

File No. 140638

Committee Item No. 3

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date June 16, 2014

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

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|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER

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Completed by: Linda Wong Date June 13, 2014

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Interim Treasure Island Development Authority Budget - FYs 2014-2015 and 2015-2016]

2  
3 **Resolution approving the Interim Budget of the Treasure Island Development Authority**  
4 **for FYs 2014-2015 and 2015-2016.**

5  
6 WHEREAS, On May 2, 1997, the Board of Supervisors passed Resolution No. 380-97  
7 authorizing the Mayor's Treasure Island Project Office to establish a nonprofit public benefit  
8 corporation known as the Treasure Island Development Authority (the Authority) to act as a  
9 single entity focused on the planning, redevelopment, reconstruction, rehabilitation, reuse and  
10 conversion of the former Naval Station Treasure Island; and

11 WHEREAS, Under the Treasure Island Conversion Act of 1997 (AB 699), the California  
12 legislature, among other things, designated the Authority as a redevelopment agency with all  
13 of the rights, powers, privileges, immunities, authorities, and duties granted to a  
14 redevelopment agency pursuant to the California Community Redevelopment Law, Health  
15 and Safety Code, Section 33000, et seq. (the Redevelopment Law) upon approval of the  
16 Board of Supervisors; and

17 WHEREAS, The Board of Supervisors approved the designation of the Authority as a  
18 redevelopment agency with powers over the former Naval Station Treasure Island in  
19 Resolution 43-98 on February 6, 1998; and

20 WHEREAS, The Board of Supervisors rescinded designation of the Authority as the  
21 redevelopment agency for Treasure Island under California Community Redevelopment Law  
22 in Resolution No. 11-12, but such rescission does not affect Authority's status as the Local  
23 Reuse Authority for Treasure Island or the tidelands trust trustee for the portions of Treasure  
24 Island subject to the tidelands trust, or any of the other powers or authority of the Authority;  
25 and

1           WHEREAS, The Authority has submitted to the Board of Supervisors for approval an  
2 Interim Budget for FYs 2014-2015 and 2015-2016), a copy of which is on file with the Clerk of  
3 the Board of Supervisors in File No. 140638 (the Interim Budget); and

4           WHEREAS, The Authority hereby requests that such approval be granted, and the  
5 Board of Supervisors is agreeable to doing so; now, therefore, be it

6           RESOLVED, That the Board of Supervisors of the City and County of San Francisco  
7 does hereby approve the Interim Budget of the Authority for FYs 2014-2015 and 2015-2016.  
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EXHIBIT A

**TIDA OPERATIONS REVENUE Comparison FY 2014-15 (as of 4/2/14)**  
**DRAFT**

<b>TIDA REVENUE SOURCES</b>	<b>FY13-14 Budget</b>	<b>FY14-15 Projections</b>	<b>Variance</b>
Collaborative Special Events	\$ 295,000	\$ 120,000	\$ (175,000)
TIDA Special Events Revenues	\$ 218,850	\$ 430,000	\$ 211,150
TI Commercial Revenues	\$ 3,216,241	\$ 3,840,770	\$ 624,529
Film Revenues	\$ 30,000	\$ 35,000	\$ 5,000
YBI Cellsites/ Banner Revenues	\$ 297,720	\$ 325,830	\$ 28,110
Marina Revenues	\$ 90,000	\$ 90,000	\$ -
John Stewart Company Housing Revenue	\$ 4,192,274	\$ 3,689,470	\$ (502,804)
Housing CAM	\$ 479,472	\$ 479,472	\$ -
Fund Balance FYE 2012		\$ 53,983	\$ 53,983
Fund Balance FYE 2013		\$ 1,579,060	\$ 1,579,060
<b>Grand Totals</b>	<b>\$ 8,819,557</b>	<b>\$ 10,643,585</b>	<b>\$ 1,824,028</b>

EXHIBIT B

I. TIDA OPERATIONS REVNUUE DETAILS FY2014-15

**TI Special Events Revenues**

This amount reflects revenues received from special events held on Treasure Island such as corporate events, wedding receptions, and recreational use. The revenues are separated between the Collaborative Special Events and the TIDA-booked events to differentiate and monitor funds.

A. **Collaborative Special Events**

TIDA FY2013-14 Budget	TIDA FY2014-15 Budget	Change
\$295,000	\$120,000	(\$175,000)

This amount reflects revenue based on monthly fees from the rental of Building One managed by the Collaborative partnership. The decrease is due to the fact that there are fewer venues in the Collaborative portfolio than last year.

B. **TIDA- Special Events**

TIDA FY2013-14 Budget	TIDA FY2014-15 Budget	Change
\$218,850	\$430,000	\$211,150

This amount is reflects revenue based on TIDA-managed Special Event venues and reflects the return of signature events including Dragon Boat Festival, TI Music Festival, Oracle World and TI Flea Market, among others. The increase is due to the return of the Casa De La Vista and Chapel to the TI portfolio.

C. **TI Commercial Revenues**

TIDA FY2013-14 Budget	TIDA FY2014-15 Budget	Change
\$3,216,241	\$3,840,770	\$624,529

This amount reflects executed subleases and potential new subleasing opportunities for commercial space on Treasure Island.

