

1 [Motion amending the FY 2007-2008 schedule of audits to be conducted of programs of City
2 and County departments by the Budget Analyst.]

3 **Motion amending the FY 2007-2008 schedule of audits to be conducted of programs of**
4 **City and County departments by the Budget Analyst to include a survey of City**
5 **Departments and analysis of the number and cost of positions performing public**
6 **relations – public information including the justification for such positions.**

7 WHEREAS, It is the policy of the Board of Supervisors that each program of the City
8 and county of San Francisco be the subject of a performance or management audit at least
9 once every eight years; and,

10 WHEREAS, The function of regular audits is to ensure that city departments and
11 agencies make prudent and efficient use of city resources and also effectively perform the
12 functions assigned to them by the charter and applicable laws; and,

13 WHEREAS, Rule 6.18 of the Rules of Order outlines the criteria to be used in
14 developing the proposed audit schedule, and those priorities include programs that have
15 never undergone a management audit as well as programs that have gone the longest period
16 of time since their last management audit; and,

17 WHEREAS, The Budget Analyst is in the completion phase of four focused projects
18 including (a) an evaluation of all of the City’s plans and programs to encourage and assist City
19 employees to lead a healthy lifestyle; (b) an audit follow up of the implementation of
20 recommendations regarding cash handling practices at the Recreation and Park Department;
21 (c) an audit of the Marina Yacht Harbor fund sources and uses of funds and the
22 appropriateness of expenditures from the fund; and (d) an analysis of fixed post staffing in
23 City and County operated jails; be it

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1 MOVED, that the Budget Analyst is directed to include as its next project a survey of
2 City Departments and an analysis of the number and cost of positions performing public
3 relations – public information including the departmental justification for such positions; and be
4 it

5 FURTHER MOVED, That the Budget Analyst is authorized to initiate focused special
6 projects to the extent that staff resources are available and if there are no pending special
7 project assignments as directed by the Board of Supervisors, after informing the President of
8 the Board of Supervisors and the Chair of the Government Audits and Oversight Committee.

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