



1 [Accept and Expend Grant - San Francisco Interfaith Council - San Francisco Navigation  
2 Center - \$2,925,000]

3 **Resolution retroactively authorizing the Mayor's Office of Housing Opportunity,**  
4 **Partnerships and Engagement to accept and expend a grant in the amount of**  
5 **\$2,925,000 from the San Francisco Interfaith Council for the purpose of renovating and**  
6 **opening the San Francisco Navigation Center and assisting with supportive housing**  
7 **exits for a one-year term for the period of January 26, 2015, through January 31, 2016.**

8  
9 WHEREAS, The 2013 Homeless Count identified 6,436 individuals who are homeless  
10 in the City and County of San Francisco, including 3,400 individuals living on the street; and

11 WHEREAS, The San Francisco Interfaith Council (SFIC) has worked in partnership  
12 with San Francisco City Government since the 1989 Loma Prieta Earthquake to provide  
13 emergency shelter services, especially in the Winter months; for homeless persons; and

14 WHEREAS, SFIC received a donation in December, 2014 of \$2,925,000 for the  
15 purpose of supporting new, innovative efforts by the City and County of San Francisco to  
16 assist individuals who have lived on our streets or in encampments for long periods of time;  
17 and

18 WHEREAS, Many of these individuals have lived on our streets or in isolated  
19 encampments for years because existing emergency shelters do not (1) have the capacity to  
20 accommodate possessions, (2) allow couples to stay together or (3) allow pets, that are not  
21 registered service animals, to be close to their owners; and

22 WHEREAS, San Francisco's Emergency Shelters are generally 97% occupied, limiting  
23 capacity for exits for those individuals who have become stuck living on our streets or in  
24 encampments; and

1           WHEREAS, Mayor Edwin M. Lee, in conjunction with his Office of HOPE and other City  
2 Departments developed a new concept, called the SF Navigation Center, to help individuals,  
3 couples and encampments exit chronic street homelessness by removing barriers that often  
4 prevent individuals from accessing temporary housing: providing accessible storage, allowing  
5 couples to remain together, pets to stay with their owners and embracing a low-threshold  
6 approach emphasizing respect and flexibility, with no metal detectors, curfews or limitations  
7 when guests have meals, showers or do laundry; and

8           WHEREAS, On January 26, 2015, SFIC signed a Memorandum of Agreement with the  
9 Mayor's Office of HOPE specifying the purposes for this donation to immediately renovate and  
10 open a facility for the SF Navigation Center and to support the City's efforts to secure  
11 additional permanent housing for guests of the Center; and

12           WHEREAS, The goals of SFIC and the Mayor's Office of HOPE were to quickly identify  
13 and renovate a location for the Navigation Center so that the donor, or other donors, might  
14 provide additional resources to support this effort; and

15           WHEREAS, With the support of the City's Real Estate Department (RED) and the  
16 Mayor's Office of Housing and Community Development (MOHCD), the 1950 Mission Street  
17 site was identified as a potential location for the SF Navigation Center with its large open  
18 space, fenced area and twelve mobile classrooms/bungalows offering safe and secure areas  
19 for sleeping, community gathering and meal space, showers, laundry and bathrooms and  
20 program and on-site case management and City services space for up to 75 formerly  
21 homeless guests and their pets at any time; and

22           WHEREAS, the Mayor's Office of HOPE quickly embarked upon a robust community  
23 outreach effort with the support and involvement of the District Supervisor, the Honorable  
24 David Campos, to garner community input and support; and

1           WHEREAS, The Department of Public Works was tasked with leading the immediate  
2 renovation of this site and its facilities through its Bureau of Building Repair (BBR); and

3           WHEREAS, In response to the urgency of unprecedented numbers of citizens living  
4 unsafely on streets and under freeways and the shared pledge by HOPE and SFIC to meet  
5 the donor's wishes that the Navigation Center be opened quickly, the Department of Public  
6 Works issued an Emergency Order on January 16, 2015 to expedite their authority to  
7 complete renovations required at 1950 Mission Street, since the building had been unused for  
8 almost a decade and required upgrades, including accessibility compliance; and

