

File No. 120010

Committee Item No. 4

Board Item No. 25

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Committee: Rules

Date 1/19/12

Board of Supervisors Meeting

Date 1/31/12

Cmte Board

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Linda Wong

Date 1/13/11

Completed by: L.W.

Date 1/24/11

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

Amendment of the Whole in Committee
1/19/12

FILE NO. 120010

MOTION NO.

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[Appointment - Board of Appeals – Richard Hillis]

Motion approving the Mayor’s appointment of Richard Hillis to the Board of Appeals for the term ending July 1, 2012.

WHEREAS, Pursuant to Charter Section 4.106, the Mayor has submitted a communication notifying the Board of Supervisors of the nomination of Richard Hillis to the Board of Appeals, received by the Clerk of the Board on December 14, 2011; and

WHEREAS, The Board of Supervisors, by Motion 02-80 established a process to review the Mayor’s nomination to the Board of Appeals; now, therefore, be it

MOVED, That the Board of Supervisors hereby approves the Mayor’s appointment of Richard Hillis to the Board of Appeals term ending July 1, 2012.

OFFICE OF THE MAYOR
SAN FRANCISCO



*Orig: Rules, Joy
C. COB, Leg Dep, file*
EDWIN M. LEE
MAYOR
City Attny page

Notice of Appointment

December 14, 2011

San Francisco Board of Supervisors
City Hall, Room 244
1 Carlton B. Goodlett Place
San Francisco, California 94102

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2011 DEC 14 PM 2:13

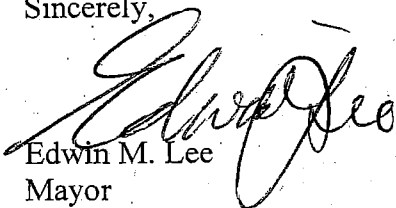
Honorable Board of Supervisors:

Pursuant to Charter Section 4.106, I hereby appoint Richard Hillis to the Board of Permit Appeals. Mr. Hillis will be assuming the seat formerly held by Tanya Peterson, for a term ending July 1, 2012.

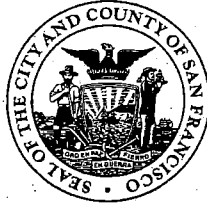
I am confident that Mr. Hillis will serve our community well. Attached are his qualifications to serve, which demonstrates how this appointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco

I encourage your support and am pleased to advise you of this appointment.

Sincerely,


Edwin M. Lee
Mayor

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

December 14, 2011

Angela Calvillo
Clerk of the Board, Board of Supervisors
San Francisco City Hall
1 Carlton B. Goodlett Place
San Francisco, CA 94102

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2011 DEC 14 PM 2:13

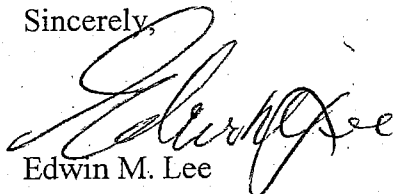
Dear Ms. Calvillo,

I am pleased to advise you of my appointment of Richard Hillis to the Board of Permit Appeals, pursuant to Charter Section 4.106. Mr. Hillis' term will begin upon approval of this nomination and will expire July 1, 2012.

Please see the attached resume which will illustrate that Mr. Hillis' qualifications allow him to represent the communities of interest, neighborhoods, and diverse populations of the City and County of San Francisco.

Should you have any questions, please contact my Director of Appointments, Nicole Wheaton at (415) 554-7940.

Sincerely,


Edwin M. Lee
Mayor

RICHARD J. HILLIS

— Lyon Street
San Francisco, CA 94117
415 — (cell) / 415 — home)
— @yahoo.com

Experience: FORT MASON CENTER, San Francisco, CA

Executive Director

Aug 2011 to Present

Responsible for overall management and strategic leadership of Fort Mason Center, a 30 year old non-profit arts and cultural center in San Francisco. Responsibilities include management of the center's \$7 million budget and 30 employees; strategic planning; fundraising; an \$80 million planned capital renovation of the campus; cultivation of the Center's innovative resident organizations and programming; and management and negotiation of the Center's lease with the National Park Service.

