

**SUBAWARD AGREEMENT**

This Contractual Agreement is entered into, effective as of the date of the later signature indicated below, by and between the **National Association of County and City Health Officials** (hereinafter referred to as “NACCHO”), with its principal place of business at 1201 (I) Eye Street NW, 4th Fl., Washington, DC 20005, and **City and County of San Francisco** (hereinafter referred to as “Subrecipient”), with its principal place of business at 101 Grove St, San Francisco, CA 94102.

WHEREAS, NACCHO wishes to hire Subrecipient to perform the services specified herein for NACCHO to enhance the programmatic activities of a grant; and

WHEREAS, Subrecipient wishes to perform such services for NACCHO, and

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, do hereby agree as follows:

ARTICLE I: SPECIAL PROVISIONS

1. PURPOSE OF AGREEMENT: Subrecipient agrees to provide the goods and/or services to NACCHO to enhance the programmatic activities of CDC GRANT #6NU38OT000306-04-01, CFDA #93.421, as described in Attachment I. The terms of Attachment I shall be incorporated into this Agreement as if fully set forth herein. Subrecipient shall act at all times in a professional manner consistent with the standards of the industry.
2. TERM OF AGREEMENT: The term of Year 1 Agreement shall begin on January 1<sup>st</sup>, 2022 and shall continue in effect until July 31, 2022, unless earlier terminated in accordance with the terms herein. Year 2 Agreement award is contingent upon NACCHO receiving approval to exercise expanded authority in the administration of the award of CDC GRANT 6NU38OT000306-04-01, CFDA #93.421, pursuant to CDC’s directions and in compliance with the applicable guidance, federal rules, and regulations. Upon such approval, NACCHO will issue a contract modification to extend the period of performance and obligate Year 2 funding to Subrecipient. Expiration of the term or termination of this Agreement shall not extinguish any rights or obligations of the parties that have accrued prior thereto. The term of this Agreement may be extended by mutual agreement of the parties.
3. PAYMENT FOR SERVICES: In consideration for services to be performed in Year 1, NACCHO agrees to reimburse the Subrecipient for eligible costs incurred up to \$159,503.00. Eligible costs are those previously approved by NACCHO. All payments will be made within 30 days of receipt of invoice(s) from Subrecipient and following approval by NACCHO for approved services, as outlined on Attachment I. The invoice(s) shall itemize all expenses with supporting documentation for each itemized expense.

Seven invoices must be submitted as follows:

Invoice No.	Period of Performance	Due date
Invoice I	January 1, 2022 to March 15, 2022	March 31, 2022
Invoice II	March 16, 2022 to June 30, 2022	July 15, 2022
Invoice III	July 1, 2022 to July 31, 2022	August 15, 2022
<b>YEAR 2</b> - Year 2 Agreement award is contingent upon NACCHO receiving approval to exercise expanded authority in the administration of the award of CDC GRANT 6NU38OT000306-04-01, CFDA #93.421.		
Invoice IV	August 1, 2022 to November 15, 2022	December 30, 2022
Invoice V	November 16, 2022 to March 15, 2023	April 28, 2023
Invoice VI	March 16, 2023 to June 30, 2023	July 15, 2023
Invoice VII	July 1, 2023 to July 31, 2023	August 15, 2023

NACCHO award number must be included on all invoices. The parties agree that payment method shall be made by check, via postage-paid first-class mail, at the address for the giving of notices as set forth in Section 26 of this Agreement. Any changes of payment method would require a modification signed by both parties. The final invoice must be received by NACCHO no later than 15 days after the end date of the Agreement. Subrecipient will be given an opportunity to revise as needed but the final revised invoice must be received no later than 30 days after the end date of the Agreement. NACCHO will not accept any invoices past 30 days of the end date of the Agreement.

ARTICLE II: GENERAL PROVISIONS

1. INDEPENDENT CONTRACTOR: Subrecipient shall act as an independent Contractor, and Subrecipient shall not be entitled to any benefits to which NACCHO employees may be entitled.
2. PAYMENT OF TAXES AND OTHER LEVIES: Subrecipient shall be exclusively responsible for reporting and payment of all income tax payments, unemployment insurance, worker's compensation insurance, social security obligations, and similar taxes and levies.
3. LIABILITY: All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Subrecipient in the performance of this agreement shall be the responsibility of the Subrecipient, and not the responsibility of NACCHO if the liability, loss, or damage is caused by, or arises out of the actions or failure to act on the part of the Subrecipient, or anyone directly or indirectly employed by the Subrecipient.  
All liability to third parties, loss, or damage as result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by NACCHO in the performance of this agreement shall be the responsibility of NACCHO, and not the responsibility of the Subrecipient, if the liability, loss, or damage is caused by, or

arises out of, the action or failure to act on the part of any NACCHO employee.

