

File No. 211079

Committee Item No. 2

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Dec. 6, 2021

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Vacancy Notice
- Information Sheet
- Public Correspondence

### OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date Dec. 2, 2021

Completed by: \_\_\_\_\_ Date \_\_\_\_\_



San Francisco  
Board of Supervisors  
**Food Security  
Task Force**

Cissie Bonini (Chair)  
Vouchers4Veggies/EatSF  
UCSF Center for Vulnerable Populations

Paula Jones (Vice Chair)  
San Francisco Department of Public  
Health, Food Security

Jeimil Belamide  
Human Service Agency / CalFresh

Emily Cohen  
San Francisco Department of  
Homelessness and Supportive Housing

Meg Davidson  
SF Marin Food Bank

Geoffrey Grier  
SF Recovery Theatre

Mei Ling Hui  
San Francisco Recreation and Parks

Tiffany Kearny  
San Francisco Department of Disability  
and Ageing Services

Michelle Kim  
Department of Children, Youth and  
their Families

Ave Lambert

Jennifer LeBarre  
San Francisco Unified School District

Kim Madsen  
Project Open Hand

Rita Mouton Patterson  
Hospitality House

Anne Quaintance  
Conard House

Priti Rane  
San Francisco Department of Public  
Health / Maternal, Child and  
Adolescent Health

Raegan Sales  
Children's Council

Chester Williams  
Community Living Campaign

c/o Paula Jones  
SF Department of Public Health  
Paula.jones@sfdph.org

[www.sfdph.org/foodsecurity](http://www.sfdph.org/foodsecurity)

November 19, 2021

Angela Calvillo  
Clerk of the Board of Supervisors  
City and County of San Francisco  
City Hall – Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Dear Ms. Calvillo:

On behalf of the San Francisco Food Security Task Force, I submit to you two nominations for open seats on the task force. On November 3rd, 2021 the Food Security Task Force met and nominated Meredith Terrell and Guillermo Reece to fill the open membership seats on the task force. The application submitted by the nominees are attached. I understand that this nomination will be referred to the Board of Supervisors for their approval. Please let me know when this item has been scheduled with the Board of Supervisors, and I will alert the nominees.

Please let me know if you have any questions or need additional information.

Sincerely,

*Paula Jones*

Paula Jones, Ph.D.  
Vice Chair to the Food Security Task Force  
Director of Food Security  
San Francisco Department of Public Health/Population Health

Cc: Victor Young, Rules Committee  
Calvin Yan, Legislative Aide - Supervisor Peskin  
Lee Hepner, Legislative Aide – Supervisor Peskin  
Ana Validzic, San Francisco Department of Public Health



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163  
BOS-Appointments@sfgov.org**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Food Security Task Force

Seat # (See Vacancy Notice for Descriptions): 12 District: 10

Name: Meredith Terrell

[Redacted] Street [Redacted] Zip: 94110

Occupation: Non Profit Managment

Work Phone: 415-920-1111 Employer: Meals on Wheels San Francisco

Business Address: 1375 Fairfax Ave San Francisco Zip: 94124

Business E-Mail: mterrell@mowsf.org Home E-Mail: [Redacted]

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist residents of the City and County of San Francisco who are 18 years of age or older. For certain bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

18 years of age or older: Yes  No

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

For the past 17 years I have worked for organizations supporting communities throughout San Francisco ensuring that anyone needing support was able to access it. Working for the San Francisco Marin Food Bank, The American Red Cross Disaster Relief Services and now at Meals on Wheels San Francisco I have always supported citywide programs providing services to residents in all neighborhoods regardless of their ethnicity, race, age, sex, sexual orientation, gender identity and type of disability.

