/Agreements (if applicable)
 - Ethics Form 126 (if applicable) in **Word** format
 - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Resolution

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate pdf copies of each in email
 - Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Joy Perez 554-3869
 Name and Telephone Number

City Attorney
 Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: sfbos.org/about-the-board/general/legislative-process-handbook