

File No. 201255

Committee Item No. 5

Board Item No. 27

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Nov 30, 2020

Board of Supervisors Meeting

Date Dec 8, 2020

### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Form 700                                     |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Vacancy Notice                               |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

|                          |                          |       |
|--------------------------|--------------------------|-------|
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Victor Young Date Nov 22, 2020

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Mayoral Reappointment, Successor Agency Commission (Commonly Known as Commission  
2 on Community Investment and Infrastructure) - Bivett Brackett]

3 **Motion approving the Mayor’s nomination for reappointment of Bivett Brackett to the**  
4 **Successor Agency Commission (commonly known as the Commission on Community**  
5 **Investment and Infrastructure), term ending November 3, 2024.**

6

7 WHEREAS, Ordinance No. 215-12 was adopted by the Board of Supervisors and  
8 signed by the Mayor Edwin Lee on October 4, 2012; and

9 WHEREAS, Pursuant to Ordinance No. 215-12, the Mayor has submitted a  
10 communication notifying the Board of Supervisors of the appointment of Bivett Brackett to the  
11 Successor Agency Commission (commonly known as the Commission on Community  
12 Investment and Infrastructure), received by the Clerk of the Board on November 3, 2020; now,  
13 therefore, be it

14 MOVED, That the Board of Supervisors hereby approves the Mayor’s nomination for  
15 reappointment of Bivett Brackett to Seat No. 5 on the Successor Agency Commission  
16 (commonly known as the Commission on Community Investment and Infrastructure), for the  
17 unexpired portion of a four-year term ending November 3, 2024.

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OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

## Notice of Nomination of Reappointment

November 3, 2020

San Francisco Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to California Health and Safety Code § 34173(g) and Ordinance No. 215-12, of the City and County of San Francisco, I make the following nomination:

**Bivett Brackett**, for reappointment to the Successor Agency Commission (Commission on Community Investment and Infrastructure) for a four-year term ending November 3, 2024.

I am confident that Ms. Brackett will continue to serve our community well. Attached are her qualifications to serve, which demonstrate how her reappointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

I encourage your support and am pleased to advise you of this reappointment nomination. Should you have any question about this reappointment nomination, please contact my Director of Commission Affairs, Tyra Fennell, at 415-554-6696.

Sincerely,

A handwritten signature in blue ink that reads "London Breed".

London N. Breed  
Mayor, City and County of San Francisco

# Bivett Brackett-Thompson



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## SUMMARY OF QUALIFICATIONS

- An energetic team player experienced in working effectively cross-departmentally with senior management specializing in program development and policy design to accomplish objectives.
- Over four years of vendor and contract management expertise exhibiting exemplary interpersonal communication and presentation skills; Two years of which were focused directly on research and implementation of business procurement equity programs and motivating community partners.
- Over five years of experience managing city/state/federal funding programs and handling a variety of financial accounting responsibilities including budget planning, reconciling accounts on a monthly basis, purchase authorization and performing audits or compliance enforcement activities.

## PROFESSIONAL EXPERIENCE

San Francisco District Attorney's Office - San Francisco CA

Undergraduate Legal Intern 2011 - 2012

- Provide legal research, analysis of evidence, and compile law enforcement records for juvenile cases.
- Compliance and knowledge of prosecution deferment program's rules & regulations.
- Adhere to strictest form of confidentiality while maintaining internal Consumer Fraud database.

City College of San Francisco CALWORKs Department- San Francisco CA

Lab Aide/Tutor (Federal Work-Study) 2008 – 2010

- Administrative support to supervisor, counselors, and staff.
- Performed tutoring and counseling services for students enrolled in most math classes.
- Provided students with technical and instructional assistance in Microsoft Office products in a training lab setting.

Wells Fargo Bank – San Francisco CA

Business Specialist 2006 – 2008

Teller/Administrative Assistant (RCBO) 1996 – 1999

- Processed customer loan applications and banking transactions in compliance with CRA, RESPA, HMDA, ECOA, FACTA, UDAP, Regulation CC, Regulation DD, Regulation D, Regulation E and Regulation Z.
- Top performer "Golden Coach" award recipient of the San Francisco Bay Region.
- Conceptual thinker, able to serve the needs of diverse populations and establish un-matched rapport and partner with non-profits to present "Hands On Banking" financial literacy programs.
- Devoted participant of Team Member Resource Groups, which focused on creating internal activities to increase the recruitment and retention of a diverse workforce at all levels of management.

Heaven Hill Distilleries – Bardstown, KY

Brand Ambassador/Product Manager 2004 – 2005

- Negotiated contracts and logistical terms for special events with promotion staff and venue owners
- Demonstrated exceptional brand management expertise in delivery of advertising campaigns; while staying within California's strict liquor laws guidelines.
- Analyzed budget; maximized resources and employed skills in purchasing.
- Courteously screened issues, interpreted and disseminated responses from clients.

Renaissance Entrepreneurship Center/Bayview Business Resource Center – San Francisco CA

Program Coordinator 2002 – 2004

- Provided research and grant writing support to CEO which resulted in securing the first AEO Hewlett Packard Micro-enterprise Development Grant.