**Business and/or professional experience:**

Meals on Wheels San Francisco  
- Chief Programs Officer (July 2019 to present)  
- Sr. Director of Home Delivered Meals (October 2017 to July 2019)  
- Director of Volunteers (September 2016 to September 2017)

American Red Cross  
- Senior Disaster Program Manager (February 2011 - November 2015)

The San Francisco Marin Food Bank  
- Associate Director of Programs (June 2004 - February 2011)

**Civic Activities:**

San Francisco Sea Scouts  
- Volunteer (present)

San Francisco Volunteer Organizations Active in Disaster  
- Executive team member (January 2021 to present)  
- Chair (August 2018 - January 2021)

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 9/21/2021 Applicant's Signature: (required) Meredith Terrell  
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 544-5227

### Application for Boards, Commissions, Committees, & Task Forces

S. F. Food Security Task Force

Name of Board/Commission/Committee/Task Force: \_\_\_\_\_

12, 14 & 19

Seat # (see Vacancy Notice for qualifications): \_\_\_\_\_

Guillermo E. Reece

Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ Avenue \_\_\_\_\_ Zip Code: 94124

Home Phone: 415-\_\_\_\_\_ Occupation: Lead-Liaison

Work Phone: 808-258-1499 Employer: SFAAFBCoalition

Business Address: 1595 Shafter Ave., S.F., CA \_\_\_\_\_ Zip Code: 94124

Business Email: greece@sfaafbcoalition.org Home Email: \_\_\_\_\_

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of residents of the City and County of San Francisco who are 18 years of age or older (unless otherwise stated in the code authority). For certain appointments, the Board of Supervisors may waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

18 Years of Age or Older: Yes  No

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

As a member of the Leadership Staff of the SFAAFBCoalition, I supervise the Food Securities Programs (SF New Deal & FoodBank Produce/Grocery Boxes), for 22 churches the Bayview, Visitation, OMI, Mission & Tenderloin areas.

(Applications must be submitted to [BOS-Appointments@sfgov.org](mailto:BOS-Appointments@sfgov.org) or to the mailing address listed above.)



**Business and/or Professional Experience:**

Former Youth Crisis Counselor for No. San Mateo County Mental Health, Dept. of HEW  
United Airlines, Inflight Senior Purser (retired)  
SFAAFB Coalition, Lead Liaison


**Civic Activities:**

St. Paul of the Shipwreck Catholic Church, Parish Council Chairman  
GER Intenational Productions, President

Have you attended any meetings of the body to which you are applying? Yes  No

An appearance before the Rules Committee may be required at a scheduled public hearing, prior to the Board of Supervisors considering the recommended appointment. Applications should be received ten (10) days prior to the scheduled public hearing.

Date: September 23, 2021 Applicant's Signature (required):

  
(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Vacated: \_\_\_\_\_

San Francisco  
BOARD OF SUPERVISORS

Date Printed: September 27, 2018

Date Established: August 17, 2018

Active

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**FOOD SECURITY TASK FORCE**

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**Contact and Address:**

Paula Jones  
SFDPH  
1390 Market Street #810  
San Francisco, CA 94102

Phone: (628) 206-7689

Fax:

Email: paula.jones@sfdph.org

**Authority:**

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Administrative Code, Sections 5.10-1 et seq. (Resolution No. 32-09; and Ordinance Nos. 206-05; 19-08; 29-10; 191-12; 88-15; and 173-18)

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**Board Qualifications:**

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The Food Security Task Force was established to recommend legislative action and city-wide strategies to the Board of Supervisors that would increase participation in federally funded programs such as CalFresh (known nationally as SNAP and formally as food stamps), Summer Food Service, the Child and Adult Care Food Program, the Homeless Children Nutrition Program, the Special Supplemental Nutrition Program for Women, Infants and Children (WIC), the School Lunch Program, and the National School Breakfast Program. The Task Force shall also provide general advice and assistance to the Board of Supervisors with regard to funding priorities, legislative action, and city policies on addressing hunger and enhancing the food security of San Francisco residents, in addition to any other issues within the Task Force's expertise.

The Food Security Task Force shall consist 20 members appointed by the Board of Supervisors, City department heads, or the San Francisco Unified School District. Members shall serve at the pleasure of their respective appointing authorities.