D. **TI Film/Photo Permits**

TIDA FY2013-14 Budget	TIDA FY2014-15 Budget	Change
\$30,000	\$35,000	\$5,000

This amount reflects revenues received from permits issued on the Islands in the current fiscal year.

EXHIBIT B

**E. Cell Sites, Banner & Franchise fees**

TIDA FY2013-14 Budget	TIDA FY2014-15 Budget	Change
\$297,720	\$325,830	\$28,110

This amount reflects revenues that will be received from cell sites, banners and franchise fees with anticipated CPI adjustment. Subleases include ATT, Comcast and T-Mobile, among others.

**F. TI Maritime**

TIDA FY2013-14 Budget	TIDA FY2014-15 Budget	Change
\$90,000	\$90,000	\$0

This amount reflects the executed Master Southern Waterfront agreement for use of Treasure Island Marina based on a minimum monthly rent of \$7,500; \$90,000 annualized.

**G. JSCO-Housing Revenues**

TIDA FY2013-14 Budget	TIDA FY2014-15 Budget	Change
\$4,192,274	\$3,689,470	(\$502,804)

1. Percentage Rent: Based upon approximately 426 of 554 income generating unit portfolio for FY 2014-15, the total projected housing revenues from the John Stewart Company (JSCO) is \$3,689,470 after deducting expenses including the John Stewart 5% fee. Further, based on the Sharing Agreement between TIDA and the Treasure Island Homeless Development Initiative (TIHDI) approved by the San Francisco Board of Supervisors in 1996, TIHDI will receive \$284,750, or 8.49% of Percentage Rent.

John Stewart Company 95% of Percentage Rent: \$3,353,952  
 TIHDI-TIDA Sharing Agreement Calculations: (\$3,353,952 X 8.49%) = \$284,750  
 John Stewart Company Percentage Rent Net: (\$3,353,952-\$284,750) = \$3,069,202

2. Base Rent: The John Stewart Company projects \$620,268 in Base Rent in the FY 2014-15.

**Total John Stewart Housing Revenues: \$3,069,202 + 620,268 = \$3,689,470**

**H. Housing CAM**

TIDA FY2013-14 Budget	TIDA FY2014-15 Budget	Change
\$479,472	\$479,472	\$0

The amount reflects income for housing Common Area Maintenance (CAM) charges.