In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the Subrecipient and NACCHO in fulfillment of their responsibilities under this agreement, such liability, loss, or damage shall be borne by the Subrecipient and NACCHO in relation to each party's responsibilities under these joint activities.

4. REVISIONS AND AMENDMENTS: Any revisions or amendments to this Agreement must be made in writing and signed by both parties.
5. ASSIGNMENT: Without prior written consent of NACCHO, Subrecipient may not assign this Agreement nor delegate any duties herein.
6. CONTINGENCY CLAUSE: This Agreement is subject to the terms of any agreement between NACCHO and its Primary Funder and in particular may be terminated by NACCHO without penalty or further obligation if the Primary Funder terminates, suspends or materially reduces its funding for any reason. Additionally, the payment obligations of NACCHO under this Agreement are subject to the timely fulfillment by the Primary Funder of its funding obligations to NACCHO.
7. INTERFERING CONDITIONS: Subrecipient shall promptly and fully notify NACCHO of any condition that interferes with, or threatens to interfere with, the successful carrying out of Subrecipient's duties and responsibilities under this Agreement, or the accomplishment of the purposes thereof. Such notice shall not relieve Subrecipient of said duties and responsibilities under this Agreement.
8. OWNERSHIP OF MATERIALS: Subrecipient hereby transfers and assigns to NACCHO all right, title and interest (including copyright rights) in and to all materials created or developed by Subrecipient pursuant to this Agreement, including, without limitation, reports, summaries, articles, pictures and art (collectively, the "Materials") (subject to any licensed third-party rights retained therein). Subrecipient shall inform NACCHO in writing of any third-party rights retained within the Materials and the terms of all license agreements to use any materials owned by others. Subrecipient understands and agrees that Subrecipient shall retain no rights to the Materials and shall assist NACCHO, upon reasonable request, with respect to the protection and/or registrability of the Materials. Subrecipient represents and warrants that, unless otherwise stated to NACCHO in writing, the Materials shall be original works and shall not infringe or violate the rights of any third party or violate any law. The obligations of this paragraph are subject to any applicable requirements of the Federal funding agency.
9. RESOLUTION OF DISPUTES: The parties shall use their best, good faith efforts to cooperatively resolve disputes and problems that arise in connection with this Agreement. Both parties will make a good faith effort to continue without delay to carry out their respective

responsibilities under the Agreement while attempting to resolve the dispute under this section. If a dispute arises between the parties that cannot be resolved by direct negotiation, the dispute shall be submitted to a dispute board for a nonbinding determination. Members of the dispute board shall be the Director or Chief Executive Officer of the Subrecipient, the Chief Executive Officer of NACCHO, and the Senior Staff of NACCHO responsible for this Agreement. The costs of the dispute board shall be paid by the Subrecipient and NACCHO in relation to the actual costs incurred by each of the parties. The dispute board shall timely review the facts, Agreement terms and applicable law and rules, and make its determination. If such efforts fail to resolve the differences, the disputes will be submitted to arbitration in the District of Columbia before a single arbitrator in accordance with the then-current rules of the American Arbitration Association. The arbitration award shall be final and binding upon the parties and judgment may be entered in any court of competent jurisdiction.

10. TERMINATION: Either party may terminate this Agreement upon at least fifteen (15) days prior written notice to the other party. NACCHO will pay Subrecipient for services rendered through the date of termination.
11. ENTIRE AGREEMENT: This Agreement contains all agreements, representations, and understandings of the parties regarding the subject matter hereof and supersedes and replaces any and all previous understandings, commitments, or agreements, whether oral or written, regarding such subject matter.
12. PARTIAL INVALIDITY: If any part, term, or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law, such part, term or provision shall be restated in accordance with applicable law to best reflect the intentions of the parties and the remaining portions or provisions shall remain in full force and effect and shall not be affected.
13. GOVERNING LAW: This Agreement shall be governed by and construed in accordance with the laws of the District of Columbia (without regard to its conflict of laws provisions).
14. ADDITIONAL FUNDING: Unless prior written authorization is received from NACCHO, no additional funds will be allocated to this project for work performed beyond the scope specified or time frame cited in this Agreement.
15. REMEDIES FOR MISTAKES: If work that is prepared by the Subrecipient contains errors or misinformation, the Subrecipient will correct error(s) within five business days. The Subrecipient will not charge NACCHO for the time it takes to rectify the situation.
16. COMPLIANCE WITH FEDERAL LAWS AND REGULATIONS: Subrecipient's use of funds under this Agreement is subject to the directives of and full compliance with 2 CFR Part 200 (Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards, and 45 C.F.R. Part 75 (Uniform Administrative Requirements, Cost

