

No File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Accept and expend loan for \$5,047,167 from the California Energy Commission to fund the procurement and installation of 403 electric vehicle charging ports to charge the City and County of San Francisco's fleet of light duty vehicles**
2. Department: **Office of the City Administrator, Fleet Management Department (Fleet/ADM)**
3. Contact Person: **Camilla Taufic** Telephone: **628-652-5619**
4. Grant Approval Status (check one):

☒ Approved by funding agency
☐ Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$5,047,167.00**
6. a. Matching Funds Required: **\$2,828,859**
 b. Source(s) of matching funds (if applicable):

Dept or Source	3-Year Commitment	Notes
Capital Planning Committee	540,000	Annual GF allocation of \$180,000 for three years each
ADM Fleet Management	1,317,609	Existing expenditures in the Fleet Management budget, which qualify as match
Port of San Francisco	93,750	NGF
SFPUC	296,250	NGF
SFMTA	581,250	NGF
TOTAL	2,828,859	

7. a. Grant Source Agency: **California Energy Commission**
 b. Grant Pass-Through Agency (if applicable): **N/A**

8. Proposed Grant Project Summary: **Funds will cover the purchase and installation of 403 electric vehicle chargers across 36 City-owned properties, to power 15 City departments' light duty passenger vehicles. This will support the City's clean energy goals, getting closer to meeting HACTO legislation, and the Climate Action Plan.**

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **April 21, 2025**
 End-Date: **June 30, 2028 (anticipated completion date)**

10. a. Amount budgeted for contractual services: **TBD**

- b. Will contractual services be put out to bid? **TBD**
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Yes**
- d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11. a. Does the budget include indirect costs?

☐ Yes ☒ No

- b. 1. If yes, how much? \$
- b. 2. How was the amount calculated?
- c. 1. If no, why are indirect costs not included?

☐ Not allowed by granting agency

☒ To maximize use of grant funds on direct services

☐ Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs? Office utilities and maintenance

12. Any other significant grant requirements or comments: **N/A**

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Office of Disability and Accessibility (ODA))**

13. This Grant is intended for activities at (check all that apply):

<input checked="" type="checkbox"/> Existing Site(s)	<input checked="" type="checkbox"/> Existing Structure(s)	<input checked="" type="checkbox"/> Existing Program(s) or Service(s)
<input type="checkbox"/> Rehabilitated Site(s)	<input type="checkbox"/> Rehabilitated Structure(s)	<input type="checkbox"/> New Program(s) or Service(s)
<input type="checkbox"/> New Site(s)	<input checked="" type="checkbox"/> New Structure(s)	

14. The Departmental ADA Coordinator or the Office of Disability and Accessibility have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Office on Disability and Accessibility Personnel.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Office on Disability and Accessibility Reviewer:

Elisha Gelardin (Eli)

(Name)

Director, San Francisco Office on Disability and Accessibility

(Title)

Date Reviewed: 6/9/2025

Signed by:

Elisha Gelardin (Eli)

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Carmen Chu

(Name)

City Administrator

(Title)

Date Reviewed: 6/10/2025

DocuSigned by:



(Signature Required)