

Item 2 File 11- 1282	Department: Adult Probation
EXECUTIVE SUMMARY	
<p style="text-align: center;">Legislative Objective</p> <ul style="list-style-type: none"> • The proposed ordinance would (1) authorize the Adult Probation Department to retroactively accept and expend a \$747,818 United States Department of Justice (DOJ) grant to implement the Reentry SF program; and (2) create a new 0.5 FTE 1823 Senior Administrative Analyst position. The one-year grant award is effective from October 1, 2011 through September 30, 2012. <p style="text-align: center;">Key Points</p> <ul style="list-style-type: none"> • Reentry SF is a job training and placement program, serving 195 (a) offenders transferred from the State to the County jail, (b) offenders on post-release community supervision, and (c) violators of State parole. • Services are provided by two non-profit organizations, Goodwill Industries and Walden House, selected as sole source providers. According to Ms. Diane Lim, Adult Probation Department Chief Financial Officer, the Department selected Goodwill Industries and Walden House as sole source providers without utilizing the City’s competitive selection process because Goodwill Industries and Walden House were involved in the planning and design of Reentry SF. According to Ms. Lim, Goodwill Industries has experience with other City agencies in developing reentry programs for ex-offenders; and Walden House currently provides services to individuals in custody in the County jails. <p style="text-align: center;">Fiscal Impacts</p> <ul style="list-style-type: none"> • The one-year Reentry SF program has a total budget of \$1,536,423, including \$747,818 in DOJ grant funds and \$788,605 in General Fund monies and other grant matching funds. The Board of Supervisors appropriated the \$788,605 in the Adult Probation Department’s FY 2011-12 budget. • The proposed ordinance would create a new 0.5 FTE 1823 Senior Administrative Analyst position, with responsibility for coordinating and conducting all pre-release planning for individuals being released from (a) State prisons into post-release community supervision and (b) County jail into mandatory supervision. Because the 1823 Senior Administrative Analyst position is coded as “grant-funded”, the position will terminate at the expiration of the grant unless the Board of Supervisors appropriates funding to continue the position. <p style="text-align: center;">Policy Considerations</p> <ul style="list-style-type: none"> • According to Ms. Lim, the Adult Probation Department can apply for two subsequent one-year DOJ grants for the Reentry SF program, for a total of three years of grant funding. Ms. Lim states that the Adult Probation Department aims to continue this program at the termination of the three one-year DOJ grants. If the Board of Supervisors approves continuation of Reentry SF at the termination of the DOJ grant, the City could incur General Fund costs for the program’s continuation unless the Adult Probation Department identifies other sources of funds. <p style="text-align: center;">Recommendations</p> <ul style="list-style-type: none"> • Approve the proposed ordinance. 	

MANDATE STATEMENT / BACKGROUND

Background

Assembly Bill 109 (AB) transferred responsibility for non-serious, non-violent offenders from the State to the counties, as part of the State's public safety realignment in FY 2011-12. Senate Bill (SB) 678 created San Francisco's Community Corrections Partnership, consisting of the Sheriff's Department, Adult Probation Department, District Attorney's Office, Public Defender's Office, and other County agencies, and required the Community Corrections Partnership to recommend the Public Safety Realignment Plan for San Francisco. The Board of Supervisors approved the Public Safety Realignment Plan in September 2011 (File 11-0902).

The Public Safety Realignment Plan created the Reentry Division in the Adult Probation Department, which had previously been the responsibility of the Public Defender's Office. The Reentry Division coordinates programs and services for offenders transferred from the State to the County, including (a) offenders transferred from State prison to the County jail, (b) offenders released from prison under post-release community supervision, and (c) violators of State parole. The Reentry Division (1) provides staff support to the Reentry Council¹, (2) oversees the Community Assessment and Service Center, which provides case management and other services to offenders under post-release community supervision, (3) collects and evaluates data on program effectiveness, and (4) other related services.

DETAILS OF PROPOSED LEGISLATION

The proposed ordinance would (1) authorize the Adult Probation Department to retroactively accept and expend a \$747,818 United States Department of Justice (DOJ) grant to implement the Reentry SF program; and (2) create a new 0.5 FTE 1823 Senior Administrative Analyst position. The grant award is for one year, retroactive from October 1, 2011 through September 30, 2012.

Reentry SF

Reentry SF is a job training and placement program for (a) offenders transferred from the State to the County jail, (b) offenders on post-release community supervision, and (c) violators of State parole. Reentry SF is a three-phase program, consisting of services provided to offenders, as follows:

- Phase one provides pre-release services to offenders in the County jails or State prisons up to three months prior to release. These services include a risk and needs assessment, orientation to the program, and development of individual reentry plans. The individual reentry plans identify the need for housing, health or mental health services, income support, and other services.

¹ The Reentry Council is a 23-member council, made up of 16 City department representatives, 3 representatives appointed by the Mayor and 4 representatives appointed by the Board of Supervisors.

- Phase two includes vocational and education assessment, job readiness training, work-based evaluation, educational interventions, and classes in financial literacy and parenting skills.
- Phase three includes job training and placement. Program participants will receive individual career development plans, vocational skills training, job placement services, and job retention and follow up services.