9           WHEREAS, All branches and agencies of San Francisco City government, including  
10 the Mayor's Office, Board of Supervisors, City Administrator, Public Works, Human Services  
11 Agency, Public Health Department, City Controller, City Planning, Building Inspection  
12 Department, Fire Department, Police Department, Animal Care and Control, Adult Probation  
13 Department, Public Defender and Recreation and Parks Department, among others, worked  
14 together in an incredibly dedicated and expeditious manner to establish the site, program  
15 design and public support needed for success; and

16           WHEREAS, The SF Navigation Center opened to guests on Monday, March 30, 2015  
17 and has had over 125 guests in its first three months; and

18           WHEREAS, The 2015-2016 City Budget that has been approved by the Board of  
19 Supervisor's Budget and Finance Committee contains funding for five new master-leases for  
20 Single-Room Occupancy (SRO) hotels that will provide over 500 housing placements, many  
21 of which serving guests of the SF Navigation Center; now, therefore, be it

22           RESOLVED, That the Board of Supervisors hereby retroactively authorizes Bevan  
23 Dufty, Director of the Mayor's Office of HOPE, or his designee, on behalf of the City and  
24 County of San Francisco, to accept and expend the grant award of \$2,925,000 from the San  
25 Francisco Interfaith Council for the purpose of the creation and renovation of the SF

1 Navigation Center and related program services, as provided in the Public Works Emergency  
2 Declaration and SFIC Memorandum of Agreement; and, be it

3 FURTHER RESOLVED, That the Board of Supervisors accepts the renovations of  
4 1950 Mission Street, as funded by the SFIC grant, as a gift to the City and County of San  
5 Francisco.

6  
7 Recommended:

8 Brian Dughey  
9  
10 Department Head

Approved: Kate A  
for Mayor

Approved: [Signature]  
Controller

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File Number: \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: SF Navigation Center Grant
2. Department: Mayor's Office of Housing Opportunity, Partnerships & Engagement
3. Contact Person: Bevan Duffy Telephone: 415-554-6164
4. Grant Approval Status (check one):

Approved by funding agency  Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$2,925,000.00

6. a. Matching Funds Required: \$ 0
- b. Source(s) of matching funds (if applicable):

7. a. Grant Source Agency: San Francisco Interfaith Council
- b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: Create and fund a short term residential transitional program for designed to accommodate people encamped on the streets and public spaces.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: January 2015

End-Date: January 2016

10. a. Amount budgeted for contractual services: \$2,925,000.00
- b. Will contractual services be put out to bid? Yes
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes
- d. Is this likely to be a one-time or ongoing request for contracting out? One time

11. a. Does the budget include indirect costs?

Yes  No

- b. 1. If yes, how much? \$

- b. 2. How was the amount calculated?

- c. 1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

- c. 2. If no indirect costs are included, what would have been the indirect costs? Indirect costs

have included staff time in the Mayor's Office, Human Services Agency, and San Francisco Public Works as they managed the bulk of the program design, set up, and on-going implementation.

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Existing Site(s)                 | <input type="checkbox"/> Existing Structure(s)                 | <input type="checkbox"/> Existing Program(s) or Service(s)       |
| <input checked="" type="checkbox"/> Rehabilitated Site(s) | <input checked="" type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s)                      | <input type="checkbox"/> New Structure(s)                      |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Carla Johnson  
(Name)

Director, Mayor's Office on Disability  
(Title)

Date Reviewed: 7/7/15

[Signature]  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

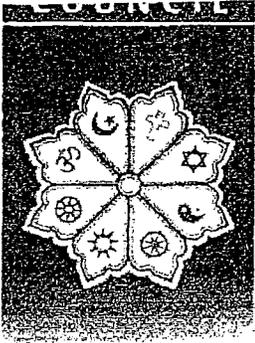
\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

Date Reviewed: \_\_\_\_\_

\_\_\_\_\_  
(Signature Required)

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*Celebrating our diverse faiths  
and spiritual traditions*

*Bringing people together  
to build understanding*

*Serving our community*

P.O. Box 29055  
San Francisco, CA 94129  
Phone: 415.474.1321  
Fax: 415.474.1325  
mgpappas.sfic@gmail.com  
sfinterfaithcouncil.org