- Managed conceptualization, planning and implementation phase of Center's projects; MBE/WBE/DBE certifications, trademark/patent applications, business procurement initiatives with MOCD and UCSF, ombudsperson/inspector and reporting agent for entrepreneurship development plans.
- Coordinated recruitment and retention of entrepreneurial training programs and educational curriculum.
- Conducted cost benefit assessments of programs to identify potential growth areas and targets, determining most effective use of time and resources, while developing specific strategies for each business client.
- Supervised a team of fifteen; consisting of consultants, interns and staff.
- Led print design and distribution of community-oriented marketing collateral for expansion of Center's services.

Catholic Charities Archdiocese of SF – San Francisco, CA

Program Assistant

2000 – 2002

- Collaborated with management to investigate trends, upgrade or redesign work plans and present funding proposals to community partners.
- Acted as spokesperson and liaison to grant funding personnel at Department of Human Services, San Francisco Housing Authority, and Mayor's Office of Community Development.
- Served as case manager to low-income families facing eviction; providing social service referrals, client advocacy, budgeting and financial counseling.
- Revamped statistical and narrative reports resulting in a landmark extension of program funding.

Initial Staffing – San Francisco, CA

Executive Assistant

1999 - 2000

- Supported Executive staff with arranging travel, calendaring, coordinating conferences.
- Reconciled general ledgers, expense reports and monitored monthly budget.
- Proofed and edited PowerPoint presentations for executives

Miller Freeman/CMP Media – San Francisco, CA

Corporate Lead Receptionist

1997– 1999

- Reviewed, monitored and mediated facilities department vendor contracts and performed cost accounting duties for FexED & UPS corporate accounts
- Presided over research and enhancement of employee service appreciation program.
- Responsible for monthly print production and distribution of company global directory.
- Co-facilitated employee orientations, trainings and on-boarding program/activities.
- Managed call center with four full-time dispatchers.

## **EDUCATION**

B.A. Economics & African Studies, Expected Graduation Date: Spring 2014, University of California Davis  
Ronald E. McNair's Scholar (IRB Certification - RCR for Social & Behavioral Sciences)

A.S. Business Administration, May 2010, City College of San Francisco

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**

Date Initial Filing Received

Filing Official Use Only

 E-Filed  
 05/29/2020  
 14:52:35

 Filing ID:  
 190270357

Please type or print in ink.

| NAME OF FILER    | (LAST) | (FIRST) | (MIDDLE) |
|------------------|--------|---------|----------|
| Brackett, Bivett |        |         |          |

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

City and County of San Francisco

Division, Board, Department, District, if applicable

Your Position

Commission on Community Investment and Infrastructure

Commissioner

▶ If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_

Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)** State Judge, Retired Judge, Pro Tem Judge, or Court Commissioner  
(Statewide Jurisdiction) Multi-County \_\_\_\_\_ County of San Francisco City of \_\_\_\_\_ Other \_\_\_\_\_**3. Type of Statement (Check at least one box)** **Annual:** The period covered is January 1, 2019 through  
December 31, 2019 **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Check one circle)

-or-

The period covered is 06 / 27 / 2019, through  
December 31, 2019 The period covered is January 1, 2019 through the date of  
leaving office. **Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_ The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date  
of leaving office. **Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_**4. Schedule Summary (must complete) ▶ Total number of pages including this cover page: 2****Schedules attached** **Schedule A-1 - Investments** – schedule attached **Schedule C - Income, Loans, & Business Positions** – schedule attached **Schedule A-2 - Investments** – schedule attached **Schedule D - Income – Gifts** – schedule attached **Schedule B - Real Property** – schedule attached **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-

 **None - No reportable interests on any schedule****5. Verification**

| MAILING ADDRESS   | STREET | CITY          | STATE | ZIP CODE |
|---|--------|---------------|-------|----------|
| <i>(Business or Agency Address Recommended - Public Document)</i> |        |               |       |          |
|   |        | San Francisco | CA    | 94103    |

| DAYTIME TELEPHONE NUMBER | E-MAIL ADDRESS |
|--------------------------|----------------|
| ( )                      |                |

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

 Date Signed 05/29/2020  
 (month, day, year)

 Signature Bivett Brackett  
 (File the originally signed paper statement with your filing official.)

## SCHEDULE A-2

### Investments, Income, and Assets of Business Entities/Trusts

(Ownership Interest is 10% or Greater)

|  |
|--|
| <b>CALIFORNIA FORM</b> <span style="font-size: 2em; font-weight: bold;">700</span><br><small>FAIR POLITICAL PRACTICES COMMISSION</small> |
| Name<br><hr/> Brackett, Bivett   |