Exhibit C

TIDA OPERATIONS EXPENSE Comparison FY2014-15 (as of 4/29/14)	TIDA APPROVED FY2013-14 BUDGET	Proposed FY2014-15 BUDGET	VARIANCE
<b>DRAFT</b>			
<b>A. ADMINISTRATION</b>			
1. TRAINING, CONFERENCES AND TRAVEL COSTS (02200)	\$20,300	\$20,300	\$0
2. EMPLOYEE FIELD EXPENSES (LOCAL FIELD EXPENSES) (02300)	\$2,000	\$2,000	\$0
3. MEMBERSHIP FEES (02400)	\$6,700	\$6,700	\$0
4. OTHER FEES (35235)	\$0	\$5,400	\$5,400
5. PROMOTIONAL AND MARKETING EXPENSE (02500)	\$35,000	\$35,000	\$0
6. ADMIN PROFESSIONAL & SPECIALIZED SERVICES (02700)			
a. TIHDI - OPERATING CONTRACT	\$171,000 (\$181,000 AMENDED)	\$196,000	\$15,000
b. TREASURE ISLAND BOYS & GIRLS CLUB HOUSE (02711)	\$146,990	\$10,000	(\$136,990)
c. TI GYM OPERATIONS YMCA	\$146,775 (\$220,000 AMENDED)	\$146,775	(\$73,225)
d. OTHER PROFESSIONAL SERVICES (02799)	\$45,000	\$45,000	\$0
e. DEVELOPMENT PROFESSIONAL SERVICES (02799)	\$695,000	\$1,495,000	\$800,000
<b>TOTAL ADMINISTRATION</b>	<b>1,268,765</b>	<b>\$1,962,175</b>	<b>\$693,410</b>
<b>B. PROFESSIONAL &amp; SPECIALIZED SERVICES (2800)</b>			
1. MAINTENANCE SERVICES - BUILDINGS			
a. SCAVENGER SERVICES (Trash Disposal)	\$31,250	\$39,100	\$7,850
b. JANITORIAL SERVICES (TOOLWORKS)	\$130,000 (\$151,000 AMENDED)	\$166,150	\$15,150
c. PEST CONTROL (2803)	\$5,000	\$5,000	\$0
d. GROUNDS MAINTENANCE (RUBICON) ( 02801)	\$705,000	\$738,490	\$33,490
e. MAINTENANCE SERVICES (BUILDING) (02899)	\$100,000	\$175,000	\$75,000
f. MAINTENANCE SERVICES (FACILITY) ( 02800)	\$150,000	\$150,000	\$0
g. MISC. FACILITY (PUBLIC ART HISTORICAL PRESERVATION) (03031)	\$20,000	\$20,000	\$0
2. RENTS & LEASES - EQUIPMENT (03100-03599)	\$50,000	\$35,000	(\$15,000)
3. MATERIALS & SUPPLIES (04000)	\$25,000	\$25,000	\$0
4. OTHER MATERIAL AND SUPPLIES - PUBLIC SAFETY (04599)	\$25,000	\$25,000	\$0
5. EQUIPMENT - (060929)	\$0	\$26,000	\$26,000
<b>TOTAL PROFESSIONAL &amp; SPECIALIZED SERVICES</b>	<b>\$1,241,250</b>	<b>\$1,404,740</b>	<b>\$163,490</b>
<b>C. CITY DEPARTMENT WORK-ORDERS</b>			
1. GENERAL SERVICES AGENCY (081CA)	\$2,164,368	\$2,205,729	\$41,361
2. RISK MANAGEMENT SERVICES (OPERATIONS AND REDEVELOPMENT INSURANCE) ( 081CB)	\$186,500	\$118,827	(\$67,673)
3. GF- CITY ATTORNEY - LEGAL SERVICES OPERATIONS (081CT)	\$996,558	\$996,558	\$0
4. IS - TIS - ISD SERVICES (081CI)	\$26,181	\$26,181	\$0
5. TIS-IDS SERVICES (081C5)	\$487	\$487	\$0
6. GF- TIS TELEPHONE SERVICES (081ET)	\$13,892	\$13,892	\$0
7. GF - FIRE ( 081FC)	\$103,000	\$60,000	(\$43,000)
8. HR - MANAGEMENT TRAINING	\$4,740	\$4,740	\$0
9. IS-PURCH-CENTRAL SHOPS-AUTO MAINT (AAO) (081PA)	\$11,660	\$7,744	(\$3,916)
10. IS-PURCH-CENTRAL SHOPS-FUEL STOCK (AAO) (081PF)	\$3,887	\$2,146	(\$1,741)
11. GF - PARKING & TRAFFIC (081PK)	\$25,000	\$25,000	\$0
12. IS-PURCH-REPRODUCTION (AAO) (081PR)	\$6,000	\$6,000	\$0
13. GF - POLICE SECURITY (SFPD) (081SP)	\$80,087	\$88,545	\$8,458
14. GF- POLICE SECURITY (SFPD) (02811)	\$0	\$0	\$0
15. GF-PUC-HETCH HETCHY (081UH)	\$1,074,661	\$1,103,650	\$28,989
16. SR-DPW-BUILDING REPAIR (081WB)	\$849,835	\$892,327	\$42,492
17. SR-DPW-BUREAU OF STREET ENVIRONMENTAL SERVICES (081WC)	\$154,063	\$161,766	\$7,703
18. SR-DPW-BUREAU OF STREETS AND SEWER REPAIR SERVICES (081WR)	\$180,681	\$189,715	\$9,034
19. SR-DPW-BUREAU OF URBAN FORESTRY SERVICES (081WU)	\$305,902	\$321,197	\$15,295
20. SR-DPW-BUREAU OF STREET USE & MAPPING (081WB)	0 (\$102,000 AMENDED)	\$610,000	\$508,000
21. ADM - REAL ESTATE SPECIAL SERVICES (DEPT. OF REAL ESTATE- FACILITIES MGMT) (081W6)	\$32,040	\$51,040	\$19,000
22. HUMAN SERVICES AGENCY (081SS)	\$40,000	\$40,000	\$0
23. DEPARTMENT OF PUBLIC HEALTH (081HE)	\$50,000	\$75,000	\$25,000
24. DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES (081CH) - TI AFTER SCHOOL PROGRAM		\$166,000	\$166,000
25. DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES (081CH) - TI SUMMER PROGRAM		\$47,747	\$47,747
<b>TOTAL CITY DEPARTMENT WORK-ORDERS</b>	<b>\$6,309,542</b>	<b>\$7,214,291</b>	<b>\$904,749</b>
<b>TOTAL OPERATIONS EXPENDITURES</b>	<b>\$8,819,557</b>	<b>\$10,581,206</b>	<b>\$1,761,649</b>
<b>TOTAL REVENUES</b>	<b>\$8,819,557</b>	<b>\$ 10,643,585</b>	<b>\$1,824,028</b>
			\$0
<b>RESIDUAL FOR RESERVE</b>		<b>\$62,379</b>	<b>\$62,379</b>

EXHIBIT D

**II. TIDA OPERATIONS EXPENSE DETAILS FY2014-15**

The expenditure for daily operations and development costs for Treasure and Yerba Buena Islands are defined under the following three categories: Administration, Professional and Specialized Services, and City Department Work-Orders.

**A. ADMINISTRATION**

**1. Training, Conference and Travel Costs (02200)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$20,300</b>	<b>\$20,300</b>	<b>\$0</b>

The Proposed Budget provides for the same level of funding for training, seminars and conferences, including costs of travel. The annual Staff Performance Plans encourage staff participating in professional development.

**2. Employee Field Expenses (02300)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>

The Proposed Budget provides for the same level of funding for local field costs.

**3. Membership Fees (02400)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$6,700</b>	<b>\$6,700</b>	<b>\$0</b>

The Proposed Budget provides for the same level of funding for Membership Fees. The annual Staff Performance Plans encourage staff participate in professional development.