**Michael G. Pappas, M.Div.**  
Executive Director

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- Farah El Abed  
*Muslim*
- Richard H. Harris, Jr.  
*Church of Jesus Christ LDS*
- Rev. Ronald Kobata  
*Buddhist Church of San Francisco*
- The Rev. Andy Lobban  
*Grace Cathedral*
- Rev. Dr. Karen Oliveto  
*Glide Memorial Church*
- Rabbi Lawrence Raphael  
*Congregation Sherith Israel*
- Kaushik Roy  
*The Shanti Project*
- Rita R. Semel, Past Chair  
*Congregation Khaman-El*
- Dr. Sally Wei  
*Buddhist Tru Chi Foundation*
- Ft. Kenneth Westray  
*St. Vincent de Paul Catholic Church*

January 26, 2015

Mr. Bevan Dufty, Director  
Mayor's Office of Housing, Opportunity, Partnerships & Engagement  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 18  
San Francisco, California 94102-4689

RE: Navigation Center Pilot Project Grant

Dear Mr. Dufty:

The San Francisco Interfaith Council ("SFIC") is pleased to award a grant in the amount of \$2,925,000 (the "Grant") to the Mayor's Fund for the Homeless of the City and County of San Francisco (the "City") for expansion of the City's capacity to provide support services during winter months to the growing homeless population in our community.

Specifically, the purpose of the Grant is to support a pilot test of a new Navigation Center in the Mission District, to provide, as part of the City's Winter Shelter program, short-term housing and ancillary services to promote transition from homelessness into more permanent housing and appropriate treatment.

SFIC will transfer the above amount according to the following schedule:

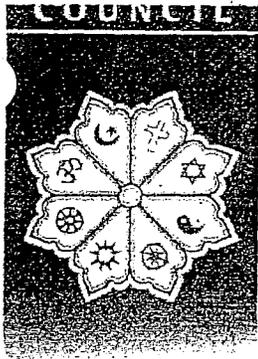
Payment Date:	Amount:
January 30, 2015	\$ 500,000.00
February 20, 2015	\$ 1,425,000.00
March 13, 2015	\$ 1,000,000.00

DEPOSITED 1/28/15

By signing below and depositing Grant funds, the City agrees to do all of the following:

1. Keep adequate records to substantiate its expenditures of Grant funds.
2. Provide SFIC with a full and complete report as of the end of any calendar year within which any portion of the Grant is received or spent. The City shall submit this report no later than 30 days following the end of each such year. The report shall describe the charitable programs conducted by the City with the proceeds of the Grant and all expenditures made from Grant funds, and shall report on the City's compliance with the terms of the Grant as described in this letter.

brings people together to build understanding and serve our community.



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*Serving our community*

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Michael G. Pappas, M.Div.  
Executive Director

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*Congregation Emanu-El*
- Dr. Sally Wei  
*Buddhist Tai Chi Foundation*
- Fr. Kenneth Westray  
*St. Vincent de Paul Catholic Church*

3. Refrain from using any portion of Grant funds for:
  - a. any attempt to influence legislation, within the meaning of Section 501(c)(3) of the Internal Revenue Code (the "IRC"); or
  - b. participating or intervening in any political campaign on behalf of or in opposition to any candidate for public office; inducing or encouraging violations of law or public policy; causing any private inurement or improper private benefit to occur; or taking any other action inconsistent with IRC Section 501(c)(3).
4. Return to SFIC any amount of Grant funds not spent for the purposes described above.

This letter constitutes a legally binding agreement between SFIC and the City and will be governed by the laws of the State of California. SFIC will transfer the above amount promptly upon receipt of this signed agreement. This agreement supersedes any prior or contemporaneous oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to its subject matter. Please sign below and return a signed copy of this letter to my attention.

SFIC's Board and staff are delighted to support the City's efforts to expand its winter services for the homeless.

Sincerely,

Michael G. Pappas, M.Div.  
Executive Director

Accepted on behalf of the  
CITY AND COUNTY OF SAN FRANCISCO by:

Bevan Dufty, Director  
Mayor's Office of Housing Opportunity, Partnerships & Engagement

January 27, 2015  
Date



GENERAL - DIRECTOR'S OFFICE

City Hall, Room 348

1 Dr. Carlton B. Goodlett Place, S.F., CA 94102

(415) 554-6920 [www.sfdpw.org](http://www.sfdpw.org)