OFFICE OF ECONOMIC AND WORKFORCE DEVELOPMENT, San Francisco, CA

Deputy Director

Mar 2004 to Aug 2011

Responsible for management of complex public/private real estate projects and department's neighborhood economic development program, including:

- *Treasure Island Development* – Managing all aspects of the redevelopment of Treasure Island and Yerba Buena Island into a new 8,000 unit, mixed-use San Francisco neighborhood. Led City team in negotiating the terms of a \$1.5 billion Disposition and Development Agreement between City and developers and a land transfer agreement between City and U.S. Navy. Lead project representative in presenting and advocating for the project in the community, before policy bodies such as the Board of Supervisors, with the press, and with multiple federal, state and local agencies.
- *Octavia Boulevard/Central Freeway Development* – Led a citywide project team in developing and implementing a comprehensive strategy for the disposition and development of 22 former freeway parcels and construction of Octavia Boulevard. The project included the implementation of a community planning process, negotiation of purchase agreements for selected housing parcels, negotiation of sales agreement with Redevelopment Agency for affordable housing, and design of the new boulevard.
- *Recreation & Park Department* – Acted in dual role (2009-2010) as RPD's Director of Partnerships and Property managing RPD assets and concessions during Executive Director transition. Achievements included developing and implementing new business partnerships including Outside Lands concert, new concessionaire at Japanese Tea Garden, development of mobile food program, and Peter Pan production.
- *SFMOMA Expansion* – Led City team in negotiating an exchange agreement with the museum for the City's existing fire station on Howard Street in return for a newly constructed, replacement fire station on Folsom Street. Represented the City through approval process at commissions and Board of Supervisors.
- *Mid-Market Redevelopment* – Developed and launched the City's ongoing efforts to revitalize the Mid-Market neighborhood, the stretch of Market Street between 5th Street and Van Ness Avenue, by promoting the neighborhood as an arts district and attracting new retail and restaurants.

- *Port Development Projects* – Led Department’s efforts on priority Port development projects, including negotiating lease and development agreements for the Exploratorium relocation at Piers 15/17, and solicitation and selection of developers for the mixed-use project at SWL 337 (Giant’s parking lot).
- *Community Benefit Districts* – Developed program to promote and provide technical and financial assistance to neighborhoods interested in forming special benefit districts (aka BIDs) to improve commercial corridors. Created nine new districts in San Francisco.

OFFICE OF THE ASSESSOR, San Francisco, CA

Deputy Assessor for Valuation

Jan 2003 to Mar 2004

- Responsible for the valuation of all real property in San Francisco; including directing the appraisal of highly complex properties and properties where values are challenged. Represented the office before the Assessment Appeals Board.
- Implemented organizational changes to improve valuation processing in the office including the establishment of a standards unit, streamlined deed processing, and new processes for valuation of new construction.

OFFICE OF THE MAYOR

DEPARTMENT OF ECONOMIC DEVELOPMENT, San Francisco, CA

Senior Project Manager

Aug 2000 to Jan 2003

Project Manager

Feb 1997 to Aug 1999

Responsible for management of complex, multi-departmental public and public-private economic development projects, including:

- *Forest City/Bloomingtondale’s Project* – Negotiated tax allocation agreement and sale of public right of way between city, Redevelopment Agency, and developer for 1.5 million square foot mixed-use project. Managed entitlement process, environmental review, redevelopment plan amendment, and public information process.
- *Union Square Park and Garage Renovation* – Implemented a \$19 million park and garage renovation, including development and negotiation of lease and financing agreements with non-profit garage corporation. Managed entitlement process, and participated in design development and construction management.

PORT OF SAN FRANCISCO, San Francisco, CA

Senior Project Manager

Sep 1999 to Aug 2000

- Served as the project manager for the development of a 14-acre former industrial site on San Francisco’s southern waterfront. Responsibilities included preparation of feasibility studies, analysis of environmental conditions and mitigations, establishment of design guidelines, and preparation of request for development proposals.

OFFICE OF THE MAYOR, San Francisco, CA*Senior Analyst - Office of Finance & Legislative Affairs**Feb 1995 to Feb 1997*

- Provided policy analysis to Mayor and Finance Director on City budget and finance issues. Analyzed budgets of city departments, and citywide revenue forecasts. Managed City budget analysts. Testified before Board of Supervisors' committees on behalf of Mayor's Office.
- Major projects included: labor negotiations with employee unions; study and implementation of new parking rates at municipal garages; and preparation and implementation of new hotel tax legislation.

OFFICE OF THE CITY ADMINISTRATOR**DISTRICT OF COLUMBIA GOVERNMENT, Washington, DC***Special Assistant for Fiscal Affairs**July 1993 to Feb 1995*

- Advised City Administrator on citywide fiscal matters. Managed \$11 million budget of the Office of the City Administrator. Implemented a citywide review of capital project financing to prioritize spending.