**4. Other Fees (35235)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$0</b>	<b>\$5,400</b>	<b>\$5,400</b>

The Proposed Budget increase funding for parking permits from SFMTA.

**5. Marketing and Promotion (02500)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$35,000</b>	<b>\$35,000</b>	<b>\$0</b>



EXHIBIT D

The Proposed Budget provides for the same level of funding for Marketing and Promotion. The line item supports the 75th Anniversary of the Golden Gate International Exposition, tenant/community associations and their activities and programs, among other activities and purchasing promotion and production materials. Fund is also for purchase of food associated with these activities.

6. **Administrative Professional & Specialized Services (02700)**

This category provides funding for professional services, including social services.

a. **Treasure Island Homeless Development Initiative (TIHDI) – (02711)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$171,000 (\$181,000 Amended)	\$196,000	\$15,000

The Proposed Budget increases the level of funding for the Treasure Island Homeless Development Initiative (TIHDI) – Operating Contract in the amount of \$25,000. Under the Agreement between the Treasure Island Development Authority and the Treasure Island Homeless Development Initiative, TIHDI provides several services to TIDA including coordinating and facilitating participation of community-based homeless service organizations, operating the job broker system, as well as future development planning. Additionally this year, TIHDI will provide onsite after-hour services at the Casa de la Vista and Chapel. TIHDI operates the building known as the ShipShape free of charge as a public benefit.

b. **Treasure Island Boys and Girls Club House (02711)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$146,990	\$10,000	(\$136,990)

The Proposed Budget provides the same level of funding for the Treasure Island Boys and Girls Club House in the amount of \$10,000 to fund Island youth participation at Camp Mendocino.

c. **TI Gym Operation (02711)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$146,775 (\$220,000 Amended)	\$146,775	\$0

The Proposed Budget provides the same level of funding for the YMCA to operate the TI Gym. The YMCA provides health, education, youth and adult programs to Island residents free of charge. TIDA maintains the facility.

EXHIBIT D

In FY2014-15, the YMCA was contracted as Operator to manage the Treasure Island gym facility after a formal solicitation. The amended budget includes the addition of ½ year of After-School Programming.

d. **Other Professional Services (02799)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$45,000	\$45,000	\$0

The Proposed Budget provides the same level of funding for Other Professional Services. The line item includes the following professional services: the cost of marine salvage and as-needed Lien Sale of sunken, abandoned and stored vessels from Clipper Cove; cost of security services; signage, interpretation and translation services for public meetings and public notices, transportation costs and stipends for interns.

e. **Development Professional Services (02799)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$695,000	\$1,495,000	\$800,000

The Proposed Budget increases the costs of Professional Services as detailed below due in part to the costs associated with the following:

<b>PROFESSIONAL &amp; SPECIALIZED SERVICES</b>	FY 13-14 Approved	FY 14-15 Proposed
Environmental Engineering (Langan)	\$180,000	\$300,000
Renewable Energy Policy & Finance (Need to Issue RFQ)	\$75,000	\$0
Financial Advisor/Bond Counsel (MOPF)	\$50,000	\$0
Land Transfer and Closing Costs (TBD)	\$25,000	\$25,000
Relocation Consultant (Paragon)	\$75,000	\$100,000
Oakland Army Base Electrical Easement	\$0	\$435,000
SFCTA	\$150,000	\$250,000
Interim Move Payments (Estimate February 2013)	\$140,000	\$385,000
<b>Subtotals</b>	<b>\$695,000</b>	<b>\$1,495,000</b>

- Environmental Engineering – Navy’s Site Management Plan includes increased plan production and remediation activities in 2014-2015 necessitating additional document review and associated services from environmental consultants.
- Relocation Consultant – It is anticipated that development will commence in FY 14/15 necessitating the relocation of YBI residents to TI. Also, Navy planned remediation activities are anticipated to require the relocation of two buildings of residents on TI. Relocation Consultant’s charge is to facilitate these relocations.
- Oakland Army Base – In conjunction with the redevelopment of the former Oakland Army Base, Navy electrical transmission lines serving Treasure Island will be relocated and undergrounded.

EXHIBIT D

Through an easement agreement with the City and Port of Oakland, they will install spare conduits to accommodate the future demands of Treasure Island.

- SFCTA – SFCTA Mobility Management Studies in anticipation of development will be increasing. The Work Order funds provide local match to grants secured by SFCTA for this effort.
- Interim Move Payments – In conjunction with the above described relocations, TIDA will be paying residents moving expenses. Tenants residing on the Island prior to approval of the DDA in 2011, may elect to receive an ‘In-Lieu’ Payment if they relocate off of the Island and forego certain rights/benefits to relocate into the permanent development

**B. PROFESSIONAL AND SPECIALIZED SERVICES (2800)**

**1. Maintenance Services – Buildings**

**a. Scavenger Services (02801)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$31,250	\$39,100	\$7,850

The Proposed Budget increases the level of funding by \$7,850, or 25% for commercial trash removal and recycling services to Treasure and Yerba Buena Islands and special events. This contract is now under the City’s Memorandum of Understanding for Refuse Collection with Recology Sunset Scavenger, et. al.