**Edwin M. Lee, Mayor**  
**Mohammed Nuru, Director**

**DPW Order No: 183292**

## **EMERGENCY DECLARED AND CONTRACT AWARDED**

An emergency exists in San Francisco due to the inadequacy of facilities to link over 6,000 chronically homeless individuals with needed services. Street homelessness is found to have profound health impacts on the individuals experiencing homelessness such as exacerbating disease, undermining addiction recovery, increasing vulnerability to violence and generally shortening life expectancies. The City and County of San Francisco recently acquired a former San Francisco Unified School District property, referred to as the "Navigation Center" at 1950 Mission Street which consists of 13 structures and needs to be expeditiously renovated and upgraded to ADA standards to accommodate up to 75 clients, security and social service staff. The City's Department of Public Health, Human Services Agency and homeless service providers have needed a location for service-resistant street homeless individuals to receive respite, be evaluated, get connected to entitlements, be placed in supportive environments such as housing and treatment and to be reintroduced to their community. The need to provide this facility immediately constitutes an emergency involving the health, safety and property of the citizens of the City and County of San Francisco.

On January 16, 2015, Bevan Dufty, the Director of the Mayor's Office on Housing, Opportunity Partnerships and Engagements (HOPE) requested via memorandum that San Francisco Public Works declare an emergency in order to renovate the structures at 1950 Mission. In cooperation with San Francisco Public Works' Bureau of Building Repair, W. Wong Construction was chosen to complete the requested repairs, renovations and upgrades.

In order to move forward with the work on the Navigation Center at 1950 Mission Street, an Emergency is declared to exist under the provisions of Section 6.60 of the San Francisco Administrative Code, and

**W. Wong Construction Co., Inc.**  
**205 13th Street**  
**San Francisco, CA 94103**



San Francisco Department of Public Works  
Making San Francisco a beautiful, livable, vibrant, and sustainable city.

is hereby awarded a contract to provide the repairs, renovations and upgrades to the property at 1950 Mission Street at a cost that will exceed \$250,000, and which will be solidified at a later date.

Contractor shall indemnify and hold harmless the City & County of San Francisco, its officers, agents and employees and furnish certificates of insurance protecting themselves, any sub-contractors and the City & County of San Francisco and its officers, agents and employees against claims arising out of work performed pursuant to this order with the City & County of San Francisco, its officers, agents and employees named as additional insureds. Contractor shall deliver certified copies of the certificates of insurance within three working days of this order.

Commercial General Liability Insurance with limits not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage.

Business Automobile Liability Insurance with not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage.

Workers' Compensation, with Employers' Liability limits not less than \$1,000,000 each accident.

This Order will constitute the Notice To Proceed.

Funds are available:

Index Code: \_\_\_\_\_, FT/F/SF: \_\_\_\_\_, P/PD: \_\_\_\_\_, SUBOBJ \_\_\_\_\_.

**DISTRIBUTION:**

W. Wong Construction Co., Inc.  
Larry Stringer, Mike Fernandez  
BBR: Kevin Sporer  
HOPE: Bevan Dufty, Sam Dodge  
Public Affairs: Mindy Linetzky  
Business Services: Julia Dawson, Kevin Lacsina

1/22/2015

1/26/2015

**X** Mohammed Nuru

Nuru, Mohammed  
Mayor's Designee

**X** Edgar Lopez

Lopez, Edgar  
Acting Department Head



San Francisco Department of Public Works  
Making San Francisco a beautiful, livable, vibrant, and sustainable city.

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE  
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *EW* Mayor Edwin M. Lee *NW*  
RE: Accept and Expend Grant - Authorizing the Mayor's Office of HOPE retroactively to accept and expend a grant in the amount of \$2,925,000 for the renovation of the SF Navigation Center  
DATE: July 7, 2015

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Attached for introduction to the Board of Supervisors is a resolution authorizing the Mayor's Office of Housing Opportunity, Partnerships and Engagement (HOPE) retroactively to accept and expend as a gift to the City and County of San Francisco a grant in the amount of \$2,925,000 from the San Francisco Interfaith Council (SFIC) for the purpose of renovating and opening the SF Navigation Center and assisting with supportive housing exits for its guests.

Please note that this item is co-sponsored by Supervisor Mark Farrell.

I respectfully request that this item be calendared in Budget & Finance Committee on July 15<sup>th</sup>, 2015.

Should you have any questions, please contact Nicole Elliott (415) 554-7940.

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
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