Principles, and Audit Requirements for HHS Awards). It is the Subrecipient's responsibility to understand and comply with all requirements set forth therein.

17. EQUAL EMPLOYMENT OPPORTUNITY: Pursuant to 2 CFR 200 Subpart D, Subrecipient will comply with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 C.F.R. part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
18. DEBARRED OR SUSPENDED SUBRECIPIENTS: Pursuant to Executive Order 12549 and Executive Order 12689 entitled "Debarment and Suspension" and 2 CFR 180, Organization certifies to the best of its knowledge that it is not presently debarred or suspended and will execute no subcontract with parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement Programs.
19. AUDITING: Subrecipient agrees to permit independent auditors to have access to its records and financial statements for the purpose of monitoring compliance with this Agreement. If Subrecipient is not required to undergo an audit pursuant to 2 CFR 200 Subpart F because Subrecipient receives less than \$750,000 in federal direct or indirect cooperative agreement or grant funds, Subrecipient will certify to NACCHO that it is not so required. If Subrecipient is required to undergo an audit pursuant to 2 CFR 200 Subpart F, Subrecipient will undergo the required audit and agrees to send a copy of its most recent Single Audit report and any management letters to NACCHO.
20. LOBBYING RESTRICTIONS AND DISCLOSURES: Pursuant to 2 CFR 200 Subpart E, Subrecipient hereby certifies to NACCHO that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Subrecipient will also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
21. COMPLIANCE WITH FEDERAL ENVIRONMENTAL REGULATIONS: Pursuant to 2 CFR 200 Subpart F, Subrecipient agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.)
22. REPORTING REQUIREMENTS: If applicable, Subrecipient must comply with Subrecipient reporting requirements specified in the Federal Funding Accountability and Transparency Act (P.L. 109-282). Subrecipient shall submit the information required on the form provided by NACCHO within 15 days of execution of this agreement and prior to any payment being made against this agreement.

23. WHISTLEBLOWER PROTECTION: Pursuant to 41 U.S.C. 4712 employees of a contractor, subcontractor, or Subrecipient will not be discharged, demoted, or otherwise discriminated against as reprisal for “whistleblowing.”
24. CORONAVIRUS DISEASE 2019 (COVID-19) Funds: The contractor acknowledged that the project is funded under the Coronavirus Preparedness and Response Supplemental Appropriation Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139) and/or the Consolidated Appropriation Act, 2021 (P.L. 116-260), Division M – Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (P.L. 116-260) and hereby agrees, as to applicable to the award, to 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual’s home jurisdiction and/or appropriate public health measure and 3) assist the United States Government in implementation and enforcement of federal orders related to quarantine and isolation. The Contractor will comply, to the extent applicable, with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC.

Furthermore, consistent with 45 C.F.R. 75.322, the Contractor agrees to provide to CDC copies and/or access to COVID-19 data collected including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

25. EXECUTION AND DELIVERY: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same Agreement. The counterparts of this Agreement and all Ancillary Documents may be executed and delivered by facsimile or electronic mail by any of the parties to any other party and the receiving party may rely on the receipt of such document so executed and delivered by facsimile or electronic mail as if the original had been received.
26. NOTICE: All notices, including invoices, required to be delivered to the other party pursuant to this Agreement shall be in writing and shall be sent via facsimile, with a copy sent via US mail, postage prepaid, to the parties at the addresses set forth below. Either party may send a notice to the other party, pursuant to this provision, to change the address to which notices shall be sent.