**b. Janitorial Services – Toolworks (02802)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$130,000 (\$151,000 Amended)	\$166,150	\$15,150

The Proposed Budget increases Janitorial Services based on the increased scope of services, specifically the addition of the Casa de la Vista and Chapel to the portfolio. Additionally, the budget anticipates an increase in cost associated with a half a year increase of minimum wage. Toolworks currently provides janitorial maintenance services to Buildings One and the Childcare Center. Toolworks is a member organization of TIHDI that employs formerly homeless and economically disadvantaged individuals.

**c. Pest Control – (2803)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$5,000	\$5,000	\$0

The Proposed Budget provides for the same level of funding for Pest Control.

**d. Grounds Maintenance – Rubicon (02805)**

EXHIBIT D

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$705,000	\$738,490	\$33,490

The Proposed Budget increases the level of funding for Grounds Maintenance based on the anticipated increase in cost associated with a half a year increase of minimum wage. Rubicon Enterprises provides all landscaping maintenance services on Treasure and Yerba Buena Islands and at the Special Events District: Library, Pavilion, Chapel and Casa De La Vista. Rubicon is a member organization of TIHDI and employs formerly homeless and economically disadvantaged individuals.

e. **Maintenance Services – Buildings (02899)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$100,000	\$175,000	\$75,000

The Proposed Budget increase funding for TIDA Building Maintenance Services. The funding is outside of the scope of services provided by DPW Work Orders. The line item funds contracts, as needed, for property maintenance and upkeep, and for emergency repairs.

f. **Maintenance Services - Facility (02800)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$150,000	\$150,000	\$0

The Proposed Budget provides for the same level of funding for TIDA Facilities Maintenance. The funding is outside of the scope of services provided by DPW Work Orders. The line item funds for street paving, seal coating residential parking lots, vegetation management, fencing, demolition of buildings, and improvement along the waterfronts of the Island to enhance visitor experience.

g. **Miscellaneous Facility (Public Art Historical Preservation) (03031)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$20,000	\$20,000	\$0

The Proposed Budget provides the same level of funding for Miscellaneous Facility. The line item funds historic interpretation and programming, provides for the care, storage and conservation of the Authority's existing historic artifacts including the Pageant of the Pacific murals and TI Museum Collection by Atthowe Fine Arts services.

2. **Rents & Leases – Equipment (03100- 03599)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$50,000	\$35,000	(\$15,000)

EXHIBIT D

The Proposed Budget decreases the level of funding based on actuals. The funding for Rents & Leased Equipment is for rentals including TIDA multi-purpose machine, postage machine, Comcast services, and water dispenser. This category also funds Other Current Expenses portable restrooms, messenger services, audio services, periodicals, advertising, and printing. TIDA staff encourages TIDA members to go paperless.

3. **Materials & Supplies (0400)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>

The Proposed Budget provides the same level of funding for Materials and Supplies. The line item includes office materials such as toners, stationary and recycling receptacles, copier supplies, copy paper, safety equipment and food expenses. This category also funds recreational expenses, flags and banners.

4. **Other Materials & Supplies-Public Safety (04599)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>

The Proposed Budget provides the same level of funding for Other Materials and Supplies – Public Safety. This expenditure line includes the costs to provide seminars, educational programs, and resilience conferences for the Island’s emergency preparedness. The expenditure also includes care and shelter equipment and purchase of emergency communication equipment including 800 MHz radios.

5. **Equipment – (06029)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$0</b>	<b>\$26,000</b>	<b>\$26,000</b>

The Proposed Budget requests the purchase or lease of a vehicle.

C. **TIDA WORK-ORDER SERVICES WITH OTHER DEPARTMENTS**

1. **General Services Agency (081CA)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$2,164,368</b>	<b>\$2,205,729</b>	<b>\$41,361</b>

The Proposed Budget increases the level of funding for staffing. The Proposed staffing plan is 12 full-time positions in FY 14-15 for Operations and Development. All positions are

EXHIBIT D

employees of General Services Agency (GSA) and are reflected in the GSA's budget presented to the Board of Supervisors.

The Proposed Budget provides for Financial Oversight/IT Services. General Services Agency provides services to TIDA in support of human resources, budget, accounting, financial reporting including FAMIS and payroll. In addition, certain information and technology support including network, server, workstation, software maintenance and support are also managed by General Services Agency. GSA assists TIDA resiliency efforts through integration with City emergency logistics planning and with City post-disaster damage assessment policies and protocols.

The Proposed Budget also provides for TIDA Board Health Benefits.

2. **Risk Management Services –Insurance (081CB)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$186,500</b>	<b>\$118,827</b>	<b>(\$67,673)</b>

The Proposed Budget decreases insurance costs for both Operations and Development based on actuals W.O. This W.O provides funding for general liability coverage, liability insurance for TIDA's Board of Directors and administrative review of proposed subleases and use-permits by the Risk Manager to determine appropriate insurance requirements.

3. **City Attorney – Legal Services – Operations & Redevelopment (081CT)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$996,558</b>	<b>\$996,558</b>	<b>\$0</b>

The Proposed Budget provides the same level of funding for Operations and Development. This W.O provides funds for the City Attorney's Office to act as TIDA's General Counsel and to provide legal services for TIDA's role as caretaker and property manager of the islands and other administrative responsibilities. This W.O also provides funds for the City Attorney's Office to act as TIDA's General Counsel and to provide legal services in TIDA's role as planner and negotiator for development.