Seat 1: Shall be an employee of the Department of Human Services, appointed by the Executive Director of the Human Services Agency.

Seat 2: Shall be an employee of the Department of Public Health-Nutrition Services, appointed by the Director of Health.

Seat 3: Shall be an employee of the Department of Aging and Adult Services, appointed by the

San Francisco  
BOARD OF SUPERVISORS

Executive Director of the Human Services Agency.

Seat 4: Shall be an employee of the Department of Public Health-Food Security, appointed by the Director of Health.

Seat 5: Shall be an employee of the Department of Children, Youth and Their Families, appointed by the Director of the Department of Children, Youth and Their Families.

Seat 6: Shall be an employee of the Department of Homelessness and Supportive Housing, appointed by the Director of the Department of Homelessness and Supportive Housing.

Seat 7: Shall be an employee of the Recreation and Park Department's Urban Agriculture Program, appointed by the General Manager of the Recreation and Park Department.

Seat 8: Shall be an appointee of the San Francisco Unified School District, if the District chooses to appoint a member.

The Board of Supervisors shall appoint:

Seats 9 through 19: Shall be representatives of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to representatives from organizations serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors.

Seat 20: Shall be a member of the public, nominated by the Food Security Task Force and appointed by the Board of Supervisors.

The Department of Public Health shall provide clerical assistance and logistical support to the Task Force and its committees.

Reports: The Food Security Task Force shall prepare an annual assessment to the Board of Supervisors of the state of hunger and food insecurity in San Francisco. The report may include recommendations for funding, programs, and policy.

Sunset Date: The Task Force shall terminate on July 1, 2021.

(Ordinance No. 173-18 reauthorized and redesignated the Food Security Task Force, and modified the membership of the Task Force.)

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BOARD of SUPERVISORS



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Fax No. 554-5163  
TDD/TTY No. 544-5227

## VACANCY NOTICE

### FOOD SECURITY TASK FORCE

#### Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following **vacancies, upcoming term expirations** and information on currently held seats, appointed by the Board of Supervisors:

Seat 9, Cissie Bonini, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Seat 10, Anne Quaintance, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Seat 11, Chester Williams, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

**Vacant Seat 12**, Hilary Seligman, resigned, must be a representative of community-based organizations that provide nutritional support and increase the food security of

San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Seat 13, Ave Lambert, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

**Vacant Seat 14**, succeeding Jennifer Siswandi, resigned, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Seat 15, Kimberly Madsen, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Seat 16, Meg Davidson, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Seat 17, Raegan Sales, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Seat 18, Rita Mouton-Patterson, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

**Vacant Seat 19**, succeeding Emma Steinberg, resigned, must be a representative of community-based organizations that provide nutritional support and increase the food security of San Francisco residents, including but not limited to a representative from an organization serving food in the following program types: home-delivered meals, congregate meals for seniors, food bank, free dining room, multi-service agency serving families and youth, shelter meals, faith-based organizations, food retail (farmers markets, grocery stores), and hospital and health clinics - no organization shall have more than one representative; nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Seat 20, Geoffrey Grier, must be a member of the public, nominated by the Food Security Task Force and appointed by the Board of Supervisors, for an indefinite term.

Reports: The Food Security Task Force shall prepare an annual assessment to the Board of Supervisors of the state of hunger and food insecurity in San Francisco. The report may include recommendations for funding, programs, and policy.

Sunset Date: The Task Force shall expire by operation of law on July 1, 2026, unless extended by the Board of Supervisors.

Additional information relating to the Food Security Task Force may be obtained by reviewing Administrative Code, Sections 5.10-1 et seq., at [https://codelibrary.amlegal.com/codes/san\\_francisco/latest/overview](https://codelibrary.amlegal.com/codes/san_francisco/latest/overview) or the Task Force's website at <http://sfdph.org/foodsecurity/>.

Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicants may be asked to state their qualifications. The appointment(s) of individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Task Force is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.*

Angela Calvillo  
Clerk of the Board

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DATED/POSTED: September 23, 2021