FOR NACCHO:

National Association of County and City  
Health Officials  
Attn: Kabaye Diriba  
1201 (I) Eye Street NW 4th Fl.,  
Washington, DC 20005  
Tel. (202) 888-0443  
Fax (202) 783-1583  
Email: [kdiriba@nachho.org](mailto:kdiriba@nachho.org)

With a copy to:

National Association of County and City  
Health Officials  
Attn: Ade Hutapea, LL.M., CFCM, CCCM  
Director, Contracts  
1201 (I) Eye Street NW 4th Fl.,  
Washington, DC 20005  
Tel. (202) 507-4272  
Fax (202) 783-1583  
Email: [ahutapea@naccho.org](mailto:ahutapea@naccho.org)

FOR SUBRECIPIENT:

City and County of San Francisco  
Attn: Judith Martin, MD  
Medical Director of Substance Use Services  
101 Grove St,  
San Francisco, CA 94102  
With emailing Address:  
1380 Howard St., 5<sup>th</sup> Fl  
San Fransico, CA 94103  
Tel. (415) 255-3601  
Fax. (415) 255-3567  
Email: [Judith.martin@sfdph.org](mailto:Judith.martin@sfdph.org)

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:

**NACCHO:**

**SUBRECIPIENT:**

By : *Jerome Chester*  
Jerome Chester (Feb 28, 2022 13:08 EST)

By : *Hillary Kunins*

Name : Jerome Chester

Name : Hillary Kunins, MD

Title : Chief Financial Officer

Director of Behavioral Health

Title : Services and Mental Health SF

Date : Feb 28, 2022

Date : \_\_\_\_\_

Federal Tax ID No.: 94-600417

DUNS No.: 103717336



**NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS  
SUBRECIPIENT AGREEMENT – ATTACHMENT I  
SCOPE OF WORK**

**Project:** Implementing Overdose Prevention Strategies at the Local Level

**Awardee:** San Francisco Department of Public Health

**Project period:** January 01, 2022 - July 31, 2023

**Project amount:** \$ 500,000

**Project description**

In collaboration with the Centers for Disease Control and Prevention (CDC), the National Association of County and City Health Officials (NACCHO) will partner with San Francisco Department of Public Health to increase its capacity to respond effectively to the overdose epidemic by working with partners and rolling out evidence-based strategies at the local level. Through July 31, 2023, with funding and technical assistance from NACCHO and CDC, San Francisco Department of Public Health will be responsible for implementing activities that address their community’s challenges related to drug overdose deaths. NACCHO and San Francisco Department of Public Health will enter into a formal contract in order to achieve these goals.

The initial contract will cover the period from contract start through July 31, 2022. NACCHO and the LHD will modify and re-execute the contract to extend through July 31, 2023, following formal issuance of a no-cost extension by CDC.

**Work Plan**

<b>Process Objective 1. By July 31, 2023, develop, launch, evaluate, and refine an urgently-needed opioid overdose and treatment dashboard for the City and County of San Francisco.</b>			
<b>Activities</b>	<b>Lead Person/ Organization</b>	<b>Estimated Timeframe</b>	<b>Notes</b>
<b>1a.</b> Hire a new Manager of Community Substance Use Services to work on a 30%-time basis overseeing the NACCHO program as a whole	Dir of Behavioral Health Services and Mental Health SF	1/1/22 - 3/31/22	Position posted and applications being accepted
<b>1b.</b> Contract with Heluna Health to maintain a project subcontract to hire identified project consultants	Dir of Behavioral Health Services and Mental Health SF	1/1/22 - 3/31/22	Heluna Health will serve as a pass-through fiscal agent to facilitate project subcontracting