4. **TIS– IDS Services (081CI)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$26,181</b>	<b>\$26,181</b>	<b>\$0</b>

The Proposed Budget provides for same level of funding from last year for IDS Services. Department of Telecommunications and Information Systems maintain our infrastructure and provide telephone services and cell phones. DTIS also provides hosting and maintenance services for TIDA's website.

5. **TIS-IDS Service (081C5)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
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	\$487	\$487	\$0
<b>6.</b>	<b><u>TIS-Telephone Service (081ET)</u></b>		
	<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
	\$13,892	\$13,892	\$0

<b>7.</b>	<b><u>San Francisco Fire Department (081FC)</u></b>		
	<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
	\$103,000	\$60,000	(\$43,000 )

The Proposed Budget provides for NERT trainings and fire suppression systems projects on north end of Treasure Island.

<b>8.</b>	<b><u>Human Resources – Management Training (081H2)</u></b>		
	<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
	\$4,740	\$4,740	\$0

The Proposed Budget provides for the same level of funding. The annual Staff Performance Plans encourage staff to participate in professional development.

<b>9.</b>	<b><u>Purchasing -Central Shops–Auto Maintenance (081PA)</u></b>		
	<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
	\$11,660	\$7,744	(\$3,916)

<b>10.</b>	<b><u>Purchasing -Central Shops– Fuel (081PF)</u></b>		
	<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
	\$3,887	\$2,146	(\$1,741)

<b>11.</b>	<b><u>Department of Parking and Traffic (DPT) (081PK)</u></b>		
	<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
	\$25,000	\$25,000	\$0

The Proposed Budget provides for the same level of funding. This W.O provides funds to DPT services for Development Support and traffic control and parking enforcement during major public holidays and events when spectators and large crowds visit the Island. These events may include 4<sup>TH</sup> of July, Fleet Week, Halloween and New Year’s Eve.

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12. **Purchasing –Reproduction (081PR)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$6,000	\$6,000	\$0

The Proposed Budget provides for the same level of funding based on actuals. The Reproduction funding line is for city stationary, envelops, labels, and alike.

13. **San Francisco Police Department (081SP)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$80,087	\$88,545	\$8,458

The Proposed Budget increases the SFPD Budget by \$8,458. The W.O order provides for building and grounds patrol during week nights at Building One.

14. **San Francisco Police Department (02811)**

TIDA FY 13-14 Budget	Proposed FY 2014-15	Change
\$0	\$0	\$0

The Proposed Budget provides for the same level of funding based on actuals.

15. **Public Utilities Commission – Hetch Hetchy (081UH)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$1,074,661	\$1,103,650	\$28,989

The Proposed Budget increases the level of funding for the PUC for TIDA’s utilities and maintenance expenses by 4%. ( $724,661 \times 1.04\% = \$753,647$ ). TIDA also leases two back-up generators at the cost of \$150,000 a year. Another \$200,000 is allocated for the MOU between TIDA for the settlement of TIDA’s outstanding liabilities prior to 2006.

16. **DPW Bureau of Building Repair (BBR) (081WB)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$849,835	\$892,327	\$42,492

The Proposed Budget increases the level of funding for BBR by 5%. BBR provides funding for a Senior Stationary Engineer, a Stationary Engineer and a laborer as well as crafts such as electrical, plumbing, glass, sheet metal, locksmith and carpenter on an as-needed basis. This line also funds materials and supplies.

17. **DPW Bureau of Street Environmental Services (BSES) (081WC)**



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<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$154,063</b>	<b>\$161,766</b>	<b>\$7,703</b>

The Proposed Budget increases the level of funding for BSES by 5%. BSES provides service for two nights weekly freeway on/off ramp street cleaning, weekly manual landscape cleaning, and twice monthly streets and roadways street cleaning. BSES also provides trash can set-up, clean-up and debris removal for special public events such as New Year's Eve, Memorial Day, 4<sup>TH</sup> of July and Fleet Week and during weekends.

This line funds the day staff at the Front-Gate to monitor traffic entering and exiting Treasure Island and to assist visitors with directions and information.

**18. DPW Bureau of Streets and Sewer Repair Services (BSSR) (081WR)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$180,681</b>	<b>\$189,715</b>	<b>\$ 9,034</b>

The Proposed Budget increases the level of funding for BSSR by 5% for street paving and pothole repairs on Treasure and Yerba Buena Islands for a total of forty (40) repair visits during the year.

**19. DPW Bureau of Urban Forestry Services (BUF) (081WU)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$305,092</b>	<b>\$321,197</b>	<b>\$ 15,295</b>

The Proposed Budget increases the level of funding for BUF by 5% for Tree Management Services including arborists for tree care, pruning and removal.

**20. DPW Bureau of Street Use & Mapping (081WB)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
<b>\$102,000 (AMENDED)</b>	<b>\$610,000</b>	<b>\$508,000</b>

This Proposed Budget is a new line item. It funds Engineering Management by DPW for the Review of Major Phase and Subphase Application materials prepared by TICD, inspection and construction management support for the I-80/YBI West Bound Ramps project, design review of plans, specifications, and estimates for the seismic retrofit of West Side Structures on Yerba Buena Island, and FHWA mandated bi-annual inspection of the West Side Structures on Yerba Buena Island.

