FILE NO. 200876   RESOLUTION NO.

1   [Home Detention Electronic Monitoring Program Rules and Regulations and Program
2   Administrator's Evidence of Financial Responsibility - FY2020-2021]

3   **Resolution approving the Sheriff Office's home detention and electronic monitoring**

4   **program rules and regulations; and approving evidence of financial responsibility**

5   **demonstrated by program administrator, Sentinel Offender Services, LLC, for FY2020-**

6   **2021.**

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8   WHEREAS, The Sheriff's Office held a competitive bid process RFP SHF2019-01

9   Electronic Monitoring and Case Management Services and awarded a contract to Sentinel

10   Offender Services, LLC ("Sentinel") to administer the Sheriff Office's home detention and

11   electronic monitoring program (the "Program"); and

12   WHEREAS, The Civil Service Commission approved the Professional Services

13   Contract 44727-17/18 with Sentinel on March 4, 2019; and

14   WHEREAS, California Penal Code Section 1203.016 authorizes the Sheriff, with the

15   approval of the Board of Supervisors, to administer a home detention program for sentenced

16   individuals that may include electronic monitoring ("Program"), pursuant to a written contract

17   with a private entity, subject to the requirement that the Board of Supervisors annually review

18   and approve any rules and regulations the Board may prescribe for the Program and the

19   requirement that such contract include a provision requiring that the contractor demonstrate

20   and submit for approval by the Board of Supervisors evidence of financial responsibility; and

21   WHEREAS, On August 1, 2019 the Sheriff's Office approved a contract with Sentinel to

22   administer the Program for an approximately three-year term that expires on July 21, 2022,

23   which is on file with the Clerk of the Board of Supervisors in File No. 190673 ("Sentinel

24   Contract"); and

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1   WHEREAS, On July 30, 2019, the Board of Supervisors adopted a resolution, which is

2   on file with the Clerk of the Board of Supervisors in File No. 190673, approving rules and

3   regulations of the Program, as described in Appendix A of the Sentinel Contract, and

4   evidence of Sentinel's financial responsibility (the certificate of insurance required by the

5   Sentinel Contract); and

6   WHEREAS, On October 8, 2019, The Board of Supervisors adopted a resolution,

7   which is on file with the Clerk of the Board of Supervisors in File No. 190921, retroactively

8   approving the Sentinel Contract; and

9   WHEREAS, The Program shall be administered by Sentinel pursuant to the rules and

10 regulations set forth in Appendix A of the Sentinel Contract, which is on file with the Clerk of

11 the Board of Supervisors in File No. 190673, and which is hereby declared to be a part of this

12 Resolution as if set forth fully herein; and

13 WHEREAS, The contract with Sentinel to administer the Program includes a provision

14 that Sentinel demonstrate evidence of financial responsibility by maintaining a current liability

15 insurance policy in the amounts and under conditions sufficient to fully indemnify the City and

16 County of San Francisco for reasonably foreseeable public liability, including defense costs,

17 that may arise from, or be proximately caused by, acts or omissions of the contractor; and

18 WHEREAS, The Sheriff's Office completed the annual review of the rules and

19 regulations of the Program, set forth in Appendix A of the Sentinel Contract; and

20 WHEREAS, As a condition of participation, Program participants agree in writing to

21 comply with the Program rules ("Participant Agreement"); and

22 WHEREAS, At the time of enrollment in the Program, Program participants include on

23 the Participant Agreement the contact information for persons that may be contacted in case

24 of emergency, which may include their attorney's contact information; and

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1   WHEREAS, The Sheriff's Office, whenever possible, contacts Program participants'

2   emergency contacts when the electronic monitoring device battery is getting low and the

3   Sheriff's Office has not been able to reach the client directly; and

4   WHEREAS, The Public Defender is available to act as their clients' emergency contact

5   if requested by their client; and

6   WHEREAS, The Sheriff's Office has agreed to modify the Participant Agreement form

7   to include a place for the participant to list their attorney as an additional emergency contact;

8   and

9   WHEREAS, The Sheriff's Office has agreed to revise the Participant Agreement so that

10   it will include an acknowledgment that participants shall comply with all the conditions required

11   by Penal Code section 1203.016 and court order; and

12   WHEREAS, Program administrator Sentinel has provided to the Sheriff as evidence of

13   financial responsibility a certificate of current liability insurance, which is on file with the Clerk

14   of the Board of Supervisors in File No. 200876, and which is hereby declared to be part of this

15   Resolution as if set forth fully herein; now, therefore be it

16   RESOLVED, That the Board of Supervisors approves the Program rules and

17   regulations set forth in Appendix A of the Sentinel Contract, which is on file with the Clerk of

18   the Board of Supervisors in File No. 190673; and be it

19   FURTHER RESOLVED, That the Board of Supervisors approves the evidence of

20   financial responsibility submitted by Program administrator Sentinel and demonstrated by the

21   certificate of current liability insurance, which is on file with the Clerk of the Board of

22   Supervisors in File No. 200876; and, be it

23   FURTHER RESOLVED, That the Sheriff shall submit annually the rules and

24   regulations of the Program for review and approval by the Board of Supervisors; and, be it

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1   FURTHER RESOLVED, That the Sheriff's Office shall perform an annual review of

2 Sentinel's evidence of financial responsibility, which shall be the certificate of insurance

3 required by the Sentinel Contract, to ensure compliance with any requirements set by the

4 Board of Supervisors and for adjustment of the financial responsibility requirements if

5 warranted by caseload changes or other factors.

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