<p><b>1c.</b> In collaboration with Heluna Health, identify and contract with one or more project consultants or consulting firms to develop, implement, and refine the opioid overdose and treatment dashboard, including developing identified project deliverables and timelines</p>	<p>Mgr. of Comm. Substance Use Services</p>	<p>4/1/22 - 4/30/22</p>	<p>Subcontracted dashboard development consultants and/or firms will be contracted and reimbursed by Heluna Health but will collaborate with and report directly to SFDPH staff</p>
<p><b>1d.</b> Collaboratively develop, launch, evaluate, and refine the opioid dashboard, including incorporating data from an increasingly broad range of public and private agencies and programs</p>	<p>Mgr. of Comm. Substance Use Services</p>	<p>5/1/22 - 7/31/23</p>	<p>Initial anticipated opioid dashboard launch date no later than January 1, 2023</p>
<p><b>13.</b> Develop and provide orientation and training to relevant public and private agency staff in the utilization and interpretation of opioid dashboard information</p>	<p>Mgr. of Comm. Substance Use Services</p>	<p>1/1/23 - 7/31/23</p>	
<p><b>Process Objective 2. By July 31, 2023, significantly expand the scope and quality of opioid assessment, response, and treatment linkage services within the 7 hospital-based emergency departments (EDs) in San Francisco.</b></p>			
<p><b>Activities</b></p>	<p><b>Lead Person/ Organization</b></p>	<p><b>Estimated Timeframe</b></p>	<p><b>Notes</b></p>
<p><b>2a.</b> Contract with the California Bridge Program (CA Bridge), to direct, oversee, manage, and evaluate the ED enhancement component</p>	<p>Dir of Behavioral Health Services and Mental Health SF</p>	<p>1/1/22 - 2/28/22</p>	<p>Contract development process, including identification of project timelines, deliverables, and evaluation strategy is already underway</p>
<p><b>2b.</b> Recruit, train, and support a highly qualified overarching Clinical Champion along with 7 stipended Clinical Champions based at each hospital ED to work with existing opioid response staff to advocate for enhanced and expanded substance use assessment and navigation, while providing ongoing opioid assessment and referral training and orientation to other ED staff at each hospital</p>	<p>CA Bridge &amp; Mgr. of Comm. Substance Use Services</p>	<p>3/1/22 - 7/31/23</p>	<p>CA Bridge will collaborate with SFDPH and ED staff to identify baseline needs, produce an overall capacity building plan, and develop and present related trainings</p>

<p><b>2c.</b> Collect and analyze data to assess the effectiveness of the program in improving identification and linkage of persons with opioid use disorder to treatment and reducing overall opioid-related mortality in San Francisco</p>	<p>CA Bridge &amp; Mgr. of Comm. Substance Use Services</p>	<p>3/1/22 - 7/31/23</p>	
<p><b>Process Objective 3.</b> By July 31, 2023, implement a groundbreaking intervention to provide free, neighborhood-based testing to allow active substance users to check the quality, purity, and safety of drugs they will potentially use.</p>			
<p>Activities</p>	<p>Lead Person/ Organization</p>	<p>Estimated Timeframe</p>	<p>Notes</p>
<p><b>3a.</b> Collaborate with SFPDPH staff and existing community-based harm reduction providers to identify specific equipment needs and develop procedures for conducting drug testing in collaboration with community providers</p>	<p>Dir of Behavioral Health Services and Mental Health SF &amp; Mgr. of Comm. Substance Use Services</p>	<p>1/1/22 - 5/31/22</p>	<p>The drug testing program will be designed to seamlessly integrate with existing harm reduction outreach and service programs in San Francisco</p>
<p><b>3b.</b> Purchase drug testing equipment and provide training to harm reduction staff in equipment utilization and maintenance and project-specific data collection</p>	<p>Mgr. of Comm. Substance Use Services &amp; CBOs</p>	<p>6/1/22 - 7/31/22</p>	
<p><b>3c.</b> Provide drug testing and continually collect data and evaluate the community-based drug testing program to identify programmatic impacts in regard to client utilization and satisfaction and reductions in substance-related morbidity and mortality</p>	<p>Mgr. of Comm. Substance Use Services &amp; CBOs</p>	<p>8/1/22 - 7/31/23</p>	

**Crosscutting Activities**

<p><b>Objective 1.</b> Through the period of performance, participate in virtual learning, and evaluation activities to openly share challenges, results, and outcomes of selected site's experience</p>

Period	Activity	Lead Person/Organization	Timeline
Year 1 & Year 2	Participate in monthly check-in calls facilitated by NACCHO to review the progress of ongoing activities, any major changes to the work plan, and discuss technical assistance needs. Participants will include at least one representative from NACCHO, CDC, and the awardee as well as any other stakeholders invited by the awardee. Supplemental technical assistance (TA) calls will be scheduled to address needs.	NACCHO, CDC, San Francisco Department of Public Health, SME consultant(s)	Complete by July 31, 2023
Year 1	Complete the Overdose Prevention Capacity Assessment Tool (OPCAT) and Technical Assistance Assessment (TAA) at the start of the project. Technical assistance and training will be available to sites and will be informed by the site OPCAT results.	NACCHO, San Francisco Department of Public Health	Complete by January 31, 2022
Year 1	Develop an evaluation plan based on the logic model. A template and technical assistance will be provided from NACCHO, CDC, and SME consultant.	NACCHO, CDC, San Francisco Department of Public Health	Complete by February 15, 2022
Year 2	Implement the evaluation plan and hold quarterly calls to update progress on evaluation.	NACCHO, CDC, San Francisco Department of Public Health, SME consultant(s)	Completed by July 31, 2022
Year 1 & Year 2	Participate in cohort learning and sharing experiences. Present expertise through at least one peer learning experience.	NACCHO, CDC, SME consultant(s), all program participants	Complete by July 31, 2022
Year 2	Submit a final report that includes information about lessons learned, successes, and challenges experienced during the project, as well as progress and evaluation data from the beginning of funding through the end of the project period.	NACCHO, CDC, San Francisco Department of Public Health	Complete by July 31, 2023
Year 2	Complete an Overdose Prevention Capacity Assessment Tool (OPCAT) at the end of the project and participate in project evaluation-related activities with NACCHO and CDC, including interviews to assess how the technical assistance and funding impacted the site's capacity.	NACCHO, San Francisco Department of Public Health	Complete by July 31, 2023