**▶ 1. BUSINESS ENTITY OR TRUST**

The Brackett Group  
 Name  
 San Francisco, CA 94134  
 Address (Business Address Acceptable)  
 Check one  
 Trust, go to 2     Business Entity, complete the box, then go to 2

| GENERAL DESCRIPTION OF THIS BUSINESS  |   |
|---|---|
| General Consulting  |   |
| FAIR MARKET VALUE<br><input type="checkbox"/> \$0 - \$1,999<br><input checked="" type="checkbox"/> \$2,000 - \$10,000<br><input type="checkbox"/> \$10,001 - \$100,000<br><input type="checkbox"/> \$100,001 - \$1,000,000<br><input type="checkbox"/> Over \$1,000,000 | IF APPLICABLE, LIST DATE:<br>_____/_____/19    _____/_____/19<br>ACQUIRED                      DISPOSED |
| NATURE OF INVESTMENT<br><input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Sole Proprietorship <input type="checkbox"/> _____ Other   |   |
| YOUR BUSINESS POSITION <u>Owner</u>   |   |

**▶ 1. BUSINESS ENTITY OR TRUST**

Name  
 Address (Business Address Acceptable)  
 Check one  
 Trust, go to 2     Business Entity, complete the box, then go to 2

| GENERAL DESCRIPTION OF THIS BUSINESS   |   |
|--|---|
|  |   |
| FAIR MARKET VALUE<br><input type="checkbox"/> \$0 - \$1,999<br><input type="checkbox"/> \$2,000 - \$10,000<br><input type="checkbox"/> \$10,001 - \$100,000<br><input type="checkbox"/> \$100,001 - \$1,000,000<br><input type="checkbox"/> Over \$1,000,000 | IF APPLICABLE, LIST DATE:<br>_____/_____/19    _____/_____/19<br>ACQUIRED                      DISPOSED |
| NATURE OF INVESTMENT<br><input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> _____ Other   |   |
| YOUR BUSINESS POSITION _____   |   |

**▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)**

\$0 - \$499                       \$10,001 - \$100,000  
 \$500 - \$1,000               OVER \$100,000  
 \$1,001 - \$10,000

**▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)**

\$0 - \$499                       \$10,001 - \$100,000  
 \$500 - \$1,000               OVER \$100,000  
 \$1,001 - \$10,000

**▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)**

None    or     Names listed below  
 SF Democratic Party

**▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)**

None    or     Names listed below

**▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST**

Check one box:  
 INVESTMENT                       REAL PROPERTY

Name of Business Entity, if Investment, or  
 Assessor's Parcel Number or Street Address of Real Property

Description of Business Activity or  
 City or Other Precise Location of Real Property

|  |   |
|--|---|
| FAIR MARKET VALUE<br><input type="checkbox"/> \$2,000 - \$10,000<br><input type="checkbox"/> \$10,001 - \$100,000<br><input type="checkbox"/> \$100,001 - \$1,000,000<br><input type="checkbox"/> Over \$1,000,000 | IF APPLICABLE, LIST DATE:<br>_____/_____/19    _____/_____/19<br>ACQUIRED                      DISPOSED |
|--|---|

NATURE OF INTEREST  
 Property Ownership/Deed of Trust     Stock     Partnership  
 Leasehold \_\_\_\_\_ Yrs. remaining     Other \_\_\_\_\_

Check box if additional schedules reporting investments or real property are attached

**▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST**

Check one box:  
 INVESTMENT                       REAL PROPERTY

Name of Business Entity, if Investment, or  
 Assessor's Parcel Number or Street Address of Real Property

Description of Business Activity or  
 City or Other Precise Location of Real Property

|  |   |
|--|---|
| FAIR MARKET VALUE<br><input type="checkbox"/> \$2,000 - \$10,000<br><input type="checkbox"/> \$10,001 - \$100,000<br><input type="checkbox"/> \$100,001 - \$1,000,000<br><input type="checkbox"/> Over \$1,000,000 | IF APPLICABLE, LIST DATE:<br>_____/_____/19    _____/_____/19<br>ACQUIRED                      DISPOSED |
|--|---|

NATURE OF INTEREST  
 Property Ownership/Deed of Trust     Stock     Partnership  
 Leasehold \_\_\_\_\_ Yrs. remaining     Other \_\_\_\_\_

Check box if additional schedules reporting investments or real property are attached

Comments: \_\_\_\_\_

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

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MEMORANDUM

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Date: November 4, 2020  
To: Members, Board of Supervisors  
From: *AC* Angela Calvillo, Clerk of the Board  
Subject: Nominations by the Mayor - Redevelopment Successor Agency Commission  
(Commission on Community Investment and Infrastructure)

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On November 3, 2020, the Mayor submitted the following complete nomination packages pursuant to Ordinance No. 215-12. Nominations in this category are subject to confirmation by the Board of Supervisors (Board) and are not effective until acted upon by a majority of the Board.

- Miguel Bustos - term ending November 3, 2024.
- Rev. Dr. Carolyn Ransom-Scott - term ending November 3, 2024.
- Bivett Brackett - term ending November 3, 2024.

Pursuant to Rule 2.18.2 of the Board's Rules of Order, the Office of the Clerk of the Board has opened hearing files, and hearings will be scheduled in the Rules Committee.

(Attachments)

c: Hillary Ronen - Rules Committee Chair  
Alisa Somera - Legislative Deputy  
Victor Young - Rules Committee Clerk  
Anne Pearson - Deputy City Attorney  
Sophia Kittler - Mayor's Legislative Liaison