**21. Real Estate Special Services (DRE) (081W6)**

<b>TIDA FY 2013-14 Budget</b>	<b>Proposed FY 2014-15</b>	<b>Change</b>
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EXHIBIT D

\$32,040

\$51,040

\$19,000

The Proposed Budget increases the level of funding for the Real Estate Special Services (DRE) based on actuals and consistent with need this year to test equipment. DRE procures building service contracts for fire alarm system, sprinkler system and elevator maintenance services.

22. **Human Service Agency (081SS) Early Care and Education (Child Care)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$40,000	\$40,000	\$0

The Proposed Budget provides Catholic Charities for the same level of funding to operate the Child Development Facilities. Catholic Charities occupies the child care facility free of charge as a public benefit and TIDA maintains the facility.

23. **Department of Public Health (TI Health Clinic) (081HE)**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$50,000	\$75,000	\$25,000

The Proposed Budget increase the level of funding for Public Health in association with the new TI Health Clinic and Development support.

24. **Department of Children, Youth and Families (081CH) – TI After School Program**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$0	\$166,000	(\$166,000)

The Proposed Budget provides funding for after school programming.

25. **Department of Children, Youth and Families (081CH) – TI Summer Program**

TIDA FY 2013-14 Budget	Proposed FY 2014-15	Change
\$0	\$47,747	(\$47,747)

The Proposed Budget provides funding for summer program.

EXHIBIT E

**TIDA PROJECTED REVENUE FY2015-16 AS OF 4/2/2014  
DRAFT**

<b>TIDA REVENUE SOURCES</b>	<b>FY2014-15 Projections</b>	<b>FY2015-16 Projections</b>
Collaborative Special Events	\$ 120,000	\$ 120,000
TIDA Special Events Revenues	\$ 430,000	\$ 310,000
TI Commercial Revenues	\$ 3,840,770	\$ 4,041,403
Film Revenues	\$ 35,000	\$ 35,000
YBI Cellsites/ Banner Revenues	\$ 325,830	\$ 335,012
Marina Revenues	\$ 90,000	\$ 90,000
John Stewart Company Housing Revenue	\$ 3,689,470	\$ 3,689,470
Housing CAM	\$ 479,472	\$ 480,910
Fund Balance FYE 2012	\$ 53,983	-
Fund Balance FYE 2013	\$ 1,579,060	-
Fund Balance FYE 2014	\$ -	\$ 525,786
<b>Grand Totals</b>	<b>\$ 10,643,585</b>	<b>\$ 9,627,581</b>

Assumptions:

Events through 3/31/2016

Removal Building 180, Bodega, Café, Oasis, Misc. buildings along Waterfront.