Invoice schedule

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Invoice I	January 1, 2022 to March 15, 2022	March 31, 2022
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**REVISED LINE-ITEM BUDGET TEMPLATE**  
 San Francisco Department of Public Health  
 Innovations to Reduce Opioid Overdose in San Francisco, California  
 August 1, 2021 - July 31, 2023

Line Items	Requested Amount through July 31, 2022	Requested Amount August 1, 2022- July 31, 2023	Total Requested Amount	Cost Justification
<b>Personnel</b>				
Manager of Community Substance Use Services (TBH)	\$ 23,390.00	\$ 46,779.00	\$ 70,169.00	18 Mos. x \$12,994/Mo. @ .30 FTE
	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	
<b>Personnel Subtotal</b>	<b>\$ 23,390.00</b>	<b>\$ 46,779.00</b>	<b>\$ 70,169.00</b>	
<b>Fringe Benefits @ 44%</b>	<b>\$ 10,292.00</b>	<b>\$ 20,582.76</b>	<b>\$ 30,874.76</b>	
<b>Travel</b>				
	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	
<b>Travel Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Equipment</b>				
	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	
<b>Equipment Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Supplies</b>				
	\$ 5,000.00	\$ -	\$ 5,000.00	Software for drug checking machines
Quant 2 Software for 2 FTIR's				
Printing costs for promotional and educational materials	\$ 2,500.00	\$ -	\$ 2,500.00	Printing costs for promotional and educational materials for van-based drug checking program
	\$ 7,000		\$ 7,000.00	Incentives for clients of van-based drug checking program
Incentives (\$20 x 350)				
Large Battery to Operate FTIR & Printer	\$ 2,500.00	\$ -	\$ 2,500.00	Batteries to operate drug checking machines
<b>Supplies Subtotal</b>	<b>\$ 17,000.00</b>	<b>\$ -</b>	<b>\$ 17,000.00</b>	
<b>Contractual Costs</b>				
	\$ -	\$ -	\$ -	
Opioid Overdose Dashboard Development Subcontract (TBA)	\$ 40,000.00	\$ 150,000.00	\$ 190,000.00	18-month consulting contract with a firm or individual(s) to be identified to research, develop, and implement an SF opioid overdose prevention dashboard
Expanded Opioid Overdose Prevention Capacity in SF Emergency Departments Subcontract (California Bridge)	\$ 26,956.00	\$ 150,000.00	\$ 176,956.00	18-month subcontract with California Bridge to expand capacity for substance and opioid use assessment and treatment linkage within SF's 7 hospital-based emergency departments
	\$ -	\$ -	\$ -	
<b>Contractual Subtotal</b>	<b>\$ 66,956.00</b>	<b>\$ 300,000.00</b>	<b>\$ 366,956.00</b>	
<b>Other</b>				
	\$ -	\$ -	\$ -	
Training and Technical Assistance for Van-Based Drug Checking Program (\$125/hour x 120 hours)	\$ 15,000.00		\$ 15,000.00	Training and Technical Assistance for Van-Based Drug Checking Program
	\$ -	\$ -	\$ -	
<b>Other Subtotal:</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ 15,000.00</b>	
<b>Subtotals of Direct costs</b>	<b>\$ 132,638</b>	<b>\$ 367,362</b>	<b>\$ 500,000</b>	
<b>Indirect Costs - None</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Grand Total</b>	<b>\$ 132,638</b>	<b>\$ 367,362</b>	<b>\$ 500,000</b>	

