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Department of Children, Youth and Their Families

December 18, 2012

Angela Calvillo, Clerk of the Board
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached please find an original and four copies of proposed resolution for the Board of Supervisors approval, which will allow the Children and Families Commission to accept and expend a federal grant for \$1,269,400 from July 1, 2012 to December 31, 2015 to improve early learning and development programs for young children in the City.

The following is a list of accompanying documents (five sets):

- Proposed grant resolution
- Grant information form
- Grant budget
- Grant application
- Grant award letter from funding agency

The following person may be contacted regarding this matter:
Tracy Fong, 415-934-4875

Sincerely,

A handwritten signature in black ink that reads "Laurel Kloomok". The signature is fluid and cursive.

Laurel Kloomok
Executive Director, Children and Families Commission

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Tracy Fong, Children and Families Commission
DATE: November 29, 2012
SUBJECT: Accept and Expend Resolution for Federal Grant

GRANT TITLE: Race to the Top – Early Learning Challenge

Attached please find the original and 4 copies of each of the following:

___ Proposed grant resolution; original signed by Department, Mayor, Controller

X Grant information form, including disability checklist

X Grant budget

X Grant application

X Grant award letter from funding agency

NA Ethics Form 126 (if applicable)

NA Contracts, Leases/Agreements (if applicable)

___ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Tracy Fong

Phone: 415-934-4875

Interoffice Mail Address: Will pick up or email tfong@first5sf.org

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).