Exhibit F

TIDA PROJECTED EXPENSES FY2015-16 (as of 4/2/14)	Proposed FY2014-15 BUDGET	Proposed FY2015-16 BUDGET	VARIANCE
<b>DRAFT</b>			
<b>A. ADMINISTRATION</b>			
1. TRAINING, CONFERENCES AND TRAVEL COSTS (02200)	\$20,300	\$20,300	\$0
2. EMPLOYEE FIELD EXPENSES (LOCAL FIELD EXPENSES) (02300)	\$2,000	\$2,000	\$0
3. MEMBERSHIP FEES (02400)	\$6,700	\$6,700	\$0
4. OTHER FEES (35235)	\$5,400	\$5,400	\$0
5. PROMOTIONAL AND MARKETING EXPENSE (02500)	\$35,000	\$15,000	(\$20,000)
6. ADMIN PROFESSIONAL & SPECIALIZED SERVICES (02700)			
a. TIHDI - OPERATING CONTRACT	\$196,000	\$196,000	\$0
b. TREASURE ISLAND BOYS & GIRLS CLUB HOUSE (02711)	\$10,000	\$10,000	\$0
c. TI GYM OPERATIONS YMCA	\$162,000	\$162,000	\$0
d. OTHER PROFESSIONAL SERVICES (02799)	\$45,000	\$45,000	\$0
e. DEVELOPMENT PROFESSIONAL SERVICES (02799)	\$1,530,000	\$895,000	(\$635,000)
<b>TOTAL ADMINISTRATION</b>	<b>\$2,012,400</b>	<b>\$1,357,400</b>	<b>(\$655,000)</b>
<b>B. PROFESSIONAL &amp; SPECIALIZED SERVICES (2800)</b>			
1. MAINTENANCE SERVICES - BUILDINGS			
a. SCAVENGER SERVICES (Trash Disposal)	\$39,100	\$39,100	\$0
b. JANITORIAL SERVICES (TOOLWORKS)	\$166,150	\$166,150	\$0
c. PEST CONTROL (2803)	\$5,000	\$5,000	\$0
d. GROUNDS MAINTENANCE (RUBICON) ( 02801)	\$738,490	\$688,490	(\$50,000)
e. MAINTENANCE SERVICES (BUILDING) (02899)	\$175,000	\$50,000	(\$125,000)
f. MAINTENANCE SERVICES (FACILITY) ( 02800)	\$150,000	\$50,000	(\$100,000)
g. MISC. FACILITY (PUBLIC ART HISTORICAL PRESERVATION) (03031)	\$20,000	\$15,000	(\$5,000)
2. RENTS & LEASES - EQUIPMENT (03100-03599)	\$35,000	\$35,000	\$0
3. MATERIALS & SUPPLIES (04000)	\$25,000	\$15,000	(\$10,000)
4. OTHER MATERIAL AND SUPPLIES - PUBLIC SAFETY (04599)	\$25,000	\$15,000	(\$10,000)
5. EQUIPMENT - (060929)	\$26,000	\$0	(\$26,000)
<b>TOTAL PROFESSIONAL &amp; SPECIALIZED SERVICES</b>	<b>\$1,404,740</b>	<b>\$1,078,740</b>	<b>(\$326,000)</b>
<b>C. CITY DEPARTMENT WORK-ORDERS</b>			
1. GENERAL SERVICES AGENCY (081CA)	\$2,205,729	\$2,205,729	\$0
2. RISK MANAGEMENT SERVICES (OPERATIONS AND REDEVELOPMENT INSURANCE) ( 081CB)	\$118,827	\$138,933	\$20,106
3. GF- CITY ATTORNEY - LEGAL SERVICES OPERATIONS (081CT)	\$996,558	\$996,558	\$0
4. IS - TIS - ISD SERVICES (081CI)	\$26,181	\$26,181	\$0
5. TIS-IDS SERVICES (081C5)	\$487	\$487	\$0
6. GF- TIS TELEPHONE SERVICES (081ET)	\$13,892	\$13,892	\$0
7. GF - FIRE ( 081FC)	\$60,000	\$0	(\$60,000)
8. HR - MANAGEMENT TRAINING	\$4,740	\$4,740	\$0
9. IS-PURCH-CENTRAL SHOPS-AUTO MAINT (AAO) (081PA)	\$7,744	\$7,744	\$0
10. IS-PURCH-CENTRAL SHOPS-FUEL STOCK (AAO) (081PF)	\$2,146	\$2,201	\$55
11. GF - PARKING & TRAFFIC (081PK)	\$25,000	\$25,000	\$0
12. IS-PURCH-REPRODUCTION (AAO) (081PR)	\$6,000	\$6,000	\$0
13. GF - POLICE SECURITY (SFPD) (081SP)	\$88,545	\$88,546	\$1
14. GF- POLICE SECURITY (SFPD) (02811)	\$8,000	\$8,000	\$0
15. GF-PUC-HETCH HETCHY (081UH)	\$1,103,650	\$1,136,760	\$33,110
16. SR-DPW-BUILDING REPAIR (081WB)	\$892,327	\$892,327	\$0
17. SR-DPW-BUREAU OF STREET ENVIRONMENTAL SERVICES (081WC)	\$161,766	\$161,766	(\$0)
18. SR-DPW-BUREAU OF STREETS AND SEWER REPAIR SERVICES (081WR)	\$189,715	\$189,715	(\$0)
19. SR-DPW-BUREAU OF URBAN FORESTRY SERVICES (081WU)	\$321,197	\$321,197	(\$0)
20. SR-DPW-BUREAU OF STREET USE & MAPPING (081WB)	\$610,000	\$610,000	\$0
21. ADM - REAL ESTATE SPECIAL SERVICES (DEPT. OF REAL ESTATE- FACILITIES MGMT) (081W6)	\$51,040	\$51,040	\$0
22. HUMAN SERVICES AGENCY (081SS)	\$40,000	\$40,000	\$0
23. DEPARTMENT OF PUBLIC HEALTH (081HE)	\$50,000	\$50,000	\$0
24. DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES (081CH) - TI AFTER SCHOOL PROGRAM	\$166,000	\$166,000	\$0
25. DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES (081CH) - TI SUMMER PROGRAM	\$47,747	\$47,747	\$0
<b>TOTAL CITY DEPARTMENT WORK-ORDERS</b>	<b>\$7,197,291</b>	<b>\$7,190,563</b>	<b>(\$6,729)</b>
<b>TOTAL OPERATIONS EXPENDITURES</b>	<b>\$10,614,431</b>	<b>\$9,626,703</b>	<b>(\$987,729)</b>
<b>TOTAL REVENUES</b>	<b>\$10,643,585</b>	<b>\$9,627,581</b>	<b>(\$1,016,004)</b>
<b>RESIDUAL FOR RESERVE</b>	<b>\$29,154</b>	<b>\$879</b>	<b>(\$28,275)</b>

Assumptions:  
Decrease cost associated with landscaping YBI 4th quarter of 2016

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE  
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *Edwin M. Lee* Mayor Edwin M. Lee *EL*  
RE: Treasure Island Development Authority Interim Budget  
DATE: June 2, 2014

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2014 JUN -2 PM 12:39  
*6*

Attached for introduction to the Board of Supervisors is the resolution approving the Interim Budget of the Treasure Island Development Authority for FY2014-2015 and FY2015-2016.

I request that this item be calendared in Budget and Finance Committee.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