WELLS FARGO BANK, San Francisco, CA*Corporate Tax Analyst**Sep 1990 to Sep 1991*

- Planned and researched corporate tax issues. Supervised preparation of Federal and state tax returns of corporation with over \$50 billion in assets. Prepared analysis of Federal and state tax implications of possible merger. Led effort to reduce state tax liability through a review of filing requirements and combined filings.

ARTHUR ANDERSEN & CO., Washington, DC*Senior Tax Consultant**Sep 1988 to Sep 1990*

- Planned and managed tax research and compliance services to corporate, individual, partnership and tax exempt clients. Specialized experience in corporate taxation.

NBC - LATE NIGHT WITH DAVID LETTERMAN, New York, NY*Production Staff Intern**Nov 1987 to May 1988*

- Researched upcoming guests and suggested possible questions and topics for discussion. Waterboy for big-shot Hollywood celebrities.

Education: UNIVERSITY OF CHICAGO

MA in Public Policy Analysis, June 1993

- Awarded *University of Chicago Fellowship*.

STATE UNIVERSITY OF NEW YORK AT ALBANYBS in Accounting, *Summa Cum Laude*, May 1987

**STATEMENT OF ECONOMIC INTERESTS
 COVER PAGE**

DATE RECEIVED

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)
 Hillis Richard J

1. Office, Agency, or Court

Agency Name
 Board of Appeals
 Division, Board, Department, District, if applicable Your Position
 Commissioner

► If filing for multiple positions, list below or on an attachment.

Agency: _____ Position: _____

2. Jurisdiction of Office (Check at least one box)

State Judge or Court Commissioner (Statewide Jurisdiction)
 Multi-County _____ County of _____
 City of San Francisco Other _____

3. Type of Statement (Check at least one box)

Annual: The period covered is January 1, 2011, through December 31, 2011.
 -or-
 The period covered is ____/____/____ through December 31, 2011.
 Assuming Office: Date assumed 1 / 20 / 2012
 Leaving Office: Date Left ____/____/____ (Check one)
 The period covered is January 1, 2011, through the date of leaving office.
 The period covered is ____/____/____ through the date of leaving office.
 Candidate: Election Year _____ Office sought, if different than Part 1: _____

4. Schedule Summary

Check applicable schedules or "None."

► Total number of pages including this cover page: 3

Schedule A-1 - Investments - schedule attached Schedule C - Income, Loans, & Business Positions - schedule attached
 Schedule A-2 - Investments - schedule attached Schedule D - Income - Gifts - schedule attached
 Schedule B - Real Property - schedule attached Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-

None - No reportable interests on any schedule

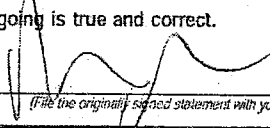
5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
 (Business or Agency Address Recommended - Public Document)
 1650 Mission Street, Room 304 San Francisco CA 94102
 DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS (OPTIONAL)
 (415) 345-7505

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 1/12/2012
 (month, day, year)

Signature 
 (File the originally signed statement with your filing official.)

San Francisco
BOARD OF SUPERVISORS

Date Printed: January 12, 2012

Date Established:

July 1, 2002

Active

BOARD OF APPEALS

Contact and Address:

Cynthia Goldstein Executive Director
1650 Mission Street #304
San Francisco, CA 94103

Phone: (415) 575-6880

Fax: (415) 575-6885

Email: cynthia.goldstein@sfgov.org

Authority:

Charter Section 4.106-per Prop D. Election March 5, 2002

Board Qualifications:

The Board of Appeals consists of five members, two nominated by the President of the Board of Supervisors and three members nominated by the Mayor. Each nomination of the Mayor and the President of the Board of Supervisors is subject to approval by the Board of Supervisors. If the Board fails to act on the nomination within 60 days of the date the nomination is transmitted to the Clerk of the Board of Supervisors, the nominee shall be deemed approved.

In order to stagger the terms the Clerk of the Board of Supervisors shall determine by lot which two of the three Mayoral appointees shall serve an initial two-year term, and which one of the two appointees of the President of the Board of Supervisors shall serve an initial-two year term. The remaining appointees shall serve four-year terms. All subsequent terms shall be four years.

The appointees of both the Mayor and the President of the Board of Supervisors shall take office at 12 o'clock noon on the first day of July 2002.

The Board of Appeals, a quasi-judicial panel, decides appeals of permits, variances, zoning determinations and other department actions at public hearings.

Sunset Date: None

Reports: None referenced.

"R Board Description" (Screen Print)