Sole Source Providers

The Adult Probation Department has selected two community based organizations, Walden House and Goodwill Industries, as sole source providers for the program without utilizing the City's competitive selection process. Walden House will provide program participants with pre-release services. Goodwill Industries will coordinate post-release services that include job readiness training, job training, and placement services.

According to Ms. Diane Lim, Adult Probation Department Chief Financial Officer, the Department selected Goodwill Industries and Walden House as sole source providers to implement Reentry SF job readiness, and job training and placement services, because Goodwill Industries and Walden House were involved in the planning and design of Reentry SF. According to Ms. Lim, Goodwill Industries has experience with other City agencies in developing reentry programs for ex-offenders; and Walden House has extensive experience providing specialized programs for the criminal justice population and currently provides services to individuals in custody in the County jails.

Program Performance Evaluation

The Adult Probation Department implemented the Correctional Offender Management Profiling for Alternative Sanctions (COMPAS) assessment tool and case management system in June 2011. This system accesses data from the California Department of Corrections and Rehabilitation and from other sources, allowing the Reentry SF program to identify the specific reentry needs of each offender and their risk of re-offending. Adult Probation Department, Walden House, Goodwill Industries, and other City department staff will have access to program participants' data and results.

The Adult Probation Department will use COMPAS to track and evaluate individual and aggregate data on offenders participating in the Reentry SF program, and report on aggregate data on the offenders' access and completion of job readiness, job training, job placement, and other Reentry SF services. The Adult Probation Department will track the percentage of offenders who successfully complete the pre-release, vocational and educational assessment, and job readiness phases of the program, the percentage of offenders who successfully enter training programs or jobs, and the termination rate of offenders in training programs or jobs. Performance measures include the percentage of offenders who complete the successive phases of the program, retain jobs 90 days after placement, and do not re-offend within one year of exiting the program.

FISCAL IMPACT

The one-year Reentry SF program has a total budget of \$1,536,423, including \$747,818 in DOJ grant funds and \$788,605 in General Fund monies and other grant matching funds. The Board of Supervisors previously appropriated the \$788,605 matching funds in the Adult Probation Department's FY 2011-12 budget. Table 1 below gives budget details.

Table 1
Reentry SF Program Budget
October 1, 2011 through September 30, 2011

	DOJ Grant for Reentry SF	Matching Funds			Total Reentry SF
		General Fund	Other DOJ Grant Funds	Total Match	
Adult Probation Department					
Salaries and Benefits ¹	\$66,797	\$222,171	\$0	\$222,171	\$288,968
Travel	12,560	0	0	0	12,560
COMPAS Case Management System	25,000	277,500	157,500	435,000	460,000
Administrative Overhead	20,871	131,434	0	131,434	152,306
Subtotal, Department Costs	125,228	631,105	157,500	788,605	913,833
Non-Profit Organizations					
Goodwill Industries	395,445	0	0	0	395,445
Walden House	197,145	0	0	0	197,145
Youth Justice Institute ²	15,000	0	0	0	15,000
Bayview Hunters Point Multipurpose Senior Services ²	15,000	0	0	0	15,000
Subtotal, Non-Profit Organizations	622,590	0	0	0	622,590
Total Costs	\$747,818	\$631,105	\$157,500	\$788,605	\$1,536,423

¹ Adult Probation Department salaries and benefits include (a) new 0.5 FTE 1823 Senior Administrative Analyst (\$66,797); and (b) an existing 1.0 FTE 8444 Deputy Probation Officer (\$119,072) and an existing 0.5 FTE 8438 Chief Deputy Probation Officer (\$103,099).

² Technical assistance to Goodwill Industries for mentor program development.

Reentry SF will serve 195 (a) offenders transferred from State prison to the County jail, (b) offenders released from prison under post-release community supervision, and (c) violators of State parole.

1823 Senior Administrative Analyst Position

The proposed ordinance would create a new 0.5 FTE 1823 Senior Administrative Analyst position as a grant-funded position. This is a half-time position with responsibility for the coordination of Reentry SF job readiness, job training, job placement and other related services. The 1823 Senior Administrative Analyst will be responsible for coordinating and conducting all pre-release planning for offenders being released from State prisons into post-release community supervision and from County jail into mandatory supervision, including in-custody face-to-face planning at the County jail and nearby State prisons.

According to Ms. Lim, the Adult Probation Department will aim to sustain this position through State and/or private funding sources following the expiration of this grant. Because the 1823 Senior Administrative Analyst position is coded as “G” or “grant-funded”, the position will terminate at the expiration of the grant unless the Board of Supervisors appropriates other funding to continue the position.

POLICY CONSIDERATIONS

Upon expiration of the DOJ grant, Reentry SF could become a General Fund expenditure if the Board of Supervisors approves continuation of the Reentry SF job training and placement program

According to Ms. Lim, the Adult Probation Department can apply for two subsequent one-year DOJ grants for the Reentry SF program, for a total of three years of grant funding. Ms. Lim states that the Adult Probation Department aims to continue this program at the termination of the three one-year DOJ grants. If the Board of Supervisors approves continuation of Reentry SF at the termination of the DOJ grant, the City could incur General Fund costs for the program’s continuation unless the Adult Probation Department identifies other sources of funds.

RECOMMENDATIONS

Approve the proposed